

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**December 8, 2022 – Town Board Meeting – 6:00pm**

**A Town Board Meeting was held Thursday December 8, 2022 at 6:00pm at Town Hall, 18 Russell Avenue, Ravena, New York**

**PRESENT:** George D. McHugh, Supervisor  
Brandon L. LeFevre, Council Member  
Linda S. Bruno, Council Member  
Marisa Tutay, Council Member  
Stephen Schmitt, Council Member

**Absent:**

**ALSO PRESENT:** Candace McHugh, Town Clerk

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Supervisor McHugh called the meeting to order and led the audience in the Pledge of Allegiance and Council member Bruno led the audience in prayer. The Supervisor asked to let the record reflect that all Council members were present.

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**Announcements:**

Historical Society Open House: The Ravena Coeymans Historical Society will be holding its Holiday Open House on December 11<sup>th</sup> from 1-3:30 pm in its museum on the first floor of the Village Office building located at 15 Mountain Road, Ravena. This year's theme will be "A Year of Celebration" with a grand opening of new exhibits celebrating the Society's 25<sup>th</sup> anniversary and the 350<sup>th</sup> anniversary of the founding of Coeymans in 2023.

In addition, there will be an updated World War II exhibit, the Society will have exhibits on "Enslavement of Coeymans", and "Coeymans in the Revolution", depicting 400 years of Coeymans History. This event is open to the public and light refreshments will be served.

ACSO Hilltown Christmas: The Albany County Sheriff's Office will be hosting its 35<sup>th</sup> annual Hilltown Christmas, ensuring those in need will have presents for their children. The event will be held on December 18, 2022, to attend, families will need to call the Sheriff's office at 518-487-5440 to reserve a time slot, only those with a reserved time will be able to attend.

Donations of children's clothes, shoes, toys, and more are happily being accepted at the Clarksville Station on 58 Verda Ave. If you are interested in becoming a volunteer, please call the Sheriff's office at 518-487-5440.

**Motion to Approve Minutes**

Minutes were approved for the following Town Board meetings:

November 10, 2022  
November 15, 2022  
November 21, 2022

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**December 8, 2022 – Town Board Meeting – 6:00pm**

I, Council member Tutay offer the following resolution and move its adoption:

**WHEREAS**, a written letter of resignation was received by the Town of Coeymans on November 28, 2022, from Highway Department Equipment Operator Victor Jurevis; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby accept the resignation of Highway Department Equipment Operator Victor Jurevis effective December 4, 2022.

Seconded by Council member LeFevre, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution # 181-22 Appointment of Part Time Employee**

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
George D. McHugh	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brandon L. LeFevre	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marisa J. Tutay	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen J. Schmitt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>	<u>5</u>		<u>5</u>		

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I, Council member LeFevre offer the following resolution and move its adoption:

**WHEREAS**, a vacancy exists for the position of Equipment Operator 1 at the Town of Coeymans Highway Department; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby appoint Victor Jurevis as a part-time Equipment Operator 1, at the hourly rate of \$22.80.

Seconded by Council member McHugh, offered for discussion and duly put to a vote, the results of which appear above.

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I, Council member Schmitt offer the following resolution and move its adoption:

**WHEREAS**, the Coeymans Highway Department was awarded a grant in the amount of \$29,500.00 from the Albany County Soil and Water Conservation District; and

**WHEREAS**, Resolution #163-22 was passed at a regular Town Board meeting on October 27, 2022, authorizing the Highway Superintendent to apply for the grant; and

**WHEREAS**, a check in the amount of \$16,127.64 has been received for partial payment; and

**WHEREAS**, the Chief Fiscal Officer has determined that in order to maintain proper accounting of the grant money the following amendments must be made in the 2022 budget;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby authorize Supervisor George D. McHugh to make the following amendments to the 2022 Budget;

**HIGHWAY FUND (DA)**

**Increase Appropriation**  
**(DA)5110.4**

<b>General Repairs</b>	<b>\$6,592.13</b>
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**Increase Revenue**  
**(DA)2389**

<b>Other Home &amp; Community Services</b>	<b>\$6,592.13</b>
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**HIGHWAY FUND (DB)**

**Increase Appropriations**  
**(DB)5110.4**

<b>General Repairs</b>	<b>\$9,535.51</b>
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**Increase Revenue**  
**(DB)2389**

<b>Other Home &amp; Community Services</b>	<b>\$9,535.51</b>
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Seconded by Council member Tutay, offered for discussion and duly put to a vote, the results of which appear above.

**Motion to Authorize Public Hearing**

A motion to Authorize the Town Clerk to publish a notice for a Public Hearing, to be held on December 22, 2022 at 6pm at Town Hall for the purpose of setting the sewer rates for 2023 was made by Supervisor McHugh. The motion was seconded by Council member Bruno and all were in favor.