**A Town Board Meeting was held Thursday March 24, 2022 at 6:00pm at Town Hall, 18 Russell Avenue, Ravena, New York**

**PRESENT:** George D. McHugh, Supervisor

Brandon L. LeFevre, Council Member

Marisa Tutay, Council Member

Linda S. Bruno, Council Member

Stephen J. Schmitt, Council Member

**ALSO PRESENT:** Candace McHugh, Town Clerk

Keith Geraldsen, Sewer Plant

Jason Chmielewski, Building Department

Marc Tryon, Chief of Police

Daniel Baker, Superintendent of Highways

Supervisor McHugh called the meeting order and led the audience in the Pledge. Albany County legislator Zach Collins led the audience in prayer. All members were present along with Albany County Legislator Zachary Collins.

**Announcements:**

Albany County Legislator Zachary Collins gave an update for the County. The old warehouse in Downtown Albany is being developed by 2 different companies. The bottom will be retail. There was an issue with the appointments of the Albany County Planning Board. 2 members will be appointed by the County Executive, 2 by the majority and 1 member by the minority. There will be a 5 year term limit for the Albany County Planning Board. Grants are starting up and he will update us as they come out. Legislator Collins spoke to the Albany County Recreation Department and the flag football (7/23-8/27) and basketball (9/8 & 10/13) programs will be offered in Coeymans again this summer. Legislator Collins checked with the Village to make sure this would not affect their grant work at the park.

Supervisor McHugh spoke about the Albany County destination guide. Many of our local attractions are mentioned. Supervisor McHugh met with the Town of Westerlo, Brian McCoy and Dion Lewis in regards to expanding recreational programs to the hill towns for the kids during the summer.

Legislator Collins will be attending a webinar on Broadband and will report back.

-Supervisor McHugh recognized the retirement of 30 year employee Dawne LaMountain.

COVID Albany County numbers are as follows: AS OF 3/22/22

-7 day average new positive cases are up 36.1

-Albany County’s most recent 7 day average COVID cases per 100,000 are up 8.1 (average positive rate 2.6%)

-1 new COVID hospital admission since 3/21, 14 county residents currently hospitalized 3 of those patients are in the ICU

-Annual Alcove Community Yard Sales will be on Saturday April 30, 2022. There will be a $10 dollar registration fee; treasure maps will be available at the Coeymans Hollow Firehouse 8:00am on Saturday morning. Registration forms can be found on the Town of Coeymans website, please submit your registration by Saturday April 23, 2022. You can contact Stephanie Hamilton at (518) 376-2690 or (518) 756-2708 or shamilton27@gmail.com for any questions, additions, or cancellations.

-The RCS Class of 2023 is hosting an all year long fundraiser; bring your empty bottles and cans to Just Makes Cents at 2381 Route 9w in Ravena and ask them to apply your total to the Class of 2023 account.

-Sunday March 6th RCS First Tech Challenge Robotics Team #14281 competed in Utica at the Regional Championship. They won 4 out of 5 qualification matches, coming in 5th place out of 28 teams!

Congratulations on a job well done!

-We Love RCS & RCS Friends of the Arts Presents will be holding a Music & Street Art Festival on May 14th from 11am to 4pm on Main Street Ravena. Please contact [weloveartcsfestival@gmail.com](mailto:weloveartcsfestival@gmail.com) for more information. The deadline is April 30, 2022.

Council Member Bruno received a letter from Hopeful Life Center and read it to the audience. Helping Harvest is a charity grocery store within the community. 300 Families took advantage of this service, visiting 2000 times in the past year. Helping Harvest will now accept SNAP and have expanded their business hours. 518-526-4057 is the cell of Rebecca Flach, please call for more information. This program is done by income and there is an application process.

**Town of Coeymans**

**2022 Recycle Day**

**WHEN:** Saturday, May 14, 2022, 8:00am – 4:00pm

**WHERE:** Two convenient locations:

1. WM Biers Property – Route 144, Coeymans (across from Port of Coeymans)
2. Coeymans Highway Garage – 1305 Route 143, Coeymans Hollow

**WHAT:** Please see list of acceptable items for recycle

**WHO:** All Town of Coeymans Residents **(must show proof of residency)**

**COST:** **FREE TO ALL TOWN OF COEYMANS RESIDENTS!**

Special Thanks to **Charlie Thiele and Thiele Carting** and **Al Collins and Collins & Son** for their generous donation of containers and trucking service!

Special Thanks to **Billy Biers and** **WM Biers, Inc**. for donation of transfer services!

Without the generosity of these three local residents and companies, the Town would not be able to offer this to Coeymans Residents **FREE** of charge!

**Motion to Approve Minutes**

Minutes were approved for the following meetings:

February 10, 2022 Town Board Meeting  
February 10, 2022 Public Hearing  
February 24, 2022 Town Board Meeting  
March 4, 2022 Special Town Board Meeting  
March 10, 2022 Town Board Meeting

Council member Tutay made a motion to accept the minutes and Council member LeFevre seconded the motion  
APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT – ABSTAIN 1- SO MOVED

Councilmember Schmitt abstained from voting due to the fact he was not on the board at these times.

**Supervisor Report**

Supervisor McHugh read the February 2022 Supervisor’s Report.

**Motion to Accept Report**

Council member LeFevre made a motion to accept the report as read, seconded by Council member Bruno. APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT 0 – SO MOVED

**Department Reports**

**Town Clerk Report –** February 2022 Report read by Town Clerk Candace McHugh

**Motion to Accept Report**

Council member McHugh made a motion to accept the report as read, seconded by Council member Bruno. APPROVED – VOTE – AYES 5 – NAYS – ABSENT 0– SO MOVED

**Police Department Report** – February 2022 Report read by Chief Tryon

**Motion to Accept Report**

Council member McHugh made a motion to accept the report as read, seconded by Council member Tutay. APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

**Building Department –** February 2022 Report read by Jason Chmielewski

**Motion to Accept Report**

Council member Bruno made a motion to accept the report as read, seconded by Council member Schmitt. APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT 0 – SO MOVED

**Sewer Department Report** - February 2022 report read by Keith Geraldsen

**Motion to Accept Report**

Council member McHugh made a motion to accept the report February 2022 as read, seconded by Council member Tutay

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT 0 – SO MOVED

**Highway Department Report –** February 2022 report read by Daniel Baker

**Motion to Accept Report**

Council member Schmitt made a motion to accept the report as read, seconded by Council member Tutay

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT 0 – SO MOVED

One tennis court is ready to go; we are waiting on a crank for the other net at Joralemon Park. We are still awaiting the final coat on the basketball court which can’t be completed until the weather steadies.

Superintendent Baker met with Joan Radley, Carol McDonald and Linda Bruno about starting a gardening program called “Seeds of Hope” which is to initiate beautification throughout the town at homes and businesses.

Superintendent Baker also mentioned the 911 numbers on mail boxes. They should be displayed clearly on all mailboxes to help our Emergency Response Teams.

**Old Business:**

Broadband Internet Expansion**:** Supervisor McHugh and the board are exploring ways to use our ARPA funds for broadband. A request for proposals has been drafted by the town attorney, James Peluso.

RCSCBA Correspondence: An email was received by the board questioning an outdated economic development plan for the Town of Coeymans. Supervisor McHugh felt that it was not necessary to update this specific plan considering economic development is included in the Town of Coeymans Comprehensive plan which was just completed last year. Council member Bruno spoke with Rebecca Flach asking if a separate economic plan was necessary for grant approvals and that we had one included with our Comprehensive Plan. Supervisor McHugh feels we have an adequate plan that fits what we are currently trying to achieve.

Joralemon Park Playground: The equipment is in and stored at the Highway Garage. It is slated to be installed the week of April 11, 2022. Some of the outdated, noncompliant equipment will be removed from the park.

Lavatory Facilities: The Town is working with MJ Engineering on creating the appropriate documents to get started. There is currently a septic system in Joralemon Park. Council member LeFevre asked if we will be getting a sewer inspection for the Joralemon Park, Supervisor McHugh said yes we will be inspecting the current equipment.

Riverfront Park Bid Opening: Bids are due March 31, 2022 at 2pm.

Summer Youth Programs: We plan on having the Food For thought Programs and Summer Rec at Mosher Park. Linda Mueller will be the Village Liaison for these programs.

**New Business:**

Proposed Local Law for Best Value Procurement: James Peluso explained this law would allow the Board to choose bids on things other than cost alone. This type of law is necessary if the town would like to piggyback on another municipality’s contract.

Emergency replacement of furnace: A natural gas furnace was placed in the Sheriff’s Substation to replace the broken one. Supervisor McHugh made a motion to authorize the Supervisor to pay C& M Mechanical $14,200.00 to pay for the furnace replacement at the Sheriff’s Substation.

Supervisor McHugh made a motion to authorize payment of C&M Mechanical bill, seconded by Council member Bruno

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT 0 – SO MOVED

Emergency repair work at Town Hall: The front steps are in need of repair. The Supervisor and Superintendent Baker are planning on meeting with bidders this week.

**Resolutions**

**Resolution #079-22 Authorizations to Sign CSEA Agreement**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | *Present* | *Absent* | *Aye* | *Nay* | *Abstain* |
| George D. McHugh |  |  |  |  |  |
| Brandon L. LeFevre |  |  |  |  |  |
| Linda S. Bruno |  |  |  |  |  |
| Marisa J. Tutay |  |  |  |  |  |
| Stephen J. Schmitt |  |  |  |  |  |
| *Total* | 5 |  | 5 |  |  |

I, Council member Tutay offer the following resolution and move its adoption:

**WHEREAS,** the Town Board of the Town of Coeymans undertook negotiations with CSEA to replace the collective bargaining agreement that expired December 31, 2021; and

**WHEREAS,** the Town Board of the Town of Coeymans does hereby authorize Supervisor George D. McHugh and Deputy Supervisor Daniel D. Baker to act on behalf of the management in the aforementioned negotiations; and

**WHEREAS,** the tentative agreement was recently ratified by a vote of the union’s membership;

**NOW, THEREFORE, BE IT RESOLVED,** the Town Board of the Town of Coeymans does hereby approve the tentative agreement reached for the 4 year term effective January 1, 2022 - December 31, 2025, and authorizes Supervisor George D. McHugh to execute the Memorandum of Understanding dated March 15, 2022 which shall be incorporated into the Collective Bargaining Agreement with CSEA.

Seconded by Council member Schmitt, offered for discussion and duly put to a vote, the results of which appear above.

Discussion: this process started in August of last year. This is a four year contract and employees are receiving a dollar an hour increase every year for four years. Operator trainee was listed as a position, uniforms will be provided for the non-clerical staff, and the longevity was increased as well. There was also a raise in the wing pay for plowing.

Attorney James Peluso proposed an amendment to the resolution. Council member Tutay agreed to the amendment and Council member Schmitt seconded it.

**Resolution # 080-22 Awarding of Portable Toilet Contract**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | *Present* | *Absent* | *Aye* | *Nay* | *Abstain* |
| George D. McHugh |  |  |  |  |  |
| Brandon L. LeFevre |  |  |  |  |  |
| Linda S. Bruno |  |  |  |  |  |
| Marisa J. Tutay |  |  |  |  |  |
| Stephen J. Schmitt |  |  |  |  |  |
| *Total* | 5 |  | 5 |  |  |

I, Council member LeFevre offer the following resolution and move its adoption:

**WHEREAS**, the Town of Coeymans is desirous of placing portable toilets at Coeymans Landing Park and Joralemon Park for community use during the spring and summer season; and

**WHEREAS**, bids were received from the following companies:

Stone Industries per unit rates $125 regular, $275 handicap

Mountain Top per unit rates $140 regular, $175 handicap

Big Top per unit rates $95 regular, $125 handicap

Rentals To Go per unit rates $90 regular $110 handicap

**NOW THEREFORE, BE IT RESOLVED**, the Town Board of the Town of Coeymans does hereby accept the bid submitted by Rentals To Go to supply and service portable toilets at Coeymans Landing Park and Joralemon Park April 1, 2022 through October 28, 2022.

Seconded by Council member McHugh, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution #080-22 Authorize Town Clerk to Attend Conference**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | *Present* | *Absent* | *Aye* | *Nay* | *Abstain* |
| George D. McHugh |  |  |  |  |  |
| Brandon L. LeFevre |  |  |  |  |  |
| Linda S. Bruno |  |  |  |  |  |
| Marisa J. Tutay |  |  |  |  |  |
| Stephen J. Schmitt |  |  |  |  |  |
| *Total* | 5 |  | 5 |  |  |

I, Council member McHugh offer the following resolution and move its adoption:

**WHEREAS,** the New York State Town Clerk’s Association Annual Conference will be held in Albany on April 24- April 27, 2022; and

**WHEREAS,** the Town Clerk is desirous of attending the Town Clerk’s Conference; and

**WHEREAS,** registration fees must be paid no later than April 15, 2022; and

**NOW, THEREFORE, BE IT RESOLVED,** that the Town Clerk is hereby authorized to attend the New York State Town Clerk’s Association Annual Conference in Albany New York on April 24- April 27, 2022

Seconded by Council member Bruno, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution #082 Budget Transfers**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | *Present* | *Absent* | *Aye* | *Nay* | *Abstain* |
| George D. McHugh |  |  |  |  |  |
| Brandon L. LeFevre |  |  |  |  |  |
| Linda S. Bruno |  |  |  |  |  |
| Marisa J. Tutay |  |  |  |  |  |
| Stephen J. Schmitt |  |  |  |  |  |
| *Total* | 5 |  | 5 |  |  |

I, Council member Bruno offer the following resolution and move its adoption:

**WHEREAS,** the Chief Fiscal Officer has determined that in order to maintain proper balances within various accounts, a number of inter fund transfers are necessary;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby authorize Supervisor George D. McHugh to transfer the funds as depicted below for the Budget Year 2021:

**GENERAL FUND (A)**

**AMOUNT FROM ACCOUNT TO ACCOUNT**

$896.81 (A)1990.4 Contingency (A)1110.1 Justice Personal Services

$1,327.98 (A)1990.4 Contingency (A)1310.1 Finance Personal Services

$3,427.62 (A)1990.4 Contingency (A)1410.1 Town Clerk Personal Services

$748.00 (A)1990.4 Contingency (A)1430.1 Human Resources Personal Services

$1,007.48 (A)1990.4 Contingency (A)1620.4 Town Hall Contractual

$151.00 (A)1990.4 Contingency (A)3120.4 Law Enforcement Contractual

$3,293.78 (A)1355.4 Assessor Contractual (A)5010.1 Highway Superintendent Personal Services

$1,000.00 (A)1990.4 Contingency (A)7270.4 Band Concerts

$1,604.75 (A)1990.4 Contingency (A)7310.1 Youth Programs Personal Services

$2,391.60 (A)1355.4 Assessor Contractual (A)7310.4 Youth Programs Contractual

$552.48 (A)1990.4 Contingency (A)8090.4 Leachate Contractual

$462.56 (A)1355.4 Assessor Contractual (A)8090.4 Leachate Contractual

**PART TOWN (B)**

**AMOUNT FROM ACCOUNT TO ACCOUNT**

$2,575.00 (B)9040.8 Worker's Compensation (B)3620.1 Safety Inspections Personal Services

$3,716.28 (B)9010.8 NYS Retirement (B)3620.1 Safety Inspections Personal Services

$11.85 (B)9010.8 NYS Retirement (B)9055.8 Disability Insurance

**HIGHWAY FUND (DB)**

**AMOUNT FROM ACCOUNT TO ACCOUNT**

$451.86 (DB)5142.4 Snow Removal Contractual (DB)5130.4 Machinery Contractual

$6,541.92 (DB)5110.1 General Repair Personal Services (DB)5142.1 Snow Removal Personal Services

$10,308.75 (DB)5110.4 General Repair Contractual (DB)5142.1 Snow Removal Personal Services

$2,147.04 (DB)5142.4 Snow Removal Contractual (DB)5142.1 Snow Removal Personal Services

**SEWER FUND (SS)**

**AMOUNT FROM ACCOUNT TO ACCOUNT**

$6,920.02 (SS)8130.2 Sewage Treatment Disposal Equipment (SS) 8130.1 Sewage Treatment Disposal Personal Services

Seconded by Council member LeFevre, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution # 083-22 Highway Budget Amendment**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | *Present* | *Absent* | *Aye* | *Nay* | *Abstain* |
| George D. McHugh |  |  |  |  |  |
| Brandon L. LeFevre |  |  |  |  |  |
| Linda S. Bruno |  |  |  |  |  |
| Marisa J. Tutay |  |  |  |  |  |
| Stephen J. Schmitt |  |  |  |  |  |
| *Total* | 5 |  | 5 |  |  |

I, Council member Schmitt offer the following resolution and move its adoption:

**WHEREAS,** at a regular Town Board meeting, held on February 10, 2022 the Town Board passed resolution #058-22 awarding a bid for the purchase of a used tractor, with cab and loader and,

**WHEREAS,** the Chief Fiscal Officer has determined that in order to maintain proper accounting of the 2022 budget, a Budget Amendment is in order, and

**WHEREAS,** the Chief Fiscal Officer is desirous of amending the Highway (DB) Fund budget for the year 2022 as follows:

**Highway Fund (DB)**

Increase Appropriations

(DB) 5130.2 Capital Outlay Equipment $61,000.00

Increase Appropriated Fund Balance

(DB) 0599 Fund Balance $61,000.00

**NOW, THEREFORE, BE IT RESOLVED,** that the Town Board of the Town of Coeymans does hereby authorize George D. McHugh to amend the Highway (DB) fund budget for the year 2022 as depicted above in this resolution; and

**BE IT FURTHER RESOLVED,** that the Town Board of the Town of Coeymans does hereby authorize the Town Supervisor to remit payment in full for the subject Tractor.

Seconded by Council member Tutay, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution # 084-22 Resignation of Police Officer**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | *Present* | *Absent* | *Aye* | *Nay* | *Abstain* |
| George D. McHugh |  |  |  |  |  |
| Brandon L. LeFevre |  |  |  |  |  |
| Linda S. Bruno |  |  |  |  |  |
| Marisa J. Tutay |  |  |  |  |  |
| Stephen J. Schmitt |  |  |  |  |  |
| *Total* | 5 |  | 5 |  |  |

I, Council member Tutay offer the following resolution and move its adoption:

**WHEREAS**, on March 4, 2022 Coeymans Police Officer Daniel M. Braden submitted a written letter of resignation to the Town of Coeymans with an effective date of March 18, 2022.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby accept the resignation of Officer Daniel M. Braden, effective March 18, 2022; and the Town of Coeymans sincerely thanks Officer Braden for his service and dedication to our Community.

Seconded by Council member LeFevre, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution #085-22 Resignation of Police Officer**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | *Present* | *Absent* | *Aye* | *Nay* | *Abstain* |
| George D. McHugh |  |  |  |  |  |
| Brandon L. LeFevre |  |  |  |  |  |
| Linda S. Bruno |  |  |  |  |  |
| Marisa J. Tutay |  |  |  |  |  |
| Stephen J. Schmitt |  |  |  |  |  |
| *Total* | 5 |  | 5 |  |  |

I, Council member LeFevre offer the following resolution and move its adoption:

**WHEREAS**, on March 4, 2022 Coeymans Detective Edmund J. Seney submitted a written letter of resignation to the Town of Coeymans with an effective date of March 18, 2022.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby accept the resignation of Detective Edmund J. Seney, effective March 18, 2022; and the Town of Coeymans sincerely thanks Detective Seney for his service and dedication to our Community.

Seconded by Council member McHugh, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution #086-22 Authorize Hiring of Seasonal Laborers**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | *Present* | *Absent* | *Aye* | *Nay* | *Abstain* |
| George D. McHugh |  |  |  |  |  |
| Brandon L. LeFevre |  |  |  |  |  |
| Linda S. Bruno |  |  |  |  |  |
| Marisa J. Tutay |  |  |  |  |  |
| Stephen J. Schmitt |  |  |  |  |  |
| *Total* | 5 |  | 5 |  |  |

I, Council member McHugh offer the following resolution and move its adoption:

**WHEREAS,** the Parks Department is need of hiring seasonal labor for spring and summer; and

**WHEREAS,** job opportunities were posted and applications were received and reviewed;

**NOW, THEREFORE, BE IT RESOLVED,** that the Town Board of the Town of Coeymans did hereby appoint Carter Sorensen, Brian Burns Jr, and Nathan McDonald to Part-time seasonal Laborer positions effective April 11, 2022 through October 1, 2022 at the rate of $17.00 per hour, contingent upon Albany County Civil Service approval and prescreening testing.

Seconded by Council member Bruno, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution #087-22 March Abstract**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | *Present* | *Absent* | *Aye* | *Nay* | *Abstain* |
| George D. McHugh |  |  |  |  |  |
| Brandon L. LeFevre |  |  |  |  |  |
| Linda S. Bruno |  |  |  |  |  |
| Marisa J. Tutay |  |  |  |  |  |
| Stephen J. Schmitt |  |  |  |  |  |
| *Total* |  |  |  |  |  |

I, Council member Bruno offer the following resolution and move its adoption:

**BE IT RESOLVED,** that the Town Board has approved the payment of bills as presented in the Abstract for March 2022, as follows:

**PRE-PAID VOUCHERS** –21-01479 to 21-01482, 22-00235 to 22-00325, from the following funds:

|  |  |
| --- | --- |
| **General** | **$152,009.30** |
| **Part Town** | **$23,756.30** |
| **Highway - Part Town** | **$56,436.34** |
| **Sewer** | **$30,294.24** |
| **Trust & Agency** | **$67,748.32** |
| **Payroll Deductions** | **$ 2,812.60** |

**VOUCHER NUMBERS –**22-00326 to 22-00390 from the following funds:

|  |  |
| --- | --- |
| **General** | **$168,744.28** |
| **Part Town** | **$345.43** |
| **Highway -Town Wide** | **$16,448.50** |
| **Highway – Part Town** | **$5,275.58** |
| **Sewer** | **$25,743.67** |

**TOTAL FOR ALL FUNDS – $ 549,614.56**

Seconded by Council member Schmitt, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution #088-22 Authorize Clerk to Schedule a Public Hearing**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | *Present* | *Absent* | *Aye* | *Nay* | *Abstain* |
| George D. McHugh |  |  |  |  |  |
| Brandon L. LeFevre |  |  |  |  |  |
| Linda S. Bruno |  |  |  |  |  |
| Marisa J. Tutay |  |  |  |  |  |
| Stephen J. Schmitt |  |  |  |  |  |
| *Total* | 5 |  | 5 |  |  |

I, Council member Schmitt offer the following resolution and move its adoption:

**WHEREAS,** the Town Board of the Town of Coeymans has introduced a proposed Local Law Authorizing Best Value Procurement; and

**WHEREAS,** the Town Board hereby declares itself Lead Agency pursuant the NYS Environmental Quality Review Act (SEQRA) to review for potential adverse environmental impacts that may result from adoption of such proposed local law; and

**WHEREAS,** the proposed adoption of the Local Law would permit competitive bidding for purchase contracts on the basis of best value pursuant to New York General Municipal Law § 103.

**NOW, THEREFORE BE IT RESOLVED** that the Town Board of the Town of Coeymans does hereby schedule a Public Hearing on the proposed Local Law Authorizing Best Value Procurement to be held on April 14, 2022 at 6:00 p.m. at the Coeymans Town Hall, 18 Russell Avenue, Ravena, New York. The Town Clerk is authorized and directed to publicly notice said Public Hearing in accordance with all applicable laws.

Seconded by Council member Tutay, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution #089-22 Resignation of Special Assistant to the Highway Superintendent**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | *Present* | *Absent* | *Aye* | *Nay* | *Abstain* |
| George D. McHugh |  |  |  |  |  |
| Brandon L. LeFevre |  |  |  |  |  |
| Linda S. Bruno |  |  |  |  |  |
| Marisa S. Tutay |  |  |  |  |  |
| Stephen J. Schmitt |  |  |  |  |  |
| *Total* | 5 |  | 5 |  |  |

I, Council member Tutay offer the following resolution and move its adoption:

**WHEREAS,** a written letter of Resignation was received by the Town of Coeymans on March 21, 2022 from Special Assistant to the Highway Superintendent Daniel D. Baker, with an effective date of March 30, 2022;

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of the Town of Coeymans Does hereby accept the resignation of Daniel D. Baker to be effective on March 30, 2022.

Seconded by Council member LeFevre, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution #090-22 Appointment of Highway Superintendent**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | *Present* | *Absent* | *Aye* | *Nay* | *Abstain* |
| George D. McHugh |  |  |  |  |  |
| Brandon L. LeFevre |  |  |  |  |  |
| Linda S. Bruno |  |  |  |  |  |
| Marisa S. Tutay |  |  |  |  |  |
| Stephen J. Schmitt |  |  |  |  |  |
| *Total* | 5 |  | 5 |  |  |

I, Council member LeFevre offer the following resolution and move its adoption:

**WHEREAS,** a vacancy exists as Highway Superintendent of the Town of Coeymans, New York, effective March 31, 2022, because of the retirement of Superintendent of Highways Scott D. Searles, whose written retirement letter was dated March 1, 2022 and submitted to the Coeymans Town Clerk, Board of Elections and NYS Secretary of State with an effective resignation date of March 30, 2022, and a retirement date of March 31, 2022; and

**WHEREAS**, pursuant to Town Law § 64(5) the Town Board of the Town of Coeymans, by majority vote thereof, has the authority to appoint a qualified person to the fill the vacancy in said elective office, and the person so appointed shall hold office until the commencement of the calendar year next succeeding the first annual election at which the vacancy may be filled;

**NOW THEREFORE, BE IT RESOLVED** by the Town Board of Town of Coeymans pursuant to Town Law § 64(5) that Daniel D. Baker, a duly qualified resident of the Town, be appointed to the office of Town Highway Superintendent to fill the vacancy existing in such office, effective March 31, 2022. Such appointment is effective March 31, 2022 and immediately upon administration of the oath of office said Daniel D. Baker shall hold such office until January 1, 2023 which is the commencement of the calendar year next succeeding the first annual election scheduled for November 8, 2022 at which the vacancy may be filled.

Seconded by Council member McHugh, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution #091-22 Approve Highway Superintendent Stipend**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | *Present* | *Absent* | *Aye* | *Nay* | *Abstain* |
| George D. McHugh |  |  |  |  |  |
| Brandon L. LeFevre |  |  |  |  |  |
| Linda S. Bruno |  |  |  |  |  |
| Marisa J. Tutay |  |  |  |  |  |
| Stephen J. Schmitt |  |  |  |  |  |
| *Total* | 5 |  | 5 |  |  |

I, Council member McHugh offer the following resolution and move its adoption:

**WHEREAS**, the Town Board of the Town of Coeymans has given additional duties to the Highway Superintendent, Daniel D. Baker, effective March 31, 2022, which include overseeing the Community Beautification Department, Parks Department, Town Hall maintenance, and Cemeteries maintenance;

**NOW, THEREFORE, BE IT RESOLVED,** that the Town Board of the Town of Coeymans does hereby approve an annual stipend at the rate of $12,000.00, payable biweekly, to compensate for the additional duties that have been assigned to the Highway Superintendent, effective March 31, 2022.

Seconded by Council member Bruno, offered for discussion and duly put to a vote, the results of which appear above.

**Resolution #092-22 Broadband Request For Proposals**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | *Present* | *Absent* | *Aye* | *Nay* | *Abstain* |
| George D. McHugh |  |  |  |  |  |
| Brandon L. LeFevre |  |  |  |  |  |
| Linda S. Bruno |  |  |  |  |  |
| Marisa J. Tutay |  |  |  |  |  |
| Stephen J. Schmitt |  |  |  |  |  |
| *Total* | 5 |  | 5 |  |  |

I, Council member Bruno offer the following resolution and move its adoption:

**RESOLUTION AUTHORIZING REQUEST FOR PROPOSLS**

**FOR HIGH-SPEED BROADBAND NETWORK**

**WHEREAS,** the Town Board seeks proposals from private internet service providers to deploy, operate and maintain a high-speed broadband internet network for underserved premises in the Town along Starr Road and Bushendorf Road; and proposes to use $200,000 in funding received from the American Rescue Plan Act as grant monies to subsidize the proposed project; and

**WHEREAS**, the Town Board has reviewed the draft Request for Proposals for Private Internet Service Providers to Deploy, Operate and Maintain a High-Speed Broadband Internet Network For Underserved Premises (hereinafter the “RFP”).

**NOW, THEREFORE, BE IT RESOLVED**,that the Town Board of the Town of Coeymans does hereby authorize and direct the Town Clerk with the assistance of the Town’s engineers and legal counsel to advertise the RFP, with responses to be due at least five days after said advertisement, at which time any responsive bids shall be publicly opened, read and disclosed at the Town Hall, 18 Russell Ave, Ravena, NY 12143.

Seconded by Council member Schmitt, offered for discussion and duly put to a vote, the results of which appear above.

**Public Comment:**

Theresa Zubretsky from Capitol District Tobacco Free Communities approached the podium. They are a program of St. Peter’s Health Partners and funded by a grant from the New York State Department of Health. The three main objectives of this group are to reduce tobacco use overall, keep kids from starting and to protect people from second hand smoke. They provide information to local municipalities looking to create tobacco free spaces. She does not believe the Town has a policy in place for our green spaces. E cigarettes and the legalization of marijuana have changed the landscape of these policies. New York State included E cigarettes and Marijuana as devices/substances that cannot be used in tobacco free zones, but it does not include local municipal properties. The tobacco policies in most municipalities are outdated. She is urging the development of a comprehensive policy for our green areas in regards to tobacco use. Their organization can help develop the policies, provide signage and information regarding tobacco policies.

Nancy Warner, Deputy Mayor of the Village of Ravena spoke in regards to the 2 main streets and the mix ups that happen with emergency services. Mrs. Warner proposed that the Town change the name of Main street in coeymans to River road to make it continuous and lessen confusion for Emergency Services. Council member Tutay asked if this was a mix up at dispatch or people not knowing the correct answer. Mrs. Warner said it was a combination of both. She would like to see the issue brought to the table for discussion again.

Mary Driscoll approached the podium. She commented on how great it was to see the County Legislator here tonight. Mrs. Driscoll brought up the several changes and uses of our current Town hall. She believes a new Town Hall is appropriate to go along with the growth of the Town. She asks that it be handicap accessible. In regards to the Supervisor’s term lengthening she believes as long as the board and Supervisor continue to work as they have she thinks the term should be extended.

**Motion to Adjourn** was made by Supervisor McHugh and Seconded by Council member Tutay**-** APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT 0 – SO MOVED

Meeting Adjourned at 8:02p.m.

***Respectfully Submitted*,**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

***Candace McHugh, Town Clerk***