

**MINUTES BOOK\*\*TOWN OF COEYMANS  
January 25, 2024 – Town Board Meeting – 6:00pm**

**A Town Board Meeting was held Thursday, April 11, 2024 at 6:00pm at Town Hall, 18 Russell Avenue, Ravena, New York**

**PRESENT:** Stephen Donnelly, Supervisor  
Linda S. Bruno, Council Member  
Stephen J. Schmitt, Council Member  
Ronald Hotaling, Council Member  
Michael J. Stott, Council Member

**Absent:**

**ALSO PRESENT:** Candace McHugh, Town Clerk  
Richard C. Reilly, Town Attorney

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Supervisor Donnelly called the meeting to order and led the audience in the Pledge of Allegiance. Supervisor Donnelly asked that the record reflect that all members were present.

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**Announcements:**

-Class of 2025 will be holding a Pancake Breakfast Sunday April 14<sup>th</sup> from 8-12pm at the Coeymans Firehouse.  
-Alcove Day will take place on Saturday April 27<sup>th</sup>, sign up forms can be found at Coeymans Town hall.

**Approval of Minutes:** The following minutes were approved:

-March 28, 2024 – Town Board Meeting Minutes

Council member Stott made a motion to accept the minutes for March 28, 2024 Town Board Meeting and Council member Hotaling seconded the motion.

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT 0 – ABSTAIN - SO MOVED

**New Business:**

-Helping Harvest would like to have a booth at our Evening on the Greens this Summer.

A Motion was made by Council member Donnelly to waive the normal fee associated with vendors for the Evening on the Green events and Council member Hotaling seconded the motion.

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT 0 – ABSTAIN - SO MOVED

-2023 Annual Financial Report has been completed by the Town Accountant and is available online for viewing.

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**Old Business:**

-Mosher Park Pool: The Town will be contributing to the cost of the pool therefore this year Town of Coeymans residents can use the pool free of charge. Council member Stott also mentioned the Village of Ravena will be contributing to Discovery Camp. Council member Schmitt mentioned there will be an intermunicipal agreement drawn up for the Town, Village, and School.

**Resolutions**

**Resolution #065-24 Declaration of Grange Month**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>5</u>		<u>5</u>		

I, Council member Stott offer the following resolution and move its adoption:

**WHEREAS**, in honor of National Grange Month, a proclamation announcing April as Grange Month will be presented to the Ravena Grange at its April 15<sup>th</sup> meeting,

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby proclaim April as Grange Month in the Town of Coeymans.

Seconded by Council member Donnelly, offered for discussion and duly put to a vote, the results of which appear above.

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**Resolution #066-24 Budget Amendment**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>5</u>		<u>5</u>		

I, Council member Hotaling offer the following resolution and move its adoption:

**WHEREAS**, the Coeymans Town Court was awarded a grant in the amount of \$695.00 from the Justice Court Assistance Program; and

**WHEREAS**, Resolution #107-23 was passed at a regular Town Board Meeting on July 27, 2023, authorizing the Court to apply for the grant; and

**WHEREAS**, the Chief Fiscal Officer has determined that in order to maintain proper accounting of the Grant money the following amendments must be made in the 2024 Budget;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby authorize Supervisor Stephen Donnelly to make the following amendments to the 2024 Budget:

**GENERAL FUND (A)**

**INCREASE APPROPRIATIONS**

(A)1110.4 Contractual                      \$695.00

**INCREASE REVENUE (A)**

(A)3021 State Court Facilities              \$695.00

Seconded by Council member Donnelly, offered for discussion and duly put to a vote, the results of which appear above.

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**Resolution # 067-24 Budget Transfer (ARPA)**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>5</u>		<u>5</u>		

I, Council member Donnelly offer the following resolution and move its adoption:

**WHEREAS**, the Town of Coeymans was awarded \$50,000.00 in grant funding though the American Rescue Plan Act of 2021 (ARPA); and

**WHEREAS**, The Town Board of the Town of Coeymans authorized the utilization of these funds in resolution #142-23 to offset the costs associated with the construction of the permanent bathroom facilities located at Joralemon Park and Coeymans Landing Park; and

**WHEREAS**, the Town of Coeymans has received one third of that grant in the amount of \$16,666.67; and

**WHEREAS**, the Chief Fiscal Officer has determined that in order to maintain proper balances within various accounts, an inter-fund transfer is necessary;

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby authorize Supervisor Stephen Donnelly to transfer the following funds as depicted below for the budget year 2024;

**Capital Project Fund**

Increase (HN) 7110.2	Park Bathrooms	\$16,666.67
Increase (HN) 5031	Interfund Transfer to Capital Projects Fund	\$16,666.67

**General Fund**

Increase (A) 9901	Interfund Transfer from General Fund	\$16,666.67
Increase (A) 4089	Federal Aid	\$16,666.67



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Seconded by Council member Stott, offered for discussion and duly put to a vote, the results of which appear above.

**Public Comment:**

Barbara Tanner asked if the town would be getting an accurate count of how many town residents would be using the pool. Council member Hotaling stated that very topic was discussed last night and a more accurate count is expected.

Dan Baker asked for clarification regarding if there will Summer Rec. Council member Bruno verified that we would not be having it. She also explained numbers were very low and the village is working on getting programs down here from the county. He suggested hiring a director to facilitate activities. Council member Bruno said once the town tried to tighten up the structure families weren't as interested. Mr. Baker also mentioned the bathrooms at the parks are progressing quickly. He asked the board to start thinking about the maintenance and security of the facilities.

Nita Chmielewski asked Council member Schmitt about an email which was referenced during public comment at the last meeting. She asked for clarification regarding whether it was sent to just him or did the whole board received it? He stated the whole board did. Mrs. Chmielewski felt only he was being attacked verbally at the last meeting by the sender but appreciated Council member Schmitt having a dialogue with her. Mrs. Chmielewski also clarified that she did not do any work to secure grants as stated at the last meeting by Supervisor Donnelly. She explained that the recently mentioned amount of \$212,000 was a fine imposed on Lafarge, not a grant. Mrs. Chmielewski suggested fact checking before commenting.

Council member Hotaling read an email he received from a constituent asking for a relaxation of the lawn maintenance code during the month of May which is known as "no mow may". He stated he will pass it along to the building and code enforcement for consideration.

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**Motion to Adjourn** was made by Council member Donnelly and Seconded by Council member Schmitt- APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED 6:26 p.m.

*Respectfully Submitted,*



*Candace McHugh, Town Clerk*