

MINUTES BOOKTOWN OF COEYMANS**
January 26, 2023 – Town Board Meeting – 6:00pm

A Town Board Meeting was held Thursday January 26, 2023 at 6:00pm at Town Hall, 18 Russell Avenue, Ravena, New York

PRESENT: George D. McHugh, Supervisor
Brandon L. LeFevre, Council Member
Linda S. Bruno, Council member
Marisa Tutay, Council Member
Stephen J. Schmitt, Council Member

ABSENT:

ALSO PRESENT: Candace McHugh, Town Clerk
Daniel D. Baker, Superintendent of Highways
Marc Tryon, Chief of Police
Keith Geraldson, Chief Waste water Treatment Operator
Jason Chmielewski, Building Inspector/ Code Enforcement Officer

Supervisor McHugh called the meeting order and led the audience in the Pledge of Allegiance. Council member Bruno led the audience in prayer. Supervisor McHugh asked that the record reflect that all board members were present.

Announcements:

To help support the RCS Class of 2024, the Albany County Sheriffs and RCS Staff will be going head-to-head in a Basketball game on Saturday, January 28th, 2023 at the RCS Highschool. Doors open at 5 pm and the game will start at 6:30 pm, there will be concession snacks, raffles, and halftime shooting contests. Entry costs are \$1 for RCS Students, \$2 for non-RCS Students, and a \$5 family cap. All proceeds will help fund their Spring Prom!

Senior Projects and the Village of Ravena will be hosting the Soup for Seniors contest, Saturday, February 11th from 11 am – 2 pm at Senior Projects, 9 Bruno Blvd. There will be a \$5 admissions fee to sample soups, and a \$10 participation fee if you have a soup you would like to enter! All Proceeds go directly to Senior Projects. If you are interested in participating, please email Lakkenastpr@gmail.com or call 518-756-8593

The Class of 2025 will be holding a Light the Night Walk on February 4th from 6-8pm at Sycamore Country Club. You will have a choice of a ½ mile or full mile illuminated walk to the fire pit where you can toast s'mores and enjoy hot cocoa. The cost is \$5 per person or \$20 per family.

MINUTES BOOKTOWN OF COEYMANS
January 26, 2023 – Town Board Meeting – 6:00pm**

Motion to Approve Minutes

Minutes were approved for the following meetings:

January 02, 2023 Organizational Meeting

January 12, 2023 Public Hearing Minutes

January 12, 2023 Town Board Meeting Minutes

Council member Tutay made a motion to accept the minutes and Council member LeFevre seconded the motion

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT 0 – SO MOVED

Supervisor Report

Supervisor McHugh read the December 2022 Supervisor’s Report.

Motion to Accept Report

Council member LeFevre made a motion to accept the report as read, seconded by Council member Bruno. APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT 0 – SO MOVED

Department Reports

Town Clerk Report – December 2022 Report read by Town Clerk Candace McHugh

Motion to Accept Report

Council member McHugh made a motion to accept the report as read, seconded by Council member Bruno. APPROVED – VOTE – AYES 5 – NAYS – ABSENT 0 – SO MOVED

Police Department Report – December 2022 Report read by Chief Tryon

Motion to Accept Report

Council member Bruno made a motion to accept the report as read, seconded by Council member Schmitt. APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT 0 – SO MOVED

Building Department – December 2022 Report read by Jason Chmielewski

Motion to Accept Report

Council member McHugh made a motion to accept the report as read, seconded by Council member Tutay. APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT 0 – SO MOVED

PB/ZBA Report – December 2023 report read by Jason Chmielewski.

Motion to Accept Report

Council member Tutay made a motion to accept the report as read, seconded by Council member LeFevre. APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT 0 – SO MOVED

MINUTES BOOKTOWN OF COEYMANS**
January 26, 2023 – Town Board Meeting – 6:00pm

Sewer Department Report –December 2022 Sewer Department Report read by Keith Geraldson

Motion to Accept Report

Council member LeFevre made a motion to accept the report December 2022 as read, seconded by Council member Bruno

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT 0 – SO MOVED

Highway Department Report- Superintendent Baker gave a summary of 2022 in order to get his report on schedule with the rest of the departments.

Motion to Accept Report

Council member McHugh made a motion to accept the report December 2022 as read, seconded by Council member Bruno

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT 0 – SO MOVED

Liaison Reports- Supervisor McHugh stated G.E. announce they are looking to bring over 900 jobs to the Port of Coeymans in connection with the offshore wind initiative.

Old Business:

SEQRA Review for Local Law 1 of 2023- Town Attorney James Peluso explained the process and gave his recommendations on the SEQRA. He reminded the board this particular SEQRA only pertains to the law, any applications that come pertaining to it will go through the process again based on that particular project.

Annual Financial Audit Meeting- Supervisor McHugh made a motion to hold and for the Town Clerk to advertise for a Special Meeting on February 11,2023 at 9a.m. at Town Hall for the purpose of conducting the Annual Financial Audit.

Motion to Schedule Special Meeting

Council member McHugh made a motion to schedule a special meeting for the purpose of going over the Annual Financial Audit and for it to be advertised, seconded by Council member Bruno

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT 0 – SO MOVED

RCS Council of Churches- Pastor Engelhardt spoke with Supervisor McHugh and discussed getting more information to the community about our local houses of worship. Supervisor McHugh suggested each church come do the blessing at our meetings once a month and can speak briefly about their congregation. All were in favor of the idea.

New Business:

MINUTES BOOKTOWN OF COEYMANS
January 26, 2023 – Town Board Meeting – 6:00pm**

Temporary Office Space- the Supervisor’s Office has been relocated to 54 Mountain Ave extension. By mid-February the Building and Assessor will be moving there as well. The police have relocated upstairs in the former Supervisor area.

Town Wide Ambulance District- James Peluso stated we are moving along; they are currently waiting for some data from the Rescue Squad. Hopefully by next month we will be closer to a final proposal.

Park Bathroom Update- An estimated cost of \$18,000 was given to redesign the bathrooms. Council member Schmitt reached out to MJ Engineering regarding the prices and feels MJ will be able to reduce. Council Member Schmitt made the following motion:

Motion to Move Ahead with Park Bathroom Redesign

Council member Schmitt made a motion to go forward with the redesign proposal presented by MJ Engineering, seconded by Council member Tutay.

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT 0 – SO MOVED

350th Celebration- Council member Tutay personally thanked all members of the committee. Glasses have been ordered for the Beer Trail; Vendors are being booked. Please reach out to Marisa Tutay or Brandon LeFevre if you have any questions or would like to participate.

Resolutions

Resolution # 043-23 Adoption of Negative SEQRA for Proposed LL 1 of 2023

| | <i>Present</i> | <i>Absent</i> | <i>Aye</i> | <i>Nay</i> | <i>Abstain</i> |
|--------------------|-------------------------------------|--------------------------|-------------------------------------|--------------------------|--------------------------|
| George D. McHugh | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Brandon L. LeFevre | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Linda S. Bruno | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Marisa J. Tutay | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Steven Schmitt | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <i>Total</i> | <u>5</u> | | <u>5</u> | | |

I, Council member McHugh offer the following resolution and move its adoption:

**Resolution Adopting SEQRA Negative Declaration for
Local Law No. 1 of 2023 Zoning Law Amendments**

WHEREAS the Town Board of the Town of Coeymans has a proposed Local Law to amend the zoning regulations under Town Code Chapter 165, to wit: (1) amending Section 165-3 to establish

MINUTES BOOKTOWN OF COEYMANS**
January 26, 2023 – Town Board Meeting – 6:00pm

and define the terms “Fuel Storage Terminal” and “Truck Terminal,” and (2) amending Section 165-Attachment 5 to set forth the zoning districts in which such uses shall be permitted; and

WHEREAS, on December 23, 2022, the Town Board declared its intent to serve as lead agency under the New York State Environmental Review Act (“SEQRA”) 6 NYCRR Part 617; and

WHEREAS, pursuant to SEQRA, the Town Board has prepared and completed Parts 1 and 2 of the Full Environmental Assessment Form (FEAF) and duly reviewed the FEAF and considered the criteria contained in 6 NYCRR §617.7(c) to determine whether the proposed action will have a significant impact on the environment; and

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Coeymans hereby determines that proposed Local Law No. 1 of 2023 is not anticipated to have any significant adverse impacts on the environment and issues a Negative Declaration for the reasons set forth in Part 3 of the FEAF. The Town Clerk and Supervisor are authorized to take all necessary actions with respect to providing notice of said determination to involved agencies and the NYSDEC Environmental Notice Bulletin.

Seconded by Council member Tutay, offered for discussion and duly put to a vote, the results of which appear above.

The foregoing resolution was adopted at a meeting of the Town Board of the Town of Coeymans duly convened and held on January 26, 2023.

Candace McHugh
Town Clerk

Resolution # 044-23 Adoption of LL 1 of 2023- Amendment to Chapter 165 Definitions

| | <i>Present</i> | <i>Absent</i> | <i>Aye</i> | <i>Nay</i> | <i>Abstain</i> |
|--------------------|-------------------------------------|--------------------------|-------------------------------------|--------------------------|--------------------------|
| George D. McHugh | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Brandon L. LeFevre | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Linda S. Bruno | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Marisa J. Tutay | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Steven Schmitt | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <i>Total</i> | <u>5</u> | | <u>5</u> | | |

I, Council member McHugh offer the following resolution and move its adoption:

MINUTES BOOKTOWN OF COEYMANS**
January 26, 2023 – Town Board Meeting – 6:00pm

Resolution Adopting Local Law No. 1 of 2023
Zoning Law Amendments

WHEREAS the Town Board of the Town of Coeymans has a proposed Local Law to amend the zoning regulations under Town Code Chapter 165, to wit: (1) amending Section 165-3 to establish and define the terms “Fuel Storage Terminal” and “Truck Terminal,” and (2) amending Section 165-Attachment 5 to set forth the zoning districts in which such uses shall be permitted; and

WHEREAS, on December 23, 2022, the Town Board declared its intent to serve as lead agency under the New York State Environmental Review Act (“SEQRA”) 6 NYCRR Part 617, and referred the proposed zoning amendments to the Albany County Planning Board pursuant to General Municipal Law §239-m; and

WHEREAS, on January 19, 2023, the Albany County Planning Board deferred the proposed local law to local consideration and responded that the proposed local law would have no significant countywide or intermunicipal impact; and

WHEREAS, the Town Board duly noticed and held a public hearing on the proposed local law on January 12, 2023; and

WHEREAS, pursuant to SEQRA, the Town Board has prepared and completed Parts 1 and 2 of the Full Environmental Assessment Form (FEAF) and duly reviewed the FEAF and considered the criteria contained in 6 NYCRR §617.7(c) to determine whether the proposed action will have a significant impact on the environment; and

WHEREAS, on January 26, 2023, the Town Board adopted a Negative Declaration with respect to this action; and

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Coeymans hereby adopts Local Law No. 1 of 2023 in its entirety, a copy of which is attached hereto. The Town Clerk is authorized to sign all documents and perform such actions necessary to effectuate the adopting and filing of the new local law with the New York State Office of the Secretary of State. Seconded by Council member LeFevre, offered for discussion and duly put to a vote, the results of which appear above.

The foregoing resolution was adopted at a meeting of the Town Board of the Town of Coeymans duly convened and held on January 26, 2023.

Candace McHugh
Town Clerk

Resolution # 045-23 Adoption of January 2023 Abstract

MINUTES BOOKTOWN OF COEYMANS**
January 26, 2023 – Town Board Meeting – 6:00pm

| | <i>Present</i> | <i>Absent</i> | <i>Aye</i> | <i>Nay</i> | <i>Abstain</i> |
|--------------------|-------------------------------------|--------------------------|-------------------------------------|--------------------------|--------------------------|
| George D. McHugh | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Brandon L. LeFevre | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Linda S. Bruno | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Marisa J. Tutay | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Stephen J. Schmitt | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <i>Total</i> | <u>5</u> | | <u>5</u> | | |

I, Council member Bruno offer the following resolution and move its adoption:

BE IT RESOLVED, that the Town Board has approved the payment of bills as presented in the Abstract for January 2023, as follows:

PRE-PAID VOUCHERS –21-01484 to 21-01531; 22-02032 to 22-02098, and P23-001 to P23-007 from the following funds:

| | |
|-----------------------------|----------------------|
| General | \$ 150,134.30 |
| Part Town | \$ 378,063.66 |
| Highway - Part Town | \$ 49,208.31 |
| Sewer | \$ 59,281.94 |
| Trust & Agency | \$ 45,415.82 |
| Payroll Deductions | \$3779.78 |
| H – Capital Projects | 62,332.25 |

VOUCHER NUMBERS –21-01534 to 21-01548; 22-02100 to 22-02146 and 23-00001 to 23-00043 from the following funds:

| | |
|----------------------------|---------------------|
| General | \$ 99,691.04 |
| Part Town | \$ 1,628.36 |
| Highway -Town Wide | \$ 11,710.82 |
| Highway – Part Town | \$ 26,685.18 |
| Sewer | \$ 28,273.60 |
| H- Capital Projects | 11,800.00 |

MINUTES BOOKTOWN OF COEYMANS**
January 26, 2023 – Town Board Meeting – 6:00pm

| | |
|--|--|
| | |
|--|--|

TOTAL FOR ALL FUNDS – \$ 928,005.06

Seconded by Council member Schmitt, offered for discussion and duly put to a vote, the results of which appear above.

Public Comment: The Board wished Mrs. Barbara Tanner a Happy Birthday. Council members extend their condolences to the Rogers and McMullen Families on their recent loss.

Motion to Adjourn - was made by Supervisor McHugh and seconded by Council member Tutay, all were in favor.

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

Respectfully Submitted,

Candace McHugh, Town Clerk