

MINUTES BOOKTOWN OF COEYMANS
July 13, 2023 – Town Board Meeting – 6:00pm**

A Town Board Meeting was held Thursday July 13, 2023 at 6:00pm at Town Hall, 18 Russell Avenue, Ravena, New York

PRESENT: George D. McHugh, Supervisor
Brandon L. LeFevre, Deputy Supervisor/Council Member
Stephen J. Schmitt, Council Member
Marisa Tutay, Council Member

Absent: Linda S. Bruno, Council Member

ALSO PRESENT: Candace McHugh, Town Clerk
Daniel Baker, Superintendent of Highways
Zachary Collins, Albany County Legislator

Supervisor McHugh called the meeting to order and led the audience in the Pledge of Allegiance. Council member Tutay led the audience in prayer. Supervisor McHugh asked that the record reflect that all members were present with the exception of Council member Bruno.

Announcements:

Callanan Industries is Celebrating 140 years of Operation in South Bethlehem. On Saturday July 15th they will host Quarry tours, food trucks, kid activities, have heavy equipment on hand and you can learn about what they do! The festivities start at 11 and go till 3pm at 95 County Route 101 in Selkirk.

Proclamations were given to Callanan Industries, Inc. by the Town of Coeymans, Albany County Executive Dan McCoy and Albany County Legislator Zachary Collins. Mr. Donald Fane thanked the officials for their recognition.

Senior Projects of Ravena has received funding from the Albany County Legislature to purchase a much-needed van for services. This venture was pioneered by Albany County Legislator Zachary Collins who brought this to the attention of the Deb Riitano who is the Commissioner of the Department of Aging for Albany County. Together they were able to navigate the process to receive this much needed funding.

Evening on the Green on Wednesday July 19th will Feature Local Favorite Sugar Skull. The Performance starts at 6pm Smokin Pig and M&R Snacks are on hand as well.

The 22nd Annual Capital Region Road Race will take place on Saturday July 15th. The race will start and finish at the RCS High School with the first heat beginning at 8:45am and the last taking off at 11am. The 21-mile race loop will take place on the following roads: Route 101, Route 396, Route 301, Copeland Hill Rd, Route 32, Stanton Rd, Blodget Rd, Blossom Hill Rd, Tompkins rd., Star Rd, and Bushendorf.

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Crystal Image Benefit Concert in remembrance of Wayne VanKampen will take place on Friday July 21st 6pm at Joralemon Park. They will be playing the good old songs everyone knows and hope you come out and enjoy the show while visiting with old friends.

Motion to Approve Minutes

Minutes were approved for the following Town Board meetings:

- June 22, 2023 Public Hearing on Proposed Local Law- Town Code Chapter 165
- June 22, 2023 Public Hearing on Proposed Local Law- Amendments to Chapter 90
- June 22, 2023 Public Hearing on Proposed Local Law- Code Amendments
- June 22, 2023 Town Board Meeting Minutes

Council member Tutay made a motion to accept the minutes and Council member LeFevre seconded the motion.

APPROVED – VOTE – AYES 3 – NAYS 0 – ABSENT 1 – ABSTAIN 1(Schmitt)- SO MOVED

New Business:

Establishment of Business Office Manager Position: In order to bring continuity to the position Supervisor McHugh brought the option of making this a Civil Service position to the Town Board. This list provided by Civil Service was canvassed and interested candidates were interviewed. This decision will make this a less political position and offer more consistency within the Supervisor's Office moving forward.

Justice Stipend/Clerical Duties: The Coeymans Justice Court has only one full time court clerk at this time. After discussions with the Judges and research completed by our Town Attorney it has been determined that a sitting Justice can take care of their own clerical duties. Justice Eissing has 30 years of experience as a clerk and is comfortable taking care of the clerical duties that are allowed. Ms. Collins will take care of the additional items that should not be handled by Justice Eissing.

Old Business:

Proposed Local Law – Road Weight Limits: The Board would like to limit the weight allowed on North and South Jarvis. Supervisor McHugh is drafting a road maintenance agreement with Carver Companies regarding Mountain Road Extension.

SEQRA Review of Proposed Local Law 7, Chapter 90: The Board reviewed the SEQRA questions and have agreed that there will not be a negative impact due to this law.

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Resolutions

Resolution #092-23 Adoption of Local Law 7 of 2023 Amending Chapter 90 of Town Code

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
George D. McHugh	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brandon L. LeFevre	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marisa J. Tutay	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>4</u>	<u>1</u>	<u>4</u>		

I, Council member Tutay offer the following resolution and move its adoption:

**Resolution Adopting Local Law No. 7 of 2023
Amending Town Code Chapter 90**

WHEREAS the Town Board of the Town of Coeymans has a proposed Local Law to amend the zoning regulations under Town Code Chapter 90 “Keeping of Farm Animals or Fowl Prohibited”; and

WHEREAS, the Town Board duly noticed and held a public hearing on the proposed local law on June 22, 2023; and

WHEREAS, the enactment of this local law is a Type II action pursuant to the New York State Environmental Quality Review Act, 6, N.Y.C.R.R. 617.5 as it involves agency administration, management and legislative decision making that does not affect the environment or commit the Town to a future decision on a project, and therefore is exempt from environmental review;

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Coeymans hereby adopts Local Law No. 7 of 2023 in its entirety, a copy of which is attached hereto. The Town Clerk is authorized to sign all documents and perform such actions necessary to effectuate the adopting and filing of the new local law with the New York State Office of the Secretary of State.

Seconded by Council member LeFevre, offered for discussion and duly put to a vote, the results of which appear above.

**Local Law 7 of 2023
§ 90-2 Keeping of farm animals or fowl prohibited.**

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It shall be unlawful for any person to keep or maintain any farm animal or fowl within the Commercial and Business zoning districts of the Town of Coeymans. Additionally, it shall be unlawful for any person, except as provided herein, to keep or maintain any farm animal or fowl within the residential zoning districts located within the Hamlet of Coeymans, which includes all properties located within the Town of Coeymans west of the Hudson River, and north of the Albany County/Greene County boundary line, and south of Industrial Park Drive, and east of the Village of Ravena boundary line. For purposes of this chapter, "farm animal or fowl" shall include cows, cattle, horses, ponies, donkeys, mules, pigs, goats, sheep, chickens, roosters, ducks, geese, or other animals or fowl usually known as "farm animals" but not solely limited to the aforementioned and not including common household pets.

Resolution # 093-23 Adoption of Local Law 8 Code Amendments

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
George D. McHugh	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brandon L. LeFevre	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marisa J. Tutay	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>4</u>	<u>1</u>	<u>4</u>		

I, Council member LeFevre offer the following resolution and move its adoption:

**Resolution Adopting Local Law No. 8 of 2023
Amending Town Code Chapters 25-4; 54-4(B) and 109**

WHEREAS the Town Board of the Town of Coeymans has a proposed Local Law to amend Town Code Chapter 25-4 “Designation of news media to receive notice”; amend Chapter 54 “Planning Board, Section 5-4(B) “Authorization to appoint alternates; terms; powers and responsibilities; applicability of state provisions”; and repealing Chapter 109 “Landfills”;

WHEREAS, the Town Board duly noticed and held a public hearing on the proposed local law on May 11, 2023 that was continued on June 22, 2023; and

WHEREAS, the enactment of this local law is a Type II action pursuant to the New York State Environmental Quality Review Act, 6, N.Y.C.R.R. 617.5 as it involves agency administration,

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management and legislative decision making that does not affect the environment or commit the Town to a future decision on a project, and therefore is exempt from environmental review;

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Coeymans hereby adopts Local Law No. 8 of 2023 in its entirety, a copy of which is attached hereto. The Town Clerk is authorized to sign all documents and perform such actions necessary to effectuate the adopting and filing of the new local law with the New York State Office of the Secretary of State.

Seconded by Council member McHugh, offered for discussion and duly put to a vote, the results of which appear above.

LOCAL LAW NO. 8 OF 2023

I. Section 25-4 of Chapter 25 of the Town Code, entitled "Designation of news media to receive notice" is hereby amended and restated to read as follows:

[All remaining Sections of Chapter 25 shall remain in full force and effect].

§ 25-4 Designation of news media to receive notice.

The following officially designated newspaper of general circulation within the Town of Coeymans is hereby designated as the news media that shall receive notice of the meetings of the Town Board:

A.

The Official Newspaper as designated by the Town Board by Resolution at the annual Organizational Meeting.

II. Section 54-4 (B) of Article I, Chapter 54 of the Town Code, entitled "Designation of news media to receive notice" is hereby amended and restated to read as follows:

[All remaining Sections of Chapter 54 shall remain in full force and effect].

§ 54-4 Authorization to appoint alternates; terms; powers and responsibilities; applicability of state provisions.

B.

Alternate members of the Planning Board/Zoning Board of Appeals shall be appointed by the Town Board or other duly authorized appointing authority, for a term of one year, with the term to expire on December 31 of the year of their appointment.

III. Chapter 109 of the Town Code is hereby repealed in its entirety.

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Resolution # 094-23 Adoption of Negative SEQRA

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
George D. McHugh	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brandon L. LeFevre	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marisa J. Tutay	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>4</u>	<u>1</u>	<u>4</u>		

I, Council member McHugh offer the following resolution and move its adoption:

**Resolution Adopting SEQRA Negative Declaration for
Local Law No. 9 of 2023 Zoning Law Amendments**

WHEREAS the Town Board of the Town of Coeymans has a proposed Local Law to amend the zoning regulations under Town Code Chapter 165, to wit: (1) amending Section 165-6 “Interpretation of District Boundaries”; (2) amending Section 165-10(R)(1) “Supplementary Regulations and (3) deleting Section 165-10(D) “Supplementary Regulations”; and

WHEREAS, on May 23, 2022, the Town Board declared its intent to serve as lead agency under the New York State Environmental Review Act (“SEQRA”) 6 NYCRR Part 617; and

WHEREAS, pursuant to SEQRA, the Town Board has prepared and completed Parts 1 and 2 of the Full Environmental Assessment Form (FEAF) and duly reviewed the FEAF and considered the criteria contained in 6 NYCRR §617.7(c) to determine whether the proposed action will have a significant impact on the environment; and

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Coeymans hereby determines that proposed Local Law No. 9 of 2023 is not anticipated to have any significant adverse impacts on the environment and issues a Negative Declaration for the reasons set forth in Part 3 of the FEAF. The Town Clerk and Supervisor are authorized to take all necessary actions with respect to providing notice of said determination to involved agencies and the NYSDEC Environmental Notice Bulletin.

Seconded by Council member Schmitt, offered for discussion and duly put to a vote, the results of which appear above.

Resolution # 095-23 Adoption of Local Law 9 of 2023- Chapter 165 Amendments

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	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
George D. McHugh	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brandon L. LeFevre	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marisa J. Tutay	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>4</u>	<u>1</u>	<u>4</u>		

I, Council member Schmitt offer the following resolution and move its adoption:

**Resolution Adopting Local Law No. 9 of 2023
Zoning Law Amendments**

WHEREAS the Town Board of the Town of Coeymans has a proposed Local Law to amend the zoning regulations under Town Code Chapter 165, to wit: (1) amending Section 165-6 “Interpretation of District Boundaries”; (2) amending Section 165-10(R)(1) “Supplementary Regulations and (3) deleting Section 165-10(D) “Supplementary Regulations”; and

WHEREAS, on May 23, 2023, the Town Board declared its intent to serve as lead agency under the New York State Environmental Review Act (“SEQRA”) 6 NYCRR Part 617, and referred the proposed zoning amendments to the Albany County Planning Board pursuant to General Municipal Law §239-m; and

WHEREAS, on June 15, 2023, the Albany County Planning Board deferred the proposed local law to local consideration and responded that the proposed local law would have no significant countywide or intermunicipal impact; and

WHEREAS, the Town Board duly noticed and held a public hearing on the proposed local law on June 22, 2023; and

WHEREAS, pursuant to SEQRA, the Town Board has prepared and completed Parts 1 and 2 of the Full Environmental Assessment Form (FEAF) and duly reviewed the FEAF and considered the criteria contained in 6 NYCRR §617.7(c) to determine whether the proposed action will have a significant impact on the environment; and

WHEREAS, on July 13, 2023, the Town Board adopted a Negative Declaration with respect to this action; and

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Coeymans hereby adopts Local Law No. 9 of 2023 in its entirety, a copy of which is attached hereto. The

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Town Clerk is authorized to sign all documents and perform such actions necessary to effectuate the adopting and filing of the new local law with the New York State Office of the Secretary of State.

Seconded by Council member Tutay, offered for discussion and duly put to a vote, the results of which appear above.

LOCAL LAW NO. 9 OF 2023

§165-6 Interpretation of District Boundaries.

Section 165-6 of Article III, Chapter 165 of the Town Code, entitled “Interpretation of District

§165-6 Interpretation of District Boundaries.

A. An interpretation as to district boundaries on the Zoning Map shall apply the following rules:

- (1) Where district boundaries are indicated as approximately following the center line or right-of-way line of streets, alleys, highways, railroads or streams, such lines shall be construed to be such district boundaries.
- (2) Where district boundaries are indicated as approximately following lot lines, such lot lines shall be construed to be the boundaries.
- (3) If a lot or parcel is divided by a zoning district boundary, each portion of the lot or parcel so divided shall be subject to the zoning regulations for the district in which it is located.
- (4) Whenever a street, alley or public way is abandoned as authorized by law, the zoning adjoining each side of such street, alley or public way shall be extended to the center of the former right-of-way, and the area included in the abandonment shall be subject to all regulations of the extended district.

B. In the event that none of the above rules is applicable, the location of such boundary, unless indicated by dimensions on the map, shall be determined by the Town Board upon recommendation of the Planning Board.

§ 165-10 Supplementary regulations.

Section 165-10 of Article IV, Chapter 165 of the Town Code, entitled “Supplementary Regulations”, is hereby amended and restated as follows:

§165-10(D).

Section 165-10(D) shall be Deleted in its entirety and the remaining paragraphs in this Section shall be renumbered.

§165-10(R)(1).

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No excavation or grading shall be permitted except for the installation of driveways or minor operations designed to change existing land contours by not more than two feet except by special permit.

Resolution # 096-23 Accept Termination of Data Collection Clerk

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
George D. McHugh	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brandon L. LeFevre	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marisa J. Tutay	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>4</u>	<u>1</u>	<u>4</u>		

I, Council member Tutay offer the following resolution and move its adoption:

Be It Resolved, that the Town Board of the Town of Coeymans does hereby terminate Nick LaMountain from the position of part time Data Collector effective July 10, 2023

Seconded by Council member LeFevre, offered for discussion and duly put to a vote, the results of which appear above.

Resolution # 097-23 Appoint Part Time Clerk 1

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
George D. McHugh	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brandon L. LeFevre	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marisa J. Tutay	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>4</u>	<u>1</u>	<u>4</u>		

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I, Council member LeFevre offer the following resolution and move its adoption:

WHEREAS, the Town of Coeymans is desirous of hiring a part time Clerk 1 to help collect data for the Assessor on a part time as needed basis; and

NOW, THEREFORE, BE IT RESOLVED, That the Town Board of the Town of Coeymans does hereby appoint Stephanie Hamilton to the position of part time Clerk 1 in the Assessor’s Office effective July 13, 2023 at an hourly rate of \$17.20 per hour on an as needed basis.

Seconded by Council member McHugh, offered for discussion and duly put to a vote, the results of which appear above.

Resolution # 098-23 Accept Resignation of Clerk to the Supervisor

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
George D. McHugh	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brandon L. LeFevre	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marisa J. Tutay	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>4</u>	<u>1</u>	<u>4</u>		

I, Council member McHugh offer the following resolution and move its adoption:

WHEREAS, a letter of resignation was submitted by Clerk to the Supervisor Nita Chmielewski on June 22, 2023 with an effective date of July 7, 2023; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby accept the resignation of Nita Chmielewski, effective July 7, 2023

BE IT FURTHER RESOLVED, that the Town Board of the Town of Coeymans thanks Nita for her many years of service to the Town and wish her the best of luck in her future endeavors.

Seconded by Council member Schmitt, offered for discussion and duly put to a vote, the results of which appear above.

Discussion: Supervisor McHugh stated Nita was a wonderful asset to the office and he misses her already. Nita Chmielewski has served as the Supervisor, Deputy Supervisor, Council Woman,

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Town Clerk, Deputy Clerk and clerk to every department but sewer. Her knowledge on town procedure is extensive and will be greatly missed.

Resolution # 099-23 Appoint Business Office Manager

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
George D. McHugh	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brandon L. LeFevre	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marisa J. Tutay	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>4</u>	<u>1</u>	<u>4</u>		

I, Council member Schmitt offer the following resolution and move its adoption:

WHEREAS, a vacancy exists within the Business office of the Town of Coeymans following the resignation of Clerk to the Supervisor Nita Chmielewski; and

WHEREAS, all applications were reviewed, interviews were conducted, and any and all pertinent lists from Albany County Civil Service were properly canvassed;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby appoint Regina Bryant to the position of Business Office Manager effective July 24, 2023 at an hourly rate of \$29.44.

Seconded by Council member Tutay, offered for discussion and duly put to a vote, the results of which appear above.

Resolution # 100-23 Authorize Scheduling of Public Hearing

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
George D. McHugh	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brandon L. LeFevre	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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Marisa J. Tutay	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>4</u>	<u>1</u>	<u>4</u>		

I, Council member Tutay offer the following resolution and move its adoption:

WHEREAS, the Town Board of the Town of Coeymans has introduced proposed Local Law No. 10 of the Year 2023 to amend certain provisions of the Town Code, specifically to add a new Article VI entitled “Weight Restrictions” and a new Article VII entitled “Miscellaneous” to chapter 156; and

WHEREAS, the addition of Article VI would allow for the establishment of weight limits pursuant to New York State Vehicle and Traffic Law § 1660, all trucks, commercial vehicles, tractors and tractor-trailer combinations in excess of a gross weight, as defined in Vehicle and Traffic Law § 117, over eight or more tons are excluded from the highways or portions thereof as described herein on following town roads within the Town of Coeymans, not any portion of which is in a Village, during the period of January 1st in any year through December 31st in any year: (1) **Jarvis Road North**; and (2) **Jarvis Road South**.

WHEREAS, the enactment of this local law is a Type II action pursuant to the New York State Environmental Quality Review Act, 6, N.Y.C.R.R. 617.5 as it involves agency administration, management and legislative decision making that does not affect the environment or commit the Town to a future decision on a project, and therefore is exempt from environmental review; and

NOW, THEREFORE BE IT RESOLVED that the Town Board of the Town of Coeymans does hereby schedule a Public Hearing on proposed Local Law #10 of 2023 to be held on July 27, 2023 at 6:00p.m. at the Coeymans Town Hall, 18 Russell Avenue, Ravena, New York; and

BE IT FURTHER RESOLVED that the Town Board does hereby authorize the Town Clerk to publicly notice said Public Hearing in accordance with all applicable laws.

Seconded by Council member LeFevre, offered for discussion and duly put to a vote, the results of which appear above.

Resolution # 101-23 Authorize Assessor to Attend Conference

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
George D. McHugh	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brandon L. LeFevre	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marisa J. Tutay	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

MINUTES BOOKTOWN OF COEYMANS
July 13, 2023 – Town Board Meeting – 6:00pm**

Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>4</u>	<u>1</u>	<u>4</u>		

I, Council member LeFevre offer the following resolution and move its adoption:

WHEREAS, The New York State Assessor’s Association (NYSAA) fall conference will be held on October 3-6, 2023 at the Saratoga Hilton in Saratoga Springs; and

WHEREAS, The Town of Coeymans Assessor Dawn Derosé has requested to attend the NYSAA Conference which will provide the mandatory 12 continuing education credits required every year; and

WHEREAS, A pre-registration fee in addition to lodging is required; and

NOW, THEREFORE, BE IT RESOLVED, the Town Board of the Town of Coeymans does hereby authorize the Assessor Dawn DeRose to attend the NYSAA Conference to be held October 3-6, 2023 in Saratoga Springs, N.Y.

BE IT FURTHER RESOLVED, that the Town Board of the Town of Coeymans Does hereby authorize pre-payment for registration and lodging for said Conference.

Seconded by Council member McHugh, offered for discussion and duly put to a vote, the results of which appear above.

Resolution # 102-23 Authorize Justice Stipend

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
George D. McHugh	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brandon L. LeFevre	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marisa J. Tutay	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>4</u>	<u>1</u>	<u>4</u>		

I, Council member McHugh offer the following resolution and move its adoption:

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WHEREAS, the Town has traditionally employed one or more court clerks in the Town Justice Court to perform certain administrative and clerical duties on a full-time and/or part-time basis based on need and available resources; and

WHEREAS, a vacancy currently exists in one of the court clerk positions; and

WHEREAS, Town Justice Linda T. Eissing is willing to perform certain additional administrative and clerical duties incident to the performance of her judicial duties; and

WHEREAS, the full-time court clerk shall continue to serve in said capacity, including the performance of all duties that require separate supervision or approval by the Town justices; and

WHEREAS, a town justice may perform additional administrative duties normally assigned to a court clerk and may be separately compensated for performing those duties to the extent permissible by law and the rules governing judicial conduct (see NY Jud. Adv. Op. 11-92).

NOW, THEREFORE, BE IT RESOLVED, that effective July 1, 2023, the Town Board of the Town of Coeymans hereby authorizes that a stipend in the amount of \$1,250 per month be paid to Town Justice Linda T. Eissing for the performance of additional administrative and clerical duties incident to the performance of her judicial duties as permitted by law and subject to applicable rules governing judicial conduct.

Seconded by Council member Schmitt, offered for discussion and duly put to a vote, the results of which appear above.

Resolution # 103-23 Authorize Hiring of Summer Rec Employees

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
George D. McHugh	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brandon L. LeFevre	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marisa J. Tutay	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>4</u>	<u>1</u>	<u>4</u>		

I, Council member Schmitt offer the following resolution and move its adoption:

WHEREAS, the *Summer Recreational and Discovery Camp* Programs are in need of Recreational Assistants to facilitate the program; and

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby appoint the following individuals as part-time Recreational Assistants for the

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Summer Recreational program effective July 10, 2023 through August 10, 2023 at an hourly rate of \$15.00:

Wyatt Algozzine	Jack McFerran
Makenna Deitz	Jack Reif
Nathaniel Cross	Austin Rosado
Hannah VanDerzee	Ryan VanDerzee
Austin Chmielewski	

BE IT FURTHER RESOLVED, that the Town Board of the Town of Coeymans does hereby appoint the following individuals as part-time Recreational Assistants for the *Discovery Camp* program effective July 10, 2023 through August 3, 2023 at an hourly rate of \$15.00:

Kendall Bullock	Erik Chapman
Caitlyn Collins	Silas DuBois
Madeline Dewsbury	Alyssa Grogan
Samantha Stanley	Alishia Shear

Seconded by Council member Tutay, offered for discussion and duly put to a vote, the results of which appear above.

Resolution was amended by Council member Schmitt to an end date of August 10, 2023. All approved

Resolution # 104-23 Authorize Hiring of Summer Rec Director

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
George D. McHugh	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brandon L. LeFevre	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marisa J. Tutay	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>4</u>	<u>1</u>	<u>4</u>		

I, Council member Tutay offer the following resolution and move its adoption:

WHEREAS, the Town of Coeymans is desirous of hiring Director for the Summer Recreation Program; and

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WHEREAS, the Town of Coeymans has received applications and resumes from interested applicants and has conducted interviews of potential candidates for the aforementioned position; and

WHEREAS, the Town of Coeymans has reviewed all applications in coordination with the Village of Ravena;

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby appoint Caitlyn Gallagher to the position of Director of Summer Rec effective July 11, 2023 at a rate of \$20.00 per hour.

Seconded by Council member LeFevre, offered for discussion and duly put to a vote, the results of which appear above.

Public Comments:

Carol McDonald and Joan Radley wished to express their gratitude to the 350th committee for the assistance during the garden tour along with the property owners who participated and various businesses. She stated “The Flower ladies aren’t done”.

Bob Jones lives on Mountain Road Extension. His concern is the truck traffic on his road. He feels as though nothing has been done. He feels as though each agency defers to a different one without an end result. Supervisor McHugh stated Lafarge/Holcim has sent all the necessary paperwork into DEC, now DEC needs time to review the plans. Supervisor McHugh asked if the trucks seem to be in violation of any laws. Mr. Jones said no it is not the drivers. He suggests 5 miles per hour for the one block stretch to minimize the dust. Mr. Jones also suggests the road be vacuumed and then followed by a water truck. Supervisor McHugh hopes to have a draft of the road maintenance agreement by August in front of the board. Mr. Jones asked if the conveyor belts could be used for the overburden the trucks are carrying. Supervisor McHugh said that was discussed and is not possible due to the size and the current amount of lime rock using the system. Supervisor McHugh stated he wants Mr. Jones input on the road maintenance agreement and plans to share it with him as well.

Motion to Adjourn was made by Council member McHugh and Seconded by Council member Schmitt- APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 – SO MOVED 7:25p.m.

Respectfully Submitted,

Candace McHugh, Town Clerk