

**MINUTES BOOK\*\*TOWN OF COEYMANS  
May 11 2023 – Town Board Meeting – 6:00pm**

**A Town Board Meeting was held Thursday May 11, 2023 at 6:00pm at Town Hall, 18 Russell Avenue, Ravena, New York**

**PRESENT:** George D. McHugh, Supervisor  
Brandon L. LeFevre, Council Member  
Stephen J. Schmitt, Council Member  
Marisa Tutay, Council Member

**Absent:** Linda S. Bruno, Council Member

**ALSO PRESENT:** Candace McHugh, Town Clerk  
James Peluso, Town attorney

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Supervisor McHugh called the meeting to order and led the audience in the Pledge of Allegiance. Council member Tutay led the audience in prayer. Supervisor McHugh asked that the record reflect that all members were present with the exception of Council member Bruno.

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**Announcements:**

Coeymans Recycle Day: Coeymans Recycle Day is this Saturday from 8:00 am to 1:00 pm either at the Coeymans Highway Garage on Rt. 143 or at WM Biers property on 144 across from the Port of Coeymans. Please visit our website for the list of acceptable and unacceptable items to bring.

RCS Middle School & High School Art Show: The RCS Middle School & High School will be hosting two art shows in one night on Tuesday, May 16<sup>th</sup>, from 6:30-8:00 pm. This is a free event for all and artwork will be on display in the lobby of both the Middle School and High School.

Village Wide Yard Sale Day: Saturday, June 3<sup>rd</sup>, the Village of Ravena will have its Annual Village Wide Yard Sale Day from 9:00 am -3:00 pm. If you live on a side street, the Ravena Fire Dept is renting space at the firehouse from 8:00 am-1:00 pm, contact Megan Aurelia at [meganaurelia@gmail.com](mailto:meganaurelia@gmail.com) for more details.

Coeymans Sewer District Award: Supervisor McHugh along with Highway Superintendent Dan Baker, and County Legislator Zach Collins. The purpose was to submit our application for \$1.9 Million dollar grant to line all of the sewer in the hamlet and rebuild the two pump stations. Congressman Tonko will be fighting for our approval.

**Motion to Approve Minutes**

Minutes were approved for the following Town Board meetings:

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-April 27, 2023 Town Board Meeting  
-April 27, 2023 Public Hearing

Council member Tutay made a motion to accept the minutes and Council member LeFevre seconded the motion.

APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1– ABSTAIN - SO MOVED

**New Business:**

Proposed Amendments to Chapter 90 of the Town Code: this would make an amendment to the current law stating it shall be unlawful to keep any farm animal or fowl within the industrial, business and commercial zones of the Town of Coeymans. A public Hearing will be planned for June 22, 2023.

**Old Business:**

Park Bathroom Update: Joralemon Park bid will be awarded tonight. Coeymans Landing bathroom bid documents should be ready in June and awarded hopefully in July.

Ethics Code- Local Law 3: Supervisor McHugh checked into whether certain language needs to be included and he found out it is not.

Village of Ravena Mosher Park Pool History: Supervisor McHugh gave a history of the payments made towards the pool over the years. Daniel Baker asked the Village trustees for certain documentation back in 2021 which was in line with a resolution adopted in 2019 regarding the pool use. The resolution stated it would be evaluated each year according to participation numbers. Mr. Baker did not receive statistics regarding the pool use by town residents. The Village does allow members of the RCS School District to purchase passes. Supervisor McHugh asked if any of the other municipalities pay towards pool maintenance. Council member Schmitt agreed that numbers are necessary in order to justify a payment. Council member Schmitt also stated questions regarding why residents must pay for the pool have never been asked of him on the campaign trail. The requested funds have also risen from five thousand to eight thousand. Council members feel they would like to see a breakdown of the cost of maintaining the pool.

350<sup>th</sup> Celebration: Council member LeFevre gave an overview of the celebration events which will take place on June 9<sup>th</sup> & 10<sup>th</sup>. Please see the Town website for more information.

Evenings on the Green: Concert series will begin May 31<sup>st</sup>. A full list of bands can be found online.

Summer Recreation Program: Applications are available at Town Hall and online.

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**Resolutions**

**Resolution #077-23 Award Construction Contract for Joralemon Bathroom**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
George D. McHugh	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brandon L. LeFevre	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marisa J. Tutay	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>4</u>	<u>1</u>	<u>4</u>		

**RESOLUTION ACCEPTING BID AND AUTHORIZING THE AWARD OF  
CONTRACT FOR THE JORALEMON PARK BATHROOM PROJECT**

I, Council member Tutay offer the following resolution and move its adoption:

**WHEREAS**, notice to bidders has been duly given as required by law for the Joralemon Park Bathroom Project for the Town of Coeymans as described in the plans and specifications;

**WHEREAS**, there has been filed with the Town Clerk in response to the published notice bid proposals for providing the specified construction with the required bid bond accompanying each proposal; and

**WHEREAS**, the Town of Coeymans finds T&T Builders to be a responsive and responsible bidder; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans hereby accepts the Total Construction Contract Base Bid from T&T Builders, for the Joralemon Park Bathroom Project and that the contract for construction is now awarded subject to receipt and execution of a written agreement between the Town of Coeymans and T&T Builders in the amount of Three Hundred and Eighty-Five Thousand and 00/100 (\$385,000.00) dollars; and

**BE IT FURTHER RESOLVED**, that the Town Board of the Town of Coeymans does hereby authorize Supervisor George D. McHugh to execute said contract on behalf of the Town, subsequent to prior review and approval by the attorney for the Town.

Seconded by Council member LeFevre, offered for discussion and duly put to a vote, the results of which appear above.



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**Resolution # 078-23 Adoption of Local Law 3 of 2023 “Ethics Code”**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
George D. McHugh	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brandon L. LeFevre	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marisa J. Tutay	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>4</u>	<u>1</u>	<u>4</u>		

**Resolution Adopting Local Law No. #3 of 2023, a Local Law entitled “Ethics, Code of”, to amend and restate Article I and Article II of Chapter 16 of the Town Code**

I, Council member LeFevre offer the following resolution and move its adoption:

**WHEREAS**, the Town Board has introduced Local Law No. 3 of 2023, entitled a “Local Law to amend and restate Article I and Article II of Chapter 16 of the Town Code, entitled “Ethics, Code of”; and

**WHEREAS**, the Town Board duly noticed and held a public hearing on the proposed local law on April 27, 2023; and

**WHEREAS**, the enactment of this local law is a Type II action pursuant to the New York State Environmental Quality Review Act, 6, N.Y.C.R.R. 617.5 as it involves agency administration, management, and legislative decision-making that does not affect the environment or commit the Town to a future decision on a project, and therefore is exempt from environmental review; and

**WHEREAS**, the Board has duly considered the proposed local law and public comment thereon;

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby pass, approve and adopt Local Law No. 3 of 2023 in its entirety, a copy of which is attached hereto, and the Town Clerk is authorized to sign all documents and perform such actions necessary to effectuate the filing of the local law with the New York State Office of the Secretary of State.

Seconded by Council member McHugh, offered for discussion and duly put to a vote, the results of which appear above.

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**Resolution # 079-23 Authorize Scheduling of Public Hearing for Local Law 7 of 2023**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
George D. McHugh	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brandon L. LeFevre	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marisa J. Tutay	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>4</u>	<u>1</u>	<u>4</u>		

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I, Council member McHugh offer the following resolution and move its adoption:

**WHEREAS**, the Town Board of the Town of Coeymans has proposed a local law entitled “Lot Line Adjustments and Lot Mergers” (*a copy of said proposed local law is attached hereto*), in an effort to update the current code and differentiate simple applications for lot line adjustments and lot mergers from minor subdivision applications;

**NOW, THEREFORE, BE IT RESOLVED**, that a public hearing is hereby scheduled for May 25, 2023, at 6:00 p.m. at the Town Hall, 18 Russell Avenue, Ravena, NY 12143, a Local Law to institute Lot Line Adjustments and Lot Mergers into the Town Code, and to differentiate simple applications for lot line adjustments and lot mergers from minor subdivision applications; and be it further

**RESOLVED**, that the Town Clerk is hereby directed to publish appropriate notice of the public hearing.

Seconded by Council member Schmitt, offered for discussion and duly put to a vote, the results of which appear above.

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**Resolution # 080-23 Authorize Scheduling of Public hearing for Local Law 8 of 2023**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
George D. McHugh	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brandon L. LeFevre	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marisa J. Tutay	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>4</u>	<u>1</u>	<u>4</u>		

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I, Council member Schmitt offer the following resolution and move its adoption:

**WHEREAS**, the Town Board of the Town of Coeymans has proposed a local law entitled “Amendments to Chapter 90 of the Town Code” (*a copy of said proposed local law is attached hereto*), in an effort to update the current code and prohibit persons from maintaining any farm animal or fowl within the Commercial, Business, and Industrial zoning districts of the Town of Coeymans;

**NOW, THEREFORE, BE IT RESOLVED**, that a public hearing is hereby scheduled for June 22, 2023, at 6:00 p.m. at the Town Hall, 18 Russell Avenue, Ravena, NY 12143, to receive comments from the public regarding proposed Local Law No. 8 of 2023, a Local Law to prohibit persons from maintaining any farm animal or fowl within the Commercial, Business, and Industrial zoning districts of the Town of Coeymans; and be it further

**RESOLVED**, that the Town Clerk is hereby directed to publish appropriate notice of the public hearing.

Seconded by Council member Tutay, offered for discussion and duly put to a vote, the results of which appear above.

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**Resolution # 081-23 Award Bid for Highway Department Truck**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
George D. McHugh	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brandon L. LeFevre	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marisa J. Tutay	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>4</u>	<u>1</u>	<u>4</u>		

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I, Council member Tutay offer the following resolution and move its adoption:

**WHEREAS**, notice of invitation for sealed bids for the purchase of a 2023 or newer 4x4 pickup truck; and

**WHEREAS**, all responses received to said bid were received, opened and read aloud on the date and time advertised in the notice; and

**WHEREAS**, a sole bid was submitted by Crossroads Ford with a purchase price of \$32,500.00; and

**NOW, THEREFORE, BE IT RESOLVED**, upon the recommendation of the Town Highway Superintendent, the bid for a 2023 or newer 4x4 pickup truck is hereby awarded to the lowest responsible bidder, Crossroads Ford, and the Town Board authorizes the purchase and payment prior to abstract of said equipment in the amount of \$32,500.00.

Seconded by Council member LeFevre, offered for discussion and duly put to a vote, the results of which appear above.

**Public Comments**

Annette Demitraszek lives within the Village: She feels as though recent data on the pool would not give an idea of normal usage due to the pandemic. Mrs. Demitraszek would like to see the town and village work together so all residents can use the pool for free. Supervisor McHugh feels as though the 2019 data would be accurate since it was pre-pandemic and the town residents were free. Supervisor McHugh and the Town Board would like to know what the money is being used for.



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Darlene Mergendahl lives within the Village: She was a frequent user of the pool as a child. Mrs. Mergendahl states the paperwork containing numbers regarding number of passes and a breakdown of the village versus town users was completed and handed in to the Village office by her. Supervisor McHugh stated it was never produced and given to the town. Mrs. Mergendahl states she was at the meeting in which Mr. Baker asked for numbers and was able to answer the questions asked. She stated the Village did offer use of the pool to the Town Board for seven thousand and the additional cost was explained. Mrs. Mergendahl said the paperwork that is filled out for a pool pass is destroyed every year.

Barbara Tanner lives within the Village: She feels as though if town residents have to pay so should the village residents. Mrs. Tanner asked why we traded in the current Highway truck. Superintendent Baker stated that the current truck can't be used for plowing and they would prefer to have vehicle that can plow as well.

Joe Tracy lives in Coeymans Hollow: Mr. Tracy expressed concern about the motorized bicycles in town. They are dangerous and almost hit him, he would like to know the laws about these machines. Supervisor McHugh stated he does not know the law but suggested contacting the police department regarding the laws pertaining to these types of vehicles.

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**Motion to Adjourn and enter into Executive Session** was made by Council member McHugh and Seconded by Council member Schmitt- APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 – SO MOVED

Motion to Adjourned Executive Session was made by Council member Lefevre and seconded by Council member Tutay- APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 – SO MOVED

8:57 pm

***Respectfully Submitted,***



***Candace McHugh, Town Clerk***