

**TOWN BOARD
OF THE
TOWN OF COEYMANS
July 13, 2023
Town Board Meeting 6:00 p.m.
(PLEASE SILENCE CELL PHONES WHILE MEETING IS IN PROGRESS)**

- 1. Call to Order – Pledge of Allegiance**
- 2. Blessing**
- 3. Members Present and Overview of Agenda Topics**
- 4. Public Announcements**
 - 4.1. Proclamation Presentation to Callanan Industries, Inc.
 - 4.2. Callanan Industries 140th Anniversary July 15th
 - 4.3. Evening on the Green – July 19th, 6-8 pm @ Coeymans Landing
 - 4.4. Capital Region Road Race July 15th
 - 4.5. Crystal Image Benefit Concert July 21st, 2023 Joralemon Park
- 5. Approval of Minutes**
 - 5.1. June 22, 2023 Public Hearing on Proposed Local Law- Town Code Chapter 165: Zoning
 - 5.2. June 22, 2023 Public Hearing on Proposed Local Law- Amendments to Chapter 90
 - 5.3. June 22, 2023 Public Hearing on Proposed Local Law- Code Amendments
 - 5.4. June 22, 2023 Town Board Meeting Minutes
- 6. New Business**
 - 6.1. Establish Business Office Manager Position
 - 6.2. Justice Stipend/Clerical Duties
- 7. Old Business**
 - 7.1. Proposed Local Law – Road Weight Restrictions
 - 7.2. SEQRA Review of Proposed Local Law- Amendments to Chapter 9
- 8. Resolutions**
 - 8.1. Adopt Proposed Local Law – Chapter 90 Amendments
 - 8.2. Adopt Proposed Local Law – Chapters 25, 54 & 109 Amendments
 - 8.3. Adoption of Negative SEQRA
 - 8.3. Adopt Proposed Local Law – Chapters 165 Amendments
 - 8.4. Accept Termination of Data Collection Clerk
 - 8.5. Appoint Part Time Clerk 1
 - 8.6. Accept Clerk to the Supervisor Resignation
 - 8.7. Appoint Business Office Manager
 - 8.8. Authorize Scheduling of Public Hearing for Proposed Local Law on Weight Limits
 - 8.9. Authorize Assessor to Attend Conference
 - 8.10. Authorize Justice Stipend

Agenda subject to change

- 8.11. Authorize Hiring of Summer Employees
- 8.12. Authorize Hiring of Summer Recreation Director

9. Upcoming Meetings

- 9.1. July 26, 2023 PB/ZBA Meeting
- 9.2. July 27, 2023 Town Board Meeting

10. Public Comment

11. Adjourn

DRAFT

At a Meeting of the Town Board of the Town of Coeymans, at Town Hall, 18 Russell Avenue, Ravena, New York, on July 13, 2023, there were:

| | <i>Present</i> | <i>Absent</i> | <i>Aye</i> | <i>Nay</i> | <i>Abstain</i> |
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| George D. McHugh | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Brandon L. LeFevre | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Linda S. Bruno | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Marisa J. Tutay | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Stephen J. Schmitt | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <i>Total</i> | | | | | |

I, Council member _____ offer the following resolution and move its adoption:

**Resolution Adopting Local Law No. 7 of 2023
Amending Town Code Chapter 90**

WHEREAS the Town Board of the Town of Coeymans has a proposed Local Law to amend the zoning regulations under Town Code Chapter 90 “Keeping of Farm Animals or Fowl Prohibited”; and

WHEREAS, the Town Board duly noticed and held a public hearing on the proposed local law on June 22, 2023; and

WHEREAS, the enactment of this local law is a Type II action pursuant to the New York State Environmental Quality Review Act, 6, N.Y.C.R.R. 617.5 as it involves agency administration, management and legislative decision making that does not affect the environment or commit the Town to a future decision on a project, and therefore is exempt from environmental review;

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Coeymans hereby adopts Local Law No. 7 of 2023 in its entirety, a copy of which is attached hereto. The Town Clerk is authorized to sign all documents and perform such actions necessary to effectuate the adopting and filing of the new local law with the New York State Office of the Secretary of State.

Seconded by Council member _____, offered for discussion and duly put to a vote, the results of which appear above.

The foregoing resolution was adopted at a meeting of the Town Board of the Town of Coeymans duly convened and held on July 13, 2023.

Candace McHugh
Town Clerk

Local Law 7 of 2023

§ 90-2 Keeping of farm animals or fowl prohibited.

It shall be unlawful for any person to keep or maintain any farm animal or fowl within the Commercial and Business zoning districts of the Town of Coeymans. Additionally, it shall be unlawful for any person, except as provided herein, to keep or maintain any farm animal or fowl within the residential zoning districts located within the Hamlet of Coeymans, which includes all properties located within the Town of Coeymans west of the Hudson River, and north of the Albany County/Greene County boundary line, and south of Industrial Park Drive, and east of the Village of Ravena boundary line. For purposes of this chapter, "farm animal or fowl" shall include cows, cattle, horses, ponies, donkeys, mules, pigs, goats, sheep, chickens, roosters, ducks, geese, or other animals or fowl usually known as "farm animals" but not solely limited to the aforementioned and not including common household pets.

DRAFT

At a Meeting of the Town Board of the Town of Coeymans, at Town Hall, 18 Russell Avenue, Ravena, New York, on July 13, 2023 there were:

| | <i>Present</i> | <i>Absent</i> | <i>Aye</i> | <i>Nay</i> | <i>Abstain</i> |
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| George D. McHugh | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
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| Marisa J. Tutay | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Stephen J. Schmitt | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <i>Total</i> | | | | | |

I, Council member _____ offer the following resolution and move its adoption:

**Resolution Adopting Local Law No. 8 of 2023
Amending Town Code Chapters 25-4; 54-4(B) and 109**

WHEREAS the Town Board of the Town of Coeymans has a proposed Local Law to amend Town Code Chapter 25-4 “Designation of news media to receive notice”; amend Chapter 54 “Planning Board, Section 5-4(B) “Authorization to appoint alternates; terms; powers and responsibilities; applicability of state provisions”; and repealing Chapter 109 “Landfills”;

WHEREAS, the Town Board duly noticed and held a public hearing on the proposed local law on May 11, 2023 that was continued on June 22, 2023; and

WHEREAS, the enactment of this local law is a Type II action pursuant to the New York State Environmental Quality Review Act, 6, N.Y.C.R.R. 617.5 as it involves agency administration, management and legislative decision making that does not affect the environment or commit the Town to a future decision on a project, and therefore is exempt from environmental review;

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Coeymans hereby adopts Local Law No. 8 of 2023 in its entirety, a copy of which is attached hereto. The Town Clerk is authorized to sign all documents and perform such actions necessary to effectuate the adopting and filing of the new local law with the New York State Office of the Secretary of State.

Seconded by Council member _____, offered for discussion and duly put to a vote, the results of which appear above.

The foregoing resolution was adopted at a meeting of the Town Board of the Town of Coeymans duly convened and held on July 13, 2023.

Candace McHugh
Town Clerk

LOCAL LAW NO. 8 OF 2023

I. Section 25-4 of Chapter 25 of the Town Code, entitled "Designation of news media to receive notice" is hereby amended and restated to read as follows:

[All remaining Sections of Chapter 25 shall remain in full force and effect].

§ 25-4 Designation of news media to receive notice.

The following officially designated newspaper of general circulation within the Town of Coeymans is hereby designated as the news media that shall receive notice of the meetings of the Town Board:

A.

The Official Newspaper as designated by the Town Board by Resolution at the annual Organizational Meeting.

II. Section 54-4 (B) of Article I, Chapter 54 of the Town Code, entitled "Designation of news media to receive notice" is hereby amended and restated to read as follows:

[All remaining Sections of Chapter 54 shall remain in full force and effect].

§ 54-4 Authorization to appoint alternates; terms; powers and responsibilities; applicability of state provisions.

B.

Alternate members of the Planning Board/Zoning Board of Appeals shall be appointed by the Town Board or other duly authorized appointing authority, for a term of one year, with the term to expire on December 31 of the year of their appointment.

III. Chapter 109 of the Town Code is hereby repealed in its entirety.

DRAFT

At a Meeting of the Town Board of the Town of Coeymans, at Town Hall, 18 Russell Avenue, Ravena, New York, on July 13, 2023 there were:

| | <i>Present</i> | <i>Absent</i> | <i>Aye</i> | <i>Nay</i> | <i>Abstain</i> |
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| George D. McHugh | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Brandon L. LeFevre | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Linda S. Bruno | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Marisa J. Tutay | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Stephen J. Schmitt | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <i>Total</i> | | | | | |

I, Council member _____ offer the following resolution and move its adoption:

Resolution Adopting SEQRA Negative Declaration for Local Law No. 9 of 2023 Zoning Law Amendments

WHEREAS the Town Board of the Town of Coeymans has a proposed Local Law to amend the zoning regulations under Town Code Chapter 165, to wit: (1) amending Section 165-6 “Interpretation of District Boundaries”; (2) amending Section 165-10(R)(1) “Supplementary Regulations and (3) deleting Section 165-10(D) “Supplementary Regulations”; and

WHEREAS, on May 23, 2022, the Town Board declared its intent to serve as lead agency under the New York State Environmental Review Act (“SEQRA”) 6 NYCRR Part 617; and

WHEREAS, pursuant to SEQRA, the Town Board has prepared and completed Parts 1 and 2 of the Full Environmental Assessment Form (FEAF) and duly reviewed the FEAF and considered the criteria contained in 6 NYCRR §617.7(c) to determine whether the proposed action will have a significant impact on the environment; and

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Coeymans hereby determines that proposed Local Law No. 9 of 2023 is not anticipated to have any significant adverse impacts on the environment and issues a Negative Declaration for the reasons set forth in Part 3 of the FEAF. The Town Clerk and Supervisor are authorized to take all necessary actions with respect to providing notice of said determination to involved agencies and the NYSDEC Environmental Notice Bulletin.

Seconded by Council member _____, offered for discussion and duly put to a vote, the results of which appear above.

The foregoing resolution was adopted at a meeting of the Town Board of the Town of Coeymans duly convened and held on July 13, 2023.

Candace McHugh, Town Clerk



At a Meeting of the Town Board of the Town of Coeymans, at Town Hall, 18 Russell Avenue, Ravena, New York, on July 13, 2023 there were:

| | <i>Present</i> | <i>Absent</i> | <i>Aye</i> | <i>Nay</i> | <i>Abstain</i> |
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| George D. McHugh | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Brandon L. LeFevre | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Linda S. Bruno | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Marisa J. Tutay | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Stephen J. Schmitt | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <i>Total</i> | | | | | |

I, Council member _____ offer the following resolution and move its adoption:

**Resolution Adopting Local Law No. 9 of 2023
Zoning Law Amendments**

WHEREAS the Town Board of the Town of Coeymans has a proposed Local Law to amend the zoning regulations under Town Code Chapter 165, to wit: (1) amending Section 165-6 “Interpretation of District Boundaries”; (2) amending Section 165-10(R)(1) “Supplementary Regulations and (3) deleting Section 165-10(D) “Supplementary Regulations”; and

WHEREAS, on May 23, 2023, the Town Board declared its intent to serve as lead agency under the New York State Environmental Review Act (“SEQRA”) 6 NYCRR Part 617, and referred the proposed zoning amendments to the Albany County Planning Board pursuant to General Municipal Law §239-m; and

WHEREAS, on June 15, 2023, the Albany County Planning Board deferred the proposed local law to local consideration and responded that the proposed local law would have no significant countywide or intermunicipal impact; and

WHEREAS, the Town Board duly noticed and held a public hearing on the proposed local law on June 22, 2023; and

WHEREAS, pursuant to SEQRA, the Town Board has prepared and completed Parts 1 and 2 of the Full Environmental Assessment Form (FEAF) and duly reviewed the FEAF and considered the criteria contained in 6 NYCRR §617.7(c) to determine whether the proposed action will have a significant impact on the environment; and

WHEREAS, on July 13, 2023, the Town Board adopted a Negative Declaration with respect to this action; and

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Coeymans hereby adopts Local Law No. 9 of 2023 in its entirety, a copy of which is attached hereto. The Town Clerk is authorized to sign all documents and perform such actions necessary to effectuate the adopting and filing of the new local law with the New York State Office of the Secretary of State.

DRAFT

Seconded by Council member _____, offered for discussion and duly put to a vote, the results of which appear above.

The foregoing resolution was adopted at a meeting of the Town Board of the Town of Coeymans duly convened and held on July 13, 2023.

Candace McHugh
Town Clerk

LOCAL LAW NO. 9 OF 2023

A local law amending Town Code Chapter 165 Zoning

I. Section 165-6 of Article III, Chapter 165 of the Town Code, entitled “Interpretation of District Boundaries”, is hereby amended and restated as follows:

§165-6 Interpretation of District Boundaries.

A. An interpretation as to district boundaries on the Zoning Map shall apply the following rules:

- (1) Where district boundaries are indicated as approximately following the center line or right-of-way line of streets, alleys, highways, railroads or streams, such lines shall be construed to be such district boundaries.
- (2) Where district boundaries are indicated as approximately following lot lines, such lot lines shall be construed to be the boundaries.
- (3) If a lot or parcel is divided by a zoning district boundary, each portion of the lot or parcel so divided shall be subject to the zoning regulations for the district in which it is located.
- (4) Whenever a street, alley or public way is abandoned as authorized by law, the zoning adjoining each side of such street, alley or public way shall be extended to the center of the former right-of-way, and the area included in the abandonment shall be subject to all regulations of the extended district.

B. In the event that none of the above rules is applicable, the location of such boundary, unless indicated by dimensions on the map, shall be determined by the Town Board upon recommendation of the Planning Board.

II. Section 165-10(D) of Article IV, Chapter 165 of the Town Code, entitled “Supplementary Regulations”, shall be Deleted in its entirety and the remaining paragraphs in this Section shall be renumbered.

III. Section 165-10(R)(1) of Article IV, Chapter 165 of the Town Code, entitled “Supplementary Regulations”, is hereby amended and restated as follows:

§165-10(R)(1). No excavation or grading shall be permitted except for the installation of driveways or minor operations designed to change existing land contours by not more than two feet except by special permit.

DRAFT

At a Meeting of the Town Board of
the Town of Coeymans, at Town Hall,
18 Russell Avenue, Ravena, New York,
on July 13, 2023 there were:

| | <i>Present</i> | <i>Absent</i> | <i>Aye</i> | <i>Nay</i> | <i>Abstain</i> |
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| George D. McHugh | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
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| Linda S. Bruno | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Marisa J. Tutay | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Stephen J. Schmitt | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <i>Total</i> | | | | | |

I, Council member _____ offer the following resolution and move its adoption:

Be It Resolved, that the Town Board of the Town of Coeymans does hereby terminate Nick LaMountain from the position of part time Data Collector effective July 10, 2023

Seconded by Council member _____, offered for discussion and duly put to a vote, the results of which appear above.

DRAFT

At a Meeting of the Town Board of
the Town of Coeymans, at Town Hall,
18 Russell Avenue, Ravena, New York,
on July 13, 2023 there were:

| | <i>Present</i> | <i>Absent</i> | <i>Aye</i> | <i>Nay</i> | <i>Abstain</i> |
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| George D. McHugh | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Brandon L. LeFevre | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
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| Marisa J. Tutay | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Stephen J. Schmitt | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <i>Total</i> | | | | | |

I, Council member _____ offer the following resolution and move its adoption:

WHEREAS, the Town of Coeymans is desirous of hiring a part time Clerk 1 to help collect data for the Assessor on a part time as needed basis; and

NOW, THEREFORE, BE IT RESOLVED, That the Town Board of the Town of Coeymans does hereby appoint Stephanie Hamilton to the position of part time Clerk 1 in the Assessor's Office effective July 13, 2023 at an hourly rate of \$17.20 per hour on an as needed basis.

Seconded by Council member _____, offered for discussion and duly put to a vote, the results of which appear above.

DRAFT

At a Meeting of the Town Board of
the Town of Coeymans, at Town Hall,
18 Russell Avenue, Ravena, New York,
on July 13, 2023 there were:

| | <i>Present</i> | <i>Absent</i> | <i>Aye</i> | <i>Nay</i> | <i>Abstain</i> |
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| Linda S. Bruno | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Marisa J. Tutay | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Stephen J. Schmitt | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <i>Total</i> | | | | | |

I, Council member _____ offer the following resolution and move its adoption:

WHEREAS, a letter of resignation was submitted by Clerk to the Supervisor Nita Chmielewski on June 22, 2023 with an effective date of July 7, 2023; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby accept the resignation of Nita Chmielewski, effective July 7, 2023

BE IT FURTHER RESOLVED, that the Town Board of the Town of Coeymans thanks Nita for her many years of service to the Town and wish her the best of luck in her future endeavors.

Seconded by Council member _____, offered for discussion and duly put to a vote, the results of which appear above.

DRAFT

At a Meeting of the Town Board of
the Town of Coeymans, at Town Hall,
18 Russell Avenue, Ravena, New York,
on July 13, 2023 there were:

| | <i>Present</i> | <i>Absent</i> | <i>Aye</i> | <i>Nay</i> | <i>Abstain</i> |
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| George D. McHugh | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Brandon L. LeFevre | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
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| Marisa J. Tutay | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Stephen J. Schmitt | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <i>Total</i> | | | | | |

I, Council member _____ offer the following resolution and move its adoption:

WHEREAS, a vacancy exists within the Business office of the Town of Coeymans following the resignation of Clerk to the Supervisor Nita Chmielewski; and

WHEREAS, all applications were reviewed, interviews were conducted, and any and all pertinent lists from Albany County Civil Service were properly canvassed;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby appoint Regina Bryant to the position of Business Office Manager effective July 24, 2023 at an hourly rate of \$29.44.

Seconded by Council member _____, offered for discussion and duly put to a vote, the results of which appear above.

DRAFT

At a Meeting of the Town Board of the Town of Coeymans, at Town Hall, 18 Russell Avenue, Ravena, New York, on April 13, 2023 there were:

| | <i>Present</i> | <i>Absent</i> | <i>Aye</i> | <i>Nay</i> | <i>Abstain</i> |
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| George D. McHugh | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Stephen J. Schmitt | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
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| Linda S. Bruno | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Marisa J. Tutay | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <i>Total</i> | | | | | |

I, Council member _____ offer the following resolution and move its adoption:

WHEREAS, the Town Board of the Town of Coeymans has introduced proposed Local Law No. 10 of the Year 2023 to amend certain provisions of the Town Code, specifically to add a new Article VI entitled “Weight Restrictions” and a new Article VII entitled “Miscellaneous” to chapter 156; and

WHEREAS, the addition of Article VI would allow for the establishment of weight limits pursuant to New York State Vehicle and Traffic Law § 1660, all trucks, commercial vehicles, tractors and tractor-trailer combinations in excess of a gross weight, as defined in Vehicle and Traffic Law § 117, over eight or more tons are excluded from the highways or portions thereof as described herein on following town roads within the Town of Coeymans, not any portion of which is in a Village, during the period of January 1st in any year through December 31st in any year: (1) **Jarvis Road North**; and (2) **Jarvis Road South**.

WHEREAS, the enactment of this local law is a Type II action pursuant to the New York State Environmental Quality Review Act, 6, N.Y.C.R.R. 617.5 as it involves agency administration, management and legislative decision making that does not affect the environment or commit the Town to a future decision on a project, and therefore is exempt from environmental review; and

NOW, THEREFORE BE IT RESOLVED that the Town Board of the Town of Coeymans does hereby schedule a Public Hearing on proposed Local Law #10 of 2023 to be held on July 27, 2023 at 6:00p.m. at the Coeymans Town Hall, 18 Russell Avenue, Ravena, New York; and

BE IT FURTHER RESOLVED that the Town Board does hereby authorize the Town Clerk to publicly notice said Public Hearing in accordance with all applicable laws.

Seconded by Council member _____, offered for discussion and duly put to a vote, the results of which appear above.



At a Meeting of the Town Board of the Town of Coeymans, at Town Hall, 18 Russell Avenue, Ravena, New York, on July 13, 2023 there were:

| | <i>Present</i> | <i>Absent</i> | <i>Aye</i> | <i>Nay</i> | <i>Abstain</i> |
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| George D. McHugh | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
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| Stephen J. Schmitt | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <i>Total</i> | | | | | |

I, Council member _____ offer the following resolution and move its adoption:

WHEREAS, The New York State Assessor’s Association (NYSAA) fall conference will be held on October 3-6, 2023 at the Saratoga Hilton in Saratoga Springs; and

WHEREAS, The Town of Coeymans Assessor Dawn Derosé has requested to attend the NYSAA Conference which will provide the mandatory 12 continuing education credits required every year; and

WHEREAS, A pre-registration fee in addition to lodging is required; and

NOW, THEREFORE, BE IT RESOLVED, the Town Board of the Town of Coeymans does hereby authorize the Assessor Dawn DeRose to attend the NYSAA Conference to be held October 3-6, 2023 in Saratoga Springs, N.Y.

BE IT FURTHER RESOLVED, that the Town Board of the Town of Coeymans Does hereby authorize pre-payment for registration and lodging for said Conference.

Seconded by Council member _____, offered for discussion and duly put to a vote, the results of which appear above.

DRAFT

At a Meeting of the Town Board of the Town of Coeymans, at Town Hall, 18 Russell Avenue, Ravena, New York, on July 13, 2023 there were:

| | <i>Present</i> | <i>Absent</i> | <i>Aye</i> | <i>Nay</i> | <i>Abstain</i> |
|--------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| George D. McHugh | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Brandon L. LeFevre | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Linda S. Bruno | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Marisa J. Tutay | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Stephen J. Schmitt | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <i>Total</i> | | | | | |

I, Council member _____ offer the following resolution and move its adoption:

WHEREAS, the Town has traditionally employed one or more court clerks in the Town Justice Court to perform certain administrative and clerical duties on a full-time and/or part-time basis based on need and available resources; and

WHEREAS, a vacancy currently exists in one of the court clerk positions; and

WHEREAS, Town Justice Linda T. Eissing is willing to perform certain additional administrative and clerical duties incident to the performance of her judicial duties; and

WHEREAS, the full-time court clerk shall continue to serve in said capacity, including the performance of all duties that require separate supervision or approval by the Town justices; and

WHEREAS, a town justice may perform additional administrative duties normally assigned to a court clerk and may be separately compensated for performing those duties to the extent permissible by law and the rules governing judicial conduct (see NY Jud. Adv. Op. 11-92).

NOW, THEREFORE, BE IT RESOLVED, that effective July 1, 2023, the Town Board of the Town of Coeymans hereby authorizes that a stipend in the amount of \$1,250 per month be paid to Town Justice Linda T. Eissing for the performance of additional administrative and clerical duties incident to the performance of her judicial duties as permitted by law and subject to applicable rules governing judicial conduct.

Seconded by Council member _____, offered for discussion and duly put to a vote, the results of which appear above.

URGENT

At a Meeting of the Town Board of the Town of Coeymans, at
Town Hall, 18 Russell Avenue, Ravena, New York,
on July 13,2023

| | <i>Present</i> | <i>Absent</i> | <i>Aye</i> | <i>Nay</i> | <i>Abstain</i> |
|--------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| George D. McHugh | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Brandon L. LeFevre | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Linda S. Bruno | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Marisa J. Tutay | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Stephen J. Schmitt | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Total

I, Council member _____ offer the following resolution and move its adoption:

WHEREAS, the *Summer Recreational and Discovery Camp* Programs are in need of Recreational Assistants to facilitate the program; and

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby appoint the following individuals as part-time Recreational Assistants for the *Summer Recreational* program effective July 10, 2023 through August 3, 2023 at an hourly rate of \$15.00:

- | | |
|--------------------|----------------|
| Wyatt Algozzine | Jack McFerran |
| Makenna Deitz | Jack Reif |
| Nathaniel Cross | Austin Rosado |
| Hannah VanDerzee | Ryan VanDerzee |
| Austin Chmielewski | |

BE IT FURTHER RESOLVED, that the Town Board of the Town of Coeymans does hereby appoint the following individuals as part-time Recreational Assistants for the *Discovery Camp* program effective July 10, 2023 through August 3, 2023 at an hourly rate of \$15.00:

- | | |
|-------------------|---------------|
| Kendall Bullock | Erik Chapman |
| Caitlyn Collins | Silas DuBois |
| Madeline Dewsbury | Alyssa Grogan |
| Samantha Stanley | Alishia Shear |

Seconded by Council member _____, offered for discussion and duly put to a vote, the results of which appear above.



At a Meeting of the Town Board of the Town of Coeymans, at Town Hall, 18 Russell Avenue, Ravena, New York, on July 13, 2023 there were:

| | <i>Present</i> | <i>Absent</i> | <i>Aye</i> | <i>Nay</i> | <i>Abstain</i> |
|--------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| George D. McHugh | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Brandon L. LeFevre | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Linda S. Bruno | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Marisa J. Tutay | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Stephen J. Schmitt | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <i>Total</i> | | | | | |

I, Council member _____ offer the following resolution and move its adoption:

WHEREAS, the Town of Coeymans is desirous of hiring Director for the Summer Recreation Program; and

WHEREAS, the Town of Coeymans has received applications and resumes from interested applicants and has conducted interviews of potential candidates for the aforementioned position; and

WHEREAS, the Town of Coeymans has reviewed all applications in coordination with the Village of Ravena;

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby appoint Caitlyn Gallagher to the position of Director of Summer Rec effective July 11, 2023 at a rate of \$20.00 per hour.

Seconded by Council member _____, offered for discussion and duly put to a vote, the results of which appear above.