

**MINUTES BOOK\*\*TOWN OF COEYMANS  
November 29, 2018 – Town Board Meeting – 7:00pm**

**A Town Board Meeting was held Thursday, November 29, 2018 at 7:00pm at Town Hall, 18 Russell Avenue, Ravena, New York**

**PRESENT:** Philip Crandall, Supervisor  
Daniel D. Baker, Councilman  
Kenneth C. Burns, Councilman  
Thomas E. Dolan, Councilman  
James C. Youmans, Councilman

**ALSO PRESENT:** Cindy L. Rowzee, Town Clerk  
Paul Pastore, Attorney to the Town  
John Kerr, Chief Waste Water Treatment Plant Operator  
John Cashin, Code Enforcement Officer  
Daniel Contento, Acting Chief of Police

Audience (4)

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Supervisor Crandall opened the meeting and led the Pledge of Allegiance. He stated that a full Board was present.

### **Correspondence**

**NYS DOT, Bridge Rehab/Replacement** – Supervisor Crandall mentioned a letter from Jeffrey McGurn, NYS DOT. NYSDOT is going to be rehabbing or replacing the bridge on Route 144 over the Hannacrois Creek near the border of Coeymans and Greene County. Construction will take place in 2021. He mentioned that this would be completing the work down there. Councilman Dolan pointed out that it would be part of the Capital District Trails Plan and would include a bicycle trail across the bridge.

### **Public Announcements**

**Conservation Advisory Council Meeting** – The December CAC meeting is moved from December 12<sup>th</sup> to December 5<sup>th</sup>.

**Town/Village Joint Meeting** – A joint meeting on Community Development will be held on January 17, 2019, 6pm at the Village Hall.

**Zach's Winter Emporium** – The Town and the Community Beautification Department wanted to thank Zach's Winter Emporium for the donation of the Christmas Tree at the Coeymans Landing Gazebo. Councilman Youmans echoed that and said that Zach should put a sign on the tree that he had donated it to help advertise. He said how nice it was of him to donate the tree.

### **Public Comment Period**

Supervisor Crandall opened the floor for Public Comment.

**Ms. Barbara Heinzen** stood and asked about the incineration law. She wanted to know if there were still plans to pass this. Supervisor Crandall said that they were still looking at it. Ms. Heinzen was curious if there was a timeline. Supervisor Crandall stated that they are hoping within the next couple of months. They are looking everything over and want to do it right. Ms. Heinzen stated her concern of other developments to burn trash in the area and so the sooner it was passed the better. Councilman Dolan stated that he had heard of several trash burning developments in the Greater Capital Area recently as well.

### **Approval of Minutes**

#### **Motion to Approve Minutes**

Councilman Youmans made a motion to accept the minutes as presented from the November 8, 2018 Public Hearing and the November 8, 2018 Town Board Meeting, seconded by Councilman Baker.

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APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

**Department Reports**

**Town Clerk Report** – October 2018 Report read by Town Clerk Rowzee

**Motion to Accept Report**

Councilman Youmans made a motion to accept the report as read, seconded by Councilman Dolan.

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

**Police Department Report** – September and October 2018 Reports read by Acting Chief Contento

**Motion to Accept Report**

Councilman Youmans made a motion to accept the report as read, seconded by Councilman Baker.

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

**Building Department Report** – October 2018 Report read by Code Enforcement Officer Cashin

**Motion to Accept Reports**

Councilman Dolan made a motion to accept the reports as read, seconded by Councilman Youmans.

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

Councilman Baker had a question for Mr. Cashin regarding some mobile homes on Alcove Rd. Mr. Cashin stated that the old mobile home had been removed and there was a newer one waiting to go on. He also stated that all the proper permits had been obtained. There was discussion about the process. Supervisor Crandall asked Mr. Cashin to keep them informed.

Supervisor Crandall asked Mr. Cashin to give an update on the Kryzkowski property. Mr. Cashin stated that the work had begun. They were gathering tires and 55 gallon drums to dispose of. They will be testing the contents of the 55 gallon drums and shredding the tires. The tire shredding should begin on Monday.

**Sewer Department Report** – October 2018 Report read by John Kerr, Chief WWTP Operator

**Motion to Accept Report**

Councilman Dolan made a motion to accept the report as read, seconded by Councilman Youmans.

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

**New Business**

**Town/Village Joint Meeting** - Supervisor Crandall announced the joint meeting again. Details found above.

**Public Hearing on 2019 Sewer Rates** –

**Motion to Hold Public Hearing on 2019 Sewer Rates**

Councilman Dolan made a motion to hold a Public Hearing on the 2019 Sewer Rates on December 13<sup>th</sup> at 6:30pm and to authorize the Town Clerk to advertise the Public Hearing, seconded by Councilman Baker.

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

**Resolutions**

**Resolution #132-18 – Authorize Supervisor to Sign Agreement with Carver Companies**

On motion of Councilman Dolan, seconded by Councilman Burns, discussion asked for by Supervisor Crandall, the following resolution was:

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APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

**WHEREAS**, a project has been submitted by Carver Realty, LLC, and was then reviewed and approved by the Army Corp of Engineers, NYS Department of Environmental Conservation, and NYS Department of State for the stabilization of the southern shoreline of the Coeymans Creek as it borders the Coeymans Landing Marina Property, as well at portions of land owned by the Town of Coeymans near First and Fourth Street.

**WHEREAS**, Carver Realty, LLC in connection with the Coeymans Landing Marina/Coeymans Creek Bank Stabilization Project is requesting permission from the Town Board to enter upon lands owned by the Town, and stabilize the small part of the Coeymans Creek shoreline that lies adjacent to the Town owned property.

**WHEREAS**, upon the Town Boards approval, Carver Construction shall perform this work at no cost to the Town of Coeymans, and shall indemnify and hold harmless the Town of Coeymans from any liability that may result from this project.

**WHEREAS**, the applicant shall also maintain this shoreline stabilization into the future, again with the agreement that it will be at no cost to the Town of Coeymans.

**NOW, THEREFORE BE IT RESOLVED** that the Town Board of the Town of Coeymans does hereby authorize Supervisor Philip A. Crandall to execute this agreement for the work to be completed pursuant to the provided plans and agreed upon terms.

Supervisor Crandall asked Mr. Cashin to speak about this project. Mr. Cashin stated that the Town owned property at the end of First St. where it goes down into the Creek. Carver Realty is going to do bank stabilization along that bank and it was proposed that they use the Town property as a buffer. Discussion ensued about the process and the location. Supervisor Crandall assured the Board that Carver Realty would be responsible for any future maintenance.

**Resolution #133-18 – Budget Transfers**

On motion of Councilman Burns, seconded by Councilman Dolan, the following resolution was:  
APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

**WHEREAS**, the following accounts have been depleted due to unforeseen expenditures; and

**WHEREAS**, the Chief Fiscal Officer is desirous of transferring funds to these accounts;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby authorize Supervisor Philip A. Crandall to transfer the following funds:

<u>General Fund (A)</u>		
<u>Amount</u>	<u>From Account</u>	<u>To Account</u>
\$3,118.75	(A) 1990.4 Contingency	(A) 1355.4 Assessor Contractual
\$3,615.73	(A) 1990.4 Contingency	(A) 7110.4 Parks
\$ 23.25	(A) 1990.4 Contingency	(A) 8510.4 Community Beautification Contractual
\$ 910.86	(A) 8810.4 Cemeteries Contractual	(A) 8810.1 Cemeteries-Personal Services
\$ 47.54	(A) 1990.4 Contingency	(A) 9045.8 Life Insurance

<u>Part Town</u>		
<u>Amount</u>	<u>From Account</u>	<u>To Account</u>
\$ 19.80	(B) 8140.4 Storm Water	(B) 9045.8 Life Insurance
\$ 332.44	(B) 1680.4 Central Data Processing Contractual	(B) 1680.1 Central Data Processing Personal Services
\$ 4,989.56	(B) 8140.4 Storm Water	(B) 1680.1 Central Data Processing Personal Services

<u>Highway Part Town</u>		
<u>Amount</u>	<u>From Account</u>	<u>To Account</u>
\$ 128.23	(DB) 5112.4 Permanent Improvements	(DB) 9045.8 Life Insurance

<u>Sewer</u>		
<u>Amount</u>	<u>From Account</u>	<u>To Account</u>
\$ 35.35	(SS) 8130.4 Sewage Treatment Contractual	(SS) 9045.8 Life Insurance

**Resolution #134-18 – Authorize Revaluation**

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On motion of Councilman Baker, seconded by Councilman Youmans, the following resolution was:

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

**WHEREAS**, the Town of Coeymans has heretofore attained full value assessment on all real property assessments within the Town, and

**WHEREAS**, from time to time, it is necessary to update the Town of Coeymans assessment roll so as to maintain full value assessments, and

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby authorize Assessor Dawn DeRose to proceed with the update of the assessment roll for the Town of Coeymans to be completed for the taxable status date of March 1, 2020, subject to the budgetary appropriations previously made therefore. Also, the Town Board authorizes Industrial & Utility Valuation Consultants, Inc. to perform the revaluation project.

**Resolution #135-18 – Sponsor Police Recruit**

On motion of Councilman Youmans, seconded by Councilman Dolan, the following resolution was:

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

**WHEREAS**, the Acting Chief of Police would like to sponsor one recruit to the Zone 5 Regional Law Enforcement Training Academy; and

**WHEREAS**, Lindsay Polverelli is desirous of attending said academy;

**NOW, THEREFORE, BE IT RESOLVED**, the Town Board of the Town of Coeymans does hereby sponsor Lindsay Polverelli to attend Session 66 of the Zone 5 Regional Law Enforcement Training Academy beginning January 15, 2019 at her own expense.

**Resolution #136-18 – Abstract of Claims – November 2018**

On motion of Councilman Dolan, seconded by Councilman Burns, the following resolution was:

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

**BE IT RESOLVED**, that the Town Board has approved the payment of bills as presented in the Abstract for November 2018, as follows:

**PRE-PAID VOUCHERS** –177427 – 177521, for a total of \$ **301,178.08**

**VOUCHER NUMBERS** –177522 – 177599 for a total of \$ **30,335.38**

**TOTAL FOR ALL FUNDS** – \$ **331,513.46**

**Upcoming Meetings**

Planning Board Meeting – December 3<sup>rd</sup> at 7pm

Conservation Advisory Council – December 5<sup>th</sup> at 6pm

Town Board Meeting – December 13<sup>th</sup> at 7pm

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**Motion to Adjourn**

On motion of Councilman Youmans, seconded by Councilman Baker, the Town Board Meeting was adjourned.

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

Time – 7:27pm

*Respectfully Submitted,*

**APPROVED – AS PRESENTED ON 12/13/18**

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*Cindy L. Rowzee, Town Clerk*