

MINUTES BOOKTOWN OF COEYMANS
January 25, 2018 – Town Board Meeting – 7:00pm**

A Town Board Meeting was held Thursday, January 25th, 2018 at 7:00pm at Town Hall, 18 Russell Avenue, Ravena, New York

PRESENT: Philip Crandall, Supervisor
Thomas E. Dolan, Councilman
James C. Youmans, Councilman
Kenneth C. Burns, Councilman
Daniel D. Baker, Councilman

ALSO PRESENT: Cindy L. Rowzee, Town Clerk
Paul Pastore, Attorney to the Town
Scott Searles, Highway Superintendent
John Cashin, Code Enforcement Officer
John Kerr, Chief Waste Water Treatment Plant (WWTP) Operator
Peter J. McKenna, Chief of Police

Audience (4)

Supervisor Crandall opened the meeting and led the Pledge of Allegiance.

Supervisor Crandall stated that there were no Presentations and opened the floor for public comment.

Public Comment

Mrs. Barbara Tanner asked the Board to consider adding lighting to the side of Town Hall as it is very dark at night. Supervisor Crandall said he would look into it.

Mrs. Virginia Pearson asked the residents of the town to place numbers on their houses for the aid of emergency vehicles. She stated that only about 50% of homes had numbers. Mrs. Pearson added that some Boy Scouts in the Town of Bethlehem had done this as an Eagle Scout Project with Sabic supplying the numbers and the Scouts placing them on the houses.

Approval of Minutes

Motion to Approve Minutes

Councilman Youmans made a motion to approve the minutes from the January 1st, 2018 Organizational Meeting, the January 11th, 2018 Public Hearing and the January 11th, 2018 Town Board Meeting, seconded by Councilman Dolan.

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

Town Clerk Report – December 2017 Report read by Town Clerk Rowzee

Motion to Accept Report

Councilman Baker made a motion to accept the report as read, seconded by Councilman Burns.

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

Town Clerk Rowzee also issued a reminder that the current tax bills had gone out and were due without penalty by January 31st. If you believe you should have gotten a tax bill and did not you would need to contact the Town Clerk's Office as soon as possible. The bill is also available on-line at coeymans.org under Departments and then Town Clerk/Tax Collection.

Building Department Report – December 2017 Report read by John Cashin, Code Enforcement Officer

Motion to Accept Report

Councilman Youmans made a motion to accept the report as read, seconded by Councilman Baker.

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

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Sewer Department Report – December 2017 Report read by John Kerr, Chief WWTP Operator

Motion to Accept Report

Councilman Youmans made a motion to accept the report as read, seconded by Councilman Dolan.

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

Police Department Report – December 2017 and 2017 Annual Report ready by Peter J. McKenna, Chief of Police.

Motion to Accept Reports

Councilman Baker made a motion to accept the report as read, seconded by Councilman Youmans.

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

New Business

Ravena Housing Assessment – Attorney to the Town Pastore informed the town that he and the assessor were both recommending that the Town Board accept an offer from Ravena Housing in a tax tertiary matter. The current offer was an assessment of \$240,000 with a 7% cap rate.

Supervisor Crandall mentioned that there were other places such as Albany Water Board and Albany City were also looking for a reduction in their assessments this year. Attorney to the Town Pastore stated that this is not out of the ordinary.

Motion to Accept Assessment Offer

Councilman Dolan made a motion to accept the settlement of a \$240,000 assessment on the Ravena Housing property (Louis Apartments) with a 7% cap rate, seconded by Councilman Baker.

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

Small Truck for Highway – Superintendent Searles stated that included in this year's budget for the Highway Department had been \$40,000 to purchase a small truck. His contact to purchase off of state contract has provided him with a price of \$33,940. Councilman Youmans and Councilman Baker inquired if this truck would be the right vehicle for the needs of the Highway Department. Superintendent Searles stated that this would become his truck which would leave his current vehicle available for plowing and sanding. This new truck would meet his needs.

Motion to Authorize Superintendent

Councilman Youmans made a motion to authorize Superintendent Searles to purchase a Ford F-150, seconded by Councilman Dolan.

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

Advertise for PT Clerk for Business Office

Motion to Direct Town Clerk

Councilman Dolan made a motion to direct the Town Clerk to advertise for a PT Clerk position in the Business Office for one (1) week. The position would be for up to 17.5 hours a week, \$13.70 per hour. All applications should be received by February 6, 2018. Motion seconded by Councilman Youmans.

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

Resolutions

Resolution #045-18 – Authorize Town Clerk to Publish and Post Notice Seeking Bids to Purchase Real Property at 69 Main Street, Coeymans

On motion of Councilman Burns, seconded by Councilman Dolan for discussion, the following resolution was:

APPROVED – AYES 5 – NAYES – ABSENT – SO MOVED

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WHEREAS, the Town of Coeymans is presently the owner of property located at 69 Main Street, Coeymans, New York (parcel #168.12-1-40.2); and

WHEREAS, the Town Board of the Town of Coeymans has determined it is in the best interest of the Town to sell and transfer ownership of this property as soon as possible; and

WHEREAS, the Town wishes to dispose of this property through solicitation of purchase offers from the public,

NOW, THEREFORE, BE IT RESOLVED, that the Town Clerk is hereby directed to publish and post the attached Notice Seeking Offers to Purchase Real Property on the Town Bulletin Board and in the official Town newspaper;

BE IT FURTHER RESOLVED, that the Town Board of the Town of Coeymans shall receive offers in accordance with the attached Notice at a Town Board Meeting to be held on March 22, 2018.

Discussion – Councilman Dolan wondered if a minimum bid should be added to the notice. John Cashin stated that the property alone was worth \$11,500 and he estimated that it would cost \$3,000 to dispose of the mobile home. It was suggested that a minimum bid of \$8,500 be placed in the notice.

Councilman Youmans suggested we send this to the adjoining property owners. Attorney to the Town Pastore suggested that the notice be mailed to all property owners within 100ft. of the property to give them the opportunity to purchase said property.

John Cashin stated that the lot was large enough for building if a variance was obtained.

Resolution #046-18 – Amend Resolution #032-18 from January 1, 2018

On motion of Councilman Baker, seconded by Councilman Youmans, the following resolution was:

APPROVED –AYES 5–NAYES– ABSENT – SO MOVED

WHEREAS, Resolution #032-18 was presented and passed at the Town Board Meeting, held January 1, 2018, and,

WHEREAS, Resolution #032-18 is in need of being amended in order to correct the pay rate for P.J. McKenna,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby amend Resolution #032-18 as follows:

P.J. McKenna	Chief of Police	26	\$2,548.00
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Resolution #047-18 – Approve January 2018 Abstract of Claims

On motion of Councilman Youmans, seconded by Councilman Baker, the following resolution was:

APPROVED –AYES 5–NAYES– ABSENT – SO MOVED

BE IT RESOLVED, that the Town Board has approved the payment of bills as presented in the Abstract for January 2018, as follows:

PRE-PAID VOUCHERS –175569 -175676, for a total of **\$268,404.52**

VOUCHER NUMBERS –175677 – 175768 for a total of **\$51,472.87**

TOTAL FOR ALL FUNDS – **\$319,877.39**

Upcoming Workshops and Meetings

Planning Board Meeting – February 5, 2018

Town Board Meeting – February 8, 2018

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Motion to Adjourn

Supervisor Crandall asked for a motion to adjourn. On motion of Councilman Youmans, seconded by Councilman Dolan, the Town Board Meeting was adjourned.

APPROVED – VOTE – AYES 5 – NAYS 0 – ABSENT – SO MOVED

Time – 7:30pm

Respectfully Submitted,

APPROVED –

Cindy L. Rowzee, Town Clerk