

**MINUTES BOOK\*\*TOWN OF COEYMANS  
January 1, 2019 – Organizational Meeting – 9:00am**

**A Town Board Meeting was held Tuesday, January 1<sup>st</sup>, 2019 at 9:00am at Town Hall, 18 Russell Avenue, Ravena, New York**

**PRESENT:** Philip Crandall, Supervisor  
Daniel D. Baker, Councilman  
Kenneth C. Burns, Councilman  
Thomas E. Dolan, Councilman  
James C. Youmans, Councilman

**ALSO PRESENT:** Cindy L. Rowzee, Town Clerk  
Scott Searles, Highway Superintendent  
Daniel Contento, Officer in Charge  
Paul Pastore, Attorney to the Town

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Supervisor Crandall opened the meeting and led the Pledge of Allegiance. He stated that a full Board was present.

**NOTICE  
TOWN OF COEYMANS  
TOWN BOARD  
2019 ORGANIZATIONAL MEETING**

**NOTICE IS HEREBY GIVEN** that the Organizational Meeting of the Town Board of the Town of Coeymans has been scheduled for Tuesday, January 1, 2019, at 9:00am, to take place at Town Hall, 18 Russell Avenue, Ravena, NY.

**By Order of the Town Board  
Of the Town of Coeymans  
Cindy L. Rowzee  
Town Clerk**

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**Resolutions**

**Resolution #001-19 – Set 2019 Town Board Meetings**

On motion of Councilman Dolan, seconded by Councilman Burns, the following resolution was:  
APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

**BE IT RESOLVED**, that the Town Board of the Town of Coeymans establishes the following dates in 2019 as Town Board Meetings. These meetings will take place on the Thursday evenings, the second and fourth week of each month, except during summer, commencing at 7:00 P.M.

January 10 <sup>th</sup>	June 27 <sup>th</sup>
January 24 <sup>th</sup>	July 25 <sup>th</sup>
February 14 <sup>th</sup>	August 22 <sup>nd</sup>

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February 28 <sup>th</sup>	September 12 <sup>th</sup>
March 14 <sup>th</sup>	September 26 <sup>th</sup>
March 28 <sup>th</sup>	October 10 <sup>th</sup>
April 11 <sup>th</sup>	October 24 <sup>th</sup>
April 25 <sup>th</sup>	November 14 <sup>th</sup>
May 9 <sup>th</sup>	November 25 <sup>th</sup> *
May 23 <sup>rd</sup>	December 12 <sup>th</sup>
	December 26 <sup>th</sup>

\* Moved up to Monday due to Thanksgiving.

**Resolution #002-19 – Set 2019 Planning Board Meetings**

On motion of Councilman Burns, seconded by Councilman Baker, the following resolution was:  
APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

**BE IT RESOLVED**, that the Town Board, of the Town of Coeymans, does hereby set the following dates for the Planning Board Meetings for 2019. Please note that meetings will commence at 7:00 pm.

January	7 <sup>th</sup>	July	1 <sup>st</sup>
February	4 <sup>th</sup>	August	5 <sup>th</sup>
March	4 <sup>th</sup>	September	3 <sup>rd</sup> *
April	1 <sup>st</sup>	October	7 <sup>th</sup>
May	6 <sup>th</sup>	November	4 <sup>th</sup>
June	3 <sup>rd</sup>	December	2 <sup>nd</sup>

\*First Monday of every month except September

**Resolution #003-19 – Set 2019 Zoning Board Meetings**

On motion of Councilman Baker, seconded by Councilman Youmans, the following resolution was:

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

**BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby set the following dates for the Zoning Board of Appeals for 2019. Please note that the meetings will commence at 7:00 PM.

January 23 <sup>rd</sup>	July 24 <sup>th</sup>
February 27 <sup>st</sup>	August 28 <sup>th</sup>
March 27 <sup>th</sup>	September 25 <sup>th</sup>
April 24 <sup>th</sup>	October 23 <sup>rd</sup>
May 22 <sup>nd</sup>	November 27 <sup>th</sup>
June 26 <sup>th</sup>	December 18 <sup>th</sup> *

\*Fourth Wednesday of every month except for December

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**Resolution #004-19 – Set 2019 Conservation Advisory Council Meetings**

On motion of Councilman Youmans, seconded by Councilman Dolan for discussion, the following resolution was:

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

**BE IT RESOLVED**, that the Town Board, of the Town of Coeymans, does hereby set the following dates for the Conservation Advisory Council Meetings for 2019. Please note that meetings will commence at 6:00pm.

January	8 <sup>th</sup>	July	9 <sup>th</sup>
February	12 <sup>th</sup>	August	13 <sup>th</sup>
March	12 <sup>th</sup>	September	10 <sup>th</sup>
April	9 <sup>th</sup>	October	8 <sup>th</sup>
May	14 <sup>th</sup>	November	12 <sup>th</sup>
June	11 <sup>th</sup>	December	10 <sup>th</sup>

Councilman Dolan thanked the CAC for the work that they have done and stated that they were great board to work with.

**Resolution #005-19 – Set 2019 Holiday Schedule**

On motion of Supervisor Crandall, seconded by Councilman Dolan, the following resolution was:

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

**BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby set the following holidays for 2019 for employees not covered by union contracts. Holiday schedules for covered employee are pursuant to active agreements in force.

January	1 <sup>st</sup> - New Year's Day
January	21 <sup>st</sup> - Martin Luther King Day
February	18 <sup>th</sup> - President's Day
May	27 <sup>th</sup> - Memorial Day
July	4 <sup>th</sup> - Independence Day
September	2 <sup>nd</sup> - Labor Day
October	14 <sup>th</sup> - Columbus Day
November	5 <sup>th</sup> - Election Day
November	11 <sup>th</sup> - Veterans Day (Observed)
November	28 <sup>nd</sup> - Thanksgiving Day
November	29 <sup>th</sup> - Day after Thanksgiving
December	25 <sup>th</sup> - Christmas Day

**Resolution #006-19 – Authorize Supervisor to Execute Union Agreements**

On motion of Councilman Dolan, seconded by Councilman Burns, the following resolution was:  
APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

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**BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby authorize Supervisor Philip A. Crandall to execute all agreements between the Town of Coeymans and contractual employees, CSEA and Council 82.

**Resolution #007-19 – Designate Depository of Funds**

On motion of Councilman Burns, seconded by Councilman Baker, the following resolution was:  
APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

**BE IT RESOLVED**, that the Town Board of the Town of Coeymans, pursuant to Town Law, Section 64 (1), 20 and 35, that The National Bank of Coxsackie, The Bank of Greene County or any other bank or depository authorized by the State of New York, be designated as the depository of all funds of the Town of Coeymans. In addition, the Town Board directs that all Town officials responsible for monies are hereby required to deposit said monies into said depository.

**Resolution #008-19 – Adopt Investment Policy**

On motion of Councilman Baker, seconded by Councilman Youmans, the following resolution was:  
APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

**WHEREAS**, the Town of Coeymans has previously adopted a “Model Investment Policy” supplied by the State Comptroller’s Office on April 29, 1996, and

**WHEREAS**, all towns must adopt an Investment Policy according to the State Comptroller’s Office and General Municipal Law, and

**WHEREAS**, that the “Investment Policy” shall be reviewed on an annual basis and shall be adopted at the Annual Organizational Meeting,

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby adopt the Investment Policy for the year 2019.

**Resolution #009-19 – Authorize Prepayment of Claims**

On motion of Councilman Youmans, seconded by Councilman Dolan, the following resolution was:  
APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

**BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby authorize the payment in advance of audit claims for public utility services, telephone, postage, freight and express charges, lease and maintenance agreements, and any other prepayments that would result in penalties against the Town of Coeymans. In addition, all payroll and employee benefits payable and due at specific times.

**Resolution #010-19 – Designate Official Newspaper**

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On motion of Supervisor Crandall, seconded by Councilman Dolan, the following resolution was:

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

**BE IT RESOLVED**, that the Town Board, of the Town of Coeymans, pursuant to Section 64, Subdivision 11 of the Town Law, designates *The News Herald*, a newspaper regularly published in the Town of Coeymans, County of Albany, the official newspaper of the Town of Coeymans.

**Resolution #011-19 – Establish Mileage Rate**

On motion of Councilman Dolan, seconded by Councilman Burns, the following resolution was:

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

**BE IT RESOLVED**, that the Town Board of the Town of Coeymans, pursuant to Section 102, Subdivision 1 of the Town Law, establishes the rate of **58 cents** per mile for the authorized use of personal vehicles by Town employees in the performance of their duties based on the Internal Revenue Service rate for 2019.

**Resolution #012-19 – Authorize Dolan and Youmans to Attend Conference**

On motion of Councilman Burns, seconded by Councilman Youmans for discussion, the following resolution was:

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

**WHEREAS**, the Association of Towns of New York has developed an in-office pre-registration procedure for the 2019 Annual Meeting; and

**WHEREAS**, the Association of Towns has offered a preferential pre-registration rate of \$125 per person; and

**WHEREAS**, the Town Board of the Town of Coeymans authorizes Council member Thomas E. Dolan and James C. Youmans to take advantage of the preferential pre-registration rate of \$125 per person;

**NOW, THEREFORE, BE IT RESOLVED**, that all elected officials specifically authorized by the Town Board may attend the Association of Towns Annual Meeting & Training School in New York City, February 17-20, 2019, and that the Town will reimburse them for meal expenses at a per diem rate of \$75.00 per day, plus hotel and travel expenses as needed.

Councilman Youmans wanted to let everyone know that the Town would not have to pay for his hotel or travel expenses, just his meals. Councilman Baker mentioned that he was unable to attend due to prior appointments. There was discussion among the Board members about this meeting.

**Resolution #013-19 – Appoint Delegate and Alternate Delegate to Association of Towns**

On motion of Councilman Baker, seconded by Councilman Youmans, the following resolution was:

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APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

**BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby appoint Thomas E. Dolan as delegate for the Town of Coeymans at the Association of Towns Convention, February 17-20, 2019 and James C. Youmans as alternate delegate.

**Resolution #014-19 – Appoint Marriage Officer**

On motion of Councilman Youmans, seconded by Councilman Burns, the following resolution was:

APPROVED – VOTE – AYES 4 – NAYS 0 – ABSTAIN 1 – ABSENT – SO MOVED

**BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby re-appoint Mi-Lyn Dolan as Marriage Officer for the Town of Coeymans with the responsibilities as determined by Town Law. This appointment expires December 31, 2019.

**Resolution #015-19 – Appoint Administrator of Access**

On motion of Supervisor Crandall, seconded by Councilman Dolan for discussion, the following resolution was:

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

**WHEREAS**, the Town Board of the Town of Coeymans, does hereby have an agreement with Mid-Hudson Cablevision to provide public access programming directly from the Town Building located at 18 Russell Avenue, Ravena, New York.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby appoint William Horton as the Administrator of Access for the purpose of coordinating programming and overseeing individuals involved in the telecasting of approved programs, at a rate of \$50.00 per televised meeting.

Councilman Dolan mentioned that Bill does a good job. Supervisor Crandall agreed.

**Resolution #016-19 – Appoint Bingo Inspector**

On motion of Councilman Dolan, seconded by Councilman Burns, the following resolution was:

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

**WHEREAS**, the Town of Coeymans is in need of a Bingo Inspector to ensure that games being run in the town are in compliance with New York State regulations,

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby appoint Edward J. Domanico as Bingo Inspector, at the rate of \$32.00 per session, with a term to expire December 31, 2019.

**Resolution #017-19 – Appoint Civil Defense Director**

On motion of Councilman Burns, seconded by Councilman Baker for discussion, the following resolution was:

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APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

**BE IT RESOLVED**, that the Town Board of the Town of Coeymans, does hereby appoint William Bruno as the Civil Defense Director the for the Town of Coeymans for a term to expire on December 31, 2019. Compensation for this position is \$1,500 per year.

Councilman Baker asked if this position was for emergencies. He was informed by other Town Board members that it was. There was discussion about the position and about Mr. Bruno.

**Resolution #018-19 – Appoint 1<sup>st</sup> Deputy Town Clerk**

On motion of Councilman Baker, seconded by Supervisor Crandall for discussion, the following resolution was:

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

**WHEREAS**, Bonnie Keyer, pursuant to Chapter 280 of the Laws of 2007, was appointed to the 1<sup>st</sup> Deputy Town Clerk position, and

**WHEREAS**, Town Clerk Cindy Rowzee is desirous that Bonnie Keyer continue in this position,

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans hereby acknowledges the Town Clerk’s appointment of Bonnie Keyer as 1<sup>st</sup> Deputy Town Clerk. This appointment is for a term to expire on December 31, 2019.

Supervisor Crandall and Councilman Dolan stated what a great job Bonnie was doing and asked Town Clerk Rowzee if she wanted to say anything. Town Clerk Rowzee stated that she was doing a wonderful job and was very happy that Bonnie had decided to stay with her and that they had accomplished at lot this past year. Bonnie has made Town Clerk Rowzee’s transition into the Town Clerk’s Office extremely easy and she is a wealth of knowledge for how the office is run. She has been a great right hand.

**Resolution #019-19 – Appoint Town Historian**

On motion of Councilman Youmans, seconded by Councilman Burns, the following resolution was:

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

**BE IT RESOLVED**, that the Town Board of the Town of Coeymans, does hereby appoint Harry A. Sturges, Town Historian for the Town of Coeymans, for a term to expire on December 31, 2019. Compensation for this position is \$650.00 per year.

**Resolution #020-19 – Appoint Deputy Town Supervisor**

On motion of Supervisor Crandall, seconded by Councilman Burns, the following resolution was:

APPROVED – VOTE – AYES 4 – NAYS 0 – ABSTAIN 1 – ABSENT – SO MOVED

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**BE IT RESOLVED**, that Supervisor Crandall hereby re-appoints Council Member Thomas E. Dolan to the position of Deputy Town Supervisor for a term to expire on December 31, 2019 with a stipend of \$7,000.00 per year.

**Resolution #021-19 – Appoint Attorney to the Town**

On motion of Councilman Dolan, seconded by Councilman Baker, the following resolution was:  
APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

**WHEREAS**, the Town wishes to hire an attorney, pursuant to Town Law Section 20, to render legal advice to the Town Board through December 31, 2019;

**NOW, THEREFORE, BE IT RESOLVED**, that Paul Pastore, Esq., of McNamee, Lochner, Titus, & Williams, P.C., is hereby appointed as Attorney to the Town of Coeymans pursuant to Town Law, Section 20, effective immediately; and

**BE IT FURTHER RESOLVED**, that for his services Attorney Pastore shall be paid the amount of \$32,960.00 yearly.

Supervisor Crandall stated that the work Mr. Pastore has done for the Town is excellent.

**Resolution #022-19 – Appoint Planning Board Member and Chair**

On motion of Councilman Burns, seconded by Councilman Baker, the following resolution was:  
APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

**WHEREAS**, Ernie Quinto has a term on the Planning Board set to expire December 31, 2018; and

**WHEREAS**, Mr. Quinto has shown interest in being reappointed to fill the new 7 year term set to expire on December 31, 2025;

**BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby reappoint Ernie Quinto as a member of the Planning Board for a term to expire December 31, 2025; and

**BE IT FURTHER RESOLVED**, that the Town Board of the Town of Coeymans does also hereby appoint Mr. Quinto to serve as the Chairman of the Planning Board for a term set to expire December 31, 2019.

Supervisor Crandall stated that Mr. Quinto is very knowledgeable and his leadership is much appreciated.

**Resolution #023-19 – Appoint ZBA Chair**

On motion of Councilman Baker, seconded by Councilman Youmans, the following resolution was:  
APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED



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**BE IT RESOLVED**, that the Town Board of the Town of Coeymans, does hereby reappoint Stephen Schmitt Chairman of the Zoning Board of Appeals for a one year term to expire December 31, 2020.

Supervisor Crandall stated that Mr. Schmitt has done a fine job.

**Resolution #024-19 – Appoint CAC Chair**

On motion of Councilman Youmans, seconded by Councilman Dolan for discussion, the following resolution was:

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

**BE IT RESOLVED**, that the Town Board of the Town of Coeymans, does hereby appoint Sylvia Lawler as Chairman of the Conservation Advisory Council, to a term to expire December 31, 2019.

Councilman Dolan stated that he appreciates Ms. Lawler taking on being the chair and that she does a great job. Supervisor Crandall agreed and was appreciative of her leadership and motivation.

**Resolution #025-19 – Appoint Planning Board Alternate Member**

On motion of Supervisor Crandall, seconded by Councilman Dolan for discussion, the following resolution was:

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

**WHEREAS**, the term of Linda Ziegler, Alternate Member of the Town of Coeymans Planning Board has expired on December 31, 2018; and

**WHEREAS**, the Town Board has determined her service on this board to be of value to the town; and

**WHEREAS**, Ms. Ziegler has expressed an interest in retaining a seat as Alternate Member of the Planning Board;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby reappoint Linda Ziegler to a one year term as Alternate Member of the Planning Board to expire December 31, 2019.

Councilman Dolan stated that Ms. Ziegler was a hard worker. Supervisor Crandall stated that she does a fine job. Councilman Baker wanted to thank Linda for all she does.

**Resolution #026-19 – Appoint ZBA Alternate Member**

On motion of Councilman Dolan, seconded by Councilman Burns, the following resolution was:  
APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

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**WHEREAS**, the term of Linda Ziegler, Alternate Member of the Town of Coeymans Zoning Board of Appeals expired on December 31, 2018; and

**WHEREAS**, the Town Board has determined her service on this board to be of value to the town; and

**WHEREAS**, Ms. Ziegler has expressed an interest in retaining a seat as Alternate Member of the Zoning Board of Appeals;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby reappoint Linda Ziegler to a one year term as Alternate Member of the Zoning Board of appeals to expire December 31, 2019.

**Resolution #027-19 – Appoint ZBA Member**

On motion of Councilman Burns, seconded by Councilman Baker, the following resolution was:  
APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

**WHEREAS**, the term of Daniel T. Harris on the Zoning Board of Appeals expired on December 31, 2018; and

**WHEREAS**, the Town Board has determined his service to be of value to the Town; and

**WHEREAS**, Mr. Harris has expressed an interest in retaining a seat on the Zoning Board of Appeals;

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby reappoint Daniel T. Harris to a five-year term on the Town of Coeymans Zoning Board of Appeals to expire December 31, 2023.

Supervisor Crandall thanked Mr. Harris for his service to the Town.

**Resolution #028-19 – Appoint ZBA Counsel**

On motion of Councilman Baker, seconded by Councilman Youmans, the following resolution was:

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

**WHEREAS**, the term of Brendan Baynes, Esq., as Counsel to the Zoning Board of Appeals expired on December 31, 2018; and

**WHEREAS**, the Zoning Board of Appeals is desirous of retaining Paul Pastore Esq.’s services as counsel;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby appoint Paul Pastore, Esq. to serve as legal counsel to the Zoning Board of Appeals

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for a yearly fee of \$6,000.00 contingent upon meeting attendance, payable by monthly voucher submission, expiring December 31, 2019; and

**BE IT FURTHER RESOLVED**, that Mr. Pastore be compensated at the rate of \$300 per hour (in addition to the monthly retainer) for any special projects which require extensive legal research communications or written opinions.

Councilman Dolan asked for discussion. He stated that Mr. Pastore's opinions were will considered. Supervisor Crandall stated that he always comes through.

**Resolution #029-19 – Appoint Board of Assessment Review Member**

On motion of Councilman Youmans, seconded by Councilman Dolan for discussion, the following resolution was:

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

**WHEREAS**, Neil Porlier has expressed an interest to serve as a member of the Board of Assessment Review;

**NOW, THEREFORE BE IT RESOLVED** that the Town Board of the Town of Coeymans does hereby appoint Neil Porlier for a five year term set to expire September 30, 2024.

Councilman Dolan stated how glad he was that Neil was getting more involved with the Town. Supervisor Crandall stated that he was a smart guy who cares about the town he lives in.

**Resolution #030-19 – Appoint Board of Assessment Review Member**

On motion of Supervisor Crandall, seconded by Councilman Dolan for discussion, the following resolution was:

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

**WHEREAS**, Steve Mantor has expressed an interest to serve as a member of the Board of Assessment Review,

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby appoint Steve Mantor for the remainder of a (2) year term set to expire September 30, 2021 due to the resignation of Board Member Mr. Angelo Rosato.

Councilman Dolan thanked Mr. Rosato and stated that Mr. Mantor cares deeply about the Town. Supervisor Crandall stated that he has known him for many years and said he is of the highest caliber and that he works hard. He also thanked Mr. Rosato.

**Resolution #031-19 – Appoint Emergency Management Committee**

On motion of Councilman Dolan, seconded by Councilman Burns, the following resolution was:  
APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

**WHEREAS**, the Town of Coeymans, Village of Ravena, Emergency Management Committee has an Emergency Management Plan to be implemented at the time of specific incidents of

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events which may result in severe or extensive damage, loss of property, casualties, deaths and/or disruption of the normal everyday routine of our specific geographic area; and

**WHEREAS**, the success of this plan depends on the cooperation and coordination of a number of individuals and organizations;

**NOW, THEREFORE, BE IT RESOLVED**, that the following will be participating and contributing agencies: Coeymans Fire Company, Coeymans Hollow Fire Corporation, Town of Coeymans Police Department, Ravena Hose Company, Ravena Rescue Squad; and

**BE IT FURTHER RESOLVED** that the Committee shall consist of the following for a period ending December 31, 2019:

Bill Bruno, Chairman, Town of Coeymans  
John Meyers, Corporal, Emergency Operations Director  
Mark Deyo, Coeymans Fire Company #1  
Steven Payne, Coeymans Hollow Volunteer Fire Corporation  
Jeff D’Ambrosio, Ravena Hose Company  
Brian Dunican Jr., Ravena Rescue Squad  
Daniel Contento, Acting Chief of Police, Town of Coeymans  
Scott Searles, Highway Superintendent  
William Bailey, Village of Ravena, Ad Hoc Member

**Resolution #032-19 – Appoint Town Prosecutor**

On motion of Councilman Burns, seconded by Councilman Baker, the following resolution was:  
APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

**BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby appoint Jasper Mills, Esq. to serve as Prosecutor for Town related matters at an annual rate of \$12,800, payable by monthly voucher submissions, as follows:

\$5,200 per year – Traffic tickets issued by the Town of Coeymans Police Officers to the Town of Coeymans Court

\$5,200 per year – Traffic tickets issued by the New York State Police and the Albany Albany County Sheriff’s Department to the Town of Coeymans Court

\$2,400 per year - Town Code/Penal Law trial matters

Supervisor Crandall stated that he has known Mr. Mills for many years. He has worked with him and he is a man of the highest caliber and a fine lawyer.

**Resolution #033-19 – Set Employee Rates**

On motion of Councilman Baker, seconded by Councilman Youmans, the following resolution was:

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**WHEREAS**, the Town Board has previously approved the 2019 Annual Budget for the Town of Coeymans; and

**WHEREAS**, the budget included appropriations for personal services for contractual and non-contractual employees;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans authorizes the following employees for 2019 in accordance with labor contracts in effect and budgeted amounts for positions outside the scope of negotiated contracts:

<u>Name</u>	<u>Position</u>	<u>Annual Pay Periods</u>	<u>Rate/Hourly/ Biweekly Salary</u>
P. Crandall	Supervisor	26	\$1,346.15
T. Dolan	Deputy Supervisor	26	\$269.23
H. Collins	Confidential Secretary	26	\$19.75
N. Chmielewski	Clerk to the Supervisor	26	\$26.29
D. Purinton	Internal Control Officer	26	\$105.00
L. Ziegler	HR-Clerk 1 - P/T	26	\$17.55
D. Baker	Council Member	26	\$461.54
K. Burns	Council Member	26	\$461.54
T. Dolan	Council Member	26	\$461.54
J. Youmans	Council Member	26	\$461.54
T. Frese	Justice	26	\$792.31
R. Persico	Justice	26	\$792.31
L. Eissing	Clerk to the Justice	26	Per CSEA Contract
C. Rowzee	Town Clerk	26	\$1,837.28
B. Keyer	Deputy Town Clerk	26	\$19.75
A. Beers	Clerk I – P/T	26	\$15.00
D. DeRose	Assessor	26	\$1,153.02
R. Sevilla	Assessment Aide – P/T	26	\$15.00
J. Kerr	Chief Sewer Treatment Plant Operator	26	\$27.23
K. Geraldson	Sewer Treatment Plant Operator	26	Per CSEA Contract
J. Lennon	Sewer Treatment Plant Operator	26	“
S. Searles	Highway Superintendent	26	\$2,172.23
T. Bennett	Equipment Operator II	26	Per CSEA Contract
J. Chmielewski	Equipment Operator I	26	“

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M. Coons	Equipment Operator I	26	“
V. Jurevis	Equipment Operator I	26	“
G. LaMountain	Equipment Operator I	26	“
D. Merrill	Equipment Operator I	26	“
L. Southwick	Equipment Operator I	26	“
J. Rauf	Mechanic	26	“
D. Contento	Acting Chief of Police	26	\$36.80
J. Dunn	Corporal – P/T	26	Per Council 82 Contr.
J. Myers	Corporal – P/T	26	“
J. Albert	Police Officer – F/T	26	“
D. Braden	Police Officer – F/T	26	“
K. Arnold	Police Officer – P/T	26	“
J. Bressette	Police Officer – P/T	26	“
M. Case	Police Officer – P/T	26	“
M. Decker	Police Officer – P/T	26	“
I. Foard	Police Officer – P/T	26	“
R. Gould	Police Officer – P/T	26	“
R. Griffith	Police Officer – P/T	26	“
I. Iovinelli	Police Officer – P/T	26	“
H. Klein	Police Officer – P/T	26	“
R. Loran	Police Officer – P/T	26	“
N. Loomis	Police Officer – P/T	26	“
R. Matos	Police Officer – P/T	26	Per Council 82 Contr.
J. McCanney	Police Officer – P/T	26	“
A. Mueller	Police Officer – P/T	26	“
S. Prokrym	Police Officer – P/T	26	“
K. Schwebke	Police Officer – P/T	26	“
D. Scoons	Police Officer – P/T	26	“
J. Weir	Police Officer – P/T	26	“
N. LaMountain	Court Officer – P/T	26	“
D. LaMountain	Clerk 1 – F/T	26	\$25.91
S. Gosse	Clerk 1 – P/T	26	\$15.00
C. Williams	Clerk 1 – P/T	26	\$15.00
J. Shear	Dog Control Officer – P/T	26	\$15.00
E. Domanico	Bingo Inspector – P/T	26	\$32.00 per session
J. Cashin	Building Inspector & Code Enforcement Officer	26	\$23.25
S. DeBacco	Asst. Building Inspector – P/T	26	\$21.01
C. Anderson	Clerk 1	26	Per CSEA Contract
F. Arnold	Parks & Recreation Maintenance Supervisor	26	\$22.56
S. Dwyer	Laborer	26	Per CSEA Contract
W. Bruno	Civil Defense Director	12	\$125.00

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H. Sturges	Town Historian	12	\$54.17
D. Burns	Recreation Leader – P/T	Seasonal	\$15.00
J. Feliciano	Recreation Leader – P/T	Seasonal	\$15.00
E. Quinto	Planning Board Chairman	12	\$100 per meeting/ \$50 per workshop
P. Foronda	Planning Board Member	12	\$90 per meeting/ \$50 per workshop
A. Collins	Planning Board Member	12	\$80 per meeting/ \$50 per workshop
C. Kunz	Planning Board Member	12	\$80 per meeting/ \$50 per workshop
M. McGuire	Planning Board Member	12	\$80 per meeting/ \$50 per workshop
R. Nolan	Planning Board Member	12	\$80 per meeting/ \$50 per workshop
R. Ross	Planning Board Member	12	\$80 per meeting/ \$50 per workshop
S. Schmitt	Zoning Board Chairman	12	\$125 per meeting
D. Harris	Zoning Board Member	12	\$75 per meeting
B. Hopkins	Zoning Board Member	12	\$75 per meeting
T.E. Powell Jr.	Zoning Board Member	12	\$75 per meeting
N. Porlier	Zoning Board Member	12	\$75 per meeting
L. Ziegler	Planning and Zoning Board Recording Secretary	12	\$100 per meeting/ workshop
	Planning Board Alternate Member	12	\$80 per meeting
	Zoning Board Alternate Member	12	\$75 per meeting

**Resolution #034-19 – Appoint Town Board Liaisons**

On motion of Councilman Youmans, seconded by Supervisor Crandall, the following resolution was:

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

**WHEREAS**, the Supervisor wishes to appoint Councilmembers to serve as liaison representatives to the Town’s various Boards and organizations; and

**WHEREAS**, the Supervisor wishes to appoint Councilmembers to serve in there various assignments for one year term expiring on December 31, 2019,

**NOW, THEREFORE, BE IT RESOLVED**, that the following Councilmembers are hereby appointed to serve in the designated assignments.

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**Councilman Thomas E. Dolan:** Police Dept., Sewer Dept., Highway Dept.,  
Conservation Advisory Council, Town Clerk

**Councilman James C. Youmans:** Building Dept., Planning Board, Zoning Board of  
Appeals, Assessor, Beautification Dept.

**Councilman Kenneth A. Burns:** Fire Departments, Rescue Squad

**Councilman Daniel D. Baker:** Justice Court

Councilman Dolan stated that these are just appointments and that Town Board members help out in other ways than appointed. There was more discussion among the Board.

**Resolution #035-19 – Appoint Ethics Committee**

On motion of Supervisor Crandall, seconded by Councilman Dolan, the following resolution was:

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

**WHEREAS**, the Town Board wishes to continue the work of the Ethics Committee,

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans hereby appoints Francis Zullo, Fred H. Palmer, and Delores Martinez to the Ethics Committee with terms to expire December 31, 2019.

**Resolution #036-19 – Authorize Undertaking**

On motion of Councilman Dolan, seconded by Councilman Burns, the following resolution was:  
APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

**WHEREAS**, Public Officers Law Section 11 and Town Law Section 25 require that the Supervisor, Town Clerk, Justices, Superintendent of Highways and such other officers and employees as the Town Board may identify, execute and file in the office of the Town Clerk, County Clerk and/or the Office of Court Administration, as appropriate, an official undertaking conditioned for the faithful performance of their duties; and

**WHEREAS**, the Town Board has determined that a surety company authorized to transact business in the State of New York should execute the aforementioned undertaking and the expense thereof shall be an authorized charge against the Town;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans directs the acquisition of such undertaking pursuant to the above stipulations.

**Resolution #037-19 – Authorize Code Enforcement Officer to Attend Conference**

On motion of Councilman Burns, seconded by Councilman Baker, the following resolution was:  
APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED



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**WHEREAS**, John Cashin, Code Enforcement Officer, has requested to attend training; and

**WHEREAS**, the Association of Towns is offering a Training School in New York City from February 17<sup>th</sup>-20<sup>th</sup>, 2019;

**NOW, THEREFORE, BE IT RESOLVED**, the Town Board of the Town of Coeymans authorizes payment for training registration for John Cashin in the amount of \$125 for the Training School as well as reimbursement for train fare.

**Resolution #038-19 – Authorize Supervisor to Execute Rescue Squad Contract**

On motion of Councilman Baker, seconded by Councilman Youmans for discussion, the following resolution was:

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

**WHEREAS**, the Town is permitted by virtue of section 122-b of the General Municipal Law of the State of New York to provide emergency ambulance service for the purpose of treating and transporting sick and injured persons found within its boundaries to an acute care hospital; and

**WHEREAS**, the Town is desirous of entering into an agreement providing such ambulance service to the Town of Coeymans pursuant to said provisions of law; and

**WHEREAS**, the Ravena Rescue Squad has trained and experienced personnel and is certified by the NYS Department of Health as an ambulance service; and

**WHEREAS**, the Ravena Rescue Squad is desirous of furnishing emergency medical services to said Town under the terms and conditions set forth in the Emergency Medical Services Agreement 2019;

**NOW THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans hereby authorizes Supervisor Philip A. Crandall to execute said Emergency Medical Services Agreement 2019 this date January 1, 2019.

Councilman Youmans thanked the other board members that had worked hard on this contract. There was discussion among the Board members about the work that was done and working with Mr. Dunican and Mr. Whitbeck. The Board members also stated how much they appreciate the work done by the Rescue Squad.

**Resolution #039-19 – Appoint Part Time Clerk I – Assessors**

On motion of Councilman Youmans, seconded by Councilman Burns, the following resolution was:

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

**WHEREAS**, the Assessor is desirous of hiring a part time Clerk 1 in the Assessors Department;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby appoint Alison Dooley as part time Clerk 1 in the Assessor’s Department for the

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purpose of working on the reassessment project. Appointment is to begin as of January 23, 2019 and end December 31, 2019 at a rate of \$13.70per hour for 14 hours a week.

Supervisor Crandall stated how lucky we were to have someone so experienced and he trusts the Assessor’s judgement on hiring Ms. Dooley.

**Resolution #040-19 – Appoint Equipment Operator I – Highway**

On motion of Supervisor Crandall, seconded by Councilman Burns, the following resolution was:

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

**WHEREAS**, the Town Board is desirous of filling a vacancy in the Highway Department;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby appoint Jason Chmielewski as a full time Equipment Operator 1 consistent with the CSEA contract effective January 1, 2019.

**Additional Comments**

Councilman Youmans stated that they had a really good year as a Board and they did not let politics tinge everything they have done. He stated he was looking forward to the New Year. Councilman Dolan stated that it has been a great board and a good team effort. He specifically mentioned the efforts of the Town Clerk, Town Attorney, Acting Chief and Highway Superintendent. Councilman Youmans mentioned the other hardworking employees. Supervisor Crandall agreed with everyone and thanked everyone. Councilman Burns echoed what everyone else had said.

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**Motion to Adjourn**

On motion of Supervisor Crandall, seconded by Councilman Youmans, the Town Board Meeting was adjourned.

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

Time – 9:49am

*Respectfully Submitted,*

**APPROVED – AS PRESENTED ON**



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*Cindy L. Rowzee, Town Clerk*