

**MEETING OF THE TOWN BOARD
of the
TOWN OF COEYMANS
October 24, 2019
7:00 P.M.**

PLEASE SILENCE CELL PHONES WHILE MEETING IS IN PROGRESS

AGENDA

- 1. Call to Order – Pledge of Allegiance**
- 2. Members Present and Overview of Agenda Topics**
- 3. Presentations:**
- 4. Public Announcements:**
 - 4.1 Town Offices will be closed Tuesday November 5, 2019 in observance of Election Day and Monday November 11, 2019 for Veteran’s Day
 - 4.2 The 2020 Preliminary Budget has been filed with the Town Clerk and will be available on the website
- 5. Public Comment Period**
- 6. Approval of Meeting Minutes**
 - 6.1 Town Board Meeting Minutes from October 10, 2019
 - 6.2 Budget Workshop Minutes from October 11, 2019
- 7. Supervisor Reports**
 - 7.1 Supervisor Report for September 2019
- 8. Department Reports**
 - 8.1 Town Clerk Report for September 2019
 - 8.2 Police Department Report for September 2019
 - 8.3 Building Report for September 2019
- 9. Old Business**
 - 9.1 Discussion of updating Procurement Policy
 - 9.2 Adopt updated Procurement Policy & Procedure
- 10. New Business**
 - 10.1 Motion to hold Public Hearing on the 2020 Preliminary Budget on November 7, 2019 at 6pm and authorize Town Clerk to Advertise in the paper
 - 10.2 Motion to direct Town Clerk to make copies of the 2020 Preliminary Budget available to the public
 - 10.3 Discussion of Financial Software, motion to authorize Supervisor to sign proposal quote
 - 10.4 Motion to authorize Supervisor to execute Tax Bill Processing Agreement
 - 10.5 Authorize Supervisor to execute contract with C&M Mechanical
 - 10.6 Motion to wave late fee for sewer account #106 due to an accounting error in the Town Clerk’s Office

11. Resolutions

11.1 Budget Transfers

11.2 Abstract of Claims for October 2019

12. Upcoming Workshops/Meetings

12.1 Planning Board November 4th at 7:00pm

12.2 Public Hearing on the 2020 Budget November 7, 2019 at 6pm

12.3 Conservation Advisory November 12th at 6:00pm

12.4 Town Board Meeting November 14th at 7:00pm

13. Adjournment