

**MINUTES BOOK\*\*TOWN OF COEYMANS**

**April 7, 2018 – Special Town Board Meeting – 9:00am**

**A Special Town Board Meeting was held Saturday, April 7, 2018 at 9:00am at Town Hall, 18 Russell Avenue, Ravena, New York**

**PRESENT:** Philip Crandall, Supervisor  
Thomas E. Dolan, Councilman  
Kenneth C. Burns, Councilman

**ABSENT:** James C. Youmans, Councilman  
Daniel D. Baker, Councilman

**ALSO PRESENT:** Cindy L. Rowzee, Town Clerk  
Nita Chmielewski, Clerk to the Supervisor  
Kevin Reilly, Town Justice

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Supervisor Crandall opened the meeting.

**ANNUAL AUDIT OF DEPARTMENTS**

Audits were conducted by the Town Board for the Justice Court, Town Clerk, Police Department, and Supervisor.

**Justice Court**

Justice Reilly went over the Justice Court Audit of his financial records with the Town Board.

**Town Clerk**

Town Clerk Rowzee went over the Town Clerk, Receiver of Taxes, and Water & Sewer Collection Audits with the Town Board.

**Police Department**

Acting Chief Contento could not be here and previously provided his information to Clerk to the Supervisor Chmielewski who went over the Police Department Audit with the Town Board.

**Supervisor**

Clerk to the Supervisor Chmielewski went over the Supervisor & Bookkeeping Audits with the Town Board.

At the end of the meeting it was discussed that the monthly letter from the Supervisor to the Court would need to suffice for Justice Dardani's audit for the year.

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**ADJOURNMENT**

**Motion to Adjourn**

On motion of Supervisor Crandall, seconded by Councilman Dolan, the Special Town Board Meeting was adjourned.

APPROVED – VOTE – AYES 3 – NAYS 0 – ABSENT 2 – SO MOVED

Time – 9:58am

*Respectfully Submitted,*

**APPROVED – As Read April 12, 2018**

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*Cindy L. Rowzee, Town Clerk*