

**MINUTES BOOK\*\*TOWN OF COEYMANS  
January 1, 2024 – Organizational Meeting – 3:00pm**

**A Town Board Meeting was held Monday, January 1st, 2024 at 3:00pm at Town Hall, 18 Russell Avenue, Ravena, New York**

**PRESENT:** Stephen Donnelly, Supervisor  
Linda S. Bruno, Council member  
Stephen J. Schmitt, Council member  
Ronald Hotaling, Council member  
Michael Stott, Council member

**ALSO PRESENT:** Candace McHugh, Town Clerk  
Daniel Baker, Highway Superintendent

1st order of business was to swear in newly elected officers.  
Stephen Donnelly was sworn in by Justice Thomas M. Frese as Supervisor.  
Ronald Hotaling was sworn in by Justice Thomas M. Frese as Coeymans Council Member for a 4 year term.  
Michael Stott was sworn in by Justice Thomas M. Frese as Coeymans Council Member for a 4-year term.

Supervisor Donnelly opened the meeting and led the audience in the Pledge of Allegiance. He stated that a full Board was present.

**Resolutions**

**Resolution #001-24 Adopt Meeting Rules**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>					

I, Council member Stott offer the following resolution and move its adoption:

**WHEREAS**, the Town Board desires to establish Meeting Rules for the respectful and proper conduct of Town Board Meetings;

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**RESOLVED**, the Town Board of the Town of Coeymans does hereby adopt the proposed Town of Coeymans Meeting Rules dated January 1, 2024, which shall take effect immediately.

Seconded by Council member Hotaling, offered for discussion and duly put to a vote, the results of which appear above.

**TOWN OF COEYMANS MEETING RULES**

- (1) Speakers at lectern shall please give their name during the Town Board Meeting.
- (2) Speakers shall be recognized by the presiding officer and should limit their remarks to five minutes.
- (3) Any person speaking to the Board shall address their remarks to the Board, not to other members of audience in the form of a debate.
- (4) Comments should relate to the current agenda being discussed during the Public Comment period.
- (5) Speakers shall not disturb the peace at a meeting, make denigrating or slanderous remarks, or use generally inappropriate conduct.
- (6) Should a speaker refuse to surrender the lectern, the appropriate authorities shall remove the speaker from the meeting to restore order.
- (7) Speakers should present their remarks in a courteous manner and observe the common rules of courtesy, decorum, dignity, and good taste.

**Resolution #002-24 Establish Town Board Meeting Dates**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

*Total*

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
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I, Council member Hotaling offer the following resolution and move its adoption:

**WHEREAS**, the Town Board desires to schedule meetings of the Town Board for calendar year 2024;

**RESOLVED**, the Town Board of the Town of Coeymans does hereby set the following dates for the Town Board meetings for 2024. Meetings will commence at 6:00 PM.

January	11 <sup>th</sup> & 25 <sup>th</sup>	July	11 <sup>th</sup> & 25 <sup>th</sup>
February	8 <sup>th</sup> & 22 <sup>nd</sup>	August	8 <sup>th</sup> & 22 <sup>nd</sup>
March	14 <sup>th</sup> & 28 <sup>th</sup>	September	12 <sup>th</sup> & 26 <sup>th</sup>
April	11 <sup>th</sup> & 25 <sup>th</sup>	October	10 <sup>th</sup> & 24 <sup>th</sup>
May	9 <sup>th</sup> & 23 <sup>rd</sup>	November	14 <sup>th</sup> & 25 <sup>th</sup> *
June	13 <sup>th</sup> & 27 <sup>th</sup>	December	12 <sup>th</sup> & 26 <sup>th</sup>

Seconded by Council member Donnelly, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution #003-24 Establish Holiday Observances**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

*Total*

I, Council member Donnelly offer the following resolution and move its adoption:

**MINUTES BOOK\*\*TOWN OF COEYMANS  
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**WHEREAS**, the Town Board desires to designate Holidays to be observed by the employees of the Town of Coeymans;

**RESOLVED**, the Town Board does hereby designate the following holidays for 2024 for employees not covered by union contracts. Holiday schedules for covered employee are pursuant to active agreements in force.

January	1 <sup>st</sup> - New Year's Day (Observed)
January	15 <sup>th</sup> - Martin Luther King Day
February	19 <sup>th</sup> - President's Day
May	24 <sup>th</sup> - Memorial Day
June	19 <sup>th</sup> - Juneteenth
July	4 <sup>th</sup> - Independence Day
September	2 <sup>nd</sup> - Labor Day
October	14 <sup>th</sup> - Columbus Day
November	5 <sup>th</sup> - Election Day
November	11 <sup>th</sup> - Veterans Day (Observed)
November	28 <sup>th</sup> - Thanksgiving Day
November	29 <sup>th</sup> - Day after Thanksgiving
December	25 <sup>th</sup> - Christmas Day

Seconded by Council member Bruno, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution #004-24 Authorize Execution of Union Agreement**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

*Total*

I, Council member Bruno offer the following resolution and move its adoption:



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**RESOLVED**, the Town Board of the Town of Coeymans does hereby authorize Supervisor Stephen Donnelly to execute all agreements between the Town of Coeymans and contractual employees, CSEA and Council 82.

Seconded by Council member Schmitt, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution #005-24 Establish PB/ZBA Meeting Dates**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>					

I, Council member Schmitt offer the following resolution and move its adoption:

**WHEREAS**, Town Board desires to schedule meetings of the Town Planning Board/Zoning Board of Appeals for calendar year 2024;

**RESOLVED**, that the Town Board of the Town of Coeymans does hereby set the following dates for the Planning Board/Zoning Board of Appeals for 2024. Meetings will commence at 7:00pm.

January	8 <sup>th</sup> & 24 <sup>th</sup>	July	8 <sup>th</sup> & 24 <sup>th</sup>
February	12 <sup>th</sup> & 28 <sup>th</sup>	August	12 <sup>th</sup> & 28 <sup>th</sup>
March	11 <sup>th</sup> & 27 <sup>th</sup>	September	9 <sup>th</sup> & 25 <sup>th</sup>
April	8 <sup>th</sup> & 24 <sup>th</sup>	October	15 <sup>th</sup> & 23 <sup>rd</sup>
May	13 <sup>th</sup> & 22 <sup>th</sup>	November	12 <sup>th</sup> & 26 <sup>th</sup>
June	10 <sup>th</sup> & 26 <sup>th</sup>	December	9 <sup>th</sup> & 18 <sup>th</sup>

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
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Seconded by Council member Stott, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution #006-24 Adopt Procurement Policy**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

*Total*

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I, Council member Stott offer the following resolution and move its adoption:

**WHEREAS**, the Town Board of the Town of Coeymans has established a Town Procurement Policy for the efficient, lawful and proper procurement of goods and services, consistent with the General Municipal Law,

**RESOLVED**, the Town Board does hereby adopt the Town of Coeymans Procurement Policy Dated January 1, 2024, to be followed by all Town Departments for the procurement of goods and services.

Seconded by Council member Hotaling, offered for discussion and duly put to a vote, the results of which appear above.

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
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**Resolution #007-24 Depository of Funds**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>					

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I, Council member Hotaling offer the following resolution and move its adoption:

**WHEREAS**, the Town Board desires to name a depository of funds; and

**RESOLVED**, the Town Board, pursuant to Town Law, § 64 (1), 20 and 35, that The National Bank of Coxsackie, The Bank of Greene County or any other bank or depository authorized by the State of New York, be designated as the depository of all funds of the Town of Coeymans. In addition, the Town Board directs that all Town officials responsible for monies are hereby required to deposit said monies into said depository.

Seconded by Council member Donnelly, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution #008-24 Investment Policy**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>					

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I, Council member Donnelly offer the following resolution and move its adoption:

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**WHEREAS**, all towns must adopt an Investment Policy according to the State Comptroller’s Office and General Municipal Law, and

**WHEREAS**, the “Investment Policy” shall be reviewed on an annual basis and shall be adopted at the Annual Organizational Meeting,

**RESOLVED**, the Town Board does hereby adopt the attached Investment Policy for the year 2024.

Seconded by Council member Bruno, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution #009-24 Advance Payment of Audits of Claims**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>					

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I, Council member Bruno offer the following resolution and move its adoption:

**WHEREAS**, the Town Board desires to authorize the prepayment of certain expenses as they become due;

**RESOLVED**, the Town Board does hereby authorize the payment in advance of audit claims for public utility services, telephone, postage, freight and express charges, lease and maintenance agreements, and any other prepayments that would result in penalties against the Town of Coeymans. In addition, all payroll and employee benefits payable and due at specific times.

Seconded by Council member Schmitt, offered for discussion and duly put to a vote, the results of which appear above.

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**January 1, 2024 – Organizational Meeting – 3:00pm**

**Resolution #010-24 Official News Paper**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>					

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I, Council member Schmitt offer the following resolution and move its adoption:

**WHEREAS**, the Town Board desires to designate the official newspaper of the Town of Coeymans for legal and public notice requirements;

**RESOLVED**, the Town Board pursuant to §64, Subdivision 11 of the Town Law, designates **The Times Union**, a newspaper daily published, and the **News Herald**, a newspaper weekly published, in the Town of Coeymans, County of Albany, the official newspapers of the Town of Coeymans.

Seconded by Council member Stott, offered for discussion and duly put to a vote, the results of which appear above.

Discussion: Council Member Schmitt asked for the reasoning behind having 2 designated papers. Supervisor Donnelly took the advice from an attorney he spoke to. The Town Clerk asked if public notices needed to be posted in both paper or just one. It was decided to pass the resolution for the time being and confer with the attorney.

**Resolution #011-24 Establish Mileage Rate**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



**MINUTES BOOK\*\*TOWN OF COEYMANS**  
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*Total*

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I, Council member Stott offer the following resolution and move its adoption:  
**WHEREAS**, the Town Board desires to establish a mileage reimbursement rate for town employees that may occasionally use their personal vehicles for town business;

**RESOLVED**, the Town Board, pursuant to Section 102, Subdivision 1 of the Town Law, establishes the rate of **.67 cents** per mile for the authorized use of personal vehicles by Town employees in the performance of their duties based on the Internal Revenue Service rate for 2024.

Seconded by Council member Hotaling, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution #012-24 Association of Town Pre Registration**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

*Total*

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I, Council member Hotaling offer the following resolution and move its adoption:

**WHEREAS**, the Association of Towns of New York has developed an in-office pre-registration procedure for the 2024 Annual Meeting, and

**WHEREAS**, the Association of Towns has offered a preferential pre-registration rate of \$150 per person, and

**WHEREAS**, the Town Board authorizes Supervisor Stephen Donnelly to take advantage of the preferential pre-registration rate of \$150 per person,

**RESOLVED**, all elected officials specifically authorized by the Town Board may attend the Association of Towns Annual Meeting & Training School All-Virtual Educational and Networking Event on February 18-21, 2024.

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Seconded by Council member Donnelly, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution #013-24 Appoint Association of Towns Meeting Delegates**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>					

I, Council member Donnelly offer the following resolution and move its adoption:

**WHEREAS**, in order to establish eligibility and credentials to vote at the 2024 Business Session for the Association of Towns Convention a delegate and alternate must be designated;

**RESOLVED**, that the Town Board of the Town of Coeymans does hereby appoint Supervisor Stephen Donnelly as delegate for the Town of Coeymans at the Association of Towns Convention, February 18-21, 2024.

Seconded by Council member Bruno, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution #014-24 Appoint Administrator of Access**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**January 1, 2024 – Organizational Meeting – 3:00pm**

*Total*

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I, Council member Bruno offer the following resolution and move its adoption:

**WHEREAS**, the Town Board, does hereby have an agreement with Mid-Hudson Cablevision to provide public access programming directly from the Town Building located at 18 Russell Avenue, Ravena, New York.

**RESOLVED**, the Town Board does hereby appoint William Horton as the Administrator of Access for the purpose of coordinating programming and overseeing individuals involved in the telecasting of approved programs, at a rate of \$75.00 per televised meeting.

Seconded by Council member Schmitt, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution #015-24 Appoint Civil Defense Director**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

*Total*

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I, Council member Schmitt offer the following resolution and move its adoption:

**WHEREAS**, the Town Board desires to appoint a Town Civil Defense Director for the Town of Coeymans; and

**WHEREAS**, Dominic Bruno, a town resident has expressed interest in serving as the Civil Defense Director;

**RESOLVED**, the Town Board of the Town of Coeymans, does hereby appoint Dominic Bruno as the Civil Defense Director the for the Town of Coeymans for a term to expire on December 31, 2024. Compensation for this position is \$1,500.00 per year.

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Seconded by Council member Stott, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution #016-23 Appoint Deputy Town Clerk**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>					

I, Council member Stott offer the following resolution and move its adoption:

**WHEREAS**, Town Clerk Candace McHugh, pursuant to Chapter 280 of the Laws of 2007, which became effective on July 18, 2007, is desirous of appointing an individual to the 1<sup>st</sup> Deputy Town Clerk position; and

**RESOLVED**, the Town Board of the Town of Coeymans hereby acknowledges the Town Clerk’s appointment of Sherle Slingerland as 1<sup>st</sup> Deputy Town Clerk. This appointment is for a term to expire on December 31, 2024.

Seconded by Council member Hotaling, offered for discussion and duly put to a vote, the results of which appear above.

Discussion: Council member Schmitt abstained due to Mrs. Slingerland being his aunt.

**Resolution #017-24 Appoint Town Historian**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



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Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

*Total*

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I, Council member Hotaling offer the following resolution and move its adoption:

**WHEREAS**, the Town Board desires to appoint a Town Historian for the Town of Coeymans;  
and

**WHEREAS**, Joseph Boehlke, a town resident and also President of the Ravena Coeymans Historical Society has expressed interest in serving as Town Historian;

**RESOLVED**, the Town Board appoints Joseph Boehlke Town Historian for a term to expire on December 31, 2024. Compensation for this position is \$750.00 per year

Seconded by Council member Donnelly, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution #018-24 Appoint Town Attorney**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

*Total*

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I, Council member Donnelly offer the following resolution and move its adoption:

**WHEREAS**, the Town Board desires to retain legal services to render legal advice to the Town Board through December 31, 2024, and

**RESOLVED**, that Gleason, Dunn, Walsh and O’Shea is hereby to be retained for legal services for the Town of Coeymans pursuant to a retainer agreement for Professional Legal Services



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dated January 1, 2024, which provides for an annual retainer fee of \$32,960.00; and that the Town Supervisor is hereby authorized to execute said agreement.

Seconded by Council member Bruno, offered for discussion and duly put to a vote, the results of which appear above.

Discussion: Council member Schmitt asked if there is a specific attorney we will be dealing with. Supervisor Donnelly answered yes, it would be Richard Reilly.

**Resolution #019-24 Appoint Town Grant Writer**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>					

I, Council member Bruno offer the following resolution and move its adoption:

**WHEREAS**, the Town Board desires to retain the services of a Grant writer to provide service for the Town Board, and

**RESOLVED**, the Town Board appoints Nicole Ambrosio as Town Grant Writer effective January 1<sup>st</sup>, 2024 through December 31<sup>st</sup>, 2024.

Seconded by Council member Schmitt, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution #020-24 Appoint Planning Board/Zoning Board Member (McGuire)**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

*Total*

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I, Council member Schmitt offer the following resolution and move its adoption:

**WHEREAS**, the term of Mr. Pietropaoli Member of the Town of Coeymans Planning Board/Zoning Board of Appeals has expired on December 31, 2023, and

**WHEREAS**, Mr. Michael McGuire has expressed an interest in retaining a seat as a Member of the Planning Board/ Zoning Board of Appeals,

**RESOLVED**, the Town Board does hereby appoint Mr. McGuire to a seven-year term as a Member of the Planning Board/ Zoning Board of Appeals to expire December 31, 2031.

Seconded by Council member Stott, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution #021-24 Appoint Planning Board/ Zoning Board of Appeals Counsel**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

*Total*

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I, Council member Stott offer the following resolution and move its adoption:

**WHEREAS**, the Town Board desires to retain attorney Mr. William Keniry, for services as legal counsel to the Planning Board/ Zoning Board of Appeals;

**RESOLVED**, the Town Board does appoint Mr. William Keniry to serve as legal counsel to the Planning Board/Zoning Board of Appeals for a yearly fee of \$12,000.00 contingent upon meeting attendance, payable by monthly voucher submission, expiring December 31, 2024 ; and

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**BE IT FURTHER RESOLVED**, that Mr. Keniry be compensated at the rate of \$300 per hour (in addition to the monthly retainer) for any special projects which require extensive legal research communications or written opinions.

Seconded by Council member Hotaling, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution #022-24 Authorize Tax Collection Agreement with The Bank of Greene County**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>					

I, Council member Hotaling offer the following resolution and move its adoption:

**WHEREAS**, the Town Board desires to have the Bank of Greene County collect Property taxes on behalf of the Town of Coeymans; and

**RESOLVED**, the Town Supervisor, Stephen Donnelly, is authorized to sign a Letter of Agreement with the Bank of Greene County to authorize the collection of taxes which set to expire March 31, 2024.

Seconded by Council member Donnelly, offered for discussion and duly put to a vote, the results of which appear above.

Discussion: The Town Clerk announced the Property tax bills are online as well as in the mail.

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**Resolution #023-24 Appoint Marriage Officer**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

*Total*

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I, Council member Donnelly offer the following resolution and move its adoption:

**WHEREAS**, the Town Board desires to appoint a Marriage Officer; and

**WHEREAS**, town resident Virginia Pearson has expressed interest in being reappointed as the Town of Coeymans Marriage Officer;

**RESOLVED**, the Town Board of the Town of Coeymans does hereby appoint Virginia Pearson as Marriage Officer for the Town of Coeymans with the responsibilities as determined by Town Law. This appointment expires December 31, 2024.

Seconded by Council member Bruno, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution #024-24 Affirmation of Board of Assessment Review**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

*Total*

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I, Council member Bruno offer the following resolution and move its adoption:

**WHEREAS**, the Town Board of the Town of Coeymans adopted local law entitled “Board of Assessment Review” pursuant to the authority granted under the Real Property Tax Law § 523 and Sections 10 and 20 of the Municipal Home Rule Law;

**RESOLVED**, the Town Board of the Town of Coeymans does hereby reaffirm the appointment of the following to the Board of Assessment Review:

- Alfonzo Visconti - Term to Expire September 30<sup>th</sup>, 2024
- David Kunz - Term to Expire September 30<sup>th</sup>, 2026
- Roxanne Stanton - Term to Expire September 30<sup>th</sup>, 2028

Seconded by Council member Schmitt, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution #025-24 Appoint Dog Control Officer**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>					

I, Council member Schmitt offer the following resolution and move its adoption:

**WHEREAS**, the Town Board desires to appoint a Dog Control Officer for the Town of Coeymans;

**RESOLVED**, that the Town Board of the Town of Coeymans does hereby appoint Meghan O’Brien Loran as Dog Control Officer for the Town of Coeymans, at an annual salary of \$5,000.00, effective January 1, 2024. This appointment is for a term to expire on December 31, 2024.



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Seconded by Council member Stott, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution #026-24 Appoint PB/ZBA Chair (Grogan)**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>					

I, Council member Stott offer the following resolution and move its adoption:

**WHEREAS**, the Town Board of the Town of Coeymans is desirous of appointing a Chairperson of the Planning Board/Zoning Board of Appeals; and

**WHEREAS**, Planning Board/Zoning Board of Appeals member Patricia Grogan has expressed interest in being appointed as Chairperson of the Planning Board/Zoning Board of Appeals;

**NOW THEREFORE BE IT RESOLVED**, that the Town Board of the Town of Coeymans, does hereby appoint Patricia Grogan as Chairperson of the Planning Board/Zoning Board of Appeals for a one-year term to expire December 31, 2024.

Seconded by Council member Hotaling, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution #027-24 Appoint Emergency Management Committee**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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*Total*

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I, Council member Hotaling offer the following resolution and move its adoption:

**WHEREAS**, the Town of Coeymans Emergency Management Committee has an Emergency Management Plan to be implemented at the time of specific incidents of events which may result in severe or extensive damage, loss of property, casualties, deaths and/or disruption of the normal everyday routine of our specific geographic area; and

**WHEREAS**, the success of this plan depends on the cooperation and coordination of a number of individuals and organizations;

**RESOLVED**, that the following will be participating and contributing agencies: Coeymans Fire Company, Coeymans Hollow Fire Corporation, Town of Coeymans Police Department, Ravena Hose Company, Ravena Rescue Squad, Coeymans Highway Department and Ravena Department of Public Works; and

**BE IT FURTHER RESOLVED**, the Committee shall consist of the following for a period ending December 31, 2024:

Dominic Bruno, Chairman, Town of Coeymans  
Marc Tryon, Chief, Emergency Operations Director  
Mark Deyo, Coeymans Fire Company #1  
Steven Payne, Coeymans Hollow Volunteer Fire Corporation  
Kevin Phillips, Ravena Hose Company  
Brian Dunican Jr., Ravena Rescue Squad  
Daniel Baker, Highway Superintendent  
Stephen Donnelly, Ad Hoc Member  
Henry Traver, Village of Ravena DPW

Seconded by Council member Donnelly, offered for discussion and duly put to a vote, the results of which appear above.

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**Resolution #028-24 Appoint Ethics Committee**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>					

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I, Council member Donnelly offer the following resolution and move its adoption:

**WHEREAS**, the Town Board wishes to continue the work of the Ethics Committee,

**RESOLVED**, the Town Board appoints Leonard C. Philhofer, Bridget Englehardt, and a third to be named later to the Ethics Committee with terms to expire December 31, 2024.

Seconded by Council member Bruno, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution #029-23 Appoint Prosecutor of Tickets**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>					

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I, Council member Bruno offer the following resolution and move its adoption:

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**WHEREAS**, the Town Board desires to appoint a Town Prosecutor to prosecute matters on behalf of the town in the Coeymans Justice Court;

**NOW THEREFORE BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby appoint Kenneth McGuire, Esq. to serve as Prosecutor for Town related matters for the 2024 calendar year, at an annual rate of \$14,000, payable by monthly voucher submissions, as follows:

\$5,500 per year – Traffic tickets issued by the Town of Coeymans Police Officers to the Town of Coeymans Court

\$5,500 per year – Traffic tickets issued by the New York State Police and the Albany Albany County Sheriff’s Office to the Town of Coeymans Court

\$3,000 per year - Town Code/Penal Law trial matters

Seconded by Council member Schmitt, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution #030-24 Appoint Budget Officer**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>					

I, Council member Schmitt offer the following resolution and move its adoption:

**WHEREAS**, the Town Board desires to appoint a Budget Officer whose duties and responsibilities shall be consistent with Town Law;

**RESOLVED**, the Town Board of the Town of Coeymans does hereby appoint Stephen Donnelly as Town Budget Officer at an annual rate of \$15,000.00. This appointment is for a term to expire on December 31, 2024.



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Seconded by Council member Stott, offered for discussion and duly put to a vote, the results of which appear above.

Council member Schmitt made a motion to amend resolution to read December 31,2024 which was seconded by Council member Stott, all were in favor.

**Resolution #031-24 Appoint Registrar and Deputy Registrar of Vital Statistics**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>					

I, Council member Stott offer the following resolution and move its adoption:

**WHEREAS**, the Town Board of the Town of Coeymans is desirous of appointing a Registrar of Vital Statistics and a Deputy Registrar of Vital Statistics, consistent with Town Law;

**RESOLVED**, the Town Board appoints Candace McHugh as Registrar of Vital Statistics for an annual stipend of \$500.00 effective January 1<sup>st</sup>, 2024 with the term to expire December 31, 2024; and

**BE IT FURTHER RESOLVED**, that the Town Board of the Town of Coeymans does hereby appoint Sherle Slingerland as the Deputy Registrar of Vital Statistics for an annual stipend of \$500.00 effective with the term to expire on December 31, 2024.

Seconded by Council member Hotaling, offered for discussion and duly put to a vote, the results of which appear above.



**MINUTES BOOK\*\*TOWN OF COEYMANS  
January 1, 2024 – Organizational Meeting – 3:00pm**

**Resolution #032-24 Authorize Undertaking**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>					

I, Council member Hotaling offer the following resolution and move its adoption:

**WHEREAS**, Public Officers Law Section 11 and Town Law Section 25 require that the Supervisor, Town Clerk, Justices, Superintendent of Highways and such other officers and employees as the Town Board may identify, execute and file in the office of the Town Clerk, County Clerk and/or the Office of Court Administration, as appropriate, an official undertaking conditioned for the faithful performance of their duties, and

**WHEREAS**, the Town Board has determined that a surety company authorized to transact business in the State of New York should execute the aforementioned undertaking and the expense thereof shall be an authorized charge against the Town,

**RESOLVED**, the Town Board directs the acquisition of such undertaking pursuant to the above stipulations.

Seconded by Council member Donnelly, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution #033-24 Appoint Deputy Supervisor**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**January 1, 2024 – Organizational Meeting – 3:00pm**

*Total*

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I, Council member Donnelly offer the following resolution and move its adoption:

**WHEREAS**, pursuant to Town Law §42, the Town Board may establish the office of Deputy Supervisor at any time; and

**WHEREAS**, the Town Supervisor desires to re-establishing the office of Deputy Supervisor, and appointing an individual to fill that position to exercise all the powers and duties authorized under State and Town law; and

**RESOLVED**, the Town Board establishes the office of Deputy Supervisor in the Town of Coeymans, effective immediately ; and

**BE IT FURTHER RESOLVED**, that the Town Board hereby acknowledges that the Town Supervisor appoints Council Member Stephen J. Schmitt to the position of Deputy Supervisor effective immediately; and

**BE IT FURTHER RESOLVED**, that the Town Board hereby authorizes an additional annual stipend of \$3,500.00 to Council Member Stephen J. Schmitt for services performed while serving in the position of Deputy Town Supervisor.

Seconded by Council member Bruno, offered for discussion and duly put to a vote, the results of which appear above.

Council member Schmitt was sworn in at this time by Town of Coeymans Supervisor Stephen Donnelly as the Deputy Supervisor for the Town of Coeymans.

**Resolution #034-24 Authorization of Day-to-Day Administration to the Supervisor**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

*Total*

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I, Council member Bruno offer the following resolution and move its adoption:

**WHEREAS**, it is not practical for the entire five (5) member Town Board to manage the day-to-day administration and supervision of the town and its employees;

**RESOLVED**, pursuant to Town Law Article III §29 (16) of the laws of the state of New York, the Town Board of the Town of Coeymans hereby authorizes and delegates to the Town Supervisor the powers and duties of day-to-day administration and supervision of all Town and special improvement district facilities and employees consistent with, and in furtherance of, any and all County, State, and Federal laws applicable thereto, and with any and all collective bargaining agreements, local laws, resolutions or policies heretofore or hereafter adopted by this Town Board.

Seconded by Council member Schmitt, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution #035-24 Authorize Justice Clerk Stipend**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>					

I, Council member Schmitt offer the following resolution and move its adoption:

**WHEREAS**, the Town has traditionally employed one or more court clerks in the Town Justice Court to perform certain administrative and clerical duties on a full-time and/or part-time basis based on need and available resources; and

**WHEREAS**, Town Justice Linda T. Eissing is willing to perform certain additional administrative and clerical duties incident to the performance of her judicial duties; and

**WHEREAS**, the full-time court clerk shall continue to serve in said capacity, including the performance of all duties that require separate supervision or approval by the Town justices; and



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**WHEREAS**, a town justice may perform additional administrative duties normally assigned to a court clerk and may be separately compensated for performing those duties to the extent permissible by law and the rules governing judicial conduct (see NY Jud. Adv. Op. 11-92).

**NOW, THEREFORE, BE IT RESOLVED**, that effective January 1, 2024, the Town Board of the Town of Coeymans hereby authorizes that a stipend in the amount of \$1,250 per month be paid to Town Justice Linda T. Eissing for the performance of additional administrative and clerical duties incident to the performance of her judicial duties as permitted by law and subject to applicable rules governing judicial conduct.

Seconded by Council member Stott, offered for discussion and duly put to a vote, the results of which appear above.

Discussion: Council member Schmitt expressed his gratitude to Justice Eissing for taking on these additional duties.

**Resolution #036-24 Approval of Highway Superintendent Stipend**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>					

I, Council member Stott offer the following resolution and move its adoption:

**WHEREAS**, the Town Board of the Town of Coeymans has given additional duties to the Highway Superintendent, Daniel Baker, above and beyond his duties as Town Highway Superintendent, which includes, but is not limited to overseeing the Parks Department, Town Hall and Facilities maintenance, and Cemeteries maintenance;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby approve an annual stipend of \$15,000.00 to compensate for the additional duties that have been assigned to the Highway Superintendent, effective immediately.

Seconded by Council member Hotaling, offered for discussion and duly put to a vote, the results of which appear above.



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Discussion: Council member Schmitt thanks Superintendent Baker for taking on this additional role and believes he has done a great job thus far.

**Resolution #037-24 Appoint Confidential Secretary to the Supervisor**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>					

I, Council member Hotaling offer the following resolution and move its adoption:

WHEREAS, The Town Supervisor is desirous of hiring a Confidential Secretary; and

WHEREAS, Courtney Thompson has displayed proficiency in the position; and

NOW THEREORE BE IT RESOLVED, that the Town Supervisor appoints Courtney Thompson to the position of Confidential Secretary effective immediately.

Seconded by Council member Donnelly, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution #038-24 Authorization of Employee Rates**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
Stephen Donnelly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ronald J. Hotaling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael J. Stott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>					

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I, Council member Donnelly offer the following resolution and move its adoption:

**WHEREAS**, the Town Board has previously approved the 2024 Annual Budget for the Town of Coeymans, and

**WHEREAS**, the budget included appropriations for personal services for contractual and non-contractual employees,

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans authorizes the following employees for 2024 in accordance with labor contracts in effect and budgeted amounts for positions outside the scope of negotiated contracts:

Seconded by Council member Bruno, offered for discussion and duly put to a vote, the results of which appear above.

**EMPLOYEE RATES 2024**

<u>Name</u>	<u>Position</u>	<u>Annual Pay Periods</u>	<u>Hourly Rate/ Biweekly Salary</u>
S. Donnelly	Supervisor	26	\$1730.77
S. Donnelly	Budget Officer	26	\$576.92
S. Schmitt	Deputy Town Supervisor	26	\$134.61
C. Thompson	Confidential Secretary	26	\$23.18
Floater	Clerk 1 – P/T	26	\$18.20
R. Bryant	Business Office Manager	26	\$30.44
L. Ziegler	HR Clerk 1 - P/T	26	\$21.70
S. Morrison	Accountant	26	\$461.53
L. Bruno	Council Member	26	\$480.77
R. Hotaling	Council Member	26	\$480.77
S. Schmitt	Council Member	26	\$480.77
M. Stott	Council Member	26	\$480.77
T. Frese	Justice	26	\$1000.00
L. Eissing	Justice	26	\$1000.00
H. Collins	Clerk to the Justice	26	\$24.92
L. Eissing	Clerk to the Justice		\$1250.00 monthly
C. McHugh	Town Clerk	26	\$2076.92
S. Slingerland	Deputy Town Clerk	26	\$22.90
D. DeRose	Assessor	26	\$1,235.52
J. Billetts	Clerk 1 - P/T	26	\$18.20

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S. Hamilton	Clerk 1 – P/T	26	\$18.20
K. Geraldson	Chief Sewer Treatment Plant Op.	26	\$31.69
T. Gillespie	Sewer Treatment Plant Op.	26	\$26.94
J. Putorti	Sewer Treatment Plant Op. Trainee	26	\$23.59
D. Baker	Highway Superintendent	26	\$2461.53
D. Baker	Parks/Town Hall/Cemetery	26	\$576.92
M. Ferriero	Deputy Highway Superintendent	26	\$29.40
Vacant	Equipment Operator I	26	\$24.88
D. Merrill	Equipment Operator I	26	\$26.75
C. McDonald	Equipment Operator I	26	\$26.13
H. Stannard	Equipment Operator I	26	\$25.22
B. Pugsley	Equipment Operator 1	26	\$24.88
D. Poulin	Mechanic	26	\$26.01
Vacant	Equipment Operator 1	26	\$24.88
J. Fink	Equipment Operator Trainee	26	\$23.88
M. Tryon	Chief of Police	26	\$3156.72
K. Arnold	Sargeant – F/T	26	\$35.35
L. Palmateer	Police Officer - F/T	26	\$23.36
E. Barnes	Police Officer – P/T	26	\$32.80
H. Klein	Police Officer – P/T	26	\$32.80
J. LaChappelle	Police Officer – P/T	26	\$32.85
R. Loran	Police Officer – P/T	26	\$32.47
J. McCanney	Police Officer – P/T	26	\$32.85
S. Mullen	Police Officer – P/T	26	\$32.80
J. Weir	Police Officer – P/T	26	\$32.47
T. Fischer	Police Officer – P/T	26	\$33.36
M. Veeder	Police Officer – P/T	26	\$32.47
S. Hamilton	Clerk 1 – F/T	26	\$21.37
M. O’Brien-Loran	Dog Control Officer – P/T	26	\$192.31
J. Chmielewski	Building Inspector & Code Enforcement Officer	26	\$27.40
S. DeBacco	Asst. Building Inspector	26	\$25.16
R. Smith	Clerk 1	26	\$21.97
C. McHugh	Registrar of Vital Statistics	Annual	\$500.00
S. Slingerland	Deputy Registrar of Vital Statistics	Annual	\$500.00
D. Bruno	Civil Defense Director	12	\$125.00

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J. Boehlke	Town Historian	12	\$62.50
P. Grogan	Planning/Zoning Board Chairperson		\$130 per meeting/ \$50 per workshop
A. Collins	Planning/Zoning Board Member		\$80 per meeting/ \$50 per workshop
N. Boomer	Planning/Zoning Board Member		\$80 per meeting/ \$50 per workshop
M. McGuire	Planning/Zoning Board Member		\$80 per meeting/ \$50 per workshop
R. Nolan	Planning/Zoning Board Member		\$80 per meeting/ \$50 per workshop
B. teRiele	Planning/Zoning Board Member		\$80 per meeting/ \$50 per workshop
P. Cronin	Planning/Zoning Board Member		\$80 per meeting/ \$50 per workshop
J. Cinque	Planning/Zoning Board Member (Alternate)		\$80 per meeting/ \$50 per workshop
L. Ziegler	Planning/Zoning Board Recording Secretary		\$100 per meeting/ workshop

A Motion was made by Council member Stott to extend the existing contract for Town Social Worker Jessica Doerr for the year 2024 which was seconded by Council member Donnelly, all were in favor.

**Public Comments:** None at this time

**Motion to Adjourn** Supervisor Donnelly asked if all were in favor of adjourning the meeting, all were in favor.  
APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

*Respectfully Submitted,*

  
**Candace McHugh, Town Clerk**