

MINUTES BOOKTOWN OF COEYMANS
July 27 2023 – Town Board Meeting – 6:00pm**

A Town Board Meeting was held Thursday July 27, 2023 at 6:00pm at Town Hall, 18 Russell Avenue, Ravena, New York

PRESENT: George D. McHugh, Supervisor
Brandon L. LeFevre, Council Member
Marisa Tutay, Council Member
Linda S. Bruno, Council Member
Stephen J. Schmitt, Council Member

Absent:

ALSO PRESENT: Candace McHugh, Town Clerk
Daniel D. Baker, Superintendent of Highways
Jason Chmielewski, Building Inspector/ Code Enforcement Officer
Keith Geraldson, Sewer Plant Operator
Christopher Dooley, MJ Engineering

Supervisor McHugh called the meeting to order and led the audience in the Pledge of Allegiance. Council member Bruno led the audience in prayer. Supervisor McHugh asked that the record reflect that all members were present.

Announcements:

Mid-Hudson Cable Channel 903: Effective 8/1/23 Town board, Public Hearings, and PBZBA meetings will be aired on Channel 903.

Evening on the Green: The upcoming Evening on the Green performance will be on August 2nd with live music from Don & Company from 6-8 pm!

M&R Snacks and Smokin Pig Deli will be cooking up some delicious food!

Ravena Hose Company No.1 Steak Dinner: The Ravena Hose Company No. 1 is hosting a steak dinner on August 18th from 4:00 pm to 7:00 pm. Dinners are sold pre-order only and you can purchase your tickets by calling (518)-756-2089.

Village of Ravena Friendship Festival: The Village of Ravena's 39th annual Friendship Festival will be held on Saturday, August 26th at Mosher Park. The festival opens at 1 pm with free kids' activities, vendors, food, music, and fireworks at dark.

Motion to Approve Minutes

Minutes were approved for the following Town Board meetings:

-July 13, 2023 Town Board Meeting Minutes

Council member Tutay made a motion to accept the minutes and Council member LeFevre seconded the motion.

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT 0 – ABSTAIN - SO MOVED

MINUTES BOOKTOWN OF COEYMANS
July 27 2023 – Town Board Meeting – 6:00pm**

Supervisor Report

Supervisor McHugh read the June 2023 Supervisor's Report.

Motion to Accept Report

Council member LeFevre made a motion to accept the report as read, seconded by Council member Bruno. APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

Department Reports

Town Clerk Report – June 2023 Report read by Town Clerk Candace McHugh

Motion to Accept Report

Council member McHugh made a motion to accept the report as read, seconded by Council member Bruno. APPROVED – VOTE – AYES 5 – NAYS – ABSENT – SO MOVED

Police Department Report – June 2023 Report read by Supervisor McHugh

Motion to Accept Report

Council member McHugh made a motion to accept the report as read, seconded by Council member Schmitt. APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

Building Department – June 2023 Report read by Jason Chmielewski

Motion to Accept Report

Council member McHugh made a motion to accept the report as read, seconded by Council member Tutay. APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

Supervisor McHugh asked about an email he sent regarding dumping in the area of Miller and Krueger roads. Superintendent Baker checked out the areas and instructed the company to not dump in those areas anymore and clean it up. He did ask Officer Arnold to speak to them as well. Supervisor McHugh said he would like to set a date that it needs to be cleaned up by.

PB/ZBA Report – June 2023 Report was presented by Jason Chmielewski.

Motion to Accept Report

Council member McHugh made a motion to accept the report as read, seconded by Council member Bruno. APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

Sewer Department Report – June 2023 Sewer Department Report was read by Keith Geraldson

Motion to Accept Report

Council member McHugh made a motion to accept the report as read, seconded by Council member Schmitt. APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

MINUTES BOOKTOWN OF COEYMANS**
July 27 2023 – Town Board Meeting – 6:00pm

Highway Department Report- May 2023 Highway Department Report read by Daniel Baker

Motion to Accept Report

Council member McHugh made a motion to accept the report as read, seconded by Council member LeFevre. APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

Liaison Reports - None at this time.

Summer Recreation Director Caitlyn Gallagher gave a report on how the summer program is going. She said attendance is down most likely due to the age limits implemented this year. It has been difficult getting all the children picked up by 12pm for the lunch hour. She suggested raising the age to approximately 15 or 16 to give the younger kids some opportunities to interact with the older kids.

New Business:

2023 Paving Schedule: Superintendent Baker went over the roads we are paving this year. Greenbush Ave, Beck Road, Rowe Road and Coons Road will be paved this year. Superintendent Baker advised the board the we are running out of “short” roads. The next batch of roads are quite long and budgets for paving will need to be discussed. Supervisor McHugh said he has contacted Mr. Don Fane at Callanan and asked to piggyback off the Albany County contract and Callanan agreed to let us do just that which saved a considerable amount.

A motion was made by Supervisor McHugh to accept the Form 284 and commence in signing which was seconded by Council member Bruno.

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

Westerlo Street Sink Hole: Superintendent Baker thanked Chief Sewer Operator Geraldson for his help in this project. Superintendent Baker wanted to make it clear this sink hole has nothing to do with the construction that occurred at Coeymans Landing. They have discovered that a catch basin was paved over several years ago which has an 18-inch Orangeburg tile pipe dumping into it. This pipe is broken in two spots causing water to swirl under the pavement and resulting in the sink hole. MJ engineering and Carver Construction did an emergency repair, further repairs will need to be done. Supervisor McHugh also clarified the recent work that was done for storm water mitigation was never intended to stop flooding in flood zones. Its purpose it to take the water coming off Westerlo street into four different basins for filtration before it goes into the river. Mr. Baker and Mr. Geraldson both are unsure where the pipe leads to. The next step will be to televisive the line to see where it goes, then a plan can be formed to solve the issue. Supervisor McHugh thanked MJ engineering for sending an engineer down immediately to help investigate the situation.

MINUTES BOOKTOWN OF COEYMANS
July 27 2023 – Town Board Meeting – 6:00pm**

Old Business:

Martins Hill Water District: Supervisor McHugh is awaiting the arrival of the files from the lawyers. Once they are received the project can be further investigated.

Resolution #105-23 Accept Retirement of Thomas Bennett, Operator II

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
George D. McHugh	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brandon L. LeFevre	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marisa J. Tutay	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>5</u>		<u>5</u>		

I, Council member Tutay offer the following resolution and move its adoption:

WHEREAS, on July 15th, 2023 Full-time Equipment Operator II at the Highway Department Thomas Bennett submitted a written letter of notification of his retirement to the Town of Coeymans with an effective date of July 27th, 2023;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby accept the notification of retirement for Thomas Bennett, effective July 27th, 2023; and the Town of Coeymans sincerely thanks Thomas Bennett for his dedicated service to our town for the last 20 years.

Seconded by Council member LeFevre, offered for discussion and duly put to a vote, the results of which appear above.

Resolution # 106-23 2023 Budget Transfers

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
George D. McHugh	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brandon L. LeFevre	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marisa J. Tutay	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

MINUTES BOOKTOWN OF COEYMANS
July 27 2023 – Town Board Meeting – 6:00pm**

Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>5</u>		<u>5</u>		

I, Council member LeFevre offer the following resolution and move its adoption:

WHEREAS, the Town Board of the Town of Coeymans has had unforeseen expenditures in the following 2023 budget accounts; and

WHEREAS, the Chief Fiscal Officer has determined that in order to maintain proper balances within various accounts, a number of inter-fund transfers are necessary;

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby authorize Supervisor George D. McHugh to transfer the following funds as depicted below for the budget year 2023;

GENERAL FUND (A)

Amount	From Account	To Account
\$ 690.97	(A) 1990.4 Contingency	(A)1220.4 Supervisor Contractual
\$10,000.00	(A) 1315.4 Accountant Contractual	(A)1315.1 Accountant Personal Services
\$ 2,727.68	(A) 1990.4 Contingency	(A)1910.4 Insurance
\$ 1,869.76	(A) 1990.4 Contingency	(A)1670.4 Central Printing & Mail
\$ 590.00	(A) 1990.4 Contingency	(A)7310.4 Youth Program Contractual

PART TOWN (B)

Amount	From Account	To Account
\$ 22.62	(B) 8140.4 Storm Water	(B) 1910.4 Insurance
\$ 95.95	(B) 8140.4 Storm Water	(B) 3620.2 Safety Equipment
\$ 1,865.00	(B) 8140.4 Storm Water	(B) 9040.8 Worker’s Compensation
\$ 26.06	(B) 8140.4 Storm Water	(B) 1660.4 Central Store

HIGHWAY PART TOWN (DA)

Amount	From Account	To Account
\$ 1,018.60	(DA) 5130.4 Rental	(DA) 5142.4 Snow Removal Contractual

HIGHWAY FUND (DB)

Amount	From Account	To Account
\$ 103.72	(DB) 5110.4 General Repair	(DB) 1910.4 Insurance

MINUTES BOOKTOWN OF COEYMANS
July 27 2023 – Town Board Meeting – 6:00pm**

SEWER FUND (SS)

Amount	From Account	To Account
\$ 161.81	(SS) 8130.4 Contractual	(SS) 1910.4 Insurance

Seconded by Council member McHugh, offered for discussion and duly put to a vote, the results of which appear above.

Resolution # 107-23 Authorize Coeymans Court to apply for JCAP Grant

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
George D. McHugh	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brandon L. LeFevre	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marisa J. Tutay	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>5</u>		<u>5</u>		

I, Council member McHugh offer the following resolution and move its adoption:

WHEREAS, The Town Court is requesting authorization from the Town Board to apply for funding from the Justice Court Assistance Program during the upcoming 2023-2024 grant cycle.

NOW, THEREFORE BE IT RESOLVED, that The Board of the Town of Coeymans authorizes the Town of Coeymans Town Court to apply for a JCAP grant in the 2023-2024 grant cycle up to \$30,000.00.

Seconded by Council member Bruno, offered for discussion and duly put to a vote, the results of which appear above.

MINUTES BOOKTOWN OF COEYMANS
July 27 2023 – Town Board Meeting – 6:00pm**

Resolution # 108-23 Authorize July Abstract

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
George D. McHugh	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brandon L. LeFevre	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marisa J. Tutay	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>5</u>		<u>5</u>		

I, Council member Bruno offer the following resolution and move its adoption:

BE IT RESOLVED, that the Town Board has approved the payment of bills as presented in the Abstract for July 2023, as follows:

PRE-PAID VOUCHERS –23-0000976 to 23-01007; 23-01012 to 23-01064; 23-01069 to 23-01079; and P23-038 to P23-045from the following funds:

General	\$ 150,470.37
Part Town	\$ 27,004.74
Highway – Town Wide	\$ 55,154.14
Highway – Part Town	\$ 46,460.35
Sewer	\$ 33,736.73
Trust & Agency	\$ 39,726.36
Payroll Deductions	\$ 3,966.20

VOUCHER NUMBERS –23-01080 to 23-01179 from the following funds:

General	\$ 171,742.46
Part Town	\$ 9,278.34
Highway -Town Wide	\$ 1,558.27
Highway – Part Town	\$ 6,908.29

MINUTES BOOKTOWN OF COEYMANS
July 27 2023 – Town Board Meeting – 6:00pm**

Sewer	\$ 10,742.25
Trust & Agency	\$ 525.00
H - Fund	\$ 2,018.16

TOTAL FOR ALL FUNDS – \$ 559,291.66

Seconded by Council member Stephen Schmitt, offered for discussion and duly put to a vote, the results of which appear above.

Public Comments:

Matthew Cheeley of Park Drive in Ravenna addressed the board on his concerns about safety on the road near his home. He has seen children almost get hit due to people disobeying the stop sign and speed limit. Park drive is a one way which people also disobey. He stated he is willing to put up cameras to help identify those who are not obeying the law. Supervisor McHugh explained he is allowed to take down license plates numbers and contact the police. Supervisor McHugh said he will also make sure the Chief is aware of the concerns. Supervisor McHugh suggested Mr. Cheeley attend a Village Board meeting considering the road is within the Village limits. Recently the Albany County Sheriff offered to place flock cameras to monitor traffic but the Village declined to allow this. Supervisor McHugh stated the Town has allowed the Albany County Sheriff's to place the cameras in the Town.

Mr. Cheeley also inquired about the drainage issues he is having. Supervisor McHugh told him this is also a Village issue.

Barbara Tanner asked how to watch the meetings on platforms other than Mid-Hudson Cable. We explained that meetings are also streamed on vimeo and there is a link on our website and FaceBook page to access the meetings.

Motion to Adjourn was made by Council member McHugh and Seconded by Council member LeFevre- APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

Closed: 7:26pm

Respectfully Submitted,

Candace McHugh, Town Clerk