

**MINUTES BOOK\*\*TOWN OF COEYMANS  
May 21, 2020 – Town Board Workshop – 7:00pm**

**A Town Board Workshop was held Thursday, May 21<sup>st</sup>, 2020 at 7:00pm at Town Hall, 18 Russell Avenue, Ravena, New York**

**PRESENT:** George D. McHugh, Supervisor  
Daniel D. Baker, Councilman  
Kenneth C. Burns, Councilman  
Zachary S. Collins, Councilman  
Brandon L. LeFevre, Councilman

**ALSO PRESENT:** Cindy L. Rowzee, Town Clerk  
Scott Searles, Highway Superintendent

**PRESENT BY CONFERENCE CALL:**  
Daniel Contento, Chief of Police  
Kristina Lettner, Enterprise Fleet  
John Stewart, Enterprise Fleet

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Supervisor McHugh opened the meeting and led the Pledge of Allegiance. He stated that a full board was present.

**Presentation**

Supervisor McHugh stated that representatives from Enterprise Fleet were on the conference line to give a presentation. Ms. Lettner, Mr. Stewart and the Town Board discussed the following in regards to leasing Town vehicles vs. buying:

- 27% of the current fleet is 10 years or older, 60% of the current fleet is 6 years or older; older vehicles have higher fuel and maintenance costs and are less safe.
- Having newer vehicles would reduce maintenance costs and would reduce fuel spending by having more fuel efficient vehicles.
- 11 of the current vehicles predate one or more of the safety standards that have been put in place in the last several years.
- Enterprise Fleet presented a plan to replace all 17 of the Towns vehicles (not the larger Highway trucks) over the next few years, starting with the 11 oldest vehicles the first year. By doing this in the first year the Town would free up over \$40,000 in capital.
- The lease terms would be different for the different departments, 2-3 years for Police and 4-5 years for everyone else.
- There would be no penalties for mileage overages.
- The number of vehicles presented is conceptually based on the current fleet. The Town may decide to go with a different fleet makeup based upon current and future needs.
- The rates per vehicle would be locked in for the term of the lease.
- The lease payments would be due monthly. The bill could be broken down by department using cost codes.

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- Enterprise Fleet has a Fleet Management website that can track vehicle life and maintenance.
- Enterprise fleet will gather together more information on possible vehicles by mid-June to present to the Town Board as well as any changes that may occur in insurance rates by leasing vs. buying.
- This is a program that the Albany County Sheriff uses and it works well for him. Councilman Baker stated that he feels this would work well for our Police Department but he wasn't sure about the other departments.

**Additional Comments**

Supervisor McHugh stated that CSEA, the VFW and their Auxiliary, and members of the Town Board would be placing flags on the graves of veterans at Grove Cemetery, 8am on Saturday in honor of Memorial Day. Anyone who would like to join them would be welcome.

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**Motion to Adjourn**

On motion of Councilman Collins, seconded by Councilman Baker, the Town Board meeting was adjourned.

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

Time – 7:49pm

*Respectfully Submitted,*



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*Cindy L. Rowzee, Town Clerk*