

JUSTICE COURT  
TOWN OF COEYMANS  
18 Russell Avenue  
Ravena, NY 12143  
(518) 756-8480

## REQUEST FOR CERTIFICATE OF DISPOSITION

DATE: \_\_\_\_\_

NAME: \_\_\_\_\_

CURRENT MAILING ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_

DATE OF ARREST: \_\_\_\_\_

CHARGE(S): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ANY OTHER NAMES USED: \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_

**If this case is SEALED, a certificate of disposition will only be issued if your signature has been NOTARIZED.**

There is a \$5.00 fee for each Certificate of Disposition requested. This is payable in a money order or certified check made out to the Coeymans Town Court. Cash and credit cards\* (Visa/Mastercard) are accepted at the court office during regular business hours. We are unable to accept personal checks.

\*A service fee of 2.99% of the payment amount will be assessed on all credit card payments—please note that neither the municipality nor the court receives any portion of the service fee.