

**TOWN BOARD
OF THE
TOWN OF COEYMANS
March 28, 2024
Town Board Meeting 6:00 p.m.
(PLEASE SILENCE CELL PHONES WHILE MEETING IS IN PROGRESS)**

1. Call to Order – Pledge of Allegiance

2. Members Present and Overview of Agenda Topics

3. Announcements

- 3.1. Town Hall, Departments, and Offices Closing Early - March 29, 2024 @ 12M
- 3.2. 2024 Alcove Day – April 27, 2024 @ 8AM
- 3.3. 2024 Striper Run – May 12, 2024 @ 7AM
- 3.4. Presentation by Rebecca Flach of RCS CBA

4. Approval of Minutes

- 4.1. Approve March 14, 2024 Town Board Meeting Minutes

5. Supervisor Report

- 5.1. Supervisor Report for February 2024

6. Department Reports

- 6.1. Town Clerk Report for February 2024
- 6.2. Police Department Report for February 2024
- 6.3. Building Department Report for February 2024
- 6.4. Sewer Department Report for February 2024
- 6.5. Highway Department Report for February 2024
- 6.6. Liaison Reports

7. New Business

8. Old Business

- 8.1. NYS Law Enforcement Officers Union Council 82 Signing of Contract

9. Resolutions

- 9.1. Accept March 2024 Abstract
- 9.2. Accept Resignation of Equipment Operator I
- 9.3. Appoint Equipment Operator I
- 9.4. Accept Resignation of Part-Time Clerk I

9.5. Appointment of Part-Time Clerk I

9.6. Authorize Supervisor to Sign NYS Law Enforcement Officers Union Council 82 Contract

9.7. Authorize Business Office Manager to Attend Conferences

9.8. Authorize Supervisor to Attend Conferences

10. Upcoming Meetings

10.1. March 29, 2024 – Town Hall, Departments, & Offices Closing at 12PM

10.2. April 8, 2024 – PB/ZBA Meeting @ 7PM

10.3. April 11, 2024 – Town Board Meeting @ 6PM

10.4. April 24, 2024 – PB/ZBA Meeting @ 7PM

10.5. April 25, 2024 – Town Board Meeting @ 6PM

11. Public Comment

12. Adjourn

At a Meeting of the Town Board of
the Town of Coeymans, at Town Hall,
18 Russell Avenue, Ravena, New York,
on March 28, 2024 there were:

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>					

I, Council member _____ offer the following resolution and move its adoption:

BE IT RESOLVED, that the Town Board has approved the payment of bills as presented in the Abstract for March 2024, as follows:

PRE-PAID VOUCHERS –23-02019 to 23-02021 and 24-00238 to 24-00321 from the following funds:

General	\$ 272,767.29
Part Town	\$ 17,823.87
Highway – Town (DA)	\$ 17,635.87
Highway – Part Town (DB)	\$ 42,720.94
Sewer	\$ 32,432.34
H Fund	\$ 0
Trust & Agency	\$ 46,022.78

VOUCHER NUMBERS – 24-00322 to 24-00413 from the following funds:

General	\$ 31,683.46
Part Town	\$ 1,079.53
Highway	\$ 20,804.52
Highway-Part Town	\$ 3,904.34
Sewer	\$ 20,775.98
TA-Fund	\$ 4,237.5

TOTAL FOR ALL FUNDS – \$ 511,888.42

Seconded by Council member _____, offered for discussion and duly put to a vote, the results of which appear above.

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Michael J. Stott	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>					

I, Council member _____ offer the following resolution and move its adoption:

WHEREAS, on March 27, 2024, Equipment Operator I, Connor McDonald submitted a written letter of resignation to the Highway Department Superintendent, with an effective date of April 5, 2024; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby accept the resignation of Equipment Operator I, Connor McDonald, effective April 5, 2024. The Town of Coeymans sincerely thanks Connor for his service and dedication to our community.

Seconded by Council member _____, offered for discussion and duly put to a vote, the results of which appear above.

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Michael J. Stott	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>					

I, Council member _____ offer the following resolution and move its adoption:

WHEREAS, the Highway Superintendent is desirous of filling the vacant position of Equipment Operator 1 in his department; and

WHEREAS, the Albany County Civil Service Department has confirmed this job title as a non-competitive position requiring the chosen candidate to meet the minimum qualifications; and

WHEREAS, the position was posted and applications were received, evaluated, and reviewed by the Superintendent of Highways; and

WHEREAS, the Superintendent of Highways has confirmed the candidate meets the minimum qualifications;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby appoint Christopher Allard to the position of Equipment Operator 1, effective April 8, 2024, at an hourly rate of \$24.88.

Seconded by Council member _____, offered for discussion and duly put to a vote, the results of which appear above.

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I, Council member _____ offer the following resolution and move its adoption:

WHEREAS, a letter of resignation was submitted by the Clerk I to the Assessor’s Office, Joyce Billetts, on March 18, 2024 with an effective date of May 31, 2024; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby accept the resignation of Joyce Billetts, effective May 31, 2024; and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Coeymans thanks Joyce for her many years of service to the Town and wishes her the best of luck in her future endeavors.

Seconded by Council member _____, offered for discussion and duly put to a vote, the results of which appear above.

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Michael J. Stott	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>					

I, Council member _____ offer the following resolution and move its adoption:

WHEREAS, the Assessor is desirous of filling the vacancy of Part-Time Clerk I; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby appoint Marilyn Houghtaling to the position of Part-Time Clerk I for the Town of Coeymans at the rate of \$18.20 per hour, effective April 15, 2024.

Seconded by Council member _____, offered for discussion and duly put to a vote, the results of which appear above.

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I, Council member _____ offer the following resolution and move its adoption:

WHEREAS, the Town Board of the Town of Coeymans undertook negotiations with NYS Law Enforcement Officers Union Council 82 to replace the contract that expired December 31, 2023; and

WHEREAS, the Town Board of the Town of Coeymans authorized Supervisor Stephen Donnelly and Town Board member Ronald Hotaling to act on behalf of the management in the aforementioned negotiations; and

WHEREAS, the parties have negotiated a proposed contract agreement.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby approve the contract agreement reached for the 4-year term effective January 1, 2024 - December 31, 2027, and authorizes Supervisor Stephen Donnelly to sign the agreement with NYS Law Enforcement Officers Union Council 82.

Seconded by Council member _____, offered for discussion and duly put to a vote, the results of which appear above.

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I, Council member _____ offer the following resolution and move its adoption:

WHEREAS, the New York Government Finance Officers Association is holding a conference April 17-April 19, 2024 in Albany, NY and the 2024 Town Finance School is held May 14 – May 15, 2024 in Albany, NY; and

WHEREAS, the Business Office Manager is desirous of attending both trainings to receive the training opportunities the classes offer; and

NOW, THEREFORE, BE IT RESOLVED, that the Business Office Manager is hereby authorized to attend the New York Government Finance Officers Association conference in Albany, New York on April 17- April 19, 2024 and the 2024 Town Finance School on May14- May 15, 2024 in Albany, NY, and to submit a voucher for the registration fees, mileage, and any other related expenses.

Seconded by Council member _____, offered for discussion and duly put to a vote, the results of which appear above.

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WHEREAS, the New York Government Finance Officers Association is holding a conference April 17-April 19, 2024 in Albany, NY and the 2024 Town Finance School is held May 14 – May 15, 2024 in Albany, NY; and

WHEREAS, the Supervisor is desirous of attending both trainings to receive the training opportunities the classes offer; and

NOW, THEREFORE, BE IT RESOLVED, that the Supervisor is hereby authorized to attend the New York Government Finance Officers Association conference in Albany, New York on April 17- April 19, 2024 and the 2024 Town Finance School on May14-May 15, 2024 in Albany, NY, and to submit a voucher for the registration fees, mileage, and any other related expenses.

Seconded by Council member _____, offered for discussion and duly put to a vote, the results of which appear above.