

MINUTES BOOKTOWN OF COEYMANS**
September 24, 2020 –Town Board Meeting – 7:00pm

A Town Board Meeting was held Thursday, September 24th, 2020 at 7:00pm at Town Hall, 18 Russell Avenue, Ravena, New York.

PRESENT: George D. McHugh, Supervisor
Daniel D. Baker, Councilman
Zachary S. Collins, Councilman
Brandon L. LeFevre, Councilman

ABSENT: Kenneth C. Burns, Councilman

ALSO PRESENT: Cindy L. Rowzee, Town Clerk
Nicole D’Ambrosio, Town Grant Writer

PRESENT BY CONFERENCE CALL:
Daniel Contento, Chief of Police
John Cashin, Code Enforcement Officer
Keith Geraldson, Chief WWTP Operator

Supervisor McHugh continued the meeting from the Public Hearing.

Public Announcements

Feliciano’s 2nd Annual Car Show – Supervisor McHugh announced that Feliciano’s would be holding their 2nd Annual Car show Saturday, starting at 12pm. They are raising money for Special Olympics. The food is being sponsored by LaFarge-Holcim and prepared by Frese’s Catering. The food is free but donations are appreciated. Special Olympic representatives will be there. There is also live music.

Approval of Minutes

Motion to Approve Minutes

Councilman Collins made a motion to accept the minutes as presented from the August 27, 2020 Town Board Meeting, September 10, 2020 Public Hearing, September 10, 2020 Town Board Meeting, seconded by Councilman Baker.

APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 – SO MOVED

Supervisor Report

Supervisor McHugh read the August 2020 Supervisor’s Report.

Motion to Accept Report

Councilman Baker made a motion to accept the report, seconded by Councilman LeFevre.

APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 – SO MOVED

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Department Reports

Town Clerk Report –

Town Clerk Rowzee reminded everyone that there were only a few more days to self-report for the Census. She stated how important it was to get an accurate count as it brings federal and state money down to our community.

August 2020 Report read by Town Clerk Rowzee

Motion to Accept Report

Supervisor McHugh made a motion to accept the report as read, seconded by Councilman Collins. APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 – SO MOVED

Town Clerk Rowzee stated that there was a 79% increase over last year in hunting license sales and that was in 10 less days.

June 2020 Amended Report read by Town Clerk Rowzee – DEC had made a manual adjustment after filing the June Report.

Motion to Accept Report

Councilman LeFevre made a motion to accept the report as read, seconded by Councilman Collins. APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 – SO MOVED

Police Department Report – August 2020 Report read by Chief Contento by conference call.

Supervisor McHugh asked for clarification regarding not closing off Magnolia Circle for Halloween. Chief Contento stated that at this time there are no plans to close it off but they will monitor the situation on Halloween and close it off if necessary.

Motion to Accept Report

Supervisor McHugh made a motion to accept the report as read, seconded by Councilman Collins. APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 – SO MOVED

Building Department Report – August 2020 Report read by John Cashin by conference call.

Motion to Accept Report

Councilman Baker made a motion to accept the report as read, seconded by Councilman LeFevre. APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 – SO MOVED

Sewer Department Report – July 2020 Report read by Mr. Geraldson by conference call.

Motion to Accept Report

Supervisor McHugh made a motion to accept the report as read, seconded by Councilman Collins. APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 – SO MOVED

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Mr. Geraldson spoke of their work detail and the work that had been done on the collection system. There was discussion regarding the building at the Leachate facility.

August 2020 Report read by Mr. Geraldson by conference call.

Motion to Accept Report

Councilman Collins made a motion to accept the report as presented, seconded by Councilman Baker. APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 – SO MOVED

Mr. Geraldson also went over several items regarding work that was being done around the sewer plant.

Old Business

Chickens and Livestock in the Hamlet – The Town Board felt that this topic had been covered with the public hearing and moved on to new business.

New Business

VFW Boulevard of Honor for Coeymans Hollow – VFW Post Commander Jeffrey LaQuire stood and spoke about the Boulevard of Honor in Ravenna and the interest from the community in expanding it out to Coeymans Hollow. They would like to go from Gedney Hill to Chimney Top, approximately 59 poles. If there is anyone interested they can contact him. They would also be placing banners on Church St. and Pulver Ave. to the VFW. Commander LaQuire spoke of finding out information on Civil War soldiers that had ties to our community and if there are no pictures he has Civil War silhouettes that could be used in their place. There was also discussion about how the program works. Supervisor McHugh was going to reach out to get permission to use the poles in the Hollow.

Water & Sewer Expansion – Supervisor McHugh stated that he has spoken to the Village attorney about expanding the water and sewer district across the bridge and up to the Port of Coeymans, the Industrial Park and the JAT property. He stated that the Industrial Park already has sewer and water. The Port has water but not sewer.

Restricted Thruway Exit – Supervisor McHugh stated that he and the grant writer had been working on this and had met with Sam Parker at the State about getting a restricted thruway exit, both north and south bound, north of the industrial park.

Ms. D’Ambrosio, the Town Grant Writer, spoke of the process she had gone through in finding out who to contact regarding this.

Supervisor McHugh stated that timing is everything and the state is looking at this in terms of the offshore wind project that is going to be happening.

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2021 Budget Meetings – Supervisor McHugh stated that he would be presenting the budget to the Town Clerk on September 30th and there would be meetings that followed.

Motion to Set Meetings and Authorize Town Clerk to Advertise

Supervisor McHugh made a motion to set a Special Meeting on October 1, 2020 at 6pm for the Town Clerk to deliver the budget to the Town Board, Budget Workshops for October 3, 2020 and October 10, 2020 at 9am, and a Public Hearing on the Preliminary Budget on November 5th, 2020 at 6pm, and that the Town Clerk provide legal notice for all meetings, seconded by Councilman Baker.

APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 – SO MOVED

Resolutions

Resolution #159-20 – Authorize Extension of Seasonal Laborers

On motion of Councilman Baker, seconded by Councilman LeFevre, the following resolution was: APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 – SO MOVED

WHEREAS, the Town Board of the Town of Coeymans did hereby appoint Paul Falkner and Noah Wagoner to Part-time Seasonal Laborer positions effective through September 27, 2020 at the rate of \$16.00 per hour, and;

WHEREAS, the Town of Coeymans Highway Department is desirous of extending their Part time Seasonal Laborer positions through October 25, 2020.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby authorize the extension of Paul Falkner and Noah Wagoner’s Part-time Seasonal Laborer positions until October 25, 2020 at a rate of \$16.00 per hour.

Resolution #160-20 – Budget Amendment – Cemetery Mower

On motion of Councilman LeFevre, seconded by Supervisor McHugh for discussion, the following resolution was:

APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 – SO MOVED

WHEREAS, the Parks Department has purchased a new lawn mower for the maintenance of said cemeteries and;

WHEREAS, the new lawn mower was purchased from Max S. Wood for the purchase price of \$10,199.00 and;

WHEREAS, the funds were transferred from the Grove Cemetery Savings Account (Account #5201832525) for this purchase.

NOW, THEREFORE, BE IT RESOLVED, the Town Board of the Town of Coeymans does hereby authorize Supervisor George D. McHugh to amend the 2020 budget as follows:

Increase Appropriations

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Cemeteries

(A)8810.2 Equipment \$10,199.00

Increase Revenue

(A)5031 Interfund Transfer \$10,199.00

Supervisor McHugh pointed out that Mr. Wood is a resident in Coeymans and has a business in Cossackie. He gave the Town a price that was less than state contract.

Resolution #161-20 – Abstract of Claims – September 2020

On motion of Supervisor McHugh, seconded by Councilman Collins, the following resolution was: APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 – SO MOVED

BE IT RESOLVED, that the Town Board has approved the payment of bills as presented in the Abstract for September 2020, as follows:

PRE-PAID VOUCHERS –181337-181439, & 2020-060 - 2020-066 from the following funds:

General	\$159,435.52
Part Town	\$12,240.87
Highway - Part Town	\$46,311.27
Sewer	\$82,600.95
Trust & Agency	\$41,267.64
Capital Projects	\$75,000.00
Payroll Deductions	\$4,985.38

VOUCHER NUMBERS –181247–181336 from the following funds:

General	\$22,193.32,
Part Town	\$1,333.90,
Highway -Town Wide	\$8,528.14,
Highway – Part Town	\$2,244.93,
Sewer	\$30,918.37

TOTAL FOR ALL FUNDS – \$487,060.29

Resolution #162-20 – Budget Amendment - Celebrations

On motion of Councilman Collins, seconded by Councilman Baker, the following resolution was: APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 – SO MOVED

WHEREAS, the Chief Fiscal Officer has determined that in order to maintain proper accounting of the 2020 Budget the following budget amendment is in order.

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General Fund (A)

Increase Appropriations

(A)7550.4	Celebrations Contractual	\$3,659.00
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Increase Revenue

(A)2705	Gifts and Donations	\$3,659.00
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Supervisor McHugh pointed out that these are celebration funds and that all of the funds from celebrations are donations from corporate or individual sponsors. These are not tax payer dollars. The Town has raised more than \$20,000 this year for celebrations.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby authorize Supervisor George D. McHugh to amend the budget for the year 2020 as depicted above in this resolution.

Upcoming Meetings

Planning Board/Zoning Board of Appeals Meeting – October 5, 2020 at 7pm
Town Board Public Hearing – Chickens/Livestock in the Hamlet - October 8, 2020 at 6:30pm
Town Board Meeting, – October 8, 2020 at 7:00pm

Motion to Adjourn to Executive Session

On motion of Councilman Baker, seconded by Councilman Collins, the Town Board meeting was adjourned to Executive Session or for consultation with legal counsel.

APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 – SO MOVED

Time – 8:11pm

Motion to Adjourn

On motion of Councilman Collins, seconded by Councilman LeFevre, the Town Board meeting was adjourned from Executive Session.

APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 – SO MOVED

Time – 8:55pm

Respectfully Submitted,



Cindy L. Rowzee, Town Clerk