

**A Town Board Meeting was held Thursday March 23, 2023 at 6:00pm at Town Hall, 18 Russell Avenue, Ravena, New York**

**PRESENT:** George D. McHugh, Supervisor  
Brandon L. LeFevre, Council Member  
Linda S. Bruno, Council member  
Marisa Tutay, Council Member  
Stephen J. Schmitt, Council Member

**ABSENT:**

**ALSO PRESENT:** Sherle Slingerland, Deputy Town Clerk  
Daniel D. Baker, Superintendent of Highways  
Marc Tryon, Chief of Police  
Keith Geraldson, Chief Waste Water Treatment Operator  
Jason Chmielewski, Building Inspector/ Code Enforcement Officer

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Supervisor McHugh called the meeting order and led the audience in the Pledge of Allegiance. Council member Bruno led the audience in prayer. Supervisor McHugh asked the record reflect that all board members were present.

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**Announcements:**

Smile Drive: Girl Scout Troop 1744 is hosting a Smile Drive in an effort to collect dental supplies, such as toothbrushes, toothpaste, etc. for local food pantries. If you'd like to collect supplies, a donation box can be found in the lobby of the RCS Community Library.

Capital District Transportation Committee Appointment: Supervisor McHugh has been named to the Policy Board as an alternate for a 1-year term.

Crystal Image Benefit Concert: Crystal Image has announced they will be holding their annual benefit concert for Wayne VanKampen at Joralemon Park, on July 21<sup>st</sup>, 2023 at 6:00 pm. This is a great community event, Remembering Wayne, while listening to some great music!

**Motion to Approve Minutes**

Minutes were approved for the following meetings:

-March 9, 2023 Town Board Meeting

Council member Tutay made a motion to accept the minutes and Council member LeFevre seconded the motion

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT 0– SO MOVED

## **Supervisor Report**

Supervisor McHugh read the February 2023 Supervisor's Report.

### **Motion to Accept Report**

Council member LeFevre made a motion to accept the report as read, seconded by Council member Bruno. APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT 0 – SO MOVED

## **Department Reports**

**Town Clerk Report** – February 2023 Report read by Deputy Town Clerk Sherle Slingerland

### **Motion to Accept Report**

Council member McHugh made a motion to accept the report as read, seconded by Council member Bruno. APPROVED – VOTE – AYES 5 – NAYS – ABSENT 0 – SO MOVED

**Police Department Report** – February 2023 Report read by Chief Tryon

### **Motion to Accept Report**

Council member McHugh made a motion to accept the report as read, seconded by Council member Schmitt. APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT 0 – SO MOVED

**Building Department** – February 2023 Report read by Jason Chmielewski

### **Motion to Accept Report**

Council member McHugh made a motion to accept the report as read, seconded by Council member Tutay. APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT 0 – SO MOVED

**PB/ZBA Report** – February 2023 report read by Jason Chmielewski.

### **Motion to Accept Report**

Council member McHugh made a motion to accept the report as read, seconded by Council member Bruno. APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT 0 – SO MOVED

**Sewer Department Report** – February 2023 Sewer Department Report read by Keith Geraldson

### **Motion to Accept Report**

Council member McHugh made a motion to accept the report as read, seconded by Council member LeFevre.

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT 0 – SO MOVED

**Highway Department Report-** February 2023 Highway Department Report

### **Motion to Accept Report**

Council member McHugh made a motion to accept the report as read, seconded by Council member Schmitt.

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT 0 – SO MOVED

**Liaison Reports-** Council member Bruno reported she had spoken with the assessor Dawn DeRose and everything is well in her department.

### **New Business:**

Coeymans Community Projects Funding: A grant was submitted by MJ Engineering. This grant would help revamp the sewer system within the hamlet.

Proposed Local Law-Ethics Code: Supervisor McHugh and the Town Attorney used the model code from the state. The new version is much more in depth.

Town Code-Comprehensive Review: Supervisor McHugh reviewed the Town code and made notes to several areas that need to be updated. He encouraged the other board members to review the current code as well.

### **Old Business:**

350<sup>th</sup> Celebration Update: Council member LeFevre gave a recap on how to buy commemorative glasses at Town Hall and spoke about the upcoming Comedy Show at May 5, 2023 at Sycamore. Please check out our website for more information on the upcoming festivities.

Town Wide Ambulance District Update: Council member Tutay and LeFevre met with the Ravana Rescue Squad and reviewed the budgetary needs. There are a few missing pieces but they should be available soon. Supervisor McHugh asked Attorney James Peluso what the next steps will be. Mr. Peluso said the next step would be a public hearing and resolution.

Town Hall Mold Remediation: A Copy of the report came in. Asbestos was present and mold in the lower parts of Town Hall. Superintendent Baker stated there was a lot of factors to consider. The project will need to be done in phases. It has been recommended the addition be removed and the entire foundation be checked. The engineers have estimated roughly 1- 1.5 million dollars in costs.

**Resolutions**

**Resolution # 058-23 Award Portable Toilet Bid**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
George D. McHugh	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brandon L. LeFevre	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marisa J. Tutay	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>5</u>		<u>5</u>		

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I, Council member Tutay offer the following resolution and move its adoption:

**WHEREAS**, the Town of Coeymans is desirous of placing portable toilets at Coeymans Landing Park and Joralemon Park for community use during the spring and summer seasons; and

**WHEREAS**, bids were received from the following companies:

Stone Industries	per unit rates	\$135 regular, \$275 handicap
Big Top	per unit rates	\$145 regular, \$195 handicap
Mike’s Portables	per unit rates	\$100 regular, \$140 handicap

**NOW THEREFORE, BE IT RESOLVED**, the Town Board of the Town of Coeymans does hereby accept the bid submitted by Mike’s Portables to supply and service portable toilets at Coeymans Landing Park and Joralemon Park from April 3, 2023, through October 27, 2023.

Seconded by Council member LeFevre, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution # 059-23 Accept Resignation of Tyler Searles**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
George D. McHugh	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brandon L. LeFevre	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marisa J. Tutay	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>5</u>		<u>5</u>		

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I, Council member LeFevre offer the following resolution and move its adoption:

**WHEREAS**, on March 16, 2023, Coeymans Sewer Plant Operator Tyler Searles submitted a written letter of resignation to the Town of Coeymans, with an effective date of March 26, 2023;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby accept the resignation of Sewer Plant Operator, Tyler Searles, effective March 26, 2023. The Town of Coeymans sincerely thanks Tyler for his service and dedication to our community.

Seconded by Council member McHugh, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution # 060-23 Authorize Granting of Easement for Briggs**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
George D. McHugh	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brandon L. LeFevre	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marisa J. Tutay	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Steven Schmidt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>5</u>		<u>5</u>		

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I, Council member McHugh offer the following resolution and move its adoption:

**Resolution Approving Grant of a Utility Easement to Central Hudson Gas & Electric Corporation and The Brigs Living Trust Subject to Permissive Referendum**

WHEREAS, the Coeymans Hamlet Sewer District owns land located at 67 Sewer Plant Access Road (Tax ID # 168.00-2-14);

WHEREAS, the Briggs Living Trust which owns property located at Tax Map ID # 168.00-2-13 has requested that the Town grant a utility easement of approximately 30 x 400 square feet for the purpose of installing, operating, and maintaining certain telephone poles, electric wires, and related appurtenances over a portion of the aforementioned Town property;

WHEREAS, the proposed easement would be granted in part to Central Hudson Gas & Electric Corporation and in part to the Briggs Living Trust as more fully described in the easement agreements;

WHEREAS, the proposed utility easement will not interfere with any purpose or needs of the Town;

WHEREAS, the Town Board find that it is in the best interests of public health, safety and welfare that Town properties be serviced by electric and gas utility companies;

WHEREAS, the Town Board after consultation with its engineers has considered and determined that the amount of consideration to be paid for the easement to be fair and reasonable; and

WHEREAS, the Town Planning Board has considered the proposed project to install an overhead electric utility line with poles and determined that the project is a Type II action under SEQRA, 6 NYCRR §§ 617.5(c)(13), and thereby exempt from environmental review,

NOW, THEREFORE BE IT RESOLVED, that the Town Supervisor is authorized to sign the attached easement agreements with (1) the Central Hudson Gas & Electric Corporation for a utility easement of approximately 30 x 190 square feet and (2) the Briggs Living Trust for a utility easement of approximately 30 x 218 square feet; as more fully described in said easements; and

BE IT FURTHER RESOLVED, that the applicant will be responsible for the preparation, acquisition, and filing of any site plans, building permit applications, permits or other actions as may be required for the construction and maintenance of the utility line; and

BE IT FURTHER RESOLVED, that pursuant to Article 7 of the Town Law, this resolution shall take effect thirty (30) days after adoption, unless there shall be filed with the Town Clerk a petition signed and acknowledged by the electors of the Town qualified to vote upon a proposition to raise and expend money, in number equal to at least five per centum of the total vote cast for governor in the Town at the last general election held for the election of State offices, protesting against this resolution and requesting that the matter be submitted to the qualified electors of the Town at a referendum in the manner provided by the Town Law.

Seconded by Council member Bruno, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution # 061-23 Authorize Scheduling of a Public Hearing**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
George D. McHugh	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brandon L. LeFevre	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marisa J. Tutay	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>5</u>		<u>5</u>		

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I, Council member Bruno offer the following resolution and move its adoption:

WHEREAS, the Code of Ethics for the Town of Coeymans was enacted by Local Law on August 10, 1970; and

WHEREAS, the Town Board of the Town of Coeymans has proposed a comprehensive review of Chapter 16 of the Town Code, commonly referred to as the Code of Ethics for the Town of Coeymans, in an effort to update the current code, expand upon certain areas of the code, and also add several subject matters to the code that currently do not exist;

NOW, THEREFORE, BE IT RESOLVED, that a public hearing is hereby scheduled for April 27, 2023, at 6:00 p.m. at the Town Hall, 18 Russell Ave, Ravena, NY 12143, to receive comments from the public regarding proposed Local Law No. 3 of 2023, a local law to amend and restate Article I and Article II of the current Chapter 16 of the Coeymans Town Code entitled “Code of Ethics”; and be it further

RESOLVED, that the Town Clerk is hereby directed to publish appropriate notice of the public hearing.

Seconded by Council member Schmitt, offered for discussion and duly put to a vote, the results of which appear above

**Resolution # 062-23 Abstract Approval for March 2023**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
George D. McHugh	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brandon L. LeFevre	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marisa J. Tutay	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>5</u>		<u>5</u>		

I, Council member Schmitt offer the following resolution and move its adoption:

**BE IT RESOLVED**, that the Town Board has approved the payment of bills as presented in the Abstract for March 2023, as follows:

**PRE-PAID VOUCHERS** –23-00237 to 23-00331; P23-014 from the following funds:

<b>General</b>	<b>\$ 207,690.59</b>
<b>Part Town</b>	<b>\$ 18514.24</b>
<b>Highway - Part Town</b>	<b>\$ 56,053.96</b>
<b>Sewer</b>	<b>\$ 26,952.91</b>
<b>Trust &amp; Agency</b>	<b>\$ 42,266.73</b>
<b>Payroll Deductions</b>	<b>\$ 344.10</b>

**VOUCHER NUMBERS** –23-00332 to 23-00405 from the following funds:

<b>General</b>	<b>\$ 46,565.61</b>
<b>Part Town</b>	<b>\$ 4,915.00</b>
<b>Highway -Town Wide</b>	<b>\$ 16,202.50</b>
<b>Highway – Part Town</b>	<b>\$ 21,589.99</b>
<b>Sewer</b>	<b>\$ 10821.10</b>



<b>HF- Capital Projects</b>	<b>\$ 1945.00</b>
<b>HN-Capital Projects</b>	<b>\$ 190.35</b>
<b>Trust and Agency</b>	<b>\$ 330.00</b>

**TOTAL FOR ALL FUNDS – \$ 454,382.08**

Seconded by Council member Tutay, offered for discussion and duly put to a vote, the results of which appear above.

**Public Comment:**

Michael Stott lives in Selkirk. He recapped last meeting discussion on R1 and RA zones. He reviewed the code which allows parcels zoned R1 to follow the RA guidelines if they do not have public sewer and water. He is in hopes the board will remedy this loop hole in upcoming zoning updates. Mr. Stott provided documentation to the board about changes in the code in the past. Supervisor McHugh feels that section 165 will take some time to fix but he believes in the proposed local law 3 it can be established that R1 will remain R. Both Mr. Stott and Supervisor McHugh agree that many changes need to be made to the code.

Sara Pruiksmas lives in the Hamlet of Coeymans. She came prepared with a list of topics she wished to address. Ms Pruiksmas asked how many newsletters we would be receiving. Supervisor McHugh said the State of the Town would be once a year and newsletters will be every other month. Mr. Pruiksmas asked about the Conservation Advisory Committee and strongly suggested this committee be reinstated. She also encouraged the Board look into cats as well as dogs and feels there needs to be something about irresponsible pet owners in general. Growing RCS will be hosting an event on April 1<sup>st</sup> from 3-4:30 in which a video will be watched about the “New Perennial Movement”. This event will happen at the RCS library.

Barbara Tanner lives in the Village. Mrs. Tanner said she appreciates the newsletters she receives and Superintendent Baker’s updates on daily tasks. Council member Schmitt said many people asked for newsletters to be sent while on the campaign trail.

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**Motion to Adjourn to Executive Session to consult with legal counsel -** was made by Supervisor McHugh and seconded by Council member Bruno, all were in favor.  
**APPROVED – VOTE – AYES 5– NAYS 0 – ABSENT 0– SO MOVED**

Motion to Adjourn Executive Session was made by Supervisor McHugh and Seconded by Council member Bruno, all were in favor. 8:20p.m.

Executive  
*Respectfully Submitted,*

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