

**MINUTES BOOK\*\*TOWN OF COEYMANS  
September 12, 2024 – Town Board Meeting – 6:00pm**

**A Town Board Meeting was held Thursday, September 12, 2024 at 6:00pm at Town Hall, 18 Russell Avenue, Ravena, New York**

**PRESENT:** Stephen Donnelly, Supervisor  
Linda S. Bruno, Council Member  
Stephen J. Schmitt, Council Member  
Ronald Hotaling, Council Member  
Michael J. Stott, Council Member

**Absent:**

**ALSO PRESENT:** Sherle Slingerland, Deputy Town Clerk  
Richard C. Reilly, Town Attorney

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Supervisor Donnelly called the meeting to order and led the audience in the Pledge of Allegiance. Supervisor Donnelly asked that the record reflect that all members were present.

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**Announcements:**

- Drawing Classes at RCS Community Library - September 11, 18 & 25
- AWB Open House - September 17
- PBC Open House - September 19

**Approval of Minutes:** The following minutes were approved:

- August 29, 2024 Town Board meeting minutes

Council member Donnelly made a motion to accept the minutes for August 29, 2024 Town Board Meeting and Council member Stott seconded the motion.

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT 0 – ABSTAIN - SO MOVED

**Old Business:**

**New Business:**

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**Resolutions**

**Resolution #107-24 Budget Transfer**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>5</u>		<u>5</u>		

I, Council member Stott offer the following resolution and move its adoption:

**WHEREAS**, the Chief Fiscal Officer has determined that in order to maintain proper balances within various accounts several inter-fund transfers are necessary;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby authorize Supervisor Stephen Donnelly to transfer the funds as depicted below for the Budget Year 2024:

**General Fund A**

<u>Amount</u>	<u>From Account</u>	<u>To Account</u>
\$145.71	A1110.4 (Justice Contractual)	A1110.2 (Justice Eqpt.)
\$2000.00	A1990.4(Contingency Contract.)	A1220.4(Supervisor Contract.)
\$3471.38	A1990.4(Contingency Contract.)	A1910.4(Insurance)

Seconded by Council member Hotaling offered for discussion and duly put to a vote, the results of which appear above.

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**Resolution # 108-24 Authorize Budget Transfer**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>5</u>		<u>5</u>		

I, Council member Hotaling offer the following resolution and move its adoption:

**WHEREAS**, the Chief Fiscal officer has determined that in order to maintain a proper balance within an account an inter-fund transfer is necessary; and

**WHEREAS**, in order to allocate proper funds to support our Parks, \$13,500.00 needs to be transferred from Budget line (A) 1990.4 Contingency to (A) ~~7110.4~~ 7310.4 Parks;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby authorize Supervisor Stephen Donnelly to transfer the funds as depicted below for the Budget Year 2024:

**General Fund (A)**

<u>Amount</u>	<u>From Account</u>	<u>To Account</u>
\$ 13,500.00	(A) 1990.4 Contingency	(A) 7310.1 Parks

Seconded by Council member Donnelly, offered for discussion and duly put to a vote, the results of which appear above.

\*Resolution amended on the floor as depicted above.

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**Resolution #109-24 Accept Resignation of Equipment Operator**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>5</u>	<u>0</u>	<u>5</u>		

I, Council member Donnelly offer the following resolution and move its adoption:

**WHEREAS**, on September 4, 2024, Equipment Operator I, Pamelyn Powell, submitted a written letter of resignation to the Highway Department Superintendent, with an effective date of September 4, 2024; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby accept the resignation of Equipment Operator I, Pamelyn Powell, effective September 4, 2024.

Seconded by Council member Bruno, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution #110-24 Appoint BAR Member**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>5</u>		<u>5</u>		

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I, Council member Bruno offer the following resolution and move its adoption:

**WHEREAS**, the term of Alfonso Visconti, member of the Board of Assessment Review, will expire on September 30<sup>th</sup> 2024; and

**WHEREAS**, Mr. Porlier has expressed interest in returning as a member of the Board of Assessment Review; and

**BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby appoint Neal Porlier as member to the Board of Assessment Review, effective September 30<sup>th</sup> 2024.

Seconded by Council member Schmitt, offered for discussion and duly put to a vote, the results of which appear above.

**Discussion:** Council Member Schmitt thanked Mr. Visconti for his services as a member of the BAR.

**Resolution #111-24 Accept Resignation of Full Time Police Officer**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>5</u>		<u>5</u>		

I, Council member Schmitt offer the following resolution and move its adoption:

**WHEREAS:** Officer LANCE PALMATEER is currently a Full Time Police Officer with the Town of Coeymans Police Department;

**WHEREAS:** Officer PALMATEER has recently accepted a full-time position with the Greene County Sheriff's Office effective 9/22/24 but wishes to remain as a Part Time Police Officer with the Coeymans Town Police Department;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby accept the resignation from Full Time status of Officer LANCE PALMATEER and

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approved the continuation of his employment with the Town of Coeymans Police Department in a Part Time status effective 09/22/24.

Seconded by Council member Stott, offered for discussion and duly put to a vote, the results of which appear above.

**Public Comment:**

Barbara Tanner lives in the Village of Ravena. Mrs. Tanner asked for assistance in matters regarding her son's case. Town Attorney Rich Reilly offered to contact NYMIR and the attorney involved.

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**Motion to Adjourn** was made by Council member Donnelly and Seconded by Council member Schmitt. APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED 6:18pm

*Respectfully Submitted,*

  
*Candace McHugh, Town Clerk*