

**MINUTES BOOK\*\*TOWN OF COEYMANS  
July 22, 2021 – Town Board Meeting – 6:30pm**

**A Town Board Meeting was held Thursday, July 22<sup>nd</sup>, 2021 at 6:30pm at Town Hall, 18 Russell Avenue, Ravena, New York**

**PRESENT:** George D. McHugh, Supervisor  
Daniel D. Baker, Councilmember  
Linda S. Bruno, Councilmember  
Zachary S. Collins, Councilmember  
Brandon L. LeFevre, Councilmember

**ALSO PRESENT:** Cindy L. Rowzee, Town Clerk  
Douglas R. Keyer, Jr., Chief of Police  
John Cashin, Code Enforcement Officer  
Nicole Ambrosio, Grant Writer

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Supervisor McHugh continued the meeting from the Public Hearing.

**Public Announcements**

**Joralemon Park/Sycamore CC Trail Concept** - Supervisor McHugh stated that he and Scott Searles had met with the owners of the Sycamore Country Club and proposed a concept of connecting the trail system from Joralemon Park to Sycamore Country Club. He stated that Sycamore would be open year round and they are looking at the possibility of making it a destination for snowshoers and cross country skiers. The thought is that if they connect the paths in Joralemon they would have a path going around the back nine and the front nine that would ultimately lead to their country club. He stated that we could work together to promote their business and our park to make it usable in the winter time. He stated that they loved the idea and the concept. They also want to combine it with the Maple Festival in the fall and really work together with the Town to make more opportunity for all of us. He stated that we are going to move forward with the concept and look at placement.

Ms. Ambrosio stated that there are trails grants but the question is the type of trails. She stated that these types of questions need to be brought up and hearings on the trail system done. She stated that she was hopeful that they could make Valley Paper Mill Park part of the trail system and then have one through Coeymans. She stated that New York is trying to link all of their trails together.

**Evening on the Green/Farmer's Market** – Supervisor McHugh stated that we are more than half way through the 16 scheduled concerts and that there had been great turnout for both the Farmer's Market and the concerts. The Farmer's Market would begin at 4:30 and the band would start at 6pm.

**2021 Riverfest – September 10<sup>th</sup> and 11<sup>th</sup>** – Supervisor McHugh stated that this would be the 2<sup>nd</sup> Annual Riverfest and that plans were underway. He stated that there would be hot air balloon rides, rock wall, music, parade, fireworks. He stated that that they are working with the Green

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County Fireman's Association regarding their event being held the same day so that they both have successful events.

**Punisher Bike Ride, August 14<sup>th</sup>, 2021** - Supervisor McHugh stated that this would be their 7<sup>th</sup> Annual Ride and they will travel through Bethlehem and the Town of Coeymans. The expected arrival to travel Main St. in Ravena is approximately 11:30am. A portion of the proceeds will be going to different needs throughout our community, the Christmas Hilltown with Albany County Sheriff's and potentially the Ravena VFW. He stated that the Chief of Police is aware of this and he has notified the industries to ask them not to have truck traffic on the road at that time.

### **Approval of Minutes**

#### **Motion to Approve Minutes**

Councilmember Collins made a motion to accept the minutes as presented from the June 24<sup>th</sup>, 2021 Public Hearing, June 24<sup>th</sup>, 2021 Town Board Meeting, and July 8<sup>th</sup>, 2021 Town Board Meeting, seconded by Councilmember LeFevre.

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

### **Supervisor Report**

Supervisor McHugh read the June 2021 Supervisor's Report.

#### **Motion to Accept Report**

Councilmember Baker made a motion to accept the report as read, seconded by Councilmember Bruno.

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

### **Department Reports**

**Town Clerk Report** – June 2021 Report read by Town Clerk Rowzee

#### **Motion to Accept Report**

Councilmember LeFevre made a motion to accept the report as read, seconded by Councilmember Collins.

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

**Police Department Report** – June 2021 Report read by Chief Keyer

#### **Motion to Accept Report**

Supervisor McHugh made a motion to accept the report as read, seconded by Councilmember Collins.

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

Chief Keyer praised Detective Seney for his work ethic and the work he had done on a case. He spoke of working on the training facility being discussed with Lafarge and stated there had been a site visit. He stated that there is less illegal ATV traffic and that they will be strategic with the days they go out.

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There was discussion about having the emergency management committee meet more often.

**Building Department Report** – June 2021 Report read by John Cashin

**Motion to Accept Report**

Councilmember Baker made a motion to accept the report as read, seconded by Councilmember LeFevre. APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

**Sewer Department Report** – June 2021 Sewer Department Report

**Motion to Table Sewer Department Report**

Supervisor McHugh made a motion to table the report until next month when someone could be there in person to read it, seconded by Councilmember Baker.

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

**Old Business**

**Park Improvements** – Supervisor McHugh stated that the Copeland Company had finished the Riverfront Basketball court. He stated that hoops were up and it was ready to play on. He stated that the surfaces at Joralemon were primed and the tennis courts resurfaced. He stated that they are holding off on doing the basketball court there until after the installation of the hoops and fence so they can fix any problems that happen during the installation. He stated that fencing is underway and that hoops have been ordered, and the playground equipment is under construction. He stated that the playground equipment was 7-8 weeks out but that he is hopeful that by the middle to end of August the parks would be put back together.

**American Flags for Veterans** – Supervisor McHugh stated that at the last meeting the Town Board had agreed to purchase flags to put above the veteran's banners. He stated that the Town had spent \$1,496.88 to purchase the remaining flags, the rest came from donations. He stated that the Highway crew would be installing the ones out in the Hollow the next week. He stated that about \$800 had come from the Coeymans Hollow Firehouse for flags in the Hollow, Carver donated the money for the flags on Church St. and Mary Driscoll and the others in Town had donated and the Town picked up the difference.

**Speed Limit Requests** – Supervisor McHugh stated that they had received many requests for speed limit reductions on Town roads. He stated that Candace researched what we had to do and the Town Clerk and the County Highway Superintendent need to request the change from the state. He stated that he had asked the Highway Superintendent if any Town road shouldn't be 30 or less and he couldn't think of any. Supervisor McHugh stated that it is their intention to ask for the speed limit to be lowered to 30 on all Town Roads.

Councilmember Baker stated that there is pushback getting these Town roads down to 30. He stated that 9W and 144 both go down to 30.

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**2020 Wastewater Treatment Maintenance & Operations Budget** – Supervisor McHugh stated that the Town had spent more than was budgeted for the previous year at the wastewater treatment plant. He stated that a lot of it was safety and a lot of it was process. He stated that the building was brought on-line in 1971 and not much has been done to it. He stated that the village is going to be borrowing money for those expenses but since the Town owns the sewer plant we have to be the one to take out the money. He stated that we would be taking out \$75,000 and the Village would be paying it back on a semi-annual basis. He stated that the money was for necessary repairs and maintenance of the sewer plant.

**New Business**

**Environmental Fund Grant SEQR - APA** – Supervisor McHugh went through Part 2 of the SEQR for the grant for the Alcove Preservation Association and the repairs to the chimney. The Town Board answered No or Small impact to all of the questions. At this time Supervisor McHugh made the following motion:

**Motion to Adopt Negative Declaration**

Supervisor McHugh made a motion to adopt a negative declaration of environmental impact, seconded by Councilmember LeFevre.

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

**Cemetery Rules and Regulations** – Supervisor McHugh stated that they all had gotten the rules ahead of time and discussed the need to update the rules. He then asked Town Clerk Rowzee to speak about the proposed rules.

Town Clerk Rowzee stated that the Town cemetery rules had not been updated since 1984 when the Town only had one cemetery. She stated that she had looked at rules from several different municipal cemeteries in the area and used those that were most pertinent to our cemeteries based on her experience of running them these past few years. She stated that the attached rules were missing one that was proposed by the Town Attorney, James Peluso. It was decided to move #18 to #19 and to insert the following as #18:

18. A gravestone shall be no more than 80% of the width of the cemetery lot.

Town Clerk Rowzee stated that she had worked with Scott Searles on this since he takes care of the cemeteries. She asked that the rules be on the website for people once they were adopted.

**Feeding of Migratory Waterfowl** – Supervisor McHugh stated that his office had received complaints about the ducks in the area. He stated that there were issues in the area of Woodlawn in the Village as there were about 150 ducks being fed by 5 different residents. He stated that it is his understanding that the Village is proposing a local law to prohibit the feeding of migratory fowl. He stated that the public hearing on this will be on August 17<sup>th</sup>. Supervisor McHugh stated that he had sample legislation given to him from two representatives from the USDA that he provided to the Village. They also stated that when the feeding stops they would be willing to sign an intermunicipal agreement with the Village or the Town that they would capture the ducks

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and relocate them. He stated that the law would be enforced by the Village Code Enforcement and the police.

Chief Keyer stated that the law would read that any feeders for migratory birds must be at least 48” off of the ground and this would eliminate ducks from feeding from those sources. He stated that once they are removed the ducks will not come back if there is no source of food. He stated that there will be a ticket with a hefty fine if the feeders are found.

Supervisor McHugh asked that people look on the DEC website about feeding of wild animals, especially water fowl, and they would actually see that they are hurting them by doing this.

**CDBG Grant Application Public Hearing – July 29, 2021 at 6pm** – Supervisor McHugh stated that this is a similar grant that the Town is looking at but this would be for Carver Companies and CTI to retain or relocate 125 jobs to Coeymans and add 50 new jobs. He stated that it has to be sponsored by a municipality and it does not cost the town anything. The companies will pay to write, submit and administrate the grant. He stated that this would be bringing more jobs and residents to Coeymans. He stated that due to time concerns this had to be put in the Times Union already and then made the following motion:

**Motion to Ratify Action of Setting Date and Publishing Notice of Public Hearing**

Supervisor McHugh made a motion to ratify the action of setting the date of July 29<sup>th</sup> at 6pm and authorizing the Town Clerk to publish the notice in the Times Union, seconded by Councilmember Collins.

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

**Resolutions**

**Resolution #128-21 – Abstract of Claims - July**

On motion of Councilmember Baker, seconded by Councilmember LeFevre, the following resolution was: APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

**BE IT RESOLVED**, that the Town Board has approved the payment of bills as presented in the Abstract for July 2021, as follows:

**PRE-PAID VOUCHERS** –21-00352 to 21-00410, 21-00412 to 21-00433 from the following funds:

<b>General</b>	<b>\$83,058.40</b>
<b>Part Town</b>	<b>\$216,754.24</b>
<b>Highway- Town Wide</b>	<b>\$55,153.92</b>
<b>Highway - Part Town</b>	<b>\$32,831.31</b>
<b>Sewer</b>	<b>\$13,260.27</b>
<b>Trust &amp; Agency</b>	<b>\$43,118.18</b>

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**VOUCHER NUMBERS** –21-00434 to 21-00525 from the following funds:

<b>General</b>	<b>\$34,053.33</b>
<b>Part Town</b>	<b>\$1413.94</b>
<b>Highway -Town Wide</b>	<b>\$14061.84</b>
<b>Highway – Part Town</b>	<b>\$2,282.90</b>
<b>Sewer</b>	<b>\$10,647.75</b>

**TOTAL FOR ALL FUNDS – \$ 506,636.08**

**Resolution #129-21 – Appoint Food For Thought Employee**

On motion of Councilmember LeFevre, seconded by Supervisor McHugh, the following resolution was: APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

**WHEREAS**, the *Food For Thought* Summer Program is in need of a Recreational Assistant to help facilitate the program;

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby appoint Ann Marie Bradt as a part-time Recreational Assistant for the *Food For Thought* program effective July 19<sup>th</sup>, 2021 at an hourly rate of \$12.50.

**Resolution #130-21 – Authorize Bond Anticipation Note – Village Sewer**

On motion of Supervisor McHugh, seconded by Councilmember Baker, the following resolution was: APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

**A RESOLUTION AUTHORIZING THE ISSUANCE OF SERIAL BONDS OF THE TOWN OF COEYMANS, ALBANY COUNTY, NEW YORK IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$75,000.00 PURSUANT TO THE LOCAL FINANCE LAW TO FINANCE THE COST OF CERTAIN SEWER PLANT RENOVATIONS IN ANTICIPATION OF REIMBURSEMENT BY THE VILLAGE OF RAVENA PURSUANT TO THE INTERMUNICIPAL AGREEMENT, AND DELEGATING CERTAIN POWERS IN CONNECTION THEREWITH TO THE TOWN SUPERVISOR**

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**Whereas**, the Town of Coeymans desires to issue a certain bond in the amount of \$75,000.00 to finance the cost of certain sewer plant renovations in anticipation of reimbursement by the Village of Ravena; and

**Whereas**, the two municipalities have entered into an intermunicipal agreement relative to the same; and

**Whereas**, the Town Board is desirous of realizing said funds in the amount of \$75,000.00 presently with the Village of Ravena to pay through the Town of Coeymans said

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payments, together with interest thereon, as due relative to said Bond as more further set forth hereinbelow.

**NOW, THEREFORE, BE IT RESOLVED**, by the Town Board of the Town of Coeymans in the Town of Coeymans, Albany County, New York, (hereinafter called “the Town”) as follows:

**Section 1.** The specific purpose to be financed pursuant to this resolution is the financing of the cost of certain sewer plant renovations in anticipation of reimbursement by the Village of Ravena pursuant to the intermunicipal agreement between the Town and the Village for sewerage services. The estimated maximum cost of said purpose is \$75,000.00 and said amount is hereby appropriated therefor. It is hereby determined that said purpose is an object or purpose described in subdivision 36 of paragraph (a) of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is three years.

**Section 2.** It is hereby determined that the aforesaid purpose constitutes a Type II action as defined under the State Environmental Quality Review Regulations, 6 NYCRR Part 617, which has been determined under SEQR not to have a significant impact on the environment.

**Section 3.** The Town Board plans to finance the total cost of said purpose by the issuance of serial bonds of the Town in an amount not to exceed \$75,000.00, hereby authorized to be issued therefor pursuant to the Local Finance Law.

**Section 4.** It is hereby determined that the proposed maturity of the obligations authorized by this resolution will not be in excess of five years from the original date of issuance of such obligation.

**Section 5.** Current funds are not required to be provided prior to the issuance of the bonds authorized by this resolution or any notes issued in anticipation of said bonds.

**Section 6.** The proceeds of the bonds herein authorized and any bond anticipation notes issued in anticipation of said bonds may be applied to reimburse the Town for expenditures made after the effective date of this resolution for the purpose for which said bonds are authorized.

**Section 7.** Each of the bonds authorized by this resolution and any bond anticipation notes issued in anticipation of said bonds, shall contain the recital of validity prescribed by Section 52.00 of the Local Finance Law. The faith and credit of the Town are hereby irrevocably pledged for the payment of the principal of and interest on said bonds as the same respectively become due and payable. An annual appropriation shall be made semiannually in each year sufficient to pay the principal of and interest on said bonds becoming due and payable in such year. To the extent not paid from other sources, there shall annually be levied on all the

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taxable real property of the Town a tax sufficient to pay the principal of and interest on said bonds as the same become due and payable.

**Section 8.** Subject to the terms and contents of this resolution and the Local Finance Law, and pursuant to the provisions of Sections 30.00, 50.00 and 56.00 to 63.00, inclusive, of said Law, the power to authorize bond anticipation notes in anticipation of the issuance of the serial bonds authorized by this resolution and the renewals of said notes and the power to prescribe the terms, form and contents of said serial bonds, and said bond anticipation notes (including without limitation the date, denominations, maturities, interest payment dates, consolidation with other issues, and redemption rights), the power to determine to issue said bonds providing for substantially level or declining debt service, the power to determine to issue said bonds as statutory installment bonds, and the power to sell and deliver said serial bonds and any bond anticipation notes issued in anticipation of the issuance of such bonds, is hereby delegated to the Town Supervisor, the Chief Fiscal Officer of the Town. The Town Supervisor is hereby authorized to sign any serial bonds issued pursuant to this resolution and any bond anticipation notes issued in anticipation of the issuance of said serial bonds, and the Town Clerk is hereby authorized to affix the corporate seal of the Town to any of said serial bonds or any bond anticipation notes and to attest such seal.

**Section 9.** The Town Supervisor is further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the bonds authorized by this resolution, and any notes issued in anticipation thereof, as excludable from gross income for federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986 as amended (the “Code”) and to designate the bonds authorized by this resolution and any notes issued in anticipation thereof as “qualified tax-exempt bonds” for purposes of Section 265(b)(3) of the Code.

**Section 10.** The validity of said serial bonds or of any bond anticipation notes issued in anticipation of the sale of said serial bonds may be contested only if:

- (1) Such obligations are authorized for an object or purpose for which the Town is not authorized to expend money, or
- (2) The provisions of law which should be complied with at the date of the publication of this resolution are not substantially complied with;

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publications; or

- (3) Such obligations are authorized in violation of the provisions of the Constitution of New York.



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**Section 11.** Upon the effective date hereof, the Town Clerk is hereby authorized and directed to publish this resolution, or a summary thereof, together with a notice in substantially the form provided by Section 81.00 of the Local Finance Law, in The News Herald, being a newspaper having a general circulation in the Town and hereby designated as the official newspaper of the Town for such publication.

**Section 12.** This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

George D. McHugh	VOTING <u>Aye</u>
Danial D. Baker	VOTING <u>Aye</u>
Zachary S. Collins	VOTING <u>Aye</u>
Brandon L. LeFevre	VOTING <u>Aye</u>
Linda S. Bruno	VOTING <u>Aye</u>

**Resolution #131-21 – Authorize Review of Speed Limits on Town Roads**

On motion of Councilmember Collins, seconded by Councilmember Bruno, the following resolution was: APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

**WHEREAS**, Community members of the Town of Coeymans have brought multiple concerns regarding town road maximum speed limits to the attention of the Town Board of the Town of Coeymans; and

**WHEREAS**, the Town Board of the Town of Coeymans is desirous of lowering the maximum speed limits on all town roads to thirty (30) miles per hour;

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby authorize Town Clerk Cindy Rowzee to submit New York State Department of Transportation form TE9C to the Albany County Superintendent of Highways for the review of all town roads in the Town of Coeymans.

Supervisor McHugh stated that this gets the ball rolling in terms of reducing the speed on the Town roads.

**Resolution #132-21 – Adopt Cemetery Rules and Regulations**

On motion of Councilmember Bruno, seconded by Councilmember Baker, the following resolution was: APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

**WHEREAS**, The Town of Coeymans operates and maintains municipal cemeteries known as Alcove Cemetery, Coeymans Hollow Cemetery, Grove Cemetery, and Indian Fields Cemetery within the Town limits for the benefit of residents and non-residents; and

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**WHEREAS**, the Town of Coeymans is desirous of updating the rules and regulations as stated in the attached document of the above mentioned cemeteries; and

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby authorize the adoption of the attached rules and regulations for all Town of Coeymans owned and operated cemeteries, effective immediately.

Supervisor McHugh stated that the attached rules reflect the edits made earlier in the meeting.

Councilmember Baker asked about the schedule of revised rates. Supervisor McHugh stated that they are going to do that at a later date.

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**Rules and Regulations  
of the  
Cemeteries Owned and Operated by the Town of Coeymans**  
Alcove Cemetery, Coeymans Hollow Cemetery, Grove Cemetery, and Indian Fields Cemetery

**GENERAL RULES**

1. All affairs of the Coeymans Town Cemeteries are managed and governed by the Coeymans Town Board in furtherance of Article 17 of the NYS Town Law.
2. All lots sold in accordance with the provisions of the law of New York State shall not be used for any other purpose than a burial place for dead human beings.
3. The following information must be provided to the cemetery with plot purchases:
  - a. Name of Purchaser
  - b. Address
  - c. Phone Number
  - d. Email
  - e. Alternate contact person
4. The Town Board shall fix the prices of burial lots and no person shall take possession of such lot, nor make any encroachments thereon until the price of such lot has been paid for in full.
5. The Highway Superintendent for the Town of Coeymans will act as the caretaker of all Town cemeteries.
6. The caretaker shall report to the Town Board any acts of vandalism or encroachments. The caretaker shall supervise any improvements made to any lot by lot owners that are approved by the Town Board.
7. No interment shall be allowed without a state approved burial permit.
8. No more than one casket burial or two cremations are allowed in a single lot. One cremation on the top of one casket burial is also permissible.
9. No lot owner may transfer his or her lot without permission of the Town Board. The Town will not buy back any lots that have been previously purchased.

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10. No trees, hedges, shrubs or walls will be allowed. No glass of any kind allowed except religious. All others will be removed. All flowers and urns must be no more than 14 inches from monument or markers.
11. The Coeymans Town Board reserves the right to authorize the following:
  - a. Remove all flowers, wreaths, or other decorations from lots on May 15<sup>th</sup> and October 15<sup>th</sup> (or the Monday following those dates if they fall on a weekend).
  - b. Remove all flowers, wreaths, or other decorations from lots as soon as they become unsightly.
  - c. Remove, after due notice to the lot owner, any embellishment on the lot, effigy, or inscription which is unsightly or dangerous.
  - d. Move any existing tree or shrub that covers any stone marker or any upkeep growth that is not maintained.
  - e. The Town shall have the authority to prune, remove, or transplant any existing tree, shrub, or planting that they deem fit.
  - f. Placing of glass blocks or vases such as receptacles for flowers, either artificial or grown on graves or plots is prohibited.
  - g. All foundations, placement of stones and grave markers and other work shall be constructed as approved and directed by the Town Clerk.
  - h. All grave and/or plots require the purchase and installation of corner lot markers.
12. Concrete vaults or concrete grave liners will be required for all interments in graves located in Town cemeteries
13. The interment of cremated remains will be permitted only in appropriate rigid receptacle such as wood, metal, plastic or concrete. A concrete vault is not required for cremated remains.
14. The Coeymans Town Board shall fix prices for grave openings along with any other charges for proper maintenance of town cemeteries as they deem fit.
15. Constructions of mausoleums are not allowed in town cemeteries.
16. Construction of individual lot/plot fences are not allowed in town cemeteries.
17. Heavy trucking or other vehicular traffic shall be refused entrance to the cemetery, when in the opinion of the designee or caretaker, will cause injury to the roads or driveways.
18. A gravestone shall be no more than 80% of the width of the cemetery lot.
19. These rules and regulations may be amended and/or added to by majority vote and appropriate resolution of the Coeymans Town Board.

**OFFICIAL RECORDS**

The official records of all lot owners shall be maintained by the Coeymans Town Clerk's Office. Such registration shall be the final governing record in determination of lot ownership.

**RIGHT OF INGRESS AND EGRESS RESERVED**

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The Town of Coeymans reserves to itself and to those lawfully within the cemetery a perpetual right of ingress and egress over all graves and lots for the passage to and from other graves and lots.

**INTERMENT & DISINTERMENT/REMOVAL REGULATIONS**

1. No interment shall be made on Sunday or holidays, except in cases of special necessity, religious reasons, or contagious diseases, in which case special fees can be charged.
2. The Town of Coeymans reserves the right to insist upon two working days notice prior to any cremations or interment.
3. No disinterment shall be made except by the Town of Coeymans employees or approved special contractor by a written request of the lot owner. The Town of Coeymans reserves the right to perform any removal or disinterment at its convenience or as directed by Court Order.

**CONDUCT OF PERSONS**

1. Trespassing. Lots, plots and grave spaces are for the right of interment of the owners of such lots, plots, and grave spaces, and only the owners, heirs and representatives of the persons interred therein shall be permitted on said lots, plots and grave spaces except where means of ingress and egress to other lots, plots and grave spaces are necessary. Violators of this rule shall be considered as trespassers.
2. Firearms and alcoholic beverages. No firearms or intoxicating beverages or liquors shall be permitted upon the lots or within the Town of Coeymans cemeteries at any time, except in the case of firearms for the purpose of a military funeral or historic honors under proper command.
3. Advertising. No signs (private or political) or notices of advertisements of any kind shall be allowed in the cemetery or on premises surrounding the cemetery.
4. Soliciting. Peddling of flowers or plants, or soliciting the sale of any commodity is positively prohibited within the confines of the cemetery.
5. Refreshments. Neither the bringing of, the sale of, or the use of refreshments upon the cemetery premises shall be permitted.
6. Motor Vehicles. No motorized vehicle shall be driven through the cemetery at a greater speed than ten miles per hour. No ATVs, snowmobiles or other similar vehicles shall be driven through the cemetery.
7. Rubbish. The throwing or disbursement of garbage or rubbish of any kind is prohibited in town cemeteries.

**MODIFICATIONS AND AMENDMENTS TO THE RULES**

Special cases may arise in which the literal enforcement of a rule may impose unnecessary hardship. The Town of Coeymans reserves the right in such cases, to make exceptions,

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suspension, or modification. Any such temporary exception, suspension or modification shall in no way be construed as affecting the general application of the rule.

The Town of Coeymans may reserve the right at any time to amend, alter, or repeal any rule or regulation for cemeteries in the Town of Coeymans. This right to change or amend any part or all of the above rules and regulations for Town cemeteries can be made without prior notice to the lot owners.

Questions relative to the Town of Coeymans' Cemeteries Rules and Regulations can be addressed to the Highway Superintendent and/or the Town Board.

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**Resolution #133-21 – Authorize Supervisor to Execute Council 82 MOA**

On motion of Councilmember Baker, seconded by Councilmember LeFevre, the following resolution was: APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

**WHEREAS**, the Town of Coeymans and Council 82 are parties to a Collective Bargaining Agreement dated January 1, 2019 through December 31, 2023; and

**WHEREAS**, the Town of Coeymans and Council 82 are desirous of modifying Article 9.2 (scheduling placement) and Appendix A- Wage Schedule as follows:

1. Any lateral transfer (full or part-time) to the Coeymans Police Department will be paid on a pay scale commensurate with their experience in the law enforcement (Police).
2. Lateral transfers prior experience will not count regarding Seniority within the department and for time accrual purposes. It is only for purposes for wages and the salary schedule that prior experience counts.
3. Any section not specifically modified by this Memorandum of Agreement will remain in full force and effect until a successor agreement is negotiated and ratified.

**AND WHEREAS**, Council 82 has already accepted and executed the attached Memorandum of Agreement;

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby authorize Supervisor George D. McHugh to sign the attached Memorandum of Agreement for Council 82, making it effective immediately.

Supervisor McHugh asked the Chief to speak about this.

Chief Keyer stated that historically when the Police Department was more robust, salaries were more commensurate with other Police Departments in the area. He stated that they are not now and so we do not attract candidates to our Town. He stated that this increases the salaries to make us more competitive but not the top paying department and is commensurate with other departments of our size.

**MINUTES BOOK\*\*TOWN OF COEYMANS  
July 22, 2021 – Town Board Meeting – 6:30pm**

**Resolution #134-21 – Authorize Albany County Sheriff Agreement Amendment**

On motion of Councilmember LeFevre, seconded by Supervisor McHugh, the following resolution was: APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

**WHEREAS**, the Town Board had negotiated an Agreement with the Albany County Sheriff's Office under Resolution #043-20, effective January 6, 2020, whereby the Albany County Sheriff's Office shall provide two (2) dedicated Sheriff Patrol units to service the Town of Coeymans on a twenty-four hour basis each and every day of the year in exchange for a Sheriff's Substation to be located at 18 Russell Avenue, Ravena, New York; and

**WHEREAS**, the Town of Coeymans and the Albany County Sheriff's Office have found the agreement to be beneficial to both parties and the public safety of the community; and

**WHEREAS**, the Town of Coeymans is desirous of amending the Memorandum of Agreement with the Albany County Sheriff's Office as stated below:

1. The Town of Coeymans will continue to provide Albany County Sheriff's Office the use and occupancy of the substation and surrounding property located at 70 Main Street, Coeymans, New York.
2. The terms of the previous agreement are extended through December 31, 2027.
3. All costs, payments and upkeep for the internet service, heat and electric utilities, as well as the maintenance inside the building will be the responsibility of the Albany County Sheriff's Office.
4. All costs, payments and upkeep for the exterior maintenance, water and sewer utilities will be the responsibility of the Town of Coeymans.
5. The agreement shall automatically renew for an additional five (5) year term at its conclusion, except that either party may provide written notice of its intentions not to renew the Memorandum of Agreement no less than 180 days before its expiration.
6. The 90 day termination provision of the original Memorandum of Agreement is hereby removed.

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby authorize Supervisor George D. McHugh to sign the Amendment to the Memorandum of Agreement, making it effective immediately.

Supervisor McHugh stated that he wanted to address the rumors that the substation was temporary and stated that this was not true. He stated that public safety is number one on their list. He stated that the Sheriff's Office is going to be putting thousands of dollars in renovations into the interior of the building and so they want to have more than 90 day notice of intent to break the contract. He stated that this will extend the contract to 2027 and require 180 day notice. He stated that he wants to make sure they are a major player in our public safety like the Coeymans Police are.

**MINUTES BOOK\*\*TOWN OF COEYMANS  
July 22, 2021 – Town Board Meeting – 6:30pm**

**Resolution #135-21 – Authorize Amendment to Sewer Agreement**

On motion of Supervisor McHugh, seconded by Councilmember Collins, the following resolution was: APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

**WHEREAS**, the Town Board and the Village Board are desirous of amending their Intermunicipal Agreement regarding the Sewage Treatment Facility; and

**WHEREAS**, the last Intermunicipal Agreement (Amendment) was dated October 4, 2016; and

**WHEREAS**, certain items and expenses have arisen during the calendar year and fiscal year 2020 relative to the operation of the Sewage Treatment Facility, creating the desire for the Town and Village to set forth their understanding and agreement relative to those expenses incurred in the operation of said Sewer Treatment Facility in an Amendment;

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby authorize Supervisor George D. McHugh to sign the attached Amendment to Intermunicipal Agreement RE: Sewage Treatment Facility for use by the Village of Ravena and the Town of Coeymans, Albany County, New York, making it effective immediately.

Supervisor McHugh stated that this spells out why the Town is borrowing the money and how it will be paid back.

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AMENDMENT TO INTERMUNICIPAL AGREEMENT  
RE: SEWAGE TREATMENT FACILITY FOR USE BY THE  
VILLAGE OF RAVENA AND THE TOWN OF COYEMANS,  
ALBANY COUNTY, NEW YORK

THIS AGREEMENT, made the 20<sup>th</sup> day of July, 2021 by and between the TOWN OF COEYMANS, a New York municipal corporation with offices located at 18 Russell Avenue, Ravena, New York (the "Town"), and the VILLAGE OF RAVENA, a New York municipal corporation with offices located at 15 Mountain Road, Ravena, New York (the "Village" and, together with the Town, the Municipalities"),

WITNESSETH

**WHEREAS**, the municipalities acknowledge that there are certain agreements in effect relative to the sewer treatment plant and transmission lines effecting their respective municipalities and; that

**WHEREAS**, the last Intermunicipal Agreement (Amendment) was dated October 4, 2016; and

**WHEREAS**, certain items have arisen during the calendar and fiscal year 2020 relative to the operation of said Facility; and

**WHEREAS**, the parties wish to set forth herein their understanding and agreement relative to those expenses as incurred in the operation and use of said Sewer Treatment Facility;

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**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**July 22, 2021 – Town Board Meeting – 6:30pm**

NOW, THEREFORE, in consideration of the mutual promises, covenants, premises, conditions and agreements herein contained, IT IS HEREBY MUTUALLY AGREED BY AND BETWEEN SAID MUNICIPAL CORPORATIONS AS FOLLOWS:

1. That there was incurred certain expenses in excess of the budgeted amount made by the Town in connection with the operation of the Sewer Treatment Facility during calendar/fiscal year 2020 with the portion attributable to the Village in the amount of \$82,581.49. That the Village is to reimburse to the Town those expenses but due to the fact that a large portion of said expenses were in fact Extraordinary Expenditures the municipalities have agreed to a payment schedule relative to the same.
  2. That the municipalities acknowledge that the Village as heretofore paid to the Town the sum of \$7,581.49 leaving a balance due and open of \$75,000.00.
  3. That the Town is currently issuing a Bond Anticipation Note through the Bank of Greene County in said amount of \$75,000.00 bearing interest thereon all as more fully set forth in a certain Resolution adopted by the Town and subsequent issuance of a Bond from the Town of Coeymans to the Bank of Greene County in said amount.
  4. That the Village will pay to the Town pursuant to said Bond over a period of three (3) years the sum of \$12,500.00 every six (6) months for six (6) total payments of \$75,000.00 together with interest thereon as set by the Bank relative to said Bond in the fixed amount of 0.64% per annum calculated by the Bank on the reduced principal as appropriate.
  5. That the Village shall remit said payments to the Town on a timely basis so that the Town can pay to the Bank of Greene County the payments due on said BAN together with interest until said amount is paid in full to the Bank of Greene County.
  6. That the municipalities reaffirm the covenants and agreements set forth in certain Amendments relative to the operation and use of said sewer facility including those items set forth in Article 3 of the Agreement dated July 6, 2010, therein wherein the municipalities agree to discuss the annual budget for the operation of this facility as more fully said set forth in said prior Amendment.
  7. As also set forth in said prior amendment any further capital expenditures for improvements shall be controlled by Article 6 of said July 6, 2010 Amendment so that the Town shall provide and advise to the Village such capital expenses needed to be made PRIOR to the same being approved by the Town so that the Village may have an opportunity to comment on and discuss said capital improvements with the Town.
  8. That the municipalities further reaffirm the requirement of cooperation and discussion in connection with the operation of such facility and infrastructures as well as the method and timing of payments and reaffirm and herein agree to move forward and continue to operate said facility with that in mind.
  9. This Agreement may be modified only by written agreement signed by the parties hereto and shall only be binding upon the parties hereto only if approved and ratified in the proper manner.
  10. This agreement shall be construed and enforced under the laws of the State of New York. Venue for any action to enforce or interpret the Agreement shall be any County adjoining Albany County, but shall not be Albany County.
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**MINUTES BOOK\*\*TOWN OF COEYMANS  
July 22, 2021 – Town Board Meeting – 6:30pm**

**Upcoming Meetings/Workshops**

PB/ZBA Meeting – July 28<sup>th</sup> at 7pm  
Town Board Public Hearing (CDBG Grant) – July 29<sup>th</sup> at 6:00pm  
PB/ZBA Meeting – August 9<sup>th</sup> at 7pm  
Town Board Meeting – August 12<sup>th</sup> at 6:30pm

**Public Comments**

**Donald Hotaling of Coeymans** stood and spoke about his sewer bill. He stated that he did not feel he should have to pay a late fee due to a computer glitch. He stated that he had also had to pay a late fee from last year soon after he moved in.

Supervisor McHugh asked Town Clerk Rowzee if she felt he should have to pay the late fee.

Town Clerk Rowzee stated that she felt the late fee from this January's billing should be waived as it was due to the same computer glitch that we had been having. She stated that she would need to familiarize herself with last year's situation to have an opinion on that.

**Motion to Refund Late Fee**

Supervisor McHugh made a motion to refund the late fee of \$23.07 from the January 2021 billing to Donald Hotaling, seconded by Councilmember Collins.

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

Supervisor McHugh also asked Town Clerk Rowzee to look into the situation from last year.

Town Clerk Rowzee stated that a new system was being put in place next month that should solve this particular glitch issue.

**Barbara Tanner of Ravena** stated that she couldn't hear the Village meeting and asked if they had accepted the sewer agreement. She also stated that Rosemary McHugh deserves a lot of credit for the work she has done this summer.

Supervisor McHugh stated that the Village had accepted it and it is already signed by the Mayor.

**Mark Korzon of Coeymans** asked about the possibility of replacing signage at the bottom of Lindskoog Rd. that states that there is no outlet. He feels this would deter some unnecessary traffic on the road. He stated that there used to be one that was damaged in an accident and it was removed and never replaced. He also asked if they could put up a couple of dog walking signs, maybe one towards the bottom and one towards the top.

Supervisor McHugh stated that he would raise these issues with the Superintendent of Highways.

**Additional Comments**

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**July 22, 2021 – Town Board Meeting – 6:30pm**

Councilmember Baker thanked the work that several people had done at the Ravena Coeymans Historic Society and suggested that people check it out.

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**Motion to Adjourn**

On motion of Councilmember Baker, seconded by Councilmember Bruno, the Town Board Meeting was adjourned.

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

Time – 8:06pm

*Respectfully Submitted,*



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*Cindy L. Rowzee, Town Clerk*