

MINUTES BOOKTOWN OF COEYMANS
April 25, 2024 – Town Board Meeting – 6:00pm**

A Town Board Meeting was held Thursday April 25, 2024 at 6:00pm at Town Hall, 18 Russell Avenue, Ravena, New York

PRESENT: Linda S. Bruno, Council Member
Stephen J. Schmitt, Deputy Supervisor
Ronald Hotaling, Council Member
Michael J. Stott, Council Member

Absent: Stephen Donnelly, Supervisor

ALSO PRESENT: Candace McHugh, Town Clerk
Daniel D. Baker, Superintendent of Highways
Jason Chmielewski, Building Inspector/ Code Enforcement Officer
Marc Tryon, Chief of Police
Keith Geraldson, Chief Sewer Plant Operator

Deputy Supervisor Schmitt called the meeting to order and led the audience in the Pledge of Allegiance. Council member Linda Bruno led the audience in prayer. Deputy Supervisor Schmitt asked that the record reflect that all members were present with the exception of Supervisor Donnelly.

Announcements:

-Hudson Valley Little League Opening day parade will take place Saturday April 27.

-Alcove day will take place on Saturday April 27th. Maps can be picked up at the Coeymans Hollow Fire House.

-Echo Valley Motocross will hold races the weekend of April 27th.

Approval of Minutes: The following minutes were approved:

-April 11, 2024 – Town Board Meeting

Council member Stott made a motion to accept the minutes for January 11, 2024 Board Meeting and Council member Hotaling seconded the motion.

APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1– ABSTAIN - SO MOVE

Supervisor Report

Deputy Supervisor Schmitt announced we do have a copy of the report but would like to table it until the Supervisor returns. There were no objections to this.

Department Reports

Town Clerk Report – March 2024 Report read by Town Clerk Candace McHugh

Motion to Accept Report

Council member Hotaling made a motion to accept the report as read, seconded by Council member Bruno. APPROVED – VOTE – AYES 4– NAYS – ABSENT 1– SO MOVED

Police Department Report – March 2024 Report read by Police Chief Marc Tryon

Motion to Accept the Reports

Council member Schmitt made a motion to accept the report as read, seconded by Council member Stott. APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 – SO MOVED

Building Department – March 2024 Report read by Jason Chmielewski

Motion to Accept Report

Council member Stott made a motion to accept the report as read, seconded by Council member Bruno. APPROVED – VOTE – AYES 4– NAYS 0 – ABSENT 1– SO MOVED

Sewer Department Report – March 2024 Sewer Department Report was read by Keith Geraldson

Motion to Accept Report

Council member Hotaling made a motion to accept the report as read, seconded by Council member Stott. APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1– SO MOVED

Highway Department Report- March 2024 Highway Department Report was tabled

Motion to Accept Report

Council member Schmitt made a motion to accept the report as read, seconded by Council member Stott. APPROVED – VOTE – AYES 4– NAYS 0 – ABSENT 1– SO MOVED

Liaison Reports – Council member Hotaling reported we are waiting on the final draft of the Council 82 contract. Deputy Supervisor Schmitt stated he has been discussing the new truck purchase with Highway Superintendent Baker. Mr. Baker was recently notified that the cost has risen by \$6,000.

New Business: None at this time

Old Business: None at this time

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Resolution #068-24 Authorize Hiring of Seasonal Employee

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>4</u>	<u>1</u>	<u>4</u>		

I, Council member Stott offer the following resolution and move its adoption:

WHEREAS, the Parks Department is in need of hiring seasonal laborers for spring and summer; and

WHEREAS, job opportunities were posted and applications were received and reviewed;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby appoint Christopher Radley to part-time seasonal Laborer position effective April 22, 2024 through October 1, 2024, at the rate of \$17.50 per hour, contingent upon Albany County Civil Service approval and pre-screening testing,

Seconded by Council member Hotaling, offered for discussion and duly put to a vote, the results of which appear above.

Resolution # 069-24 Authorize 2024 Budget Transfer

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>4</u>	<u>1</u>	<u>4</u>		

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I, Council member Hotaling offer the following resolution and move its adoption:

WHEREAS, the Chief Fiscal officer has determined that in order to maintain a proper balance within an account an inter-fund transfer is necessary; and

WHEREAS, in order to allocate proper funds to support our 2024 Summer Youth Employment Program, \$17,680.00 needs to be transferred from Budget line (B) 1680.1 Summer Rec to (A) 7310.1 Youth Services; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby authorize Supervisor Stephen Donnelly to transfer the funds as depicted below for the Budget Year 2024:

Part Town (B)

Decrease

B1680.1 Summer Rec Program \$17,680

Decrease

B0599 Appropriated Fund Balance \$17,680

General (A)

Increase

A7310.1 Youth Services \$17,680

Increase

A0599 Appropriated Fund Balance \$17,680

Seconded by Council member Bruno, offered for discussion and duly put to a vote, the results of which appear above.

Resolution # 070-24 Authorize April 2024 Abstract

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>4</u>	<u>1</u>	<u>4</u>		

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I, Council member Schmitt offer the following resolution and move its adoption:
BE IT RESOLVED, that the Town Board has approved the payment of bills as presented in the Abstract for April 2024, as follows:

PRE-PAID VOUCHERS –23-02022 to 23-02023 and 24-00418 to 24-00486 from the following funds:

General	\$ 569,214.76
Part Town	\$ 14,799.56
Highway – Part Town (DB)	\$ 27,851.80
Sewer	\$ 60,546.15
H Fund	\$ 88,830.93
Trust & Agency	\$ 64,771.19

VOUCHER NUMBERS – 24-00487 to 24-00537 from the following funds:

General	\$ 20,203.44	\$19,415.78
Part Town	\$ 16,542.52	\$9,542.52
Highway	\$ 5,887.89	
Highway-Part Town	\$ 124.33	
Sewer	\$ 9,299.86	
TA-Fund	\$ 9,175.00	

TOTAL FOR ALL FUNDS – \$ 887,247.43 \$879,459.77

Seconded by Council member Bruno, offered for discussion and duly put to a vote, the results of which appear above.

**The Following Vouchers were pulled from the abstract: 24-00509, 24-00510, 24-00516.

Resolution # 071-24 Authorize Signing of Intermunicipal Agreement

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>4</u>	<u>1</u>	<u>4</u>		

I, Council member Bruno offer the following resolution and move its adoption:

WHEREAS, the Town of Coeymans and the Ravena Coeymans Selkirk School District (RCSCSD) are desirous of entering an intermunicipal cooperative agreement to benefit the Town of Coeymans Youth Summer Employees and the RCSCSD Discovery Camp; and

WHEREAS, Article 5-G, Section 199-o of the General Municipal Law specifically authorizes municipal corporations to enter into intermunicipal cooperative agreements; and

WHEREAS, the parties believe that cooperating in connection with the Discovery Camp program is in the public interest of the taxpayers of the respective municipalities and would benefit both the students enrolled at Discovery Camp and the Summer Youth Employees.

NOW THEREFORE, BE IT RESOLVED, the Town of Coeymans Town Board does hereby authorize Supervisor Stephen Donnelly to execute an intermunicipal cooperative agreement with the RCSCSD for an initial term of one (1) year commencing on the last date executed on the agreement attached.

Seconded by Council member Stott, offered for discussion and duly put to a vote, the results of which appear above.

Public Comment:

Jim Evans lives in North Coeymans. Mr. Evans recently emailed the town and other agencies regarding the speed limit on Route 144. He would like to see it reduced to 45mph from the Thruway exit south to the Port entrance where it currently drops to 30mph. He did receive word back from NYS DOT that a study will be done.

Roger Derway lives on Stanton Road. Mr. Derway came to address the board as advised by Highway Superintendent Baker to discuss the potential issues with installing a culvert pipe on Stanton Road.

Motion to Adjourn to Executive Session to discussed current, pending or proposed litigation along with the employment history of a particular person was made by Council member Hotaling

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and Seconded by Council member Bruno. Council member Hotaling also stated no decisions would be made, and they would not be returning. He also requested the Town Clerk join in the executive session. - APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1– SO MOVED 6:57p.m.

Motion to Adjourn Executive Session was made by Council member Hotaling and Seconded by Council member Bruno APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1– SO MOVED 8:04p.m.

Motion to Adjourn was made by Council member Hotaling and Seconded by Council member Bruno APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1– SO MOVED 8:04p.m.

Respectfully Submitted,


Candace McHugh, Town Clerk