

MINUTES BOOKTOWN OF COEYMANS
May 24, 2018 – Town Board Meeting – 7:00pm**

A Town Board Meeting was held Thursday, May 24, 2018 at 7:00pm at Town Hall, 18 Russell Avenue, Ravena, New York

PRESENT: Philip Crandall, Supervisor
Thomas E. Dolan, Councilman/Deputy Supervisor
James C. Youmans, Councilman
Daniel D. Baker, Councilman
Kenneth C. Burns, Councilman

ALSO PRESENT: Cindy L. Rowzee, Town Clerk
Paul Pastore, Attorney to the Town
John Cashin, Code Enforcement Officer
John Kerr, Chief Waste Water Treatment Plant Operator
George LaMountain, Highway Foreman

Audience (3)

Supervisor Crandall opened the meeting and led the Pledge of Allegiance. He stated that a full Board was present.

Public Announcements

Evening on the Green – Councilman Dolan announced that Evenings on the Green will be Wednesdays 6-8pm in July and August beginning July 11 with the rain date on Thursday, the day after the scheduled concert. He continued with the concert schedule. He also announced that this year the Town would co-sponsor a children’s concert with the RCS Community Library on August 21st. The Zuchinni Brothers would be playing for the children. Councilman Dolan also announced the Crystal Image concert.

Memorial Day Ceremony – Supervisor Crandall announced that this year the Memorial Day Ceremony would be held at the Medway-Grapeville Fire Department at 11 am and would be conducted by the Ravena VFW.

Public Comment Period

Supervisor Crandall opened the floor for Public Comment.

Mary Driscoll stood and spoke regarding the last Town Board Meeting which was attended by County Executive McCoy. She mentioned how much she appreciated his visits to our Town. She also mentioned a conversation between County Executive McCoy and Councilman Dolan that she did not feel was handled well. She also mentioned her disappointment that the Supervisor had not been at the meeting.

Approval of Minutes

Motion to Approve Minutes

Councilman Youmans made a motion to approve the minutes as presented from the May 10, 2018 Town Board Meeting, seconded by Councilman Dolan.

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

Motion to Approve Minutes

Councilman Dolan made a motion to approve the minutes as presented from the April 26, 2018 Bid Opening for 69 Main St., Coeymans, seconded by Councilman Baker.

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

Department Reports

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Town Clerk Report – April 2018 Report read by Town Clerk Rowzee. While reading the report she noticed that there was some missing information on the Sewer Collection and would amend it the following month.

Motion to Accept Report

Councilman Youmans made a motion to accept the report as read, seconded by Councilman Burns.

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

Police Department Report – Supervisor Crandall stated that the Police Department report would be held until next month when Acting Chief Contento would be able to attend.

Building Department Report – April 2018 Report read by John Cashin, Code Enforcement Officer

Motion to Accept Report

Councilman Dolan made a motion to accept the report as read, seconded by Councilman Burns.

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

Sewer Department Report – April 2018 Report read by John Kerr, Chief WWTP Operator

Motion to Accept Report

Councilman Youmans made a motion to accept the report as read, seconded by Councilman Baker.

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

Councilman Dolan asked if the ongoing sewer improvements were complete. John Kerr stated that Phase I was complete, Phase II was closing up and Phase III is 95% done. He mentioned that we were still waiting on some windows.

Chief WWTP Operator, John Kerr asked that the hauling of sludge be put out to bid. Supervisor Crandall stated that Mr. Kerr had received only one quote.

Motion to Put Hauling of Sludge Out to Bid

Supervisor Crandall made a motion to put the hauling of sludge out to bid, seconded by Councilman Youmans.

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

Supervisor Crandall instructed Mr. Kerr to work with the Town Clerk to get this out to bid.

Old Business

69 Main St., Coeymans – Supervisor Crandall stated that no bids had come in again and so he asked the Board to offer a motion to put the property up for sale.

Motion to Authorize Supervisor to List Property with Real Estate Agent

Councilman Youmans made a motion to authorize the Supervisor to list 69 Main St. in Coeymans, seconded by Councilman Dolan.

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

New Business

Public Restrooms for Coeymans Landing & Joralemon Park – Supervisor Crandall stated that we had looked into putting restrooms at Coeymans Landing & Joralemon Park before. He was asking the Town Board to authorize him to enter into a contract with CT Male to draw up some plans in order to see how much this would cost. He would then bring those plans and costs back to the Board.

Motion to Authorize Supervisor to Enter Contract with CT Male

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Councilman Burns made a motion to authorize the Supervisor to enter into a contract with CT Male to draw up plans and costs to put public restrooms at Coeymans Landing and Joralemon Park, seconded by Councilman Dolan.

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT– SO MOVED

Councilman Youmans suggested that out at Joralemon Park they build a new storage shed with public restrooms on one end of it in order to replace the old storage shed that is currently there. He also mentioned that there is already a septic system there. Supervisor Crandall was not sure if said septic system was still usable.

Placing of Traffic Signs on New St. Prohibiting Trucks – Supervisor Crandall read a letter from a concerned citizen who has witnessed large tractor trailer trucks turning down New St. to go between Westerlo and Church. This has caused damage to the lawn, curb and garbage cans. The resident asked if it would be possible to place signage prohibiting the trucks from using New St. as a pass through.

Supervisor Crandall then asked Highway Foreman LaMountain to comment on this. Mr. LaMountain said he thought we could get signs that say No Thru Truck Traffic Except Local Deliveries and put one on each end which would then leave it up to the Police to enforce. If we went further and did a weight limit we would have to get DOT involved.

Motion to Authorize Highway Superintendent to Place Signs on New St.

Councilman Youmans made a motion to authorize the Highway Superintendent to place said signs on New St., seconded by Councilman Baker.

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

Placing Vehicles on Auctions International – Supervisor Crandall stated that the Highway Department would like to place some vehicles on Auctions International. He asked Highway Foreman LaMountain to comment.

Highway Foreman LaMountain said that there was a 2005 Dodge pickup with 250,000 miles that needs \$3,000 worth of work. They feel they can get from \$5,000-\$7,000 for it. There is also a 1997 Ford New Holland Tractor that needs a lot of work. He also mentioned a flail mower that is rusted out that could be sold.

Motion to Authorize Highway Superintendent to Put Equipment on Auctions International

Supervisor Crandall made a motion to authorize the Highway Superintendent to put the 2005 Dodge pickup truck, the 1997 flail mower, and the 1997 Ford 3630 Utility Tractor, seconded by Councilman Dolan.

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

Resolutions

Resolution #083-18 – Sponsor Hazelton, Stark and Bakir to Police Academy

On motion of Councilman Dolan, seconded by Councilman Burns, the following resolution was:

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

WHEREAS, the Acting Chief of Police would like to sponsor three recruits to the Zone 5 Regional Law Enforcement Training Academy; and

WHEREAS, **Alexander S. Hazelton** and **Robert G. Stark III** are desirous of attending said academy;

NOW, THEREFORE, BE IT RESOLVED, the Town Board of the Town of Coeymans does hereby sponsor **Alexander S. Hazelton** and **Robert G. Stark III** to attend Session 65 of the Zone 5 Regional Law Enforcement Training Academy beginning July 10, 2018 at their own expense.

Resolution #084-18 – Appoint Seasonal Laborers to Beautification Department

On motion of Councilman Burns, seconded by Councilman Dolan, the following resolution was:

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT– SO MOVED

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WHEREAS, the Community Beautification Department is in need of seasonal help for the summer season;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby appoint Sean Dwyer and Frank Penzabene as Part-time laborer effective May 29, 2018 through August 31, 2018, at the rate of \$15.00 per hour, contingent upon Albany County Civil Service approval.

Resolution #085-18 – Appoint Part-Time Police Officer

On motion of Councilman Baker, seconded by Councilman Youmans, the following resolution was:

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT– SO MOVED

WHEREAS, the Town of Coeymans Police Department has a need to fill part-time positions as Police Officer in the Police Department; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby appoint Jason R. McCanney to the position of Probationary Part-Time Police Officer effective May 25, 2018. Appointment is contingent upon said candidate signing a personal services contract with the Town of Coeymans and paperwork being filed with the Human Resource Clerk. The officer will be compensated at the rate designated in the current Collective Bargaining Agreement.

Resolution #086-18 – Audit of Claims – May 2018

On motion of Councilman Youmans, seconded by Councilman Baker, the following resolution was:

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT– SO MOVED

BE IT RESOLVED, that the Town Board has approved the payment of bills as presented in the Abstract for May 2018, as follows:

PRE-PAID VOUCHERS –176353 -176455, for a total of **\$ 706,038.39**

VOUCHER NUMBERS –176456 – 176516 for a total of **\$38,876.71**

TOTAL FOR ALL FUNDS – \$744,915.10

Resolution #087-18 – Reschedule Zoning Board of Appeals Meeting

On motion of Councilman Dolan, seconded by Councilman Burns, the following resolution was: APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT– SO MOVED

WHEREAS, the regularly scheduled Zoning Board of Appeals Meeting on Wednesday, June 27, 2018 has been cancelled and rescheduled for Monday, June 25th at 7pm;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby approve and take notice of the Zoning Board of Appeals scheduled meeting for June 27, 2018 at 7pm being changed to Monday, June 25, 2018 at 7pm.

Resolution #088-18 – Reduction in Sewer Rate for 3-5 Westerlo St.

On motion of Councilman Burns, seconded for discussion by Councilman Dolan, the following resolution was:

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT– SO MOVED

WHEREAS, Coeymans Recycling Center, LLC is the owner of real estate property situate at 3-5 Westerlo Street in the Town of Coeymans, State of New York; and

WHEREAS, Coeymans Recycling Center, LLC has requested that the Town reduce the current and existing sewer fee for 3-5 Westerlo Street from a user fee, to a vacant charge by virtue of the fact that the premises have been designated as, and placarded by, the Town’s Code Enforcement Officer to be “unsafe and not to be occupied”; and

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WHEREAS, the Town Board previously passed Resolution #044-17 authorizing residents to apply to the Building Department for a temporary reduction in sewer fees in such an instance;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby approve the request by the owner of the premises for a reduction of the user fee to a vacant charge is hereby granted, and the regular user fee shall be reinstated with the next Sewer Rate Billing Cycle or the issuance of a Certificate of Occupancy, whichever comes first.

Supervisor Crandall asked John Cashin, Code Enforcement Officer to discuss this. Mr. Cashin said that the previous resolution gave the applicant the ability in these situations to apply to him and he moves it on to the Town Clerk. The previous resolution leaves it up to the Code Enforcement Officer and this fits the criteria of what we require.

Upcoming Workshops and Meetings

Planning Board Meeting – June 4th at 7pm
Conservation Advisory Council – June 13th at 6pm
Zoning Board of Appeals – June 25th at 7pm
Town Board Meeting – June 28th at 7pm

Motion to Adjourn

On motion of Councilman Dolan, seconded by Councilman Baker, the Town Board Meeting was adjourned.

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

Time – 7:33

Respectfully Submitted,

APPROVED – As Read June 28, 2018

Cindy L. Rowzee, Town Clerk