

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**October 25, 2018 – Town Board Meeting – 7:00pm**

**A Town Board Meeting was held Thursday, October 25, 2018 at 7:00pm at Town Hall, 18 Russell Avenue, Ravena, New York**

**PRESENT:** Philip Crandall, Supervisor  
Daniel D. Baker, Councilman  
Kenneth C. Burns, Councilman  
James C. Youmans, Councilman

**ABSENT:** Thomas E. Dolan, Councilman

**ALSO PRESENT:** Cindy L. Rowzee, Town Clerk  
Paul Pastore, Attorney to the Town  
Scott Searles, Highway Superintendent  
John Kerr, Chief Waste Water Treatment Plant Operator  
John Cashin, Code Enforcement Officer

Audience (7)

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Supervisor Crandall opened the meeting and led the Pledge of Allegiance. He stated that a full Board was present with the exception of Councilman Dolan.

**Presentations**

**Coeymans Ravena Womens Club Proclamation** - A Proclamation signed by Supervisor Crandall celebrating the 100<sup>th</sup> Anniversary of the Coeymans Ravena Womens Club on October 21, 2018 was read by Councilman Youmans.

Supervisor Crandall stated that they were a fine organization in Town and that we wish them well. They are a great organization and have done a lot of good things for the local people.

**Public Announcements**

**Greater Ravena Area Lions Club Halloween Party** – Councilman Burns read an announcement about the Halloween Party on October 31<sup>st</sup> at 6:30pm at the firehouse. They asked that a Town Board member attend to act as a costume judge. Discussion ensued about who would attend, Councilmen Baker, Youmans and Burns were all willing and would discuss later who would attend.

**Route 144 Construction** – Supervisor Crandall had put a call in to Chris Rowe, the engineer on the repaving project. As of that afternoon the northbound lane would be paved and paving on the southbound lane would begin the next day. He mentioned that parking would be available across from the Post Office. He asked that people park their cars north of the area of Main St. and Fourth St. and walk down that side of Main St. to access the Post Office while they complete the paving. Other work would take until the end of November.

**Study of Route 9W and 143 Intersection** – Supervisor Crandall read a letter that the Village of Ravena wrote to NYS DOT requesting a study of the Route 9W and 143 intersection. With the new Cumberland Farms that intersection is extremely busy and it can be a bit of a hassle. Councilman Youmans stated that it is particularly difficult when someone wants to make a left hand turn going southbound and you can get hung up at the light for a couple of cycles. The Town Board was supportive of a study being requested.

**Public Comment Period**

Supervisor Crandall opened the floor for Public Comment.

**Ms. Barbara Tanner** stood and asked about an update on the recycling and the tires at Kryzkowski's.

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Supervisor Crandall asked Code Enforcement Officer Cashing to speak about the tires. Mr. Cashin stated that the contract had been let and he had been told the tire removal would start within a month. He felt they were likely waiting for the ground to freeze up and vegetation to die off.

Supervisor Crandall stated that Councilman Dolan was working on the recycling and was trying to get a couple of contractors in on that. As he was not here he would hopefully be able to speak about that at the next meeting.

**Approval of Minutes**

**Motion to Approve Minutes**

Councilman Youmans made a motion to accept the minutes as presented from the October 11, 2018 Town Board Meeting, seconded by Councilman Burns.

APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 – SO MOVED

**Supervisor Report**

September 2018 Supervisor's Report read by Supervisor Crandall

**Motion to Accept Report**

Councilman Youmans made a motion to accept the report as read, seconded by Councilman Baker.

APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 – SO MOVED

**Department Reports**

**Town Clerk Report** – September 2018 Report read by Town Clerk Rowzee

**Motion to Accept Report**

Councilman Youmans made a motion to accept the report as read, seconded by Councilman Burns.

APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 – SO MOVED

**Police Department Report** – Supervisor Crandall stated that there would be no Police Report since Acting Chief Contento was out for surgery.

**Building Department Report** – August and September 2018 Building Department Reports read by Code Enforcement Officer Cashin

**Motion to Accept Reports**

Councilman Youmans made a motion to accept the reports as read, seconded by Councilman Baker.

APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 – SO MOVED

**Sewer Department Report** – September 2018 Report read by John Kerr, Chief WWTP Operator

**Motion to Accept Report**

Councilman Youmans made a motion to accept the report as read, seconded by Councilman Baker.

APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 – SO MOVED

Supervisor Crandall asked Mr. Kerr to speak about how we were saving money going to a dry press. Mr. Kerr described how there is much less to ship to the landfill and how the new system will save better than half the costs from the past. He stated that they are still learning the process and figuring out what chemicals work best. He is hoping that as they get better at it they will be able to cut costs more. He said they would be able to haul more, less often to save money.

Councilman Burns mentioned how impressive the small machine is that they put in to do this and to save all this money.

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**New Business**

**Sign for Senior Projects** – Supervisor Crandall stated that the Town had received a request from Linda Muller of the Village Board of Trustees. The request was to split the cost of two signs that would direct seniors to the Senior Projects building. The cost of the signs are \$40 each and they were hoping the Town would pay for one. The Town Board was in agreement that we should do this.

**Motion to Authorize Supervisor to Pay for Senior Projects Sign**

Councilman Youmans made a motion to authorize the Supervisor to pay \$40 for a sign for the Senior Projects which would be installed by the Village of Ravenna crew, seconded by Councilman Burns.

APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 – SO MOVED

Superintendent Searles asked if it was a street sign. Supervisor Crandall stated that it would be on the street but to see Henry Traver, Village Foreman, to find out exactly what kind of sign it was. Superintendent Searles then stated that he would like to help out if he could and that he had money in his budget for signs and would be willing to have the \$40 come out of his budget.

**Public Hearing on 2019 Preliminary Budget –**

**Motion to Hold Public Hearing on 2019 Preliminary Budget**

Councilman Youmans made a motion to hold a Public Hearing on the 2019 Preliminary Budget on November 8<sup>th</sup> at 6pm, seconded by Councilman Baker.

APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 – SO MOVED

**Resolutions**

**Resolution #127-18 – Budget Transfers for A, DB & SS Funds**

On motion of Councilman Burns, seconded by Councilman Youmans, the following resolution was:

APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 – SO MOVED

**WHEREAS**, the following accounts have been depleted due to unforeseen expenditures; and

**WHEREAS**, the Chief Fiscal Officer is desirous of transferring funds to these accounts;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby authorize Supervisor Philip A. Crandall to transfer the following funds:

**General Fund (A)**

<u>Amount</u>	<u>From Account</u>	<u>To Account</u>
\$986.42	(A) 1990.4 Contingency	(A) 1355.4 Assessor Contractual
\$ 97.15	(A) 1990.4 Contingency	(A) 5132.2 Highway Garage Equipment
\$446.70	(A) 1990.4 Contingency	(A)7310.1 Youth Program-Personal Services
\$639.39	(A) 1990.4 Contingency	(A) 8810.1 Cemeteries-Personal Services

**Highway Fund (DB)**

<u>Amount</u>	<u>From Account</u>	<u>To Account</u>
\$112.54	(DB) 5130.4 Machinery Contractual	(DB) 6410.4 Publicity Contractual

**Sewer Fund (SS)**

<u>Amount</u>	<u>From Account</u>	<u>To Account</u>
\$593.00	(SS) 8110.4 Sewer Administration Contractual	(SS) 1910.4 Unallocated Insurance

**Precision Roads, Inc.**

Supervisor Crandall asked Superintendent Searles to talk about Precision Roads before doing the next resolution. Superintendent Searles stated that the Town had received three quotes for fixing

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the parking lot outside of the court entrance. Of the three quotes, two of them were band-aid fixes that would likely last about 18 months. Precision Roads, Inc.'s proposal was much more in-depth and involved removing the existing parking lot, by digging it down 8 inches, then put a new mat down, compact it, a binder layer and then pave over the top. It should last for over 30 years. Superintendent Searles stated that it is his recommendation to go with Precision Roads.

Councilman Baker asked if all three of the contractors were given the same scope from the Town of Coeymans. Superintendent Searles stated that they were according to Frank Arnold, the head of the Beautification Department.

**Resolution #128-18 – Accept Quote from Precision Roads Inc.**

On motion of Councilman Baker, seconded by Councilman Youmans, the following resolution was:

APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 – SO MOVED

**WHEREAS**, the Town is desirous of having the Court entrance parking lot of Town Hall repaved; and

**WHEREAS**, three quotes have been, reviewed and considered,

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans, does hereby make the following award:

Precision Roads Inc.	\$13,500.00
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**Resolution #129-18 – Audit of Claims – October 2018**

On motion of Councilman Youmans, seconded by Councilman Baker, the following resolution was:

APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 – SO MOVED

**BE IT RESOLVED**, that the Town Board has approved the payment of bills as presented in the Abstract for October 2018, as follows:

**PRE-PAID VOUCHERS** –177249 – 177344, for a total of \$ **291,080.56**

**VOUCHER NUMBERS** –177345 – 177426 for a total of \$ **121,147.36**

**TOTAL FOR ALL FUNDS – \$ 412,227.92**

**Upcoming Meetings**

Public Hearing- 2019 Preliminary Budget – November 8<sup>th</sup> at 6pm

Town Board Meeting – November 8<sup>th</sup> at 7pm

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**Motion to Adjourn**

On motion of Councilman Youmans, seconded by Councilman Baker, the Town Board Meeting was adjourned.

APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 – SO MOVED

Time – 7:32pm

*Respectfully Submitted,*

**APPROVED – AS PRESENTED ON 11/8/2018**

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*Cindy L. Rowzee, Town Clerk*