

**TOWN BOARD
OF THE
TOWN OF COEYMANS
September 14, 2023**

Town Board Meeting 6:00 p.m.

(PLEASE SILENCE CELL PHONES WHILE MEETING IS IN PROGRESS)

- 1. Call to Order – Pledge of Allegiance**
- 2. Blessing**
- 3. Members Present and Overview of Agenda Topics**
- 4. Public Hearings**
 - 4.1. Informal Hearing – 16 Hillcrest Dr., Ravena, NY – Potential Town Municipal Building
- 5. Public Announcements**
 - 5.1. Evening on the Green- September 20th, 6-8pm @ Coeymans Landing
- 6. Approval of Minutes**
 - 6.1. August 24, 2023 Town Board Meeting
- 7. New Business**
- 8. Old Business**
- 9. Resolutions**
 - 9.1. Appoint Confidential Secretary
 - 9.2. Appointment of Equipment Operator 2
 - 9.3. Appointment of Operator Trainee
 - 9.4. Appointment of Part-Time Police Officer
 - 9.5. Authorize Supervisor to Amend 2023 Budget
 - 9.6. Authorize Supervisor to Amend 2023 Budget
- 10. Upcoming Meetings**
 - 10.1. September 27, 2023 PB/ZBA Meeting @ 7:00pm
 - 10.2. September 28, 2023 Town Board Meeting @ 6:00pm
 - 10.3. October 10, 2023 PB/ZBA Meeting @ 7:00pm
 - 10.4. October 12, 2023 Town Board Meeting @ 6:00pm
- 11. Public Comment**
- 12. Adjourn**

Agenda subject to change

At a Meeting of the Town Board of the Town of Coeymans, at Town Hall, 18 Russell Avenue, Ravena, New York, on September 14, 2023, there were:

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
George D. McHugh	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brandon L. LeFevre	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marisa J. Tutay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Total

I, Council member _____ offer the following resolution and move its adoption:

WHEREAS, a vacancy exists within the Supervisor's Office for the position of Confidential Secretary: and

WHEREAS, all qualified candidates have been interviewed by the Supervisor and his staff;

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby authorize the Town Supervisor to fill the vacancy of Confidential Secretary to the Supervisor, which currently exists in the Supervisor's Office; and

BE IT FURTHER RESOLVED, that the Town Supervisor does hereby appoint Courtney Thompson as Confidential Secretary to the Supervisor, at an hourly rate of \$22.18 per hour, effective September 5, 2023.

Seconded by Council member _____, offered for discussion and duly put to a vote, the results of which appear above.

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	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
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Brandon L. LeFevre	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marisa J. Tutay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>					

I, Council member _____ offer the following resolution and move its adoption:

WHEREAS, the Highway Superintendent is desirous of filling the vacant position of Equipment Operator 2 in his department; and

WHEREAS, the Albany County Civil Service Department has confirmed this job title as a non-competitive position requiring the chosen candidate to meet the minimum qualifications; and

WHEREAS, the position was posted and applications received, evaluated, and reviewed by the Superintendent of Highways; and

WHEREAS, the Superintendent of Highways has confirmed the candidate meets the minimum qualifications;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby appoint Michael Pirrone to the position of Equipment Operator 2, effective September 11, 2023, at an hourly rate commensurate with the CSEA union agreement currently in effect.

Seconded by Council member _____, offered for discussion and duly put to a vote, the results of which appear above.

At a Meeting of the Town Board of the Town of Coeymans, at Town Hall, 18 Russell Avenue, Ravena, New York, on September 14, 2023 there were:

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Stephen J. Schmitt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Total

I, Council member _____ offer the following resolution and move its adoption:

WHEREAS, the Town of Coeymans is desirous of hiring a full-time Sewer Operator Trainee in the Waste Water Treatment Plant; and

WHEREAS, all interested candidates have been vetted by Supervisor George D. McHugh and Sewer Plant Operator Keith Geraldson to find the best fit for the Town of Coeymans; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby authorize the hiring of Jeremy Putorti as a provisional Sewer Plant Operator Trainee effective October 9, 2023, at a rate of \$22.59 per hour.

Seconded by Council member _____, offered for discussion and duly put to a vote, the results of which appear above.

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	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
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Stephen J. Schmitt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>					

I, Council member _____ offer the following resolution and move its adoption:

WHEREAS: The Town of Coeymans Police Department has an existing vacancy for a part-time Officer

WHEREAS: A suitable candidate who possesses more than 14 years of police experience has been identified and a successful background investigation has been completed with positive results and recommendations made to the Chief of Police.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of Coeymans does hereby appoint MICHAEL VEEDER to the position of Part-Time Police Officer for the Town of Coeymans Police Department at a starting hourly rate of \$32.80 per hour effective September 18th, 2023.

Seconded by Council member _____, offered for discussion and duly put to a vote, the results of which appear above.

At a Meeting of the Town Board of the Town of Coeymans, at Town Hall, 18 Russell Avenue, Ravena, New York, on September 14, 2023 there were:

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Stephen J. Schmitt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>					

I, Council member _____ offer the following resolution and move its adoption:

WHEREAS, the Town Coeymans Police Department was awarded a grant in the amount of \$10,000.00 from the New York State Department of Criminal Justice Services; and

WHEREAS, Resolution #072-23 was passed at a regular Town Board Meeting on April 27, 2023, authorizing the Police Department to utilize these funds to enter into a 5-year program for body-worn cameras; and

WHEREAS, the Chief Fiscal Officer has determined that in order to maintain proper accounting of the Grant money the following amendments must be made in the 2023 Budget;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby authorize Supervisor George D. McHugh to make the following amendments to the 2023 Budget:

GENERAL FUND (A)

INCREASE APPROPRIATIONS

(A)3120.2 Equipment \$10,000.00

INCREASE REVENUE (A)

(A)4389 Law Enforcement (Vests/Cameras) \$10,000.00

Seconded by Council member _____, offered for discussion and duly put to a vote, the results of which appear above.

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Stephen J. Schmitt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>					

I, Council member _____ offer the following resolution and move its adoption:

WHEREAS, the Town of Coeymans Highway Department was given an aid payment in the amount of \$6,493.84 from Albany County Soil and Water; and (Recorded in 2022)

WHEREAS, the Chief Fiscal Officer has determined that in order to maintain proper accounting of the aid payment the following amendments must be made in the 2023 Budget;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby authorize Supervisor George D. McHugh to make the following amendments to the 2023 Budget:

GENERAL FUND (DB)

INCREASE APPROPRIATIONS

(DB)5110.4 General Repairs Contractual \$6,493.84

INCREASE REVENUE (DB)

(DB)3501 Appropriated Fund \$6,493.84

Seconded by Council member _____, offered for discussion and duly put to a vote, the results of which appear above.

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Total

I, Council member _____ offer the following resolution and move its adoption:

RESOLUTION AUTHORIZING BID ADVERTISEMENT FOR NEW F350 DUMP TRUCK

WHEREAS, the Town Board seeks to advertise and solicit bids pursuant to General Municipal Law § 103 for the purchase of a new F 350 4x4 dump with 8’6” stainless V plow by Fisher and Fisher polycaster 1.8 cubic yard sander.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby authorize and direct the Town Clerk with the assistance of the Highway Superintendent to advertise and solicit requests for sealed bids for “F 350 4x4 dump with 8’6” stainless V plow by Fisher and Fisher polycaster 1.8 cubic yard sander.” pursuant to the attached bid documents and specifications, with a bid opening on October 5th, 2023 at 2:00 PM. at which time any responsive bids shall be publicly opened and read aloud. The Town reserves the right to waive any informalities in the bid and to reject, in whole or in part, any or all bids.

Seconded by Council member _____, offered for discussion and duly put to a vote, the results of which appear above.