

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**November 20<sup>th</sup>, 2023 – Town Board Meeting – 6:00pm**

**A Town Board Meeting was held Monday November 20<sup>th</sup>, 2023 at 6:00pm at Town Hall, 18 Russell Avenue, Ravena, New York**

**PRESENT:** George D. McHugh, Supervisor  
Brandon L. LeFevre, Council Member  
Marisa Tutay, Council Member  
Linda S. Bruno, Council Member  
Stephen J. Schmitt, Council Member

**Absent:**

**ALSO PRESENT:** Candace McHugh, Town Clerk  
Daniel D. Baker, Superintendent of Highways  
Jason Chmielewski, Building Inspector/ Code Enforcement Officer  
Marc Tryon, Chief of Police  
James Peluso, Attorney for the Town

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Supervisor McHugh called the meeting to order and led the audience in the Pledge of Allegiance. Council member Bruno led the audience in prayer. Supervisor McHugh asked that the record reflect that all members were present.

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**Announcements:**

RCS Senior Class of 2024 Fundraiser: Support the RCS Senior Class of 2024 by purchasing some official Indians gear before the legendary mascot is changed to the new raven. All funds go directly to the senior class or 2024 to help fund their senior prom and senior trip. Please find all order forms on the RCS website or you can email [rcsclassof2024@gmail.com](mailto:rcsclassof2024@gmail.com) for more ordering information. Please place all orders by December 1<sup>st</sup>. Orders will be arranged to be picked up at the RCS HS/MS campus.

Village of Ravena Christmas Parade: The Village of Ravena is hosting its annual Christmas parade on December 2<sup>nd</sup>. The parade kicks off at 6pm from the Coeymans Landing and ends at Mosher Park Complex. Please contact the Village Clerk's Office to sign up.

RCS Community Business Association Holiday Mixer: Enjoy a festive night at Yanni's Too on Wednesday, December 6<sup>th</sup> from 5-8pm and support the RCS Community Business Association. All attendees will be entered to win door prizes. RSVP online at [www.rcscba.com](http://www.rcscba.com). Members - \$20. Nonmembers - \$25.

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**Supervisor Report**

Supervisor McHugh read the October 2023 Supervisor's Report.

**Motion to Accept Report**

Council member Tutay made a motion to accept the report as read, seconded by Council member LeFevre. APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

**Department Reports**

**Town Clerk Report** –October 2023 Report read by Town Clerk Candace McHugh

**Motion to Accept Report**

Council member McHugh made a motion to accept the report as read, seconded by Council member Bruno. APPROVED – VOTE – AYES 5– NAYS – ABSENT – SO MOVED

**Police Department Report** – October 2023 Report read by Chief Tryon

**Motion to Accept Report**

Council member McHugh made a motion to accept the report as read, seconded by Council member Schmitt. APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

Supervisor McHugh stated the signs are ordered for the weight's limits to Jarvis Road. The discussion about a Town Social worker is still ongoing. Council member Bruno will submit a resume or the board to review. This position would be on a per diem basis.

**Building Department** – October 2023 Report read by Jason Chmielewski

**Motion to Accept Report**

Council member McHugh made a motion to accept the report as read, seconded by Council member Tutay. APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

**Sewer Department Report** –October 2023 Sewer Department Report was tabled

**Motion to Table Report**

Council member McHugh made a motion to accept the report as read, seconded by Council member Schmitt. APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

**Highway Department Report-** October 2023 Highway Department Report read by Dan Baker

**Motion to Accept Report**

Council member McHugh made a motion to accept the report as read, seconded by Council member LeFevre. APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

**Liaison Reports** - None at this time.

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**New Business:**

NYSTCA Regional Education December 4, 2023; The Town Clerk has requested to attend this training session.

A Motion was made by the Town Supervisor George D. McHugh to authorize the Town Clerk to attend the NYSTCA training on December 4, 2023 in Geneva and pay the expenses as outlined which was seconded by Council member Schmitt, all were in favor.

2024 Sewer Rates Established; Supervisor McHugh stated there will be a public hearing in December to officially set the rates for 2024

**Old Business:**

16 Hillcrest Drive: The intention is to sign contract tonight.

CHPE Road Use Agreement: A motion was made by Supervisor McHugh to authorize the signing of the CHPE Road Use Agreement and was seconded by council member LeFevre, all were in favor

**Resolution # 138-23 November Abstract**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
George D. McHugh	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brandon L. LeFevre	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marisa J. Tutay	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>5</u>		<u>5</u>		

I, Council member Tutay offer the following resolution and move its adoption:

**BE IT RESOLVED**, that the Town Board has approved the payment of bills as presented in the Abstract for November 2023, as follows:

**PRE-PAID VOUCHERS** –23-01651 to 23-01711 from the following funds:

<b>General</b>	<b>\$ 151,752.11</b>
<b>Part Town</b>	<b>\$ 20,947.14</b>

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<b>Highway – Part Town</b>	<b>\$ 44,957.43</b>
<b>Sewer</b>	<b>\$ 21,306.15</b>
<b>Trust &amp; Agency</b>	<b>\$ 49,323.29</b>

**VOUCHER NUMBERS** –23-01712 to 23-01760 from the following funds:

<b>General</b>	<b>\$ 26,549.43</b>
<b>Part Town</b>	<b>\$ 1,018.64</b>
<b>Highway – Part Town</b>	<b>\$ 10,612.02</b>
<b>Sewer</b>	<b>\$ 23,730.90</b>
<b>Trust &amp; Agency</b>	<b>\$ 4,500.00</b>

**TOTAL FOR ALL FUNDS – \$ 354,697.11**

Seconded by Council member LeFevre, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution # 139-23 Appoint Equipment Operator Trainee**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
George D. McHugh	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brandon L. LeFevre	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marisa J. Tutay	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>5</u>		<u>5</u>		

I, Council member LeFevre offer the following resolution and move its adoption:

**WHEREAS**, the Highway Superintendent is desirous of filling the vacant position of Equipment Operator Trainee in his department; and

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**WHEREAS**, the Albany County Civil Service Department has confirmed this job title as a non-competitive position requiring the chosen candidate to meet the minimum qualifications; and

**WHEREAS**, the position was posted and applications were received, evaluated and reviewed by the Superintendent of Highways; and

**WHEREAS**, the Superintendent of Highways has confirmed the candidate meets the minimum qualifications;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby appoint Joel Fink to the position of Equipment Operator Trainee, effective November 20<sup>th</sup>, 2023 at an hourly rate commensurate with the CSEA union agreement currently in effect.

Seconded by Council member McHugh, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution # 140-23 Termination of Equipment Operator**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
George D. McHugh	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brandon L. LeFevre	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marisa J. Tutay	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>5</u>		<u>5</u>		

I, Council member McHugh offer the following resolution and move its adoption:

**WHEREAS**, on October 19<sup>th</sup>, 2023 it was determined by the Town of Coeymans Highway Superintendent that Dean Shultis be terminated from his position as Equipment Operator I due to a verbal resignation; and

**WHEREAS**, notice of this termination was received by Town Supervisor George McHugh and members of the Town Board;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby accept the termination of Highway Department Equipment Operator I Dean Shultis effective October 19<sup>th</sup>, 2023.

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Seconded by Council member Bruno, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution # 141-23 Authorize Supervisor to Amend Police Forfeiture Account**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
George D. McHugh	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brandon L. LeFevre	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marisa J. Tutay	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>5</u>		<u>5</u>		

I, Council member Bruno offer the following resolution and move its adoption:

**WHEREAS**, the Police Forfeiture account has a balance of 4,243.97 and is to be used as Law Enforcement payroll;

**WHEREAS**, the Chief Fiscal officer has determined that in order to maintain proper accounting the following amendments must be made in the 2023 Budget;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby authorize Supervisor George D. McHugh to make the following amendments to the 2023 Budget:

**GENERAL FUND (A)**

**INCREASE APPROPRIATIONS**

(A) 3120.1 Law Enforcement Personal \$4,243.97

**INCREASE REVENUE (A)**

(A) 0599 Police Forfeiture Reserve \$4,243.97

Seconded by Council member Schmitt, offered for discussion and duly put to a vote, the results of which appear above.

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**Resolution # 142-23 Authorize Utilization of Art Cultural Tourism Grant**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
George D. McHugh	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brandon L. LeFevre	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marisa J. Tutay	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>5</u>		<u>5</u>		

I, Council member Schmitt offer the following resolution and move its adoption:

**WHEREAS**, the Town has received grant funding through the American Recovery Plan Act of 2021 (“ARPA”) in the amount of \$50,000.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby authorize the utilization of these funds to offset the costs associated with the construction of the permanent bathroom facilities located at Coeymans Landing and Joralemon Park.

Seconded by Council member Tutay, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution # 143-23 Authorize Supervisor to Amend Budget Transfers (DB)**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
George D. McHugh	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brandon L. LeFevre	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marisa J. Tutay	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>5</u>		<u>5</u>		

I, Council member Tutay offer the following resolution and move its adoption:

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**WHEREAS,** The Highway Superintendent has deemed it necessary to purchase a new 2024 F-450 Truck to improve department efficiency; and

**WHEREAS,** THE Chief Fiscal Officer has determined that in order to maintain a proper balance a transfer is necessary;

**Highway Fund (DB)**

**Increase Appropriations**

(DB) 5130.2 Equipment \$88,182.50

**Increase Appropriated Fund Balance**

(DB) 0599 Fund Balance \$88,182.50

**NOW, THEREFORE, BE IT RESOLVED,** that the Town Board of the Town of Coeymans does hereby Authorize George D. McHugh to make the above-mentioned amendment to the 2023 budget.

Seconded by Council member LeFevre, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution # 144-23 Authorize Supervisor to Amend Budget (A)**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
George D. McHugh	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brandon L. LeFevre	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marisa J. Tutay	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>5</u>		<u>5</u>		

I, Council member LeFevre offer the following resolution and move its adoption:

**WHEREAS,** The Town of Coeymans Police department, being a full-service police agency with primary responsibility within the Town of Coeymans including the Village of Ravena; and



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**WHEREAS**, the increasing frequency of active shooting incidents Nationwide highlights the need for ballistic protection availability for Police responders able to withstand rifle fire at a threat level of IIIA for the protection of responding officers. Such equipment needs to be carried in each patrol vehicle and readily available for use when needed. The outfitting of all 4 marked vehicles in the Town fleet totals \$16,653.60; and

**WHEREAS**, the need for serviceable, safe and reliable vehicle fleet is a necessity in order for the Police Department to perform their duties. A new Dodge Durango patrol vehicle is available at contract price for \$40,195 and an upfitting fee of approximately \$18,000, totaling \$58,195.

**WHEREAS**, the Chief Fiscal Officer has determined that in order to maintain proper accounting of the fund balances the following amendments must be made in the 2023 Budget;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby authorize Supervisor George D. McHugh to make the following amendments to the 2023 Budget:

**GENERAL FUND (A)**

**INCREASE APPROPRIATIONS**

(A)3120.2 Equipment \$74,848.60

**INCREASE REVENUE (A)**

(A)0599 Law Enforcement \$74,848.60

Seconded by Council member McHugh, offered for discussion and duly put to a vote, the results of which appear above.

Discussion: Chief Tryon stated the new vehicle is important due to their aging fleet. The ballistic shield the Chiefs feels should be mandatory nationwide as rifle fire is becoming the prevalent weapon used.

**Resolution # 145-23 Authorize Clerk to Publish Organizational Meeting**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
George D. McHugh	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brandon L. LeFevre	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marisa J. Tutay	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>5</u>		<u>5</u>		

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I, Council member McHugh offer the following resolution and move its adoption:

**WHEREAS**, the Town of Coeymans Town Board is desirous of holding the Organizational Town Board Meeting; and

**WHEREAS**, the Organizational Town Board Meeting will be held on January 1, 2024, at 3:00 pm;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby authorize and direct Town Clerk, Candace McHugh, to publish a Public Notice for the Organizational Town Board meeting to be held on January 1, 2024, at 3:00 pm at 18 Russell Ave, Ravena, NY 12143.

Seconded by Council member Bruno, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution # 146-23 Authorize Purchase of Ballistic Shields**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
George D. McHugh	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brandon L. LeFevre	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marisa J. Tutay	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>5</u>		5		

I, Council member Bruno offer the following resolution and move its adoption:

**WHEREAS**, The Town of Coeymans Police department, being a full-service police agency with primary responsibility within the Town of Coeymans including the Village of Ravena;

**WHEREAS**, the increasing frequency of active shooting incidents Nationwide, most recently in New Hampshire with 18 dead and many more injured, highlights the need for ballistic protection availability for Police responders able to withstand rifle fire at a threat level of IIIA for the protection of responding officers. Such equipment needs to be carried in each patrol vehicle and readily available for use when needed. The outfitting of all 4 marked vehicles in the Town fleet totals \$16,653.60.

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**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby authorize Supervisor George D. McHugh to purchase 4 ballistic protection shields able to withstand rifle fire at a threat level of IIIA for the Coeymans Police Department.

Seconded by Council member Schmitt, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution # 147-23 Authorize the Purchase of Police Vehicle**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
George D. McHugh	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brandon L. LeFevre	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marisa J. Tutay	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>5</u>		<u>5</u>		

I, Council member Schmitt offer the following resolution and move its adoption:

**WHEREAS**, the Town of Coeymans Police department has several vehicles with excessive mileage and in poor repair with continual maintenance issues; and

**WHEREAS**, the need for serviceable, safe and reliable vehicle fleet is a necessity in order for the Police Department to perform their duties. A new 2022 Dodge Durango patrol vehicle is available at the state contract price of \$40,195 and an upfitting fee of approximately \$18,000, totaling \$58,195.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby authorize Supervisor George D. McHugh to purchase a 2022 Dodge Durango at a state contract price of \$40,195.00 along with the upfit costing \$18,000.00 for the Town of Coeymans Police Department.

Seconded by Council member Tutay, offered for discussion and duly put to a vote, the results of which appear above.

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**Resolution # 148-23 Authorize Execution of Ravena Rescue Squad Agreement**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
George D. McHugh	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brandon L. LeFevre	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marisa J. Tutay	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>5</u>		<u>5</u>		

I, Council member Tutay offer the following resolution and move its adoption:

**WHEREAS**, the Town is permitted by virtue of section 122-b of the General Municipal Law of the State of New York to provide emergency ambulance service for the purpose of treating and transporting sick and injured persons found within its boundaries to an acute care hospital; and

**WHEREAS**, the Town is desirous of entering into an agreement providing such ambulance service to the Town of Coeymans pursuant to said provisions of law; and

**WHEREAS**, the Ravena Rescue Squad has trained and experienced personnel and is certified by the NYS Department of Health as an ambulance service; and

**WHEREAS**, the Ravena Rescue Squad is desirous of furnishing emergency medical services to said Town under the terms and conditions set forth in the Emergency Medical Services Agreement 2023;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans hereby authorizes Supervisor George D. McHugh to execute said Emergency Medical Services Agreement for a 2-year contract beginning January 1, 2024 and expiring on December 31, 2025 on this date November 20, 2023, not to exceed the budgeted amount of \$120,000.00 in the year 2024; and not to exceed the budgeted amount of \$140,000.00 in the year 2025.

Seconded by Council member LeFevre, offered for discussion and duly put to a vote, the results of which appear above.

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**November 20<sup>th</sup>, 2023 – Town Board Meeting – 6:00pm**

**Resolution # 149-23 Authorize Execution of MOA (CSEA)**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
George D. McHugh	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brandon L. LeFevre	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marisa J. Tutay	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>5</u>		<u>5</u>		

I, Council member LeFevre offer the following resolution and move its adoption:

**WHEREAS**, The Town of Coeymans and the CSEA, Local 1000, AFSCME, AFLCIO for the Town of Coeymans unit of Albany County local 801 (“CSEA”) are desirous to enter into the following Memorandum of Agreement to amend Appendix of the 2022-2025 collective bargaining agreement between the parties;

Clerk to the Justice (Heather Collins 12/23/2019-)	1/1/2022	1/1/2023	1/1/2024	1/1/2025	Longevity Increment
start of 1st year	20.58	21.58	23.58	24.58	
start of 2nd year	21.25	22.25	24.25	25.25	
start of 3rd year	21.92	22.92	24.92	25.92	
start of 6th year	22.45	23.45	25.45	26.45	0.53
start of 11th year	22.52	23.52	25.52	26.52	0.60
start of 16th year	22.59	23.59	25.59	26.59	0.67
start of 21st year	22.66	23.66	25.66	26.66	0.74
start of 26th year	22.73	23.73	25.73	26.73	0.81

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town Coeymans does hereby authorize Supervisor George D. McHugh to execute this Memorandum of Agreement with the CSEA Albany County Local 801.

Seconded by Council member McHugh, offered for discussion and duly put to a vote, the results of which appear above.

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**Resolution # 150-23 Authorize Supervisor to Execute Purchase Offer Contract for 16 Hillcrest Drive**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
George D. McHugh	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brandon L. LeFevre	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marisa J. Tutay	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Steven Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>5</u>		<u>5</u>		

**Amended Resolution Authorizing the Purchase of Property at 16 Hillcrest Drive (SBL 156.-5-38.1), Ravena, NY For Use as a Town Hall**

I, Council member McHugh offer the following resolution and move its adoption:

**WHEREAS**, the Town Board previously adopted a resolution on October 20, 2023 authorizing the purchase of property at 16 Hillcrest Drive (SBL 156.-5-38.1), Ravena, New York, and subsequently entered into negotiations with the seller to modify the purchase price and certain contingencies; and now hereby amends said resolution to read as follows:

**WHEREAS**, the Town of Coeymans and its government has steadily expanded over the past decades and as a result the Town Hall municipal office space currently being utilized at 18 Russell Avenue, Ravena, NY, is inadequate to serve the current and future needs of the Town, due in part to the age and condition of the building, inadequate space for all of the Town’s offices, and lack of accessibility to public meeting areas and office locations.

**WHEREAS**, the Town requires adequate public facilities that meet the needs of current and future Town residents, including a Town Hall that is accessible to the public and staff, which is of great importance to the Town and its residents.

**WHEREAS**, the proposed use of the property located at 16 Hillcrest Drive, Ravena, NY (SBL 156.-5-38.1) (also known as “20 Hillcrest Drive”) will allow the Town to centralize its main offices and expand departments, personnel and services, including the Town Supervisor’s Office, Town Clerk’s Office, Town Assessor, Town Building Department, Town Police Department, and Town Justice Court; with improved facilities that will benefit both Town and Village residents having business before the Town; and

**WHEREAS**, the Town has explored a host of options to address the above, including, the construction or renovation of the current Town Hall at 18 Russell Avenue, Ravena, NY and/or the relocation of municipal offices to alternate sites; and

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**WHEREAS**, after careful consideration to costs related to all of the above, the Town Board has determined that the purchase of the real property at 16 Hillcrest Drive, Ravena, NY, which includes approximately 14,000 square feet of structures on approximately 3.1 acres of land, and which shall require certain capital improvement/renovation, shall allow for the relocation of one or more existing Town Hall municipal offices to a suitable location that provides adequate space and public access; and

**WHEREAS**, Town Law § 220(2) authorizes the Town to purchase lands and buildings for a town hall and other municipal purposes and provides that such acquisition is not subject to permissive referendum if the purchase is made from monies appropriated from surplus funds; and

**WHEREAS**, the Town Board duly noticed and held a public hearing on September 14, 2023 to consider the input of the community on the proposed acquisition of the land and buildings at 16 Hillcrest Drive, Ravena, NY for use as a Town Hall; and

**WHEREAS**, the proposed action, the purchase of real property located at 16 Hillcrest Drive, Ravena, NY for use as a town hall and other municipal purposes, is a Type II action under 6 NYCRR Part 617.5(18) (“SEQRA”) involving “[r]euse of a residential or commercial structure, or of a structure containing mixed residential and commercial uses” where the use is permitted by applicable zoning laws and does not meet or exceeds any of the thresholds in SEQRA Part 617.4”; and

**WHEREAS**, the town has prepared a proposed contract for the purchase of the property in the amount of \$450,000.00 (as amended) and the Town Board has reviewed the same; and

**WHEREAS**, the Town Board has duly reviewed and considered all other relevant planning, zoning and environmental factors and makes the following findings:

1. The action is for the purchase of real property located at 16 Hillcrest Drive, Ravena, NY for use as a Town Hall and other municipal purposes; and
2. The property is presently improved with a +/- 14,000 sq ft (former) church building and small outbuilding on +/- 3.1 acres; and
3. The use of the property for Town Hall purposes is a principal use in the R-2 zoning district of the Village of Ravena, which includes community buildings; and
4. The parking on site is adequate for the needs of Town Hall; and
5. The reuse of the existing facilities and improvements on site will result in no significant adverse environmental impacts and will provide the residents of the Town of Coeymans with a centrally located modern and functional Town Hall facility; and

**NOW, THEREFORE BE IT RESOLVED**, the Town Board of the Town of Coeymans hereby classifies the purchase of real property located at 16 Hillcrest Drive, Ravena, NY for use as a Town Hall, as a Type II action pursuant to SEQRA; and be it further

**RESOLVED**, the Town Board authorizes the purchase of improved real property located at 16 Hillcrest Drive (SBL 156.-5-38.1), Ravena, NY for \$450,000.00 for use as a Town Hall and other municipal purposes; and

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**RESOLVED**, that property shall be purchased with surplus funds to be transferred and withdrawn from the town’s Capital Projects “H Fund” account; and

**RESOLVED**, the Supervisor is authorized to enter into and execute contracts of sale and other closing documents to effectuate the purchase.

Seconded by Council member LeFevre, offered for discussion and duly put to a vote, the results of which appear above.

Discussion: Council member Schmitt asked to clarify to the public we increased the purchase price to \$450,000 to include the appliances.

A roll call vote was requested by the Supervisor.

**Resolution# 151-23 Appoint PBZBA Member (Cronin)**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
George D. McHugh	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brandon L. LeFevre	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marisa J. Tutay	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>5</u>		<u>5</u>		

I, Council member Bruno offer the following resolution and move its adoption:

**WHEREAS**, a vacancy exists on the Town of Coeymans Planning Board/Zoning Board of Appeals due to the resignation of Melissa Stanton; and

**WHEREAS**, Applications were sought out and all viable candidates have been considered by the Town of Coeymans Town Board; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby appoint Patrick Cronin to the Planning Board/ Zoning Board of Appeals until the expiration of the term thereof on December 31, 2024.

Seconded by Council member Schmitt, offered for discussion and duly put to a vote, the results of which appear above.



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**Public Comment:** Council Member Tutay wished all a Happy Thanksgiving

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**Motion to Adjourn** was made by Council member McHugh and Seconded by Council member Bruno- APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED 6:51PM

*Respectfully Submitted,*



*Candace McHugh, Town Clerk*