

MINUTES BOOKTOWN OF COEYMANS**
November 19, 2020 –Town Board Workshop – 7:00pm

A Town Board Workshop was held Thursday, November 19, 2020 at 7:00pm at Town Hall, 18 Russell Avenue, Ravena, New York.

PRESENT: George D. McHugh, Supervisor
Daniel D. Baker, Councilman
Kenneth C. Burns, Councilman
Zachary S. Collins, Councilman
Brandon L. LeFevre, Councilman

ALSO PRESENT: Cindy L. Rowzee, Town Clerk
Jaclyn Hakes, M.J. Engineering
Andrew Gillcrist, M.J. Engineering

Supervisor McHugh continued the Town Board Workshop from the Public Hearing at 7:44pm after a short break.

Public Announcements

COVID-19 Update – Supervisor McHugh gave an update on the COVID-19 numbers in the area. He asked everyone to continue safety protocols and to wear a mask. He stated that the numbers were on the rise and the more we can do to stay vigilant is helpful and needed.

Postponement of WinterFest and Village Holiday Parade – Supervisor McHugh announced they have had to cancel due to the current circumstances and the numbers of COVID cases in the County and Town.

Town Hall Closed November 26th-27th – Supervisor McHugh stated that Town Hall would be closed on November 26th and 27th for the Thanksgiving Holiday.

Thanksgiving Dinner – Thanksgiving Dinner would be served for those in need from the Albany County Sheriff Substation on November 24th. The last day to order is November 20th. The Albany County Sheriff in cooperation with the Town Board would be providing the meals and they would be takeout only. He stated that some Town employees and Village trustees would be there to help out as well.

Water Shut-off – Supervisor McHugh stated that Henry Traver from the Village DPW had asked that it be announced that water would be shut off on Saturday, November 21st from the Ravena Firehouse continuing east towards the hamlet of Coeymans from 10am to 6pm in order to charge and hook up the new waterline.

Presentation

MJ Engineering – The representatives from MJ Engineering stated that they were glad to see community engagement in action tonight. They stated that they had been working to pull a draft

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together from all of their sources, including input from the Planning Board/ZBA. They stated that the Zoning Ordinances must be consistent with the comprehensive plan and they will make recommendations for modifications. They went over a recommendations document that had been given to the Town Board. They stated that they should have an internal draft ready by the end of the month for the Town Board to review and they will come back on December 21st to talk more about the draft. They will then make any modifications that the Board would like to see and get it to the Town Board prior to releasing it to the public. They want to make sure that the plan update or amendment is reflective of what they have heard from the community.

Councilman LeFevre mentioned that the recommended actions were not just from the Town Board but were also from the stakeholders and the surveys that had been completed.

Old Business

RK Property – Supervisor McHugh stated that the work had been completed at the RK Property site. Councilman Collins recused himself from the discussion at this point and left the room. Supervisor McHugh stated that the work had been completed by Collins and Son and that it looks great. He then stated that they were going to discuss the outstanding invoices in executive session with the attorney after the meeting.

Councilman Collins returned at this point.

New Business

Establishing 2021 Sewer Rates – Supervisor McHugh stated that the sewer rates for 2021 would be lower for all users. He then made the following motion.

Motion to Hold Public Hearing on Sewer Rates

Supervisor McHugh made a motion to hold a public hearing on the proposed sewer rates for 2021 on December 17th at 6:30pm and authorized the Town Clerk to advertise it, seconded by Councilman LeFevre.

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

Town Hall Feasibility Study – Supervisor McHugh stated that the study was being done in order to look at different options for a new Town Hall on the property at the current location. He stated that if all went well they were hoping to break ground on a new Town Hall in 2021.

Upcoming Meetings

Town Board Meeting – November 23, 2020 at 7pm

Planning Board/Zoning Board of Appeals Meeting – November 24th, 2020 at 7pm

Town Board Meeting – December 10th, 2020 at 7pm

Additional Comments

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Councilman LeFevre reminded everyone that they could bring things to Town Hall to donate for the Blue Star Mother's through the end of November.

Motion to Adjourn to Executive Session

On motion of Supervisor McHugh, seconded by Councilman Collins, the Town Board meeting was adjourned to Executive Session to consult with the attorney and to discuss the Collins and Sons Invoices.

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT– SO MOVED

Time – 8:05pm

At 8:52, Councilman Collins recused himself from the discussion and left the meeting.

Motion of Authorize Supervisor to Create RFP

Councilman Baker made a motion to authorize the Supervisor to create an RFP for the sale of the RK Property, seconded by Councilman LeFevre.

APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Collins) – SO MOVED

Motion to Adjourn

On motion of Councilman Baker, seconded by Councilman LeFevre, the Town Board meeting was adjourned.

APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Collins) – SO MOVED

Time – 9:22pm

Respectfully Submitted,



Cindy L. Rowzee, Town Clerk