

**TOWN BOARD
OF THE
TOWN OF COEYMANS**

**December 9, 2021
Public Hearing 6:30p.m.
Meeting Immediately Following**

(PLEASE SILENCE CELL PHONES WHILE MEETING IS IN PROGRESS)

- 1. Call to Order – Pledge of Allegiance**
- 2. Blessing**
- 3. Members Present and Overview of Agenda Topics**
- 4. Public Hearing, 2022 Sewer Rates**
- 5. Public Announcements**
 - 5.1. COVID Update.
 - 5.2. Seasonal Snow Plow Drivers
 - 5.3. Town Hall closed on December 24th and December 31st
 - 5.4. Rail II River Brewing Grand Opening
 - 5.5. RCS Football Team
- 6. Approval of Meeting Minutes**
 - 6.1. Amended Minutes for November 4, 2021
- 7. Old Business**
- 8. New Business**
- 9. Resolutions**
 - 9.1. Establish New Year Holiday
 - 9.2. Establish 2022 Sewer Rates
 - 9.3. Establish 2022 Sewer Rates for Stonehouse Hill Extension
 - 9.4. Tax Collection Agreement Authorization
 - 9.5. Accept Resignation
- 10. Upcoming Meetings**
 - 10.1. PB/ZBA Meeting December 13th, 2021 @7pm
 - 10.2. PB/ZBA Meeting December 22nd, 2021 @ 7pm
 - 10.3. Town of Coeymans Board Meeting December 23rd, 2021 @ 6:30pm
 - 10.4. Organizational Meeting January 1st, 2022 @ 9am
- 11. Public Comment**
- 12. Adjourn**

Agenda Subject to Change

**NOTICE
TOWN OF COEYMANS
TOWN BOARD
PUBLIC HEARING**

NOTICE IS HEREBY GIVEN, that the Town Board of the Town of Coeymans will hold a Public Hearing for the purpose of hearing comments on the proposed Sewer Rates. The Public Hearing will be held at 6:30pm on December 9, 2021 at Coeymans Town Hall, 18 Russell Avenue, Ravena, New York.

PLEASE TAKE FURTHER NOTICE that all interested parties will be heard at this time and place.

**By Order of the Town Board
of the Town of Coeymans
Cindy L. Rowzee
Town Clerk**

At a Meeting of the Town Board of the
Town of Coeymans, at Town Hall,
18 Russell Avenue, Ravena, New York,
on December 09, 2021 there were:

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
George D. McHugh	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Daniel D. Baker	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Zachary S. Collins	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brandon L. LeFevre	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Total

I, Council member _____ offer the following resolution and move its adoption:

BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby set the following holiday for 2021 for employees not covered by union contracts. Holiday schedules for covered employees are pursuant to active agreements in force.

December 31st, 2021 New Year's Holiday (Observed)

Seconded by Council member _____, offered for discussion and duly put to a vote, the results of which appear above.

At a Meeting of the Town Board of the
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on December 9, 2021 there were:

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
George D. McHugh	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Zachary S. Collins	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brandon L. LeFevre	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda S. Bruno	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Total</i>					

I, Council member _____ offer the following resolution and move its adoption:

WHEREAS, the Town of Coeymans is required to establish Sewer Rates for 2022; and

WHEREAS, a Public hearing was duly advertised in the official newspaper of the Town of Coeymans and held on December 9, 2021, at 6:30pm, at Town Hall; and

WHEREAS, all parties in attendance were granted the opportunity to speak on behalf and/or in opposition to the proposed 2022 Sewer rates; and

WHEREAS, the Town Board of the Town of Coeymans determines the number of units to calculate the billing for operation, maintenance and capital projects; and

WHEREAS, the Town Board of the Town of Coeymans has established a late payment of ten percent (10%) to be imposed on all balances (30) days from the due date of the billing; and

WHEREAS, each use is hereby charged as follows:

Per Unit Per Year- Four hundred seventy two dollars and thirteen cents (\$472.13)

January-June Payment- Two hundred thirty six dollars and seven cents (\$236.07)

July-December Payment- Two hundred thirty six dollars and six cents (\$236.06)

Commercial- One (1) unit per use

Apartments- one (1) unit per Apartment

Out of District Users- per unit per year

Vacant Parcel- Flat rate of one hundred dollars per year (\$100.00)

Village of Ravena- Thirty seven thousand seventy dollars and fifty cents per month (\$37,070.50)

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby authorize the Town Clerk to collect sewer rents for 2022, pursuant to the above established rates.

Seconded by Council member _____, offered for discussion and duly put to a vote, the results of which appear above.

At a Meeting of the Town Board of the
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 on December 9, 2021 there were:

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
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Linda S. Bruno	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Total

I, Council member _____ offer the following resolution and move its adoption:

WHEREAS, the Town of Coeymans has established the Stonehouse Hill road sewer district extension and is required to establish sewer rates for 2022 on these parcels; and

WHEREAS, a Public hearing was duly advertised in the official newspaper of the Town of Coeymans and held on December 9, 2021, at 6:30pm, at Town Hall; and

WHEREAS, all parties in attendance were granted the opportunity to speak on behalf and/or in opposition to the proposed 2022 Sewer rates; and

WHEREAS, the Town Board of the Town of Coeymans determines the number of units to calculate the billing for operation, maintenance and capital projects; and

WHEREAS, the Town Board of the Town of Coeymans has established a late payment of ten percent (10%) to be imposed on all balances (30) days from the due date of the billing; and

WHEREAS, each use is hereby charged as follows:

Per Unit Per Year- Four hundred seventy four dollars and fifty two cents (\$474.52)

January-June Payment- Two hundred thirty seven dollars and twenty six cents (\$237.26)

July-December Payment- Two hundred thirty seven dollars and twenty six cents (\$237.26)

Commercial- One (1) unit per use

Apartments- one (1) unit per Apartment

Out of District Users- per unit per year

Vacant Parcel- Flat rate of one hundred dollars per year (\$100.00)

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby authorize the Town Clerk to collect sewer rents for 2022, pursuant to the above established rates.

Seconded by Council member _____, offered for discussion and duly put to a vote, the results of which appear above.

At a Meeting of the Town Board of the
 Town of Coeymans, at Town Hall,
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 on December 9, 2021 there were:

	<i>Present</i>	<i>Absent</i>	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>
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Linda S. Bruno	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Total

I, Council member _____ offer the following resolution and move its adoption:

WHEREAS, the Town of Coeymans is desirous of entering into an agreement with Greene County Commercial Bank to accept payments from the Town of Coeymans Taxpayers beginning the designated tax collection period of January 1st, 2022 to March 31st, 2022;

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby authorize Supervisor George D. McHugh to sign the prepared Tax Collection Agreement with the Greene County Commercial Bank which will become effective January 1st 2022 to March 31st, 2022.

Seconded by Council member _____, offered for discussion and duly put to a vote, the results of which appear above.



Tax Collection Agreement

The Bank of Greene County, Ravena Branch(s), ("TBGC"), as Agent for Greene County Commercial Bank (GCCB), will accept payments for the Town of Coeymans ("Town") from taxpayers during the designated Tax Collection Period, January 1, 2022 to _____, 2021

I. PAYMENTS

Payment with Check by Mail Option – Accept ___ **Decline** ___

TBGC should receive a check along with the payment portion of the tax bill. If the entire bill is sent (taxpayer copy and payment portion), we will process the payment, but send the entire bill to District's Tax Collector. Payments postmarked after the Tax Collection Installment Period will be forwarded to District's Tax Collector.

If the amount of the check does not equal the "Total Due", TBGC will not process the payment. The check and the payment portion will be forwarded to District's Tax Collector.

If the check and bill match, the appropriate Installment of the bill will be stamped "PAID", and the check # and date the payment was received will be written on it.

Payment with Check in Person

The check along with the payment portion of the tax bill will be accepted from the customer making sure that amount is equal to the "Total Due" of the appropriate

If the check and bill match, the appropriate Installment of the bill will be stamped "PAID", and the check # and date the payment was received will be written on it.

Payment with Cash in Person

TBGC will collect the cash along with the payment portion of the tax bill from the customer making sure that amounts are equal. If the cash and bill match, the employee will mark the amount of cashed received in the cash column of the tax collection log. The customer will receive their portion of the bill that will be stamped "PAID". "Cash" will be written under check number while the date the payment was received will be written on it. Once the log is full or finalized for the day that batch's cash and checks will be deposited together.

II. DEPOSITS

Deposits will be made to District Tax Collector's account daily.

Batches will be kept to a maximum of 30 checks, cash, and money orders. A calculator tape will be run for cash, checks and tax bills and be compared for accuracy. A deposit ticket will be completed in the amount of the total batch. The individual checks will not need to be displayed on this deposit ticket but cash should be listed. The tax collection log will act as an itemized check report which will be accompanied with the deposit ticket.

For each day's batch deposits, TBGC will hold a copy of the Deposit Ticket, tax bills and calculator tapes for pick-up by District Tax Collector. TBGC will hold any mailed payments with amount discrepancies for pick-up by District Tax Collector.

Special Instructions:

GCCB will accommodate the District with any additional or special instructions.

The Bank will provide the tax collector electronic batch files in which the tax collector will load into their tax collection program.

IN ACCORD

By: _____
Name: George McHugh
Town Supervisor

Date: _____

Town of Coeymans
18 Russell Ave
Ravena, NY 12143

APPROVED

By: _____
Name: Donald MacCormack
Vice President

Date: _____

Greene County Commercial Bank
425 Main Street
Catskill, NY 12414

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<i>Total</i>					

I, Council member _____ offer the following resolution and move its adoption:

WHEREAS, on December 1st, 2021 Automotive Mechanic I Jason Rauf submitted a written letter of resignation to the Town of Coeymans Highway Superintendent with an effective date of December 31st, 2021;

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby accepts the resignation of Jason Rauf, effective December 31st, 2021; and The Town of Coeymans sincerely thanks Jason Rauf for his service and wishes him the best in his future endeavors.

Seconded by Council member _____, offered for discussion and duly put to a vote, the results of which appear above.