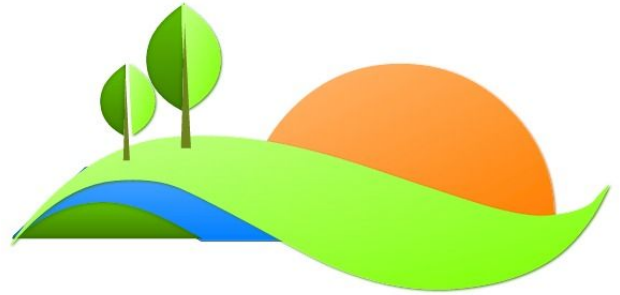


**Town of Coeymans  
Minutes -  
Conservation Advisory Council (CAC) meeting  
03-14-2018  
Coeymans Town Hall–Main Community  
Meeting Room**



*TOWN OF COEYMAN'S CONSERVATION ADVISORY COUNCIL  
Connecting Community Through Conservation*

**Present:**

Sylvia Lawler (Chair) (SL)  
Michael McGuire (Vice-Chair) (MM)  
Daniel Bosworth (DB)  
Bryan Rowzee (Recording Secretary) (BR)  
Joe Tracey (JT)  
Ro Woodard (RW)

**Absent:** none

**Also Present:**

Barbara Heinzen (BH)

**Meeting called to order at 6:00 p.m. by SL.**

**Topics**

- NRI Report update
- Electric vehicle charging station
- Annual Report preparation

**1. Natural Resource Inventory (NRI) Report update**

- a. SL recently collaborated with Laura Degaetano, Sr. Natural Resource Planner at Albany County Office of Natural Resources, on NRI writing strategy guidance.
  - i. The NRI will assist in revisiting LWRP, Comprehensive Plan and local zoning ordinances.
  - ii. SL recommended choosing four or five documents that we will use as models and reference.
    1. Creating a Natural Resources Inventory - A Guide for Communities in the Hudson River Estuary Watershed
      - a. <http://www.dec.ny.gov/lands/100925.html>
      - b. link effective 03-14-2018
    2. Town of Rosendale Natural Resource Inventory
      - a. <http://www.townofrosendale.com/NRI.pdf>
      - b. link effective 03-14-2018
    3. Town of Coeymans Habitat Summary

- a. <https://coeymans.org/wp-content/uploads/2016/08/Coeymans-Habitat-Summary-FINAL-5-17-17.pdf>
      - b. link effective 03-14-2018
    - 4. Etc ...
    - 5. Etc ...
  - b. Sylvia and Ingrid Haeckel, Conservation and Land Use Specialist at the Hudson River Estuary Program, NYSDEC in partnership with Cornell University, will review and polish submissions.
  - c. Per MM, we are most focused on the maps on the request of the Coeymans Planning Board.
  - d. SL reported a May 31st deadline for the rough draft and December for the final copy of the NRI report.
  - e. SL after discussion and finding consensus will seek a grant for technical assistance to create the rough draft.
- 2. Electric vehicle charging station status**
- a. MM contacted Chargepoint who will provide a concrete block with wiring and we could need to dig the trench and install the charger device at the Coeymans Landing Park location.
    - i. Town Highway Department employees have agreed to dig the trench.
  - b. We would like to have the device ready on Earth Day, April 22, 2018
- 3. Annual Report preparation**
- a. We will create a summary of our activities and achievements such as the public outreach events and grants.
- 4. Other Business**
- a. Under consideration, a public educational workshop to provide discussion and generate awareness of best practices for handling nuisance wildlife animals in private property and in public spaces.
    - i. Recently Coeymans police officers came under public scrutiny via social media when handling a rabid raccoon at the Faith Plaza shopping area off State Route 9W.
  - b. CAC is planning to take air samples in 2018, hopefully before heavy summer road construction goes underway. The sampling is made possible through a Community Air Screen Program grant awarded by the NY State Department of Environmental Conservation (DEC)

**Action Items**

Action Item - <b>Prepare for NRI Narrative</b>	Responsible party	Due date
- Review Rosendal NRI	All CAC members	ongoing

- Post project description, goal statement to town website?	Bryan Rowzee	tba
- draft descriptions of 1-2 maps for each team	All CAC members	ongoing

Action Item - <b>Town Energy Bill summary</b>	Responsible party	Due date
Gather one year's worth of energy bills and review the buildings materials	CAC members	tba

Action Item - <b>NRI Report Draft</b>	Responsible party	Due date
Outline and draft map description etc for the NRI report	CAC members	May 31, 2018
Draft technical assistance grant for rough draft	Sylvia Lawler	tba

Next Meeting 6 p.m. on April 11, 2018 at Coeymans Town Hall–Main Community Meeting Room

Motion to Adjourn: MM, Second: DB

Approved 6– 0

Meeting adjourned at 7:36 pm

- Minutes compiled by Bryan Rowzee (Recording Secretary)