**A Town Board Meeting was held Thursday April 28, 2022 at 6:00pm at Town Hall, 18 Russell Avenue, Ravena, New York**

**PRESENT:** George D. McHugh, Supervisor

Brandon L. LeFevre, Council Member

Marisa Tutay, Council Member

 Linda S. Bruno, Council Member

 Stephen J. Schmitt, Council Member

**ALSO PRESENT:** Candace McHugh, Town Clerk

 Tyler Searles, Sewer Plant

 Jason Chmielewski, Building Department

 Marc Tryon, Chief of Police

 Daniel Baker, Superintendent of Highways

Supervisor McHugh called the meeting order and led the audience in the Pledge. Council member Bruno led the audience in prayer. All members were present.

**Announcements:**

Albany COVID numbers are as Follows:

\*133 new infections since April 25th

\*Seven day average of new daily positive cases is now up to 157 from 134

\*Four new COVID hospitalizations since April 25th with 31 total county residents now hospitalized. Three of those patients are in the ICU.

\*Town Hall is open to the public, masks are optional.

-Annual Alcove Community Yard Sales will be on Saturday April 30, 2022. Treasure maps will
be for sale at the Coeymans Hollow Firehouse 8:00am on Saturday morning, along with breakfast sandwiches and Alcove anniversary booklets.

-Coeymans Recycle Day will take place on May 14, 2022. Information can be found on our website and FaceBook Page.

-Crop Walk will be held on May 15th at 1pm at Mosher Park. This walk is to raise money to mitigate hunger. The walk will include stops at the Veterans Memorial, the St. Patrick’s food pantry, the Seniors Center, and the Congregational Church to discuss what each organization does for the community.

**Motion to Approve Minutes**

Minutes were approved for the following meetings:

April 14, 2022 Town Board meeting
April 14, 2022 Public Hearing- Water/Sewer Extension
April 14, 2022 Public Hearing- Best Value Procurement Local Law

Council member Tutay made a motion to accept the minutes and Council member LeFevre seconded the motion
APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – ABSTAIN 0- SO MOVED

**Supervisor Report**

Supervisor McHugh read the March 2022 Supervisor’s Report.

**Motion to Accept Report**

Council member LeFevre made a motion to accept the report as read, seconded by Council member Bruno. APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT 0 – SO MOVED

**Department Reports**

**Town Clerk Report –** March 2022 Report read by Town Clerk Candace McHugh

**Motion to Accept Report**

Council member Bruno made a motion to accept the report as read, seconded by Council member Schmitt. APPROVED – VOTE – AYES 5 – NAYS – ABSENT 0– SO MOVED

**Police Department Report** – March 2022 Report read by Chief Tryon

**Motion to Accept Report**

Council member Schmitt made a motion to accept the report as read, seconded by Council member Tutay. APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

**Building Department –** March 2022 Report read by Jason Chmielewski

**Motion to Accept Report**

Council member Tutay made a motion to accept the report as read, seconded by Council member LeFevre. APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT 0 – SO MOVED

**Planning/Zoning Board Report-** added this month at the request of the Supervisor and read by Jason Chmielewski.

**Motion to Accept Report**

Council member Tutay made a motion to accept the report as read, seconded by Council member LeFevre. APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT 0 – SO MOVED

**Sewer Department Report** - March 2022 report read by Tyler Searles

**Motion to Accept Report**

Council member LeFevre made a motion to accept the report February 2022 as read, seconded by Council member Bruno

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT 0 – SO MOVED

**Highway Department Report –** April 2022 report read by Daniel Baker

**Motion to Accept Report**

Council member McHugh made a motion to accept the report as read, seconded by Council member Bruno

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT 0 – SO MOVED

**Old Business:**

Broadband Internet Expansion Review: The Supervisor announced that 3 bids came in for the proposed internet expansion. They were opened on Wednesday April 27, 2022 at 2pm in the presence of the Town Clerk. He stated the board would go through them together tonight. He outlined the criteria which were set in the RFP. Bids were received from Spectrum, Mid-Hudson and State Tel. Supervisor McHugh reached out to all the companies in regards to the length of time it would take to complete the project. State Tel offered a shorter time line than the others. All the companies meet at least the minimum speed requested and all are financially viable companies. The installation fees vary on each proposal, State Tel’s fee being the best by guaranteeing free installation to the homes. The service fees vary as well while offering the same speed. Mr. Gordon approached the podium to speak on the matter stating his preference would be State Tel and feels working with a smaller company is easier than dealing with a larger corporation. He said State Tel runs right into the fiber backbone making the response time very efficient.

Coeymans Landing Riverfront Park Project: Supervisor McHugh and Superintendent Baker have met with Carver Companies which plan to mobilize to the riverfront in May. This will be a 1.4 million dollar improvement to the park.

Front Steps of Town Hall: Supervisor McHugh said not much progress has been made and one more attempt will be made to reach the original company requested to fix it.

350th Anniversary Festival Committee: Council member Tutay stated she and Council member LeFevre have established a steering committee which will meet Monday May 2nd, 2022 at Town Hall. She asked for anyone in the community who would like to help with this to please reach out or attend on Monday.

**New Business:**

Evening on the Green and Farmer’s market: These events will be held at Joralemon Park this year due to the construction at Coeymans Landing.

Town of Coeymans Farmers Market and Evening on the Green will be from June 1st to September 7th 4:30-7:30pm, at Joralemon Park, with live music from 6-8pm. If you are interested in becoming a vendor for the Farmers Market, please reach out to Rosemary McHugh rosemary.mchugh11@gmail.com or Carlie Morrow at cmorrow@coeymans.org

**Evening on the Green Band List**

6/1

Playing With Fire Band

6/8

Soul Sky

6/15

Tempus Fugitive

6/22

Dusk Till Dawn

6/29

Wyld Blu

7/6

Damage Control

7/13

Rockin Johnsons

7/20

Off the Record

7/27

Donna Tritico Band

8/3

The Reverberators

8/10

Peaceful Country Band

8/17

Diva and the Dirty Boys

8/24

Emily Beck

8/31

Playing With Fire Band

Special Use Permit Appeal: Supervisor McHugh feels the PB/ZBA should be looking at a variance application as opposed to a special use permit for the events at Magic Forest Farm as has filed an appeal.

Code Red Town Wide Communications: Emergency Management Director Bill Bruno and Supervisor McHugh sat in on a presentation of this system. This system can be used by local emergency services to alert the community of emergencies or important communications from the Town. This system can reach out to all residents if they subscribe and will text or email any messages that need to be put out. Supervisor McHugh said he could request a presentation if the board would like. Chief Tryon stated he had used a familiar system when he worked at St. Peter’s. He offered to sit in on the presentation and warned against using it for too many things other than emergencies.

**Resolutions**

 **Resolution #101-22 Budget Transfer**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | *Present* | *Absent* | *Aye* | *Nay* | *Abstain* |
| George D. McHugh |[x] [ ] [x] [ ] [ ]
| Brandon L. LeFevre |[x] [ ] [x] [ ] [ ]
| Linda S. Bruno |[x] [ ] [x] [ ] [ ]
| Marisa J. Tutay |[x] [ ] [x] [ ] [ ]
| Stephen J. Schmitt |[x] [ ] [x] [ ] [ ]
| *Total* | 5 |  | 5 |  |  |

I, Council member Tutay offer the following resolution and move its adoption:

**WHEREAS,** the Town of Coeymans has had unforeseen expenditures in the following 2022 budget accounts and;

**WHEREAS,** the Chief Fiscal Officer has determined that in order to maintain proper balances within various accounts, a number of inter fund transfers are necessary;

**NOW, THEREFORE, BE IT RESOLVED,** that the Town Board of the Town of Coeymans does hereby authorize Supervisor George D. McHugh to transfer the following funds as depicted below for Budget year 2022;

 **General Fund (A)**

**Amount From Account To Account**

$508.28 (A)1220.1 Supervisor Personal Service(A)1220.4 Supervisor Contractual

$768.79 (A)1990.4 Contingency (A)1910.4 Insurance Contractual

$14,200.00 (A)1990.4 Contingency (A)7110.2 Parks Equipment

$700.00 (A)1990.4 Contingency (A)8668.4 Grant Writer Contractual

 **Part Town (B)**

**Amount From Account To Account**

$495.00 (B)8140.4 Storm Water Contractual (B)3620.2 Safety Inspection-Equipment

$368.00 (B)8140.4 Storm Water Contractual (B)9040.8 Workers Compensation

$4,655.90 (B)8140.4 Storm Water Contractual (B)1910.4 Insurance Contractual

 **Highway Part Town (DB)**

**Amount From Account To Account**

$2,443.59 (DB)5142.4 Snow Removal Contractual (DB)1910.4 Insurance Contractual

$500.32 (DB)5130.4 Machinery Contractual (DB)5130.2 Machinery Equipment

$1,070.00 (DB)5110.4 General Repairs Contractual (DB)9040.8 Workers Compensation

Seconded by Council member LeFevre, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution # 102-22 Authorize Salary Modifications for Part Time Police Officers**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | *Present* | *Absent* | *Aye* | *Nay* | *Abstain* |
| George D. McHugh |[x] [ ] [x] [ ] [ ]
| Brandon L. LeFevre |[x] [ ] [x] [ ] [ ]
| Linda S. Bruno |[x] [ ] [x] [ ] [ ]
| Marisa J. Tutay |[x] [ ] [x] [ ] [ ]
| Stephen J. Schmitt |[x] [ ] [x] [ ] [ ]
| *Total* | 5 |  | 5 |  |  |

I, Council member LeFevre offer the following resolution and move its adoption:

**WHEREAS,** Part time Police Officers Jeffrey Weir, Roger Loran and Jason McCanney possess police experience of 7 years, 8 years and 16 years respectively; and

**WHEREAS,** The current Council 82 Bargaining agreement and the Town of Coeymans Town Board resolution #133-21 dated July 22, 2021 recognizes and authorizes full and part time Police Officers to be compensated based on their aggregate experience as police officers;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby authorize pay increases for the above officers to the amount of;

 $31.72 per hour for Police Officer JEFFREY WEIR;

$31.72 per hour for Police Officer ROGER LORAN and

$32.10 per hour for Police Officer JASON MCCANNEY

Seconded by Council member McHugh, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution # 103-22 Appoint Part Time Police Officer**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | *Present* | *Absent* | *Aye* | *Nay* | *Abstain* |
| George D. McHugh |[x] [ ] [x] [ ] [ ]
| Brandon L. LeFevre |[x] [ ] [x] [ ] [ ]
| Linda S. Bruno |[x] [ ] [x] [ ] [ ]
| Marisa J. Tutay |[x] [ ] [x] [ ] [ ]
| Stephen J. Schmitt |[x] [ ] [x] [ ] [ ]
| *Total* | 5 |  | 5 |  |  |

I, Council member McHugh offer the following resolution and move its adoption:

**WHEREAS,** the Coeymans Police Department has an existing vacancy for the position of Part Time Police Officer due to the resignation on March 18, 2022 of Officer Daniel Braden.

**WHEREAS,** the need for a Part Time Officer is necessary for the operation of the Department to fulfill its mission of providing quality police services to Town of Coeymans residents on a 24 hour a day basis.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby appoint Edward Barnes to the position of part time Police Officer within the Police Department effective April 25, 2022 at a rate commensurate with the current Council 82 Bargaining Agreement including the July 22, 2021 addendum pertaining to longevity.

Seconded by Council member Bruno, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution # 104-22 April 2022 Abstract**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | *Present* | *Absent* | *Aye* | *Nay* | *Abstain* |
| George D. McHugh |[x] [ ] [x] [ ] [ ]
| Brandon L. LeFevre |[x] [ ] [x] [ ] [ ]
| Linda S. Bruno |[x] [ ] [x] [ ] [ ]
| Marisa J. Tutay |[x] [ ] [x] [ ] [ ]
| Stephen J. Schmitt |[x] [ ] [x] [ ] [ ]
| *Total* |  |  |  |  |  |

I, Council member Bruno offer the following resolution and move its adoption:

**BE IT RESOLVED,** that the Town Board has approved the payment of bills as presented in the Abstract for April 2022, as follows:

**PRE-PAID VOUCHERS** –21-01483, 22-00391 to 22-00508, from the following funds:

|  |  |
| --- | --- |
| **General**  | **$188,733.18** |
| **Part Town**  | **$437,075.19** |
| **Highway – Town Wide** | **$17,635.87** |
| **Highway – Part Town** | **$109,084.37** |
| **Sewer**  | **$27,351.45** |
| **Trust & Agency** | **$41,383.64** |
| **Payroll Deductions** | **$4,177.02** |

**VOUCHER NUMBERS –**22-00509 to 22-00599 from the following funds:

|  |  |
| --- | --- |
| **General**  | **$40,381.85** |
| **Part Town**  | **$1,482.56** |
| **Highway -Town Wide** | **$0.00** |
| **Highway – Part Town** | **$10,077.92** |
| **Sewer**  | **$16,538.97** |

**TOTAL FOR ALL FUNDS – $ 893,922.02**

Seconded by Council member Schmitt, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution # 105-22 Authorizing Award of RFP (Broadband)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | *Present* | *Absent* | *Aye* | *Nay* | *Abstain* |
| George D. McHugh |[x] [ ] [x] [ ] [ ]
| Brandon L. LeFevre |[x] [ ] [x] [ ] [ ]
| Linda S. Bruno |[x] [ ] [x] [ ] [ ]
| Marisa J. Tutay |[x] [ ] [x] [ ] [ ]
| Stephen J. Schmitt |[x] [ ] [x] [ ] [ ]
| *Total* | 5 |  | 5 |  |  |

I, Council member Schmitt offer the following resolution and move its adoption:

**WHEREAS**, on April 7, 2022, the Town of Coeymans duly noticed and advertised a Request for Proposals for Private Providers to Deploy, Operate, and Maintain a High-Speed Broadband Internet Network for Underserved Premises along Starr Road and Bushendorf Road (the “RFP”); and

**WHEREAS**, the Town received responses to said RFP from three applicants: Mid-Hudson Cable, Spectrum and State Telephone, each of which were opened and read aloud on the date and time advertised in the notice; and

**WHEREAS**, the Town Board has reviewed, compared and considered each proposal pursuant to the criteria for selection as provided in the RFP, including the magnitude of requested funding and cost-effectiveness of the Town’s funding with respect to how many premises can be served; timeline/speed of anticipated deployment; the service levels proposed; technology proposed; financial viability of the applicant and the applicant’s business plan; proposed consumer pricing, including installation fee; and the applicant’s technical capabilities and track record;

**NOW, THEREFORE, BE IT RESOLVED**, the Town Board of the Town of Coeymans does hereby award the grant for High-Speed Broadband Network for Underserved Properties project along Starr Road and Bushendorf Road to State Telephone in the amount of $200,000.00 subject to terms and conditions set forth in the RFP. It is the determination of the Town Board, after consideration and evaluation of the selection criteria set forth in the RFP, that the proposal by State Telephone provides the lowest cost and best value to the Town of Coeymans and its residents within the service area along Starr Road and Bushendorf Road. The Town Clerk is directed to transmit the notice of award and the Town Supervisor is authorized to enter into a contract with State Telephone, upon prior review and approval by the Attorney for the Town.

Seconded by Council member Tutay, offered for discussion and duly put to a vote, the results of which appear above.

Discussion: Supervisor McHugh Stated that this money is coming from ARPA funds giving us the ability to provide internet for over 70 families.

**Public Comment:**

Carol McDonald from Stanton Road informed us that Joan Radley will have a booth at the Alcove Day map pick up with seeds and information on the Seeds of Hope Program. Mrs. McDonald also complimented Jason Chmielewski and the Police Department for their professionalism while handling her phone calls in regards to large speeding trucks on Stanton road.

**Motion to Adjourn** was made by Council member Bruno and Seconded by Council member Schmitt**-** APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT 0 – SO MOVED

Meeting Adjourned at 7:19p.m.

***Respectfully Submitted*,**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

***Candace McHugh, Town Clerk***