

MINUTES BOOKTOWN OF COEYMANS**
April 12, 2018 – Town Board Meeting – 7:00pm

A Town Board Meeting was held Thursday, April 12, 2018 at 7:00pm at Town Hall, 18 Russell Avenue, Ravena, New York

PRESENT: Philip Crandall, Supervisor
Thomas E. Dolan, Councilman
James C. Youmans, Councilman
Daniel D. Baker, Councilman

ABSENT: Kenneth C. Burns, Councilman

ALSO PRESENT: Cindy L. Rowzee, Town Clerk
Paul Pastore, Attorney to the Town
Scott Searles, Highway Superintendent
Rick Touchette, Albany County Legislator

Audience (18)
Media (1)

Supervisor Crandall opened the meeting and led the Pledge of Allegiance. He stated that everyone was present except for Councilman Burns who had a family emergency.

Presentations

Rick Touchette – Albany County Legislator – Legislator Touchette spoke about the listening session he had conducted before the meeting. They discussed new legislation that has been introduced at the County. He stated that it had been a nice discussion and that if anyone else had comments about those local laws to feel free to contact him.

Mr. Touchette then introduced the Summer Intern Job Training Program. He stated that the applications were available now and had to be submitted to the County Legislature by April 30th. These are jobs for young residents of Albany County between the ages of 17 and 21 and pays \$11.00 an hour. The applications are available on the website.

Councilman Dolan asked Legislator Touchette to come back at some future date to give an update on the laws.

Public Announcements

Alcove Day will be Saturday, April 28, 2018. Information is available on the website.

Public Comment Period

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Supervisor Crandall gave a reminder that Public Comment time was for Public Comments and the Town Board would not take any questions. Any questions should be e-mailed to the Supervisor or Town Board. There would be 20 minutes allowed for Public Comment, with each person being allowed 2 minutes.

Daniel Boomer of Coeymans referred to the March 12th incident. He stated the whole thing could have been dealt with in the grocery store loading dock at 9am and that it was botched from the beginning. Mr. Boomer stated that he did not want to put anyone out of a job but that his goal is consolidation. Mr. Boomer also mentioned an incident where he had seen a Town Police car pulled alongside a State Police car on his way to and from Glenmont, chitchatting. He would like to move the Coeymans Police program to the Albany County Sheriff's. He stated that we pay a lot of money in taxes from them to drive around and that he pays part of those salaries through taxes. He would like the Town Board to help him out and take a brave step forward.

Kimberly Hostler of Athens, NY stood and spoke on behalf of the raccoon. She stated that animal cruelty and violence against other humans are related. You can judge the character of a man by how he treats those that can do nothing for him. The way we treat the most vulnerable in our society is indicative of how we treat each other. If we are going to be kind to each other we need to start from the bottom up.

Blake O'Dell of Delmar stated that it cannot be swept under the rug and that police are here to serve the community and to be role models to our children. The average salary for an Animal Control Officer is \$32,000 a year. She asked why this was not in the budget. She also stated that she did not agree with the statement that a weapon could not be discharged as she has seen Delmar Officer's discharge a weapon three feet away from her vehicle.

Ms. Kathleen Ward of Cambridge, NY stood and thanked the Board for allowing her the opportunity to speak. She read from a letter her granddaughter wrote asking the question how can we look up to the police officers and respect them after what they have done. She also stated that the police and people in general should be educated in what to do in those situations. She asked that we give the Officers help on knowing where to call to get help in these situations so that they can be looked up to and respected by the young people.

Jasmine D'Aiuto of Troy, NY stood and stated that there is a double standard for law enforcement personnel and residents and that if "you or me" had done this it would be considered a malice act. She stated that they have well over 90,000 signatures calling for action and the termination of these police officers. She also stated the Coeymans residents get nothing but harassment from the police and that we have the right to know the names of the officers.

Alicia Yodis of Albany, NY stood and stated that we have all seen the video and that we need justice and demand justice. She said that there was no proof that the raccoon was rabid and that the people were made to say in their cars.

Nancy Warner of Ravena stood and stated that she would not say whether she agrees or disagrees with what happened in this incident because she wasn't there. She stated that until we

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are put in that circumstance we cannot judge. Right or wrong, she doesn't know because she was not there but until we are in those shoes we need to refrain from judging what should or should not have happened.

Approval of Minutes

Motion to Approve Minutes

Councilman Youmans made a motion to approve the minutes from the March 22, 2018 Town Board Meeting, seconded by Councilman Dolan.

APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT – 1 SO MOVED

Motion to Approve Minutes

Councilman Dolan made a motion to approve the minutes from the Audit Meeting held on April 7, 2018, seconded by Councilman Baker.

APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT – 1 SO MOVED

Old Business

Repaving of 144 and 143 – Supervisor Crandall reminded the Public that NYS DOT would begin repaving Routes 144 and 143 this spring and that once work began there would be delays along those roads. He stated that work would start in the next few weeks. He also stated that it was a long overdue project and that he and the Town Board had worked with DOT to make sure this got done.

New Business

Portable Toilet Rentals – Each year the Town rents portable toilets for use at Joralemon Park and Coeymans Landing Park for the summer. For 2018 Big Top Portable Toilets gave us the lowest price. Supervisor Crandall asked for a motion to go with Big Top Portable Toilets for this summer.

Motion to Approve Big Top Portable Toilets

Councilman Youmans made a motion to approve the decision to use Big Top Portable Toilets, seconded by Councilman Dolan.

APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT – 1 SO MOVED

Crystal Image – The band Crystal Image has asked to use the Coeymans Landing Gazebo for their annual reunion concert and asked that the Town waive the park fee and the insurance requirement.

Motion to Allow Crystal Image to Use Park

Councilman Dolan made a motion to waive the fee and insurance requirement for Crystal Image to use the Coeymans Landing Gazebo, as we do every year, seconded by Councilman Baker.

APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT – 1 SO MOVED

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Resolutions

Resolution #067-18 – Internal Audit of Departments

On motion of Councilman Dolan, seconded by Councilman Baker, the following resolution was:
APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 – SO MOVED

WHEREAS, the Town Board must complete or have completed an audit, in accordance with section 123 of Town Law, of all Town Officials that handle cash and,

WHEREAS, the Town Board has adopted an audit procedure, based on the Local Management Guide, Fiscal Oversight Responsibilities, published by the State of New York Office of the State Comptroller, on April 7, 2018, to be applied to the records of each Town Official that handles cash and,

WHEREAS, the Town Board has completed the audit on April 7, 2018,

NOW, THEREFORE, BE IT RESOLVED, that the records of the Town Supervisor have been reviewed by the following reviewers and have concluded as follows:

<u>Board Member</u>	<u>Conclusion</u>
Philip A. Crandall	See attached checklist/comments
Thomas E. Dolan	See attached checklist/comments
James C. Youmans	Absent
Kenneth Burns	See attached checklist/comments
Daniel D. Baker	Absent

The records of the Town Clerk have been reviewed by the following reviewers and have concluded as follows:

<u>Board Member</u>	<u>Conclusion</u>
Philip A. Crandall	See attached checklist/comments
Thomas E. Dolan	See attached checklist/comments
James C. Youmans	Absent
Kenneth A. Burns	See attached checklist/comments
Daniel D. Baker	Absent

The records of the Receiver of Taxes have been reviewed by the following reviewers and have concluded as follows:

<u>Board Member</u>	<u>Conclusion</u>
Philip A. Crandall	See attached checklist/comments
Thomas E. Dolan	See attached checklist/comments
James C. Youmans	Absent
Kenneth A. Burns	See attached checklist/comments
Daniel D. Baker	Absent

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The records of the Town Clerk’s collection of Water receipts have been reviewed by the following reviewers and have concluded as follows:

<u>Board Member</u>	<u>Conclusion</u>
Philip A. Crandall	See attached checklist/comments
Thomas E. Dolan	See attached checklist/comments
James C. Youmans	Absent
Kenneth A. Burns	See attached checklist/comments
Daniel D. Baker	Absent

The records of the Town Clerk’s collection of Sewer receipts have been reviewed by the following reviewers and have concluded as follows:

<u>Board Member</u>	<u>Conclusion</u>
Philip A. Crandall	See attached checklist/comments
Thomas E. Dolan	See attached checklist/comments
James C. Youmans	Absent
Kenneth A. Burns	See attached checklist/comments
Daniel D. Baker	Absent

The records of the Police Chief have been reviewed by the following reviewers and have concluded as follows:

<u>Board Member</u>	<u>Conclusion</u>
Philip A. Crandall	See attached checklist/comments
Thomas E. Dolan	See attached checklist/comments
James C. Youmans	Absent
Kenneth A. Burns	See attached checklist/comments
Daniel D. Baker	Absent

The completed checklists, which include the Reviewer’s comments and conclusions, are made part of this resolution.

Resolution #068-18 – Appoint Part-Time Laborer

On motion of Councilman Baker, seconded by Councilman Youmans, the following resolution was:

APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 – SO MOVED

WHEREAS, the Community Beautification Department is in need of extra help for spring and summer;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby appoint Nelson Perry as Part-time laborer effective April 2, 2018 through September 30, 2018, at the rate of \$18.50 per hour, contingent upon Albany County Civil Service approval.

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Resolution #069-18 – Audit of Claims – March 2018

On motion of Councilman Youmans, seconded by Councilman Dolan, the following resolution was:

APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 – SO MOVED

BE IT RESOLVED, that the Town Board has approved the payment of bills as presented in the Abstract for March 2018, as follows:

PRE-PAID VOUCHERS –175995 -176078, for a total of **\$334,485.71**

VOUCHER NUMBERS –176079 – 176128 for a total of **\$57,073.31**

TOTAL FOR ALL FUNDS – \$391,559.02

Resolution #070-18 – Authorize Loan from Part Town (B) Fund to Capital Project H-41

On motion of Councilman Dolan, seconded by Councilman Baker, the following resolution was:

APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 – SO MOVED

WHEREAS, the Capital Projects Fund (H)-41 has outstanding expenditures; and

WHEREAS, the outstanding expenditures are not eligible for payment, at this time, from the Environmental Facilities Corporation (EEC); and

WHEREAS, the Capital Project Fund (H)-41 does not have sufficient funds to pay these expenditures;

NOW, THEREFORE, BE IT RESOLVED, that the Part Town (B) Fund will loan the Capital Projects Fund (H)-41, \$100,000 to pay expenditures not covered by the Environmental Facilities Corporation (EFC). These funds will be repaid to the Part Town (B) Fund with a 2% interest rate.

Resolution #071-18 – Authorize Loan from Part Town (B) Fund to Capital Project H-45

On motion of Councilman Baker, seconded by Councilman Youmans, the following resolution was:

APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 – SO MOVED

WHEREAS, the Capital Projects Fund (H)-45 has outstanding expenditures; and

WHEREAS, the outstanding expenditures are not eligible for payment from the Environmental Facilities Corporation (EEC); and

WHEREAS, the Capital Project Fund (H)-45 does not have sufficient funds to pay these expenditures;

NOW, THEREFORE, BE IT RESOLVED, that the Part Town (B) Fund will loan the Capital Projects Fund (H)-45, \$75,000 to pay expenditures not covered by the Environmental Facilities

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Corporation (EFC). These funds will be repaid to the Part Town (B) Fund with a 2% interest rate.

Resolution #072-18 – Authorize Keith Geraldson to Attend Training

On motion of Councilman Youmans, seconded by Councilman Dolan, the following resolution was:

APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 – SO MOVED

WHEREAS, Keith Geraldson, Sewer Treatment Plant Operator, has requested to attend the NYRWA training session, at Turning Stone Resort, Verona, N.Y. on May 22, 2018, at a cost of \$188.00; and

WHEREAS, Mr. Geraldson has also requested to attend the Surpass Chemical Company training session, at Poughkeepsie Water Plant, on June 19, 2018, at a cost of \$38.15; and

WHEREAS, The two training sessions will give Mr. Geraldson 8 credit hours towards his 40 hour requirement that is needed to renew his license in five (5) years;

NOW, THEREFORE, BE IT RESOLVED, the Town Board of the Town of Coeymans does hereby authorize Keith Geraldson to attend the two training sessions in the amount of \$226.28.

Resolution #073-18 – Authorize ZBA and Planning Board to attend Group Training

On motion of Councilman Dolan, seconded by Councilman Baker, the following resolution was: APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 – SO MOVED

WHEREAS, the Zoning Board of Appeals and the Planning Board desires to receive equal credit for online courses in a group setting, just as individual certifications are recognized. Workshops are provided through the Department of State’s Division of Local Government Services in order to satisfy the 4 credit per year quota; and

WHEREAS, the class shall take place at the Community Room within the RCS Community Library; and

WHEREAS, participants will receive certificates of completion, equal to that of an individual certification;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby authorize the Planning Board and the Zoning Board of Appeals to seek certificates in a group workshop through the NYS Department of States’ Division of Local Government Services, in order to acquire their yearly 4 credits. This certification shall be recognized and considered equally sufficient to individual certifications.

Resolution #074-18 – Review Internal Justice Audit

On motion of Councilman Baker, seconded by Councilman Dolan, the following resolution was: APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 – SO MOVED

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WHEREAS, the Town Board must complete or have completed an audit, in accordance with Town Law § 123 and Section 2019-a of the Uniform Justice Court Act, of all Town Justices and:

WHEREAS, the Town Board has adopted an audit procedure, based on the Local Management Guide, Fiscal Oversight Responsibilities, published by the State of New York Office of the State Comptroller, on May 14, 2007 to be applied to the records of each Town Justice and,

WHEREAS, the Town Board has completed the Audit on April 7, 2018,

NOW, THEREFORE, BE IT RESOLVED, The records of the Town Justice Kevin Reilly have been reviewed by the following reviewers and have concluded as follows:

<u>Board Member</u>	<u>Conclusion</u>
Philip A. Crandall	See attached checklist/comments
Thomas E. Dolan	See attached checklist/comments
James C. Youmans	Absent
Kenneth A. Burns	See attached checklist/comments
Daniel D. Baker	Absent

Resolution #075-18 – Establish Standard Work Day for Elected Officials

On motion of Councilman Youmans, seconded by Councilman Dolan, the following resolution was:

APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 – SO MOVED

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees Retirement System based on the record of activities maintained and submitted by these officials to the Clerk of this body:

Title	Name	Standard Work Day (Hours/day)	Term Begin/end	Days/Month (Based on Record of Activities)
Elected				
Town Council	Kenneth Burns	7	1/1/17 – 12/31/21	9.85
Town Clerk	Cindy Rowzee	7	1/1/17 – 12/31/21	23.31
Highway Superintendent	Scott D. Searles	8	1/1/17 – 12/31/21	29.00

Resolution #076-18 – Authorize Deputy Supervisor to Sign Contract with Upstate Kayak Rentals

On motion of Councilman Dolan, seconded by Councilman Youmans for discussion, the following resolution was:

APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 – SO MOVED

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WHEREAS, the Town Board is desirous to provide recreational services to the Town residents by providing Kayak rentals at the Coeymans Landing Park; and

WHEREAS, Upstate Kayak Rentals would provide a rental Hub consisting of 4-6 locked Kayaks available to rent to the public 7 days a week in 2 hour intervals through Kayak Rentals website or staff, weather permitting; and

WHEREAS, the Hub will operate from May 1st until October 31st, with a fee of \$25 for licensing the site.

NOW, THEREFORE, BE IT RESOLVED, the Town Board of the Town of Coeymans does hereby authorize Deputy Supervisor Thomas Dolan to sign the agreement between the Town of Coeymans and Upstate Kayak Rentals from May 1, 2018 until October 31, 2018, with a prepaid fee of \$25 paid for the licensing of the Hub site.

Discussion - Councilman Youmans thought that this would be a great deal for the Town and wanted to make sure that life jackets were included with the rental. Supervisor Crandall assured him that life jackets would be included with the rental. Councilman Youmans also brought up a kayak launch that would work with our EZ Dock system and said that they have one down in Cossackie. When the Town looked at it last year they decided that it was not worth the cost but in light of this new development he thought that maybe we should revisit it.

Councilman Dolan thanked Mike McGuire who had done most of the leg work on this.

Resolution #077-18 – Authorize Supervisor to Sign Advanced Life Support Services Contract

On motion of Councilman Baker, seconded by Councilman Youmans, the following resolution was:

APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 – SO MOVED

WHEREAS, the Town of Coeymans has participated in the County’s Emergency Medical Services Program to provide Advanced Life Support services; and

WHEREAS, a new contract is in place for Advanced Life Support services with the Albany County Sheriff’s Office for the period of January 1, 2018 through December 31, 2018;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans hereby authorizes Supervisor Philip A. Crandall to execute the contract for Advanced Life Support Services with the Albany County Sheriff’s Office.

Upcoming Workshops and Meetings

Conservation Advisory Council - Public Information Meeting – April 24, 2018 at 6pm

Zoning Board of Appeals Meeting – April 25, 2018 at 7pm

Town Board Meeting – April 26, 2018 at 7pm

Closing Comments

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Supervisor Crandall stated that the Albany County DA – Animal Cruelty Taskforce had released their findings on the raccoon incident and that those findings could be found on the internet.

Motion to Adjourn

On motion of Councilman Youmans, seconded by Councilman Baker, the Town Board Meeting was adjourned.

APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 – SO MOVED

Time – 7:38

Respectfully Submitted,

APPROVED – As Read April 26, 2018

Cindy L. Rowzee, Town Clerk