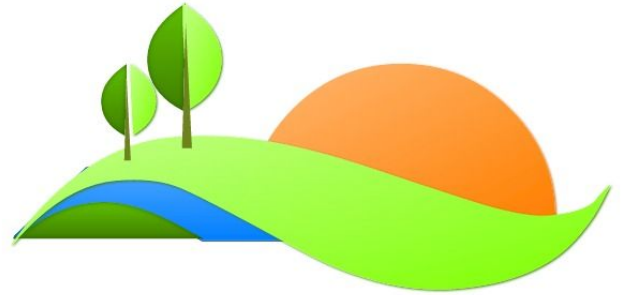


**Town of Coeymans
Minutes -
Conservation Advisory Council (CAC) meeting
09/12/2017
Coeymans Town Hall–Main Community
Meeting Room**



*TOWN OF COEYMAN'S CONSERVATION ADVISORY COUNCIL
Connecting Community Through Conservation*

Present:

Sylvia Lawler (Chair) (SL)
Michael McGuire (Vice-Chair) (MM)
Bryan Rowzee (Recording Secretary) (BR)
Joe Tracey (JT)
Ro Woodard (RW)

Absent: Daniel Bosworth (DB)

Also Present:

Ingrid Haeckel (Conservation and Land Use Specialist NYSDEC) (IH)
(1 Coeymans resident)

Meeting called to order at 6:00 p.m. by SL.

Topics

- NRI Map update
- NRI Report

1. Natural Resource Inventory (NRI) Map Update

- a. IH reported that Andrew Varuzzo (AV) will continue to help with the NRI maps for 5 hours a week while enrolled in school. IH asked that CAC members submit questions, comments, and suggestions to IH before involving AV.
- b. IH would like CAC members to review the maps that correspond to their NRI report sections. CAC members should request information from the maps that will be used to write our reports; e.g. land use, % of land cover type, acreage of features, etc.).
- c. IH recommended that the draft maps be available on the town website for public review and comment.
- d. RW was concerned that some residents would not be able to access the maps due to internet constraints.
- e. SL and IH disclosed the CAC may later be able to provide culvert maps to include in the report.
- f. SL suggested that we print two hard copies of the maps to have on display in the town hall and public library.

- g. SL noted Andrew was very accommodating with the community volunteers on the project.

2. NRI Report Status

- a. IH recommend that the CAC follow a standardized methodology for writing the NRI. It was suggested that we follow the Rosendale NRI format and consider the information found on page 14 of the NRI guide book when writing the NRI.
 - i. Town of Rosendale Natural Resource Inventory effective link 9-12-2017 (<http://www.townofrosendale.com/NRI.pdf>)
 - ii. For Creating a Natural Resources Inventory A Guide for Communities in the Hudson River Estuary Watershed see DEC website
 - 1. <http://www.dec.ny.gov/lands/100925.html> effective link 9-12-2017
- b. CAC members agreed to have a rough draft of their respective NRI sections completed by November 14th. Once the draft is compiled and edited a second draft will be made available for public review and comment.
- c. SL would like each CAC member to complete 2 NRI sections for the next meeting.
- d. CAC plans to have a draft by November 14

3. Other Business

- a. The electric charging station is in progress.

Action Items

Action Item - Prepare for NRI Narrative	Responsible party	Due date
- Review Rosendal NRI	All CAC members	10-10-2017
- Post project description, goal statement to town website?	Bryan Rowzee	tba
- draft descriptions of 1-2 maps for each team	All CAC members	10-10-2017

Action Item - Town Energy Bill summary	Responsible party	Due date
Gather one year's worth of energy bills and review the buildings materials	CAC members	tba

Action Item - NRI Report Draft	Responsible party	Due date

Outline and draft map description etc for the NRI report	CAC members	11-14-2017
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Next Meeting 6 p.m. on January 09, 2018 at Coeymans Town Hall–Main Community Meeting Room

Motion to Adjourn: RW, Second: JT

Approved 5– 0

Meeting adjourned at 7:19 pm

- Minutes compiled by Bryan Rowzee (Recording Secretary)