

MINUTES BOOKTOWN OF COEYMANS
September 28, 2017 –Town Board Meeting – 7:00pm**

A Town Board Meeting was held Thursday, September 28, 2017 at 7:00pm at Town Hall, 18 Russell Avenue, Ravena, New York

PRESENT: Philip Crandall, Supervisor
Thomas E. Dolan, Councilman
George E. Langdon, Councilman
Kenneth C. Burns, Councilman

ABSENT: James C. Youmans, Councilman

ALSO PRESENT: Diane L. Millious, Town Clerk
John Cashin, Building Inspector
John Kerr, Chief Operator WWTP

Supervisor Crandall opened the meeting and led the Pledge of Allegiance.

OPENING COMMENT

Supervisor Crandall thanked everyone for coming and stated the meeting would start with the presentations. He invited Mr. Wood to begin.

AGENDA

1. Presentations
 - Albany County Paramedic – Brian Wood
 - VFW – Missing Man Ceremony
2. Public Announcements
 - Town Offices Closed for Columbus Day – October 9, 2017
3. Public Comment Period
4. Approval of Meeting Minutes
 - Town Board Meeting, September 14, 2017
- Supervisor Reports
 - August 2017
5. Department Reports
 - Town Clerk, August 2017
 - Building Department, August 2017
 - Sewer Department, August 2017
6. Old Business
 - Charter Communications
7. New Business
 - Shared Services
8. Correspondence
 - NYS Office of the State Comptroller
9. Resolutions
 - Contract with Albany County for Summer Programs
 - Authorization to Execute and File Short EAF
 - Sewer District Extension Plan Approval
 - Transfer of Monies
 - Audit of Claims
10. Upcoming Workshops/Meetings
 - Planning Board Meeting, October 2nd – 7PM
 - Conservation Advisory Council Meeting, October 10th – 6pm
 - Town Board Meeting, October 12th – 7pm

PRESENTATIONS

Albany County Paramedic – Brian Wood

Mr. Wood thanked the Town Board for the invitation to speak and introduced himself. He is a Captain with the Albany County Sheriff's Department, and a Commander of the Emergency Medical Services Division. He is in charge of the 92 man unit that provides paramedics and EMTs to the 6 southern towns in Albany County; Bethlehem, New Scotland, Coeymans, Westerlo, Rensselaerville and Berne. Each year the Towns pay for the system and it is probably the first initiative of shared services between municipalities. Mr. Wood shared with the Town Board a presentation he started in the spring with a group of County and Town leaders. He invited a handful of people to come look at some of the challenges the EMS field faces. The EMS budget is sent to each town for them to look at so they can see where the money comes from and where it goes. County employees are under paid and when the budget is 90 - 92% payroll there isn't a lot of fluff. People sometimes take it for granted that when you call 911 an ambulance, fire truck or police officer is going to respond, they don't realize all the work and preparation behind the scenes that make EMS possible. Some of the budget challenges municipal leaders face today are tax caps, tax regulations and skyrocketing costs in some departments. These are things EMS tries to keep in mind when preparing their budget while balancing their need to keep up with the industry, manpower and health care system. Personnel costs, recruitment, retention, training and equipment are the big budget challenges for EMS. It is a really big problem to recruit and keep personnel. Each year the Sheriff's Department has to replace 1-2 vehicles, so they alternate the replacements, one year buying one vehicle and the next year buying two. The State contract price for a new Ford Explorer police interceptor plain Jane base model with red lights, radio etc., is \$40,000.00. The Defibrillators, CPR devices and EKG monitors that are carried in most police cars are approximately \$2,000.00 each. The defibrillators that are carried on the ambulances are approximately \$35,000.00 each. The model of defibrillator/EKG machine that Albany County EMS currently uses was declared outdated and had to be replaced by the end of 2017 as they can no longer be serviced. These machines are as important to EMS as their vehicles, if they can't use them, then they are out of service and unable to respond to calls. The cost to replace the 8 machines used on the Paramedic vehicles and the new ADD devices for the patrol vehicles would be \$250,000.00, which is a tremendous amount to add to a 1.8 million dollar budget. They were able to, with the Sheriff's help, get money through the billing of insurance companies to help offset the cost and replace the machines at basically no cost to the taxpayers. Last year we did not replace a vehicle to help keep costs down. This year the Sheriff was able to purchase a vehicle for EMS through asset forfeiture funds. Maintenance contracts, which are required, for all of the machines in both the EMS and patrol vehicles; adds approximately \$25,000 to \$30,000 a year to the budget. For the first time since 1997 they have station costs, electric, heat etc.; which are costs that EMS has assumed for some of the volunteer squads that were forced to go out of business. Personnel costs for employees have risen due to health care, pension and the difference in benefits between full time and part time employees. Salary is another budget challenge that Albany County EMS faces. The Town of Colonie pays their paramedics and EMT's \$7.58 more an hour than the County, so even though both contracts are negotiated by the same union, a 1-2 % pay raise is more on the higher salary. It is a struggle to retain staff when they can make more somewhere else doing the same job. When it comes to negotiations, people tend to forget how important Emergency Medical Services are and they always look to see where they can cut back on the cost. If you take the money that EMS generates with billing off the overhead, the remaining cost of EMS is significantly lower than law enforcement and fire. Law enforcement and fire services have been around for hundreds of years and people expect them to be around for hundreds more. EMS has only been considered a service for the last 20 years, because in the past you called the local volunteers. Annual training often has to be done on employees off days, due to lack of personnel, and those costs are higher. Most EMS employees work more than one job. The EMS field is often a stepping stone to careers in law enforcement and fire departments because salaries are higher in those fields. There is a 5% increase in this year's budget compared to last year's and that is due to a \$25,000 to \$30,000 increase in benefits, a 6 hour annual training requirement for all 92 employees and a 2% raise. Tax caps and unfunded mandates are other budget difficulties faced by EMS.

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Mr. Wood was asked about the training requirements to become a volunteer EMT today. He responded there are 150 hours of training required and that is done on the person's own time. Fire Departments are struggling to find volunteers as well because the training requirements are so difficult.

Mr. Wood thanked everyone for their time

Ladies Auxiliary of V.F.W. Post 9594
POW/MIA Remembrance Ceremony Saves a Place for the Missing Man

We are here tonight to honor all POW/MIAs from all wars and all branches of service:
The United States Army, United States Marine Corps, United States Coast Guard and the United States Air Force.

The lone candle - symbolizes the frailty of the prisoner trying to stand up against his oppressor.

The table is round – to show our everlasting concern.

The cloth is white – symbolizing the purity of their motives when answering the call to serve.

The single red rose reminds us of the lives of these Americans ... and their loved ones and friends who keep the faith, while seeking answers.

The yellow ribbon symbolizes our continued uncertainty, hope for their return and determination to account for them.

A slice of lemon reminds us of their bitter fate, captured and missing in a foreign land.

A pinch of salt symbolizes the tears of our missing and their families – who long for answers after decades of uncertainty.

A lighted candle reflects our hope for their return – alive or dead.

The Bible represents the strength gained through faith to sustain us and those lost from our country, founded as one nation under God.

An inverted glass symbolizes their inability to share in the day's toast.

The faded picture on the table is a reminder that they are missed very much and are remembered by their families.

The POW/MIA flag is posted to mourn the fact that many of our comrades will not return to our shores and to pay tribute to their captivity.

As we look upon the empty table do not remember ghosts from the past, but remember our comrades.

The chairs at each place stands empty to express their absence.

Let us now raise our water glasses in a toast to honor America's POW/MIAs, to the success of our efforts to account for them, and to the safety of all now serving our nation!

Everyone was asked to stand for the playing of TAPS.

Supervisor Crandall thanked everyone for coming at the conclusion of the ceremony.

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PUBLIC ANNOUNCEMENTS

Supervisor Crandall stated that the Town Offices will be closed on Monday, October 12th for Columbus Day.

PUBLIC COMMENT

Supervisor Crandall invited the public to comment at this time.

Mary Driscoll stated she wanted to address a piece of misinformation that was in a recent newspaper article. The misinformation stated that Supervisor Flach raised the Supervisor's salary from \$35,000 to \$45,000, when he took office. He did not raise the salary, he returned the Supervisor's salary to where it had been before he took office. Mrs. Driscoll stated she was at the Town Board meeting where the salary was raised to \$45,000 long before Supervisor Flach was elected. The reason given for the increase by Supervisor Hotaling, was that times have changed and the Town was growing. The Town needed to offer a decent salary as an incentive, in order to interest people of good caliber to aid in the growth of our Town. A few years ago when Mr. Youmans was appointed Town Supervisor, he appointed Mr. Touchette as Deputy Town Supervisor and transferred \$10,000 from the Supervisor's salary to Mr. Touchette's salary. When Supervisor Flach was re - elected he returned the \$10,000 to the Supervisor's salary and he did not hire a clerk for his office at \$25.50 per hour. If someone gives up \$10,000 of their salary like the present Supervisor did, it is common sense that there is a reason for doing so, especially when a clerk is hired for his office at approximately \$50,000 a year. Mrs. Driscoll continued, giving up \$10,000 and allocating \$50,000 for a clerk is not economically beneficial to the Town's finances. If anyone has taken governmental accounting courses they would know how many transfers can be made from one account to another, and maybe that is where the \$12,000 taken from the Town Clerk's budget went. Mrs. Driscoll stated if there are any more articles in the newspapers, remember where the so called information is coming from.

Supervisor Crandall then asked if there were any other comments, hearing none he moved to the next item on the agenda.

APPROVAL OF MINUTES

Supervisor Crandall stated that we move on to the approval of minutes of meetings.

There is one set of minutes for Town Board approval,
Town Board Meeting on September 14, 2017.

MOTION

On motion of Councilman Dolan, seconded by Councilman Langdon, approving the minutes for the September 14th Town Board Meeting

VOTE – AYES 4 – NAYS 0– ABSENT 1(Youmans) – SO MOVED

SUPERVISOR'S REPORTS

August, 2017

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FUND	BAL. FWD.	RECEIPTS	DISBURSE.	BALANCE
GENERAL	\$862,985.76	\$83,812.31	\$371,797.76	\$575,000.31
CONSOLIDATED	\$132.13	\$467,204.83	\$467,194.57	\$142.39
PART TOWN	\$621,591.43	\$901.15	\$20,578.77	\$601,913.81
HIGHWAY P-T	\$182,484.93	\$30,008.60	\$117,998.33	\$94,495.20
HGWY. TOWN	\$99,899.67	\$3.31	\$46,893.22	\$53,009.76
SEWER	\$100,720.78	\$73,354.25	\$35,658.68	\$138,416.35
SPECIAL WATER	\$66,183.18	\$363.98	-	\$66,547.16
TRUST & AGCY.	\$28,755.82	\$201,592.85	\$201,075.83	\$29,272.84
POL. FOR.	\$790.88	0.03	-	\$790.91
CAP. PROJ.	\$256,720.92	\$467,248.37	\$467,194.57	\$256,774.72
SEC. 8 HUD	\$7,799.75	\$48,245.08	\$46,777.86	\$9,266.97
			TOT. REC. BAL.	\$1,825,630.42

CERTIFICATES OF DEPOSIT

<u>SAVINGS ACCOUNTS</u>	<u>COLATERAL COVERAGE</u>	<u>FDIC COVERAGE</u>	<u>COLLATERALIZED</u>
Unemployment \$704.45	Greene County	\$250,000.00	\$2,711,780.96
Grove Cem. \$41,002.73	National Bank	\$250,000.00	\$103,474.00
C.H. Cem. \$13,450.60			
Total \$ 55,157.78			

MOTION

On motion of Councilman Dolan, Seconded by Councilman Burns, the Supervisor’s Reports was approved as presented and read.

VOTE –AYES 4–NAYES– ABSENT 1(Youmans) – SO MOVED

Ed Vopelak – Update on the Sewer Project

He presented the Stonehouse Rd Sewer Project Extension Report to the Town Board and asked if the Public Hearing had been scheduled.

Supervisor Crandall responded yes.

Mr. Vopelak asked the Town Board if anyone had any questions.

Collectively the Town Board did not have any questions.

Mr. Vopelak presented the Town Board with a status summary report of the sewer project budget. The sewer project had approximately \$3,332,000.00 allocated for it. In the cost summary

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to date approximately \$2,061,845.10 has been allocated, this amount does not include the contracts that were just awarded. The new contracts are scheduled to start on Monday. All of these together total \$3,311,000.00 of what was allocated for the project. There are two outstanding items for the project; one is the Stonehouse Sewer Extension Project with a cost of \$68,356.00, which is the change order from Contract Two. After subtracting the \$55,000.00 grant from NYS the total cost would be \$13,356.00 for the extension project. The second outstanding expense are the two archeological bills which total \$18,310.00. These items bring the total cost to \$3,339,000.00, which is slightly above the total amount allocated. This total includes some contractor's category amounts that will probably not be used. There is a contingency amount built in to the contract of approximately \$60,000.00 which isn't necessarily in the allocated amount. He is going to speak to EFC about this as the situation was caused when EFC missed speaking with them when the third contract work was being awarded, which was above the amount budgeted. Mr. Vopelak stated he does not see any need to increase borrowing at this time. Right now the project is close to being on budget. The archaeologists have said they will be done with their work at the end of this week and will be submitting their preliminary report to NYS Office of Historical Preservation. Once the report is submitted we should receive a letter authorizing work in that location.

Councilman Langdon asked if there were any other potential changes that would increase costs.

Mr. Vopelak responded the work done on Rte.143 had some issues with DOT where the work was approved one way and then DOT changed their mind. This made a detour necessary and work had to be opened and closed each day with gravel and temporary paving. He just received those change orders from the contractors. There was a good allowance with that contract so they were able to pay for most of those out of that. He does not anticipate any other problems.

**DEPARTMENT REPORTS
Town Clerk – August 2017**

Supervisor Crandall asked that Town Clerk Millious give the Town Clerk Monthly Report.

Town Clerk Millious continued by giving the report.

MOTION

On motion of Councilman Dolan, seconded by Councilman Burns, the report was approved as presented and read.

VOTE – AYES 4 – NAYS 0 – ABSENT 1(Youmans) – SO MOVED

Building Department – August 2017

Supervisor Crandall asked that Building Inspector Cashin give the Building Department Monthly Report.

Building Inspector Cashin continued by giving the report.

MOTION

On motion of Councilman Dolan, seconded by Councilman Langdon, the report was approved as presented and read.

VOTE – AYES 4 – NAYS 0 – ABSENT 1(Youmans) – SO MOVED

Sewer – August 2017

Supervisor Crandall asked that Chief Operator Kerr give the Sewer Department Monthly Report.

Chief Operator Kerr continued by giving the report.

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MOTION

On motion of Councilman Dolan, seconded by Councilman Burns, the report was approved as presented and read.

VOTE – AYES 4– NAYS 0 – ABSENT 1(Youmans) – SO MOVED

OLD BUSINESS

Charter Communications

Supervisor Crandall stated he had a meeting with Mr. Kevin Egan for Charter Communications regarding the provision of broadband and internet services on Cedar Grove Rd, Blodgett Hill Rd and Starr Rd. Supervisor Crandall stated he was not happy with the meeting and he made it clear he would not be signing any contract with them until they provide the service that is needed. Mr. Egan was not well prepared for the meeting so he will get back to the Town regarding where the existing lines are and what they can provide to the Town residents.

Councilman Dolan stated Mr. Egan said they would do a feasibility study of the area which would evaluate the topography of the area. Charter Communications was fined for not providing the services agreed on in the merger and are now need to serve 140,000 new customers.

Supervisor Crandall stated Mr. Egan will let the Town Board know next month with solid information on what Charter Communications can provide.

Mrs. Barbara Tanner asked if the entire Town Board attended the meeting with Charter Communications.

Supervisor Crandall responded no.

Mrs. Tanner asked why.

Supervisor Crandall responded the other Town Board members have jobs during the day.

Mrs. Tanner responded that Councilman Dolan has a daytime job as well and it looks one sided to only have the two Democratic Board Members attend the meeting.

Supervisor Crandall responded that all information is brought back to the entire Town Board and any decisions are made by the whole Town Board. Supervisor Crandall continued that if Councilmen Langdon or Burns would like to attend the next meeting they are welcome to.

Councilman Burns responded he would like to know about the next meeting.

Supervisor Crandall moved on with the discussion of Charter Communications.

Councilman Dolan explained if it is determined that nothing is possible after Charter Communications has exhausted the path of fulfilling their obligation to the unserved portion of the town, then they would get into the cost involved for all the residents that are interested. The Town does not get a lot of money in franchise fees from Charter Communications, but it might be possible to use the franchise fees to help with the cost.

NEW BUSINESS

Shared Services – County Wide Shared Services Initiative

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Councilman Dolan stated he attended this meeting alone as it was limited to the Chief Executive Officers or their Deputy of each municipality. The shared services plan was instituted by executive order from Governor Cuomo in May. The idea is for municipalities and school districts within the County to work together and see what services could be shared in an effort to cut costs to the taxpayers. The final plan lists eight services that each municipality has the option of participating with. The list of shared services are:

1. Creation of the Albany County Community Choice Aggregation Energy Program
2. Create a County Health Consortium
3. Creation of a County-Wide Centralized Shared Specialty Equipment Program
4. Shared Personnel through a Centralized Process Organized by the County
5. Create Additional Joint Purchasing Agreements and Centralized Contracts for Equipment, Materials, Services and Supplies
6. Consolidate Vehicle Maintenance and Repair Services Within the County and Combine County, Town and School District Vehicle Maintenance Facilities in Voorheesville, Berne, Know and Westerlo
7. Consolidate Interpretation/Translation Services Within County
8. Retrofitting Lights to High Efficiency LED Lighting

Councilman Dolan stated it would be a decision of the Town Board which shared service proposals to participate in.

Councilman Dolan asked for a motion to hold a Special Town Board Meeting for the presentation of the Budget.

MOTION

On motion of Councilman Dolan, seconded by Councilman, authorizing the Town Clerk to advertise a Special Town Board Meeting on Monday, October 5, 2017 at 6:00pm to present the budget to the Town Board.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Youmans) – SO MOVED

Town Clerk Millious informed the Town Board that it was too late for a Notice to be placed in the newspaper, but she would post the Notice on the bulletin board in Town Hall as well as on the Town website.

MOTION

On motion of Councilman Dolan, seconded by Councilman, authorizing the Town Clerk to advertise a Special Town Board Meeting setting Budget Workshops on Saturday, October 14th and Saturday October 21th from 8:00am to 11:00am.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Youmans) – SO MOVED

CORRESPONDENCE

Supervisor Crandall read the following;

The NYS Comptroller’s Office issued a fiscal stress report and the Town of Coeymans has come down twenty points from “moderate fiscal stress” to “no designation”, which is the best designation to be in. The Town is in good shape and if we keep monitoring our cash flow and spending we can hopefully come down another twenty points. This means that the Town is on its way to being in really good financial shape

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RESOLUTIONS

RES. #108-17 AUTHORIZING SUPERVISOR TO EXECUTE CONTRACT WITH ALBANY COUNTY FOR SUMMER PROGRAMS

On motion of Councilman Dolan, seconded by Councilman Langdon, the following resolution was APPROVED – AYES 4 – NAYS 0 – ABSENT 1(Youmans) – SO MOVED

WHEREAS, the Town of Coeymans has applied for a grant from the Albany County Office of Children and Family Services for the Summer Rec and Food for Thought programs; and

WHEREAS, a new agreement is needed with the Albany County Office of Children and Family Services for the period of January 1, 2017 through December 31, 2017; and

WHEREAS, the amount is not to exceed \$1,000.00 as stated in said contract;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans hereby authorizes Supervisor Philip A. Crandall to execute the contract for services to youth as provided in the Summer Rec and Food for Thought programs with the Albany County Office of Children and Family Services.

RES. #109-17 AUTHORIZE SUPERVISOR TO EXECUTE CONTRACT AND FILE EAF FOR SEWER DISTRICT EXTENSION

On motion of Councilman Burns, seconded by Councilman Dolan, the following resolution was APPROVED – AYES 4 – NAYS 0 – ABSENT 1(Youmans) – SO MOVED

WHEREAS, the Town of Coeymans Town Board has declared itself the Lead Agency under the State Environmental Quality Review Act (SEQRA) in the Proposed Sewer District Extension of 2017; and

WHEREAS, a Short Environmental Assessment Form (“EAF”) has been prepared for the project dated September 28, 2017; and

WHEREAS, the Town Board has considered the criteria contained in Part I of the EAF, and thoroughly analyzed all identified relevant areas of environmental concern, including environmental impacts; and

WHEREAS, the Town Board has concluded that there will be no adverse or negative impacts to the cultural, social, economic or environmental resources of the Town arising from said extension;

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NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans hereby adopts the findings and conclusions set forth in the attached determination of non-significance and issues a Negative Declaration pursuant to SEQRA; and

BE IT FURTHER RESOLVED, that the Town Board authorizes Supervisor Philip A. Crandall to execute said document and Diane Millious, Town Clerk, to file the Negative Declaration in accordance with the applicable provisions of law.

RES. #110-17 APPROVE SEWER DISTRICT EXTENSION PLAN

On motion of Councilman Langdon, seconded by Councilman Dolan, the following resolution was APPROVED – AYES 4 – NAYS 0 – ABSENT 1(Youmans) – SO MOVED

IN THE MATTER OF THE
ESTABLISHMENT OF EXTENSION TO COEYMANS SEWER
DISTRICT IN THE TOWN OF COEYMANS, IN THE COUNTY
OF ALBANY, STATE OF NEW YORK PURSUANT TO
ARTICLE 12-A OF THE TOWN LAW

A RESOLUTION AND ORDER ACCEPTING A MAP, PLAN AND REPORT
AND SCHEDULING A PUBLIC HEARING, PURSUANT TO SECTION 209-d OF
TOWN LAW

WHEREAS, the Town Board of the Town of Coeymans, Albany County, New York (the “Town”) has heretofore caused a Map, Plan and Report dated August 11, 2017, as revised September 21, 2017 (the “Map, Plan and Report”) prepared by C. T. Male Associates, a competent engineer duly licensed by the State of New York, and filed in the office of the Town Clerk of the Town of Coeymans and submitted to the Town Board; and

WHEREAS, the Map, Plan and Report provides for the construction of a low pressure sanitary sewer system along Stonehouse Hill Road and establishment of an Extension to the existing Coeymans Sewer District in the Town, to include eight parcels of property in the vicinity of 2 Stonehouse Hill Road and Route 144/River Road, more particularly described at Exhibit A attached hereto, in the Town of Coeymans, Albany County, New York; and

WHEREAS, the proposed improvements as further described in the Map, Plan and Report include the construction of a low pressure sanitary sewer system along Stonehouse Hill Road and establishment of an Extension to the existing Coeymans Sewer District in the Town; and

WHEREAS, the estimated maximum total cost for the construction of the Extension to Coeymans Sewer District and the Improvements described in the Map, Plan and Report for Sewer District will be \$74,856. The plan of financing set forth in the Map, Plan and Report indicates that the Town anticipates the receipt of a grant from NYS DEC to pay a portion of such costs; and

WHEREAS, according to the Map, Plan and Report, the estimated total annual cost within the Extension is \$506.83 per unit. The Map, Plan and Report describing the improvements is on file in the Town Clerk’s Office and is available for public inspection; and

WHEREAS, said Town Board has duly considered said Plan for the creation of the Extension and Improvements to Sewer District; and

WHEREAS, pursuant to Section 209-d of Town Law, the Town Board may authorize the extension of the sewer district, only after it hears evidence given at a public hearing held in the manner prescribed in Section 209-e of Town Law and determines that it is the public interest to authorize such creation; and

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WHEREAS, the Town Board has reviewed a completed Environmental Assessment Form and has declared the proposed project to be an unlisted action pursuant to the State Environmental Quality Review Act and declared its intent to conduct an uncoordinated review;

NOW, THEREFORE, BE IT HEREBY RESOLVED, by the Town Board of the Town of Coeymans, Albany County, New York, as follows:

Section 1. The Town Board of the Town of Coeymans hereby determines that the Map, Plan and Report is in compliance with the requirements of Section 209-c of Town Law with regard to the Extension of Sewer District and Improvements described therein.

Section 2. The Town Board directs that the Map, Plan and Report be entered in its minutes and that it be made available to be reviewed by the public, in advance of the public hearing scheduled herein, in the Office of the Coeymans Town Clerk, at the Town Hall at 18 Russell Avenue, Ravena, New York during regular business hours.

Section 3. The Town Board shall meet and hold a public hearing on October 26 , 2017 at 6:30 p.m. at the Town Hall, 18 Russell Avenue, Ravena, New York, to hear all persons interested in the subject concerning the creation of the Extension to Sewer District and Improvements thereto, with a maximum total estimated cost of \$74,856, and for such other action on the part of the Town Board with relation thereto as may be required by law.

Section 4. The Town Clerk is hereby authorized and directed to cause a certified copy of this Order to be published at least once in The News Herald, the official newspaper of the Town of Coeymans, the first publication thereof to be not less than ten (10) days nor more than twenty (20) days prior to the date of said public hearing.

Section 5. The Town Clerk is further authorized and directed to post a certified copy of this Order on the sign-board of the Town maintained in the Town Hall not less than ten (10) nor more than twenty (20) days before the public hearing, as set forth in Exhibit B, annexed hereto.

Section 6. At said public hearing, the Town Board will hear all comments in regard to the proposed creation of the Extension to Sewer District and Improvement of the existing Sewer District as described in the Map, Plan and Report.

Section 7. This order shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

Philip A. Crandall	Voting: Aye
Kenneth A. Burns	Voting: Aye
Thomas E. Dolan	Voting: Aye
George E. Langdon	Voting: Aye
James C. Youmans	Voting: Absent

The foregoing resolution was thereupon declared duly adopted.

DISCUSSION

Supervisor Crandall asked for discussion.

Councilman Burns asked Chief Operator Kerr what his thoughts were regarding the extension plan.

Supervisor Crandall stated Chief Operator Kerr was one of the architects of the plan.

Councilman Langdon asked if there was an idea on what the grinder pump costs will be annually.

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Chief Operator Kerr responded the electric costs would be the responsibility of each homeowner.

MOTION

On motion of Councilman Dolan, seconded by Supervisor Crandall to set a Public Hearing for Thursday, October 26, 2017 at 6:30 pm for the proposal to extend the Coeymans Sewer District.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Youmans) – SO MOVED

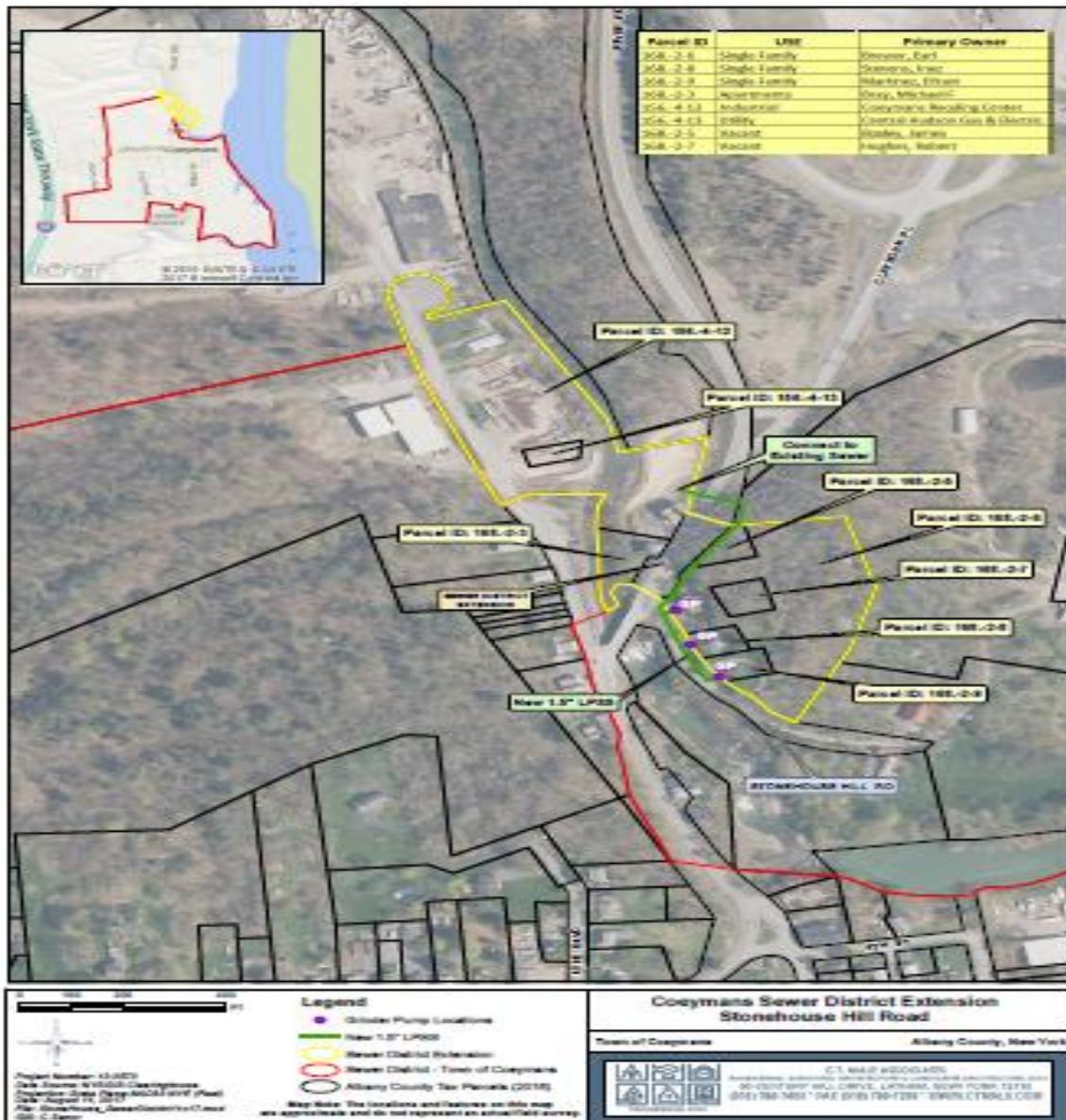
**EXHIBIT B
NOTICE OF PUBLIC HEARING ON PROPOSAL TO ESTABLISH EXTENSION TO
COEYMANS SEWER DISTRICT AND TO CONSTRUCT IMPROVEMENTS TO
FACILITIES FOR COEYMANS SEWER DISTRICT**

Notice is hereby given that the Town Board of the Town of Coeymans, Albany County, will meet at the Town Hall, 18 Russell Avenue, Ravena, New York, on the 26th day of October, 2017, at 6:30 pm, prevailing time, for the purpose of conducting a public hearing upon a proposal by said Town Board to establish an Extension to the Coeymans Sewer District in the vicinity of Stonehouse Hill Road and Route 144/River Road, as hereinafter described, at which time and place said Town Board will meet to consider such proposition and hear all persons interested in the subject thereof and concerning the same.

Notice is further given that the Town Board will meet at the same time and place for the purpose of conducting a concurrent public hearing upon a proposal by said Town Board to establish an extension to the Coeymans Sewer District as hereinafter described, at which time and place said Town Board will meet to consider such proposition and hear all persons interested in the subject thereof and concerning the same.

The proposed Extension is described in a Map, Plan and Report dated August 11, 2017, as revised September 21, 2017 prepared by C. T. Male Associates (the “Map, Plan and Report”), on file in the office of the Town Clerk for public inspection. The description of the boundaries of the proposed Extension to be established pursuant to Town Law Section 209-e is shown in the following map.

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The proposed Extension is to include those properties within the Town of Coeymans described as Tax Map Parcel Numbers: 156.-4-12; 156.-4-13; 168.-2-3; 168.-2-5; 168.-2-6; 168.-2-7; 168.-2-8; 168.-2-9.

The improvements proposed to be made as further described in the Map, Plan and Report include the construction of a low pressure sanitary sewer system along Stonehouse Hill Road and establishment of an Extension to the existing Coeymans Sewer District in the Town, to include eight parcels of property in the vicinity of Stonehouse Hill Road and Route 144/River Road; and including land or rights in land, original furnishings, equipment, machinery and apparatus required therefor.

The estimated maximum total cost for the construction of the Extension to Coeymans Sewer District and the Improvements described in the Map, Plan and Report for Sewer District will be \$74,856. The plan of financing set forth in the Map, Plan and Report indicates that the Town anticipates the receipt of a grant from NYS DEC to pay a portion of such costs.

Dated: Ravena, New York
 September 28, 2017

By Order of the Town Board of the Town of Coeymans, New York

Diane L. Millious
 Town Clerk

MINUTES BOOKTOWN OF COEYMANS
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RES. #111-17 APPROVE TRANSFER OF FUNDS

On motion of Councilman Dolan, seconded by Councilman Burns, the following resolution was APPROVED – AYES 4 – NAYS 0 – ABSENT 1(Youmans) – SO MOVED

WHEREAS, the following accounts have been depleted due to unforeseen expenditures; and

WHEREAS, the Chief Fiscal Officer is desirous of transferring fund to these accounts;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby authorize Supervisor Philip A. Crandall to transfer the following funds:

General Fund (A)

<u>Amount</u>	<u>From Account</u>	<u>To Account</u>
\$ 59.97	(A)1990.4 Contingency	(A)1310.4 Finance Contractual
\$13,463.47	(A)1990.4 Contingency	(A)9040.8 Workers’ Compensation

Part-Town Fund (B)

<u>Amount</u>	<u>From Account</u>	<u>To Account</u>
\$1,597.34	(B)8140.4 Storm Water	(B)9040.8 Workers’ Compensation

Highway – Part-Town Fund (DB)

<u>Amount</u>	<u>From Account</u>	<u>To Account</u>
\$ 46.75	(DB) 9040.8 Workers’ Compensation	(DB)6410.4 Publicity

Sewer Fund (SS)

<u>Amount</u>	<u>From Account</u>	<u>To Account</u>
\$ 2,492.55	(SS)8110.4 Administrative Fees	(SS)9040.8 Workers’ Compensation

RES. #112-17 APPROVE SEPTEMBER ABSTRACT

On motion of Councilman Burns, seconded by Councilman Dolan, the following resolution was APPROVED – AYES 4 – NAYS 0 – ABSENT 1(Youmans) – SO MOVED

BE IT RESOLVED, that the Town Board has approved the payment of bills as presented in the Abstract for September, 2017, as follows:

PRE-PAID VOUCHERS: 174898 – 175006, for a total of \$ **629,262.32**

VOUCHER NUMBERS: 175007 – 175079, for a total of \$ **120,334.15**

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TOTAL FOR ALL FUNDS – \$ 749,596.47

UPCOMING WORKSHOPS/MEETINGS

- October 2nd – Planning Board Meeting – 7pm
- October 10th – Conservation Advisory Council Meeting – 6pm
- October 12th – Town Board Meeting – 7pm

Councilman Langdon thanked the V.F.W. Auxiliary for their presentation.

Councilman Dolan stated that Lafarge had their ribbon cutting ceremony last Thursday, which was attended by several local dignitaries. Councilman Dolan stated Michael McGuire asked him to tell everyone that Albany County Department of Recreation and Albany County Department of Children, Youth & Families will be hosting a Fall Festival at Lawson Lake on Saturday, October 14, 2017. There will be pumpkin and apple crafts as well as a bounce house.

Councilman Burns thanked everyone for everything they have done.

Town Clerk Millious reminded everyone that doe permit sales will end on October 1st. She also thanked the V.F.W. for the beautiful presentation.

Barbara Tanner informed everyone that there will be a meeting at the Village of Ravena on October 17, 2017 at 7:30 regarding Main St. parking.

ADJOURNMENT

MOTION

On motion of Councilman Dolan, seconded by Councilman Langdon, the Town Board Meeting was adjourned.

APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1(Youmans) – SO MOVED

Time – 8.39PM

Respectfully Submitted,

APPROVED – As Read October 12, 2017

Diane L. Millious, Town Clerk