A Town Board Meeting was held Thursday October 26, 2023 at 6:00pm at Town Hall, 18 Russell Avenue, Ravena, New York

PRESENT:

George D. McHugh, Supervisor

Brandon L. LeFevre, Council Member Stephen J. Schmitt, Council Member Marisa Tutay, Council Member Linda S. Bruno, Council Member

Absent:

ALSO PRESENT:

Candace McHugh, Town Clerk

Daniel D. Baker, Superintendent of Highways

Marc Tryon, Chief of Police

Jason Chmielewski, Building Inspector/ Code Enforcement Officer

James Peluso, Attorney for the Town of Coeymans

Supervisor McHugh called the meeting to order and led the audience in the Pledge of Allegiance. Supervisor McHugh requested Reverend Roxanne Booth lead the audience in prayer. Supervisor McHugh asked that the record reflect that all members were present.

Presentations

<u>Retirement Recognition for Reverend Antonio & Reverend Dr. Roxanne Booth.</u> Supervisor McHugh presented the Booths with a Citation from Assemblymen Chris Tague, a Proclamation from County Executive Daniel McCoy, and one from the Town of Coeymans.

<u>Preliminary Budget</u>: The Preliminary Budget was handed out to the Town Board. Copies are available at Town Hall for Review.

Announcements:

Seniors Paint-n-Sip: Enjoy a free paint-n-sip class for all seniors at Rail to River Brewing. The class will take place on Friday, October 27th from 1-3pm. Cash bar will be available.

Bank of Greene County Trunk or Treat Event: Come out for the Bank of Greene County's Trunk or Treat event on Saturday, October 28th from 4-6pm. Setup is from 2:30-3:45pm at the Bank of Greene County in Ravena. Prizes for the best trunk display. All winners will be voted by the community. Register online or call the Ravena branch if you would like to participate.

New Scotland Spirits 6.8 Mile "Ruck March" Fundraiser: Join the "Ruck March" this Veterans Day on Saturday, November 11th to support the Boot Campaign, Hidden Battles Foundation, and commemorate the Army Combat Medic known as "68 Whiskeys". The march will start at Voorheesville's American Legion Post 1493, proceed to Heldeberg Hudson Rail Trail, and

"about face" back to the Post for a total of 6.8 miles. Participants are encouraged to march with a ruck sack (backpack) packed with 35 lbs of nonperishables, to be donated to the Food Pantries for the Capital District. A \$50 pre-registration fee is required. All those who register before November 1st will receive a free T-shirt. Register online at www.NewScotlandSpirits.com/Ruck-March-2023.

Albany County Sheriff's Office Thanksgiving Dinner: Sheriff Craig D. Apple and his staff will prepare turkey dinners at the Clarksville station for residents in need. Meals will be available for pickup or limited delivery on November 21st. The Town of Coeymans staff will be delivering meals to Civil Senior housing in the hamlet, Louis apartments in Ravena, and to any person in Coeymans that has reserved a meal. Please call or email the Supervisor's office to reserve a dinner by November 17th.

Motion to Approve Minutes

Minutes were approved for the following Town Board meetings:

- -October 12, 2023 Town Board Meeting
- -October 19, 2023 Special Town Board Meeting

Council member McHugh made a motion to accept the minutes and Council member Tutay seconded the motion.

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – ABSTAIN - SO MOVED

Supervisor Report

Supervisor McHugh read the September 2023 Supervisor's Report.

Motion to Accept Report

Council member Tutay made a motion to accept the report as read, seconded by Council member LeFevre. APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT 0 – SO MOVED

Department Reports

Town Clerk Report - September 2023 Report read by Town Clerk Candace McHugh

Motion to Accept Report

Council member McHugh made a motion to accept the report as read, seconded by Council member Bruno. APPROVED – VOTE – AYES 5 – NAYS – ABSENT 0– SO MOVED

Police Department Report - September 2023 Report read by Chief Tryon

Motion to Accept Report

Council member LeFevre made a motion to accept the report as read, seconded by Council member Bruno. APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT 0 – SO MOVED

Building Department & PB/ZBA – September 2023 Report read by Jason Chmielewski

Motion to Accept Report

Council member McHugh made a motion to accept the report as read, seconded by Council member Bruno. APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT 0– SO MOVED

Sewer Department Report – August and September 2023 Sewer Department Report we read by Tyler Gillespie

Motion to Accept August Report

Council member McHugh made a motion to accept the report as read, seconded by Council member Schmitt. APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT 0– SO MOVED

Motion to Accept September Report

Council member Bruno made a motion to accept the report as read, seconded by Council member Schmitt. APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT 0– SO MOVED

Highway Department Report- August & September 2023 Highway Department Report

Motion to Accept August and September Reports

Council member McHugh made a motion to accept the report as read, seconded by Council member Schmitt.

APPROVED - VOTE - AYES 5 - NAYS 0 - ABSENT 0 - SO MOVED

New Business:

Governor Hochul Offshore Wind Announcement: Some contracts have been awarded. The Supervisor has a meeting Monday with the state, General Electric, and Economic Development.

New Election Districts and Polling Places: Coeymans has been reduced to 5 districts. Please be on the look out for a notice in the mail telling you where you should be voting. The Polling places are listed on the public board at Town Hall (18 Russell Ave).

Old Business: NA

Resolutions

Resolution #127-23 October Abstract Approval

	Present	Absent	Aye	Nay	Abstain
George D. McHugh	\boxtimes		\boxtimes		
Brandon L. LeFevre	\boxtimes		\boxtimes		
Linda S. Bruno	\boxtimes		\boxtimes		
Marisa J. Tutay	\boxtimes				
Stephen J. Schmitt	\boxtimes				
Total	<u>5</u>		<u>5</u>		

I, Council member Tutay offer the following resolution and move its adoption:

BE IT RESOLVED, that the Town Board has approved the payment of bills as presented in the Abstract for October 2023, as follows:

PRE-PAID VOUCHERS –23-01276; 23-01509 to 23-01577 from the following funds:

General	\$ 133,470.63		
Part Town	\$ 21,213.17		
HN	\$ 28,500.00		
Highway – Part Town	\$ 47,574.12		
Sewer	\$ 18,267.51		
Trust & Agency	\$ 46,504.40		
Payroll Deductions	\$ 0		

VOUCHER NUMBERS –23-01578 to 23-01650 from the following funds:

\$ 179,709.85		
	Φ 177,707.03	

Part Town	\$ 2,940.00
Highway -Town Wide	\$ 0
Highway – Part Town	\$ 249,739.30
Sewer	\$ 32,116.93
Trust & Agency	\$ 975.00
H - Fund	\$ 0

Seconded by Council member LeFevre, offered for discussion and duly put to a vote, the results of which appear above.

Resolution # 128-23 Authorize Budget Transfers

	Present	Absent	Aye	Nay	Abstain
George D. McHugh	\boxtimes				
Brandon L. LeFevre			\boxtimes		
Linda S. Bruno	\boxtimes		\boxtimes		
Marisa J. Tutay	\boxtimes				
Stephen J. Schmitt	\boxtimes		\boxtimes		
Total	<u>5</u>		<u>5</u>		

I, Council member LeFevre offer the following resolution and move its adoption:

WHEREAS, the Chief Fiscal officer has determined that in order to maintain proper balances within various accounts several inter-fund transfers are necessary;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby authorize Supervisor George D. McHugh to transfer the funds as depicted below for the Budget Year 2023:

General Fund (A)

Amount	From Account	To Account
\$973.04 \$600.00	(A) 1990.4 Contingency(A) 1990.4 Contingency	(A) 1110.4 Justice Contractual(A) 1220.4 Supervisor Contractual

\$159.50	(A) 1990.4 Contingency	(A) 1410.2 Town Clerk Equipment
\$30,000.00	(A) 1990.4 Contingency	
\$15,000.00	(A) 1990.4 Contingency	,
	(A) 1990.4 Contingency	
\$8,000.00	(A) 1990.4 Contingency	
\$10,949.15	(A) 1990.4 Contingency	(A) 3120.2 Law Enforcement Equipment
\$14,000.00	(A) 1990.4 Contingency	(A) 3120.4 Law Enforcement Contractual
\$3,000.00	(A) 1990.4 Contingency	(A) 7110.4 Parks Contractual
\$800.00	(A) 1990.4 Contingency	
\$18,222.89	(A) 1990.4 Contingency	
\$500.00	(A) 1990.4 Contingency	(A) 8090.1 Envir. Control-Leachate Facility Persona
\$690.00	(A) 1990.4 Contingency	(A) 9510 4 C
		(A) 8510.4 Community Beautification Contractual
\$700.00	(A) 1990.4 Contingency	(A) 7110.2 Parks Equipment
\$3,500	(A) 1990.4 Contingency	(A) 5132.4 Highway Contractual

Seconded by Council member McHugh, offered for discussion and duly put to a vote, the results of which appear above.

Resolution # 129-23 Authorize Purchase of 16 Hillcrest (SBL 156.-5-38.1)

	Present	Absent	Aye	Nay	Abstain
George D. McHugh	\boxtimes		\boxtimes		
Brandon L. LeFevre	\boxtimes		\boxtimes		
Linda S. Bruno	\boxtimes		\boxtimes		
Marisa J. Tutay	\boxtimes		\boxtimes		
Stephen J. Schmitt	\boxtimes		\boxtimes		
Total	<u>5</u>		<u>5</u>		

Resolution Authorizing the Purchase of Property at 16 Hillcrest Drive (SBL 156.-5-38.1), Ravena, NY For Use as a Town Hall

I, Council member McHugh offer the following resolution and move its adoption:

WHEREAS, the Town of Coeymans and its government has steadily expanded over the past decades and as a result the Town Hall municipal office space currently being utilized at 18 Russell Avenue, Ravena, NY, is inadequate to serve the current and future needs of the Town, due in part to the age and condition of the building, inadequate space for all of the Town's offices, and lack of accessibility to public meeting areas and office locations.

WHEREAS, the Town requires adequate public facilities that meet the needs of current and future Town residents, including a Town Hall that is accessible to the public and staff, which is of great importance to the Town and its residents.

WHEREAS, the proposed use of the property located at 16 Hillcrest Drive, Ravena, NY (SBL 156.-5-38.1) (also known as "20 Hillcrest Drive") will allow the Town to centralize its main offices and expand departments, personnel and services, including the Town Supervisor's Office, Town Clerk's Office, Town Assessor, Town Building Department, Town Police Department, and Town Justice Court; with improved facilities that will benefit both Town and Village residents having business before the Town; and

WHEREAS, the Town has explored a host of options to address the above, including, the construction or renovation of the current Town Hall at 18 Russell Avenue, Ravena, NY and/or the relocation of municipal offices to alternate sites; and

WHEREAS, after careful consideration to costs related to all of the above, the Town Board has determined that the purchase of the real property at 16 Hillcrest Drive, Ravena, NY, which includes approximately 14,000 square feet of structures on approximately 3.1 acres of land, and which shall require certain capital improvement/renovation, shall allow for the relocation of one or more existing Town Hall municipal offices to a suitable location that provides adequate space and public access; and

WHEREAS, Town Law § 220(2) authorizes the Town to purchase lands and buildings for a town hall and other municipal purposes and provides that such acquisition is not subject to permissive referendum if the purchase is made from monies appropriated from surplus funds; and

WHEREAS, the Town Board duly noticed and held a public hearing on September 14, 2023 to consider the input of the community on the proposed acquisition of the land and buildings at 16 Hillcrest Drive, Ravena, NY for use as a Town Hall; and

WHEREAS, the proposed action, the purchase of real property located at 16 Hillcrest Drive, Ravena, NY for use as a town hall and other municipal purposes, is a Type II action under 6 NYCRR Part 617.5(18) ("SEQRA") involving "[r]euse of a residential or commercial structure, or of a structure containing mixed residential and commercial uses" where the use is permitted by applicable zoning laws and does not meet or exceeds any of the thresholds in SEQRA Part 617.4"; and

WHEREAS, the town has prepared a proposed contract for the purchase of the property in the amount of \$425,000.00 and the Town Board has reviewed the same; and

WHEREAS, the Town Board has duly reviewed and considered all other relevant planning, zoning and environmental factors and makes the following findings:

1. The action is for the purchase of real property located at 16 Hillcrest Drive, Ravena, NY for use as a Town Hall and other municipal purposes; and

2. The property is presently improved with a \pm /- 14,000 sq ft (former) church building and small outbuilding on \pm /- 4.8 acres; and

- 3. The use of the property for Town Hall purposes is a principal use in the R-2 zoning district of the Village of Ravena, which includes community buildings; and
- 4. The parking on site is adequate for the needs of Town Hall; and
- 5. The reuse of the existing facilities and improvements on site will result in no significant adverse environmental impacts and will provide the residents of the Town of Coeymans with a centrally located modern and functional Town Hall facility; and

NOW, THEREFORE BE IT RESOLVED, the Town Board of the Town of Coeymans hereby classifies the purchase of real property located at 16 Hillcrest Drive, Ravena, NY for use as a Town Hall, as a Type II action pursuant to SEQRA; and be it further

RESOLVED, the Town Board authorizes the purchase of improved real property located at 16 Hillcrest Drive (SBL 156.-5-38.1), Ravena, NY for \$425,000.00 for use as a Town Hall and other municipal purposes; and

RESOLVED, that property shall be purchased with surplus funds to be transferred and withdrawn from the town's Capital Projects "H Fund" account; and

RESOLVED, the Supervisor is authorized to enter into and execute contracts of sale and other closing documents to effectuate the purchase.

Seconded by Council member Bruno, offered for discussion and duly put to a vote, the results of which appear above.

Discussion: Supervisor McHugh clarified the address of the property. The parsonage is #20 and the church is #16. The Reverend also stated the acreage is less now that the parsonage has been subdivided. Supervisor McHugh made a motion to amend the resolution to correct the address to 16 Hillcrest throughout and the acreage to the amount of 3.1. Council member Bruno seconded the motions. Supervisor McHugh asked for a roll call vote.

Resolution # 130-23 Budget Amend Budget Transfers (DA)

resolution // 150-25 Dt	Present	Absent	Aye	Nay	Abstain
George D. McHugh	\boxtimes		\boxtimes		
Brandon L. LeFevre			\boxtimes		
Linda S. Bruno			\boxtimes		
Marisa J. Tutay	\boxtimes		\boxtimes		
Stephen J. Schmitt	\boxtimes		\boxtimes		
Total	<u>5</u>		<u>5</u>		

I, Council member Bruno offer the following resolution and move its adoption:

WHEREAS, the Chief Fiscal officer has determined that in order to maintain proper balances within various accounts several transfers are necessary;

Highway Fund (DA)

Increase Appropriations:	
(DA) 5110.4 General Rep. Cont.	\$851.76
(DA) 5130.20 Machinery Capital Outlay & Eq.	\$600.00
(DA) 9720.75 H48 Interest	\$0.22
Increase Appropriated Fund Balance	
(DA) 0599 Fund Balance	\$1,451.98

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby Authorize George D. McHugh to make the above-mentioned amendment to the 2023 budget.

Seconded by Council member Schmitt, offered for discussion and duly put to a vote, the results of which appear above.

Resolution # 131-23 Amend Budget Transfers (DB)

	Present	Absent	Aye	Nay	Abstain
George D. McHugh	\boxtimes				
Brandon L. LeFevre	\boxtimes		\boxtimes		
Linda S. Bruno	\boxtimes		\boxtimes		
Marisa J. Tutay	\boxtimes		\boxtimes		
Stephen J. Schmitt	\boxtimes		\boxtimes		
Total	<u>5</u>		<u>5</u>		

I, Council member Schmitt offer the following resolution and move its adoption:

WHEREAS, THE Chief Fiscal Officer has determined that in order to maintain proper balances within various accounts several transfers are necessary;

Highway Fund (DB)

Increase Appropriation	<u>S</u>				
(DB) 9040.8 Workmen	's Comp			\$10,057.00	
(DB) 5130.41 Repairs	Contractual			\$3,000.00	
Increase Appropriated	Fund Balance				
(DB) 0599 Fund Baland	ce			\$13,057.00	
NOW, THEREFORE hereby Authorize George budget.	BE IT RESO	DLVED, that the gh to make the	Town Board of above-mention	of the Town of Coned amendmen	Coeymans does not to the 2023
Seconded by Council m which appear above.	nember Tutay,	offered for discu	ussion and du	ly put to a vote,	the results of
Resolution # 132-23 A	ppoint Full T	ime Sergeant			
	Present	Absent	Aye	Nay	Abstain
George D. McHugh			_		

	Present	Absent	Aye	Nay	Abstain
George D. McHugh	\boxtimes		\boxtimes		
Brandon L. LeFevre			\boxtimes		
Linda S. Bruno	\boxtimes		\boxtimes		
Marisa J. Tutay	\boxtimes		\boxtimes		
Stephen J. Schmitt	\boxtimes		\boxtimes		
Total	<u>5</u>		<u>5</u>		

I, Council member Tutay offer the following resolution and move its adoption:

WHEREAS, Kelly Arnold full-time officer had been appointed to the provisional title of Sergeant effective September 12, 2022;

WHEREAS, she has taken and passed the Albany Sergeants exam;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby authorize the appointment of full-time officer Kelly Arnold to the title of Sergeant for the Town of Coeymans Police Department effective August 29, 2023.

Seconded by Council member LeFevre, offered for discussion and duly put to a vote, the results of which appear above.

Resolution # 133-23 Authorize Police Department Grant Application

	Present	Absent	Aye	Nay	Abstain
George D. McHugh			\boxtimes		
Brandon L. LeFevre			\boxtimes		
Linda S. Bruno	\boxtimes		\boxtimes		
Marisa J. Tutay	\boxtimes		\boxtimes		
Stephen J. Schmitt	\boxtimes		\boxtimes		
Total	<u>5</u>		<u>5</u>		

I, Council member LeFevre offer the following resolution and move its adoption:

WHEREAS, the Town of Coeymans Police Department continues to implement increased security infrastructure to enhance public safety throughout the Town and has determined that the Coeymans Landing and marina area would benefit from such equipment installation;

WHEREAS, grant funding through the New York State Department of Criminal Justice Services has now been made available for law enforcement agencies to purchase and install such security hardware enhancements including fixed video surveillance cameras for public spaces;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby authorize the Town of Coeymans Police Department to pursue possible grant funding for video surveillance equipment and installation at the Coeymans Landing in the amount of \$15,800 dollars to purchase and install 8 security cameras at that location including upfitting for electrical and internet service.

Seconded by Council member McHugh, offered for discussion and duly put to a vote, the results of which appear above.

Public Comments:

<u>Kathleen Assael</u> lives on Fox St. She feels her community has taken a hit with the amount of truck traffic and is worried about increased industrial use in their area. Supervisor McHugh stated he has contacted the state four times in regards to the traffic on route 144. Each time the response has been that no changes are needed. Past Supervisors have tried as well. Ms. Assael insinuated that more property will become industrial and is bothered by this. Supervisor McHugh stated all rezoning has to be done through the town board and no one on the current board has plans to allow further industrial land. Superintendent Baker has received traffic studies from NYSDOT and the majority of traffic was going under the speed limit on route 144.

<u>Jason Hutchinson</u> lives in Coeymans. He is concerned about the potential cameras going in at Coeymans Landing since the area is partially residential. Supervisor McHugh stated the cameras will be focused on the new bathrooms, parking lot and boat launch to hopefully deter vandalism.

Zachary Assael wanted to discuss the presentation Mr. Powell gave to the PB/ZBA. He asked for a reiteration from the Town Board about their lack of interest in rezoning which Supervisor McHugh confirmed.

<u>Lois Rothaupt</u> lives at Civil Apartments. She reported that a temporary boiler has been installed to get the building through the winter along with a temporary repair to the roof.

Carol McDonald lives in Coeymans Hollow. She asked if it could possibly help if the community banded together to contact state officials about the traffic on 144. Supervisor McHugh stated it is worth a shot to do so. Mrs. McDonald asked about any further broadband internet expansion. The board stated they are aware there are pockets in need of broadband and are still exploring options.

<u>Bob LaCosta</u> lives on River Road. He is concerned about the prospect of rezoning along with the traffic. He also would like to make the community aware that an "Elvis Concert" will be taking place at the RCS High School on the Friday before Thanksgiving. All money will go towards the Ravena and Coxsackie Senior centers.

<u>Barbara Heinzen</u> lives in New Baltimore. She is concerned about further industrial growth in the Port of Coeymans. She would like to find out how much land will be required for wind.

Motion to Adjourn was made by Council member McHugh and Seconded by Council member Bruno- APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED 7:43p.m.

Respectfully Submitted,

Sandace McHugh, Town Clerk