

MINUTES BOOKTOWN OF COEYMANS
July 11, 2024 – Town Board Meeting – 6:00pm**

A Town Board Meeting was held Thursday, July 11, 2024 at 6:00pm at Town Hall, 18 Russell Avenue, Ravena, New York

PRESENT: Stephen Donnelly, Supervisor
Linda S. Bruno, Council Member
Stephen J. Schmitt, Council Member
Ronald Hotaling, Council Member
Michael J. Stott, Council Member

Absent:

ALSO PRESENT: Candace McHugh, Town Clerk
Richard C. Reilly, Town Attorney

Supervisor Donnelly called the meeting to order and led the audience in the Pledge of Allegiance. Supervisor Donnelly asked that the record reflect that all members were present.

Announcements:

- Crystal Image Reunion Concert will take place on July 14, 2024 at Joralemon Park
- The next Evening on the Green is Scheduled for July 17^h @ 6pm at Joralemon park
- Road Closure of County Route 111 (Alcove Road)

Approval of Minutes: The following minutes were approved:

-June 27, 2024 Town Board meeting minutes

Council member Donnelly made a motion to accept the minutes for June 27, 2024 Town Board Meeting and Council member Stott seconded the motion.

APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 0 – ABSTAIN 1 (Schmitt) - SO MOVED

Old Business: Mountain Road Extension dust issue. The Supervisor and Town Attorney will be meeting with NYS DEC on July 22, 2024 to discuss the applications for 101, Silica Dust monitors and the aggregate mine permits.

New Business:2424 US Route 9W

A motion was made by Council Member Donnelly to hold an Informal Public Hearing on July 18th, 2024 at 6pm at 18 Russell Ave to discuss the potential of 2524 US Route 9W as a new Town Hall which was seconded by Council member Stott, all were in favor.

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Discussion: Council member Stott reviewed some of the issues with Town Hall as it stands. The Old Community Care building may be good option for a town hall. Supervisor Donnelly explained with the out buildings we get the necessary square footage needed. An addition was previously approved and will be needed for the courts. Council member Hotaling stated once the main upgrades are complete everyone but the court can move. Once the addition is done the court can join the rest of the staff. Council member Schmitt stated he isn't completely sold on the community care building particularly the price, but does consider it a viable option for the health and safety of the town staff.

Resolutions

Resolution #090-24 Budget Amendment – Law Enforcement

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>5</u>		<u>5</u>		

I, Council member Donnelly offer the following resolution and move its adoption:
WHEREAS, the Town of Coeymans was awarded \$15,800.00 in grant funding though the New York State Department of Criminal Justice Services for law enforcement technology and equipment; and

WHEREAS, the Chief Fiscal Officer has determined that in order to maintain proper accounting a budget amendment is necessary;

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby authorize Supervisor Stephen Donnelly to amend the General Fund budget for 2024 as follows;

General Fund (A)

Increase Revenue (A) 3389	State Aid – Law Enforcement	\$15,800.00
Increase Appropriations (A) 3120.2	Law Enforcement Equipment	\$15,800.00

Seconded by Council member Bruno, offered for discussion and duly put to a vote, the results of which appear above.

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Resolution #091-24 Appoint Seasonal Laborer

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>5</u>		<u>5</u>		

I, Council member Hotaling offer the following resolution and move its adoption:

WHEREAS, The Parks Department is in need of hiring seasonal laborers for spring and summer; and

WHEREAS, job opportunities were posted and applications were received and reviewed;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby appoint Paul Falkner to part-time seasonal Laborer position effective July 15, 2024 through October 1, 2024, at the rate of \$17.50 per hour, contingent upon Albany County Civil Service approval and pre-screening testing.

Seconded by Council member Stott, offered for discussion and duly put to a vote, the results of which appear above.

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Resolution #092-24 Authorize Procurement of Website Design Services

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>5</u>		<u>4</u>	<u>1</u>	

Resolution Authorizing the Procurement of Website Design Services

I, Council member Stott offer the following resolution and move its adoption:

WHEREAS, the Town Board of the Town of Coeymans seeks to retain professional services to assist it with the redesign, further development and maintenance of the Town’s website; and

WHEREAS, KathodeRay Media Inc. (“KathodeRay”) has prior experience working with municipalities to create websites that are both user friendly for the public and easily managed by the local government; and

WHEREAS, KathodeRay has submitted to the Town a Website Redesign Proposal, whereby KathodeRay would provide Project Oversight, New Design, Content and Site Development and Launch Services for a total cost of \$13,750.00; and ongoing hosting and licensing services for a total cost of \$1,068.00; and

WHEREAS, the Town has budgeted \$22,000.00 for Central Printing and Mailing (A1670.4), which funds can be used for website related purposes.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans authorizes the Supervisor to execute an Agreement with KathodeRay for services relating to the Town’s website—in an amount not to exceed fifteen thousand and no/100 dollars (\$15,000.00).

Seconded by Council member Donnelly, offered for discussion and duly put to a vote, the results of which appear above.

Discussion: Council member Schmitt agrees the website needs work but doesn’t think this is the right time to start this project. He suggested pausing on this project. Supervisor Donnelly believes the redesign will help the majority of people communicate quicker with the town. Council member

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Schmitt asked if the High School was ever thought of as a resource to help with this project. Supervisor Donnelly said he emailed quotes to the board 4 weeks ago and never got a response from the council members. The Supervisor stated the money is budgeted in central mailing and printing and it will be paid for from there.

Public Comment:

Barbara Tanner lives in the Village of Ravena. Mrs. Tanner expressed her disapproval of the handling of her son's case against the town.

Motion to Adjourn was made by Council member Donnelly and Seconded by Council member Bruno. APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

Respectfully Submitted,



Candace McHugh, Town Clerk

