

Town of Coeymans

2021 GRIEVANCE DAY PROCEDURES

Grievance Day will be held on **Tuesday, May 25, 2021**, from 1:00 pm to 8:00 pm in the town hall located at 18 Russell Avenue, Ravena, NY. You **must** contact the Assessor's office at 518-756-6006 extension '5' to schedule an appointment with the Board of Assessment Review. ***The deadline for scheduling an appointment is Monday, May 24, 2021 by 4:30 pm.***

Walk-ins will be accepted but you may need to come back if a time-slot is not available. **Appointments are preferred.**

Please be aware, all hearings will be recorded per New York State Law.

Masks are required.

Your Complaint Form (RP-524) with all supporting documentation **must be received on or before Tuesday, May 25, 2021 in the Assessor's Office.** Complaint on Real Property Assessment (Form RP-524) is on the town's website (Assessor's page under: forms used by the Assessor) Comparables can be found by clicking the **SDG** Image Mate Online link.

There are **three** options to submit your grievance forms for the 2021 year; you can hand deliver or mail to Assessor, 18 Russell Avenue, Ravena, NY 12143 or email to assessor@coeymans.org

NOTICE OF COMPLETION OF TENTATIVE ASSESSMENT ROLL
(Pursuant to Sections 506 and 526 of the Real Property Tax Law)

Notice is hereby given that the Assessor of the Town of Coeymans, County of Albany, has completed the Tentative Assessment Roll for the current year, and that a copy has been filed with the Town Clerk at 18 Russell Avenue, Ravena, NY where it may be seen and examined by any interested person until Grievance Day.

The Assessor will be in attendance with the Tentative Assessment Roll for a minimum of four hours on the following days: 1 Day (4 hours): Saturday May 8th at 18 Russell Avenue, Ravena, NY, between the hours of 8:00am -12:00pm.
By Phone Appointment Only.

1 Day (4 Hours, including 2 Hours after 6:00pm Tuesday May 4th at 18 Russell Avenue, Ravena, NY, between the hours of 4:00pm to 8:00pm. **By Phone Appointment Only.**

The Board of Assessment Review will meet on Tuesday, May 25th, 2021 between the hours of 1:00pm to 5:00pm and 6:00 to 8:00pm, at 18 Russell Avenue, Coeymans, (to hear and examine all complaints in relation to assessments, on the application of any person believing himself to be aggrieved. A publication containing procedures for contesting an assessment is available on the State of New York Office of Real Property Services website,
www.orps.state.ny.us

Dated this May 1, 2021
Dawn DeRose
Assessor, Town of Coeymans