

A Town Board Meeting was held Monday, December 13, 2010, at 7:00PM at Town Hall, 18 Russell Avenue, Ravena, New York

PRESENT: James C. Youmans, Supervisor
Dawn Rogers, Councilwoman
Thomas A. Boehm, Councilman
Richard N. Touchette, Councilman
Thomas E. Dolan, Councilman

ALSO PRESENT: Diane L. Millious, Town Clerk
Albert Deering, Highway Superintendent (arrived late)

Supervisor Youmans opened the meeting and led the Pledge of Allegiance.

OPENING COMMENT

Supervisor Youmans stated that the record should reflect the presence of a full Town Board in addition to Town Clerk Millious.

AGENDA

- Public Announcements
 - Snow Emergency Procedures
 - Town Offices Closed, December 24, 2010
- Public Comment
- Presentations
 - Onesquethaw-Coeymans Watershed Management Plan
- Approval of Minutes
 - Special Town Board Meeting, November 18, 2010
 - Public Hearing, November 22, 2010
 - Town Board Meeting, November 22, 2010
- Old Business
 - Tree Lighting Ceremony
- New Business
 - Resignation of Part-Time Building Inspector
 - Resignation of Zoning
 - Request for Sewer Treatment Plant Operator to Attend NYRWA Training
- Resolutions
 - Amend October 2010 Abstract
 - Approve Budget Amendment, General Fund
 - Approve Budget Amendment, Storm Sewer Repair
 - Approve Transfer of Funds
- Correspondence
 - Albany County Legislature
- Town Board Workshops / Meetings
 - Town Board Workshop, December 21, 2010, 6:00pm
 - Town Board Meeting, December 27, 2010, 7:00pm
 - Town Board Organizational Meeting, January 1, 2011, 10:30am

PUBLIC ANNOUNCEMENT

Snow Emergency

Supervisor Youmans stated that he wanted to remind the public that snow emergency procedures will go into effect whenever snowfall accumulates in excess of 3 inches and there will be no vehicle parking, stopping or standing on any Town of Coeymans street or highway and added that violators will have their vehicle towed.

Town Offices Closed December 24, 2010

Supervisor Youmans stated that on Friday, December 24, 2010, all Town offices will be closed in observance of the Christmas Holiday with the exception of the Police Department which is a 24-7 day operation.

PUBLIC COMMENT

Supervisor Youmans invited the public to comment at this time, hearing none he moved to the next item on the agenda.

PRESENTATION

Onesquethaw-Coeymans Creek Watershed Management Plan

Supervisor Youmans stated that representatives were present from the Onesquethaw-Coeymans Creek Watershed and continued by asking that Councilman Touchette give some background on it.

Councilman Touchette stated that approximately a year ago Mr. Roy Lambertson came to the Town Board and told them about the plans for the Watershed Management Plan and asked if the Town of Coeymans wanted to participate. He continued by saying that the Town Board appointed Mark Haffensteiner and Joe Kapusta to be members of that working group and added that the Board would like to thank them for their service to the Town with the Management Plan, which has now been completed. He went on by asking that Mr. Lambertson give the Town Board a brief overview of what the Plan calls for.

Supervisor Youmans asked that he go to the microphone.

Mr. Lambertson stated that in 2006 the Onesquethaw-Coeymans Watershed Council received a grant from the Hudson River Estuary Program to develop a Watershed Management Plan and over the next couple of years a very thorough study of the Watershed was done, with water quality being the primary objective. He continued by saying that the Plan was completed in May 2008 and is 160 pages and it is a total study accumulation of all the data that they could find going back to 1934 about the creek. He added that using that as a base they attempted to get representatives from the five municipalities of which four participated and the Town of Coeymans was represented by Mr. Hafensteiner and Mr. Kapusta. He went on by saying that after a year of reviewing the watershed steady and examples of Management Plans, which also included the involvement of some of the large industries in Bethlehem, Lafarge, CSX and Cogen Selkirk, they developed a 14 page Watershed Management Plan, which essentially focuses on the water quality of the Onesquethaw Creek down through Bethlehem and it then changes its name as it goes into the Town of Coeymans. He added that they characterized the stream and analyzed threats to the stream and identified valuable resources within the stream and there are areas where it would be excellent for recreation and public access. He continued by saying that it is all in the report and they are now going to each town as well as the industries and asking that they review the document and give them recommendations and comments and as a group they will see what they can do to protect the stream and possibly improve it in certain areas. He added that is a wild trout fishery and there is a lot of wildlife along it and the Town of Coeymans lines up with the results of everything that goes on upstream and they are talking in some of the towns about public fishing rights and recreational opportunities that they may have. He reiterated that they want to keep the quality of the creek and improve it and went on by

saying that there are threats to it that are specifically identified, which they are working on right now and concluded by saying that they just got a grant to monitor the upper Coeymans Creek where it comes out of the rail yard but it requires low water and they are not getting any right now.

Supervisor Youmans asked that Councilman Touchette bring them up to speed as far as what the next steps are with the Management Plan.

Councilman Touchette stated that he would propose that they accept the Management Plan for review and forward it to the Planning Board for their comments and recommendations and in turn come back to the Board after they have had time to carefully study it and let the Town Board know what their recommendations for the Town are.

Supervisor Youmans asked if it was a motion.

Supervisor Touchette stated that he so moved the motion.

MOTION

On motion of Councilman Touchette, seconded by Councilman Dolan, to accept the Management Plan for review by the Town Board and Planning Board.

VOTE – AYES 5 – NAYS 0 – SO MOVED

Supervisor Youmans stated that they will forward it to the Planning Board as well as the Town Board to study it and added that he wanted to thank Mr. Hafensteiner, Mr. Kapusta and everyone involved for the time that they put in and the work that they did. He concluded by saying that he thinks it is an important piece of work and then thanked Mr. Lambertson.

Councilman Touchette asked Mr. Hafensteiner and Mr. Kapusta if they had anything that they wanted to add.

Mr. Kapusta stated that he is on the Planning Board and it will be good that he can pass on what they discussed in the Onesquethaw Creek Watershed Meetings and in turn see what they recommend.

APPROVAL OF MINUTES

Supervisor Youmans stated that there were three sets of minutes for Town Board approval, a Special Town Board Meeting on November 18th, a Public Hearing on November 22nd, and a Town Board Meeting on November 22nd and continued by asking for a motion to accept them.

MOTION

On motion of Councilwoman Rogers, seconded by Supervisor Youmans, the minutes were approved as presented and read.

VOTE – AYES 5 – NAYS 0 – SO MOVED

OLD BUSINESS

Tree Lighting Ceremony

Supervisor Youmans stated that the Annual Tree Lighting Ceremony for the Town Christmas Tree at the gazebo at Coeymans Landing Park took place on December 3rd and added that prior to the lighting the tree, members of the Riverview Baptist Church sang while the parade participants gathered and children anticipated the visit by Santa Claus.

He added that he wanted to thank the Reverends Roxanne & Antonio Booth and Kimberly Hope for their fine performance and enthusiasm in leading those assembled in song as well as the Historical Coeymans Landing Neighborhood Association who dispensed hot chocolate and cookies to everyone. He continued by expressing his appreciation to Eck Farms for their donation of the beautiful Douglas Fir tree and to Nelson Perry and the Parks crew for the job that they did decorating the tree and gazebo which will be lit throughout the holiday season. He concluded by saying that he would be remiss if he didn't thank Santa Clause and his wife Mrs. Clause for their participation as well and went on by saying that it was a wonderful time.

Councilman Boehm interjected that he also wanted to thank Vanessa Hoyt from the Village Office who did a lot of work for it and added that during the parade he got a chance to walk with the Mayor.

Supervisor Youmans thanked Councilman Boehm for mentioning it and added that Vanessa and the Village crew did put a lot of work in it and reiterated that it was a nice time and a chance for Ravena and Coeymans to walk together as a group. He concluded by saying that he also wanted to thank everyone who came out and supported the event.

NEW BUSINESS

Resignation of Part-Time Building Inspector

Supervisor Youmans stated that he was in receipt of a resignation from Code Enforcement Officer John Cashin and continued by reading the following:

Coeymans Town Board,

I would like to inform you that I am resigning from my position as Code Enforcement Officer for the Town of Coeymans, effective December 17, 2010.

Thank you for the opportunities for the professional and personal development that you have provided me during the past five years. I have enjoyed working for the Town and appreciate the support provided me during my tenure with the Town.

If I can be of any help during this transition, please let me know.

Sincerely,

John Cashin

Supervisor Youmans continued by offering a motion to accept the resignation.

MOTION

On motion of Supervisor Youmans, seconded by Councilman Boehm, accepting the resignation of John Cashin.

VOTE – AYES 5 – NAYS 0 – SO MOVED

Councilman Boehm stated that he wanted to thank John for his five years of service and added that he has been a valuable asset to the Building Department and he will be missed.

Supervisor Youmans stated that he would echo that and added not only had he been an asset to the Building Department and a professional gentlemen but also a very nice guy and he will be missed around Town Hall.

Resignation of Zoning Board of Appeals Member

Supervisor Youmans stated that he has a letter from Wayne Flach who is resigning from the Zoning Board of Appeals and continued by reading the following:

Dear Mr. Youmans,

Due to personal obligations, it is with regret that I tender my resignation from the Town of Coeymans Zoning Board upon the term renewal.

I am grateful for having the opportunity to serve the community on the Board and I offer my best wishes for its continued success.

Sincerely,

Wayne S. Flach

Supervisor Youmans continued by offering a motion to accept the resignation.

MOTION

On motion of Supervisor Youmans, seconded by Councilman Touchette, accepting the resignation of Wayne Flach.

VOTE – AYES 5 – NAYS 0 – SO MOVED

Councilman Touchette stated that he wanted to thank him for his many years of service.

Supervisor Youmans stated that he is a very nice guy who will be missed in Town government.

Request for WWTP Operator to Attend Training

Supervisor Youmans stated that he was in receipt of a request from Sewer Plant Operator John Lennon requesting authorization to attend a training seminar for laboratory work, which is scheduled for January 26th in Ghent, NY with a cost of \$75.00. He continued by saying that the letter states that the seminar will help him get a better control of the plant. He went on by saying that he spoke with Chief Operator Breedlove earlier in the day and he indicated that the class is full and Mr. Lennon is on a waiting list because there are no empty seats and continued by offering a motion authorizing him to attend the seminar.

MOTION

On motion of Supervisor Youmans, seconded by Councilman Boehm, authorizing Mr. Lennon to attend the training at a cost of \$75.00 as well as to take a Sewer Plant vehicle or reimburse him for his mileage if one is not available.

VOTE – AYES 5 – NAYS 0 – SO MOVED

RESOLUTIONS

RES. #104-10 AMEND OCTOBER 2010 ABSTRACT

On motion of Councilman Touchette, seconded by Councilman Dolan, the following resolution was APPROVED – VOTE – AYES 5 – NAYS 0 – SO MOVED

BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby amend the October 2010 Abstract as follows and indicated in red.

FUND	VOUCHER #	AMOUNT
GENERAL (A)		
General Pre-Pay	1888-1896	\$ 172,936.46
General	1926-1984	\$ 18,861.70
	General Total	\$ 191,798.16

PART-TOWN (B)		
Part-Town Pre-Pay	1897-1904	\$ 212,554.03
Part-Town	1985-1987	\$ 601.00
	Part Town Total	\$ 213,155.03
HIGHWAY (D)		
Highway Pre-Pay	1905-1911	\$ 39,336.58
Highway	1988-2033	\$ 12,420.31
	Highway Total	\$ 51,786.89
SEWER (SS)		
Sewer Pre-Pay	1912-1918	\$ 17,147.27
Sewer	2034-2051,2053-2054	\$ 10,267.60
	Sewer Total	\$ 27,414.87
	Total for all Funds	\$ 484,154.95
TRUST & AGENCY (TA)		
Trust & Agency Pre-Pay	1919-1925	\$250,270.20
	Trust & Agcy. Total	\$ 250,270.20

RES. #105-10 APPROVE BUDGET AMENDMENT – GENERAL FUND

On motion of Councilman Boehm, seconded by Councilwoman Rogers, the following resolution was APPROVED – VOTE – AYES 5 – NAYS 0 – SO MOVED

WHEREAS, the Town of Coeymans has adopted the 2010 budget, and

WHEREAS, the Town of Coeymans included line item A1989.4, Other General Government Support in the General Fund, and

WHEREAS, line item A1989.4, Other General Government Support should have been placed in the General Fund Part Town (B) Account,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby authorize the following amendment to the 2010 Adopted Budget as follows:

Decrease Line Item A1989.4	\$7,500.00
Decrease Line Item A5031	\$7,500.00
Decrease Line Item B9901	\$7,500.00
Increase Line Item B1989.4	\$7,500.00

RES. #106-10 APPROVE BUDGET AMENDMENT – STORM SEWER REPAIR, COLVIN & WESTERLO

On motion of Councilwoman Rogers, seconded by Supervisor Youmans, the following resolution was APPROVED – VOTE – AYES 5 – NAYS 0 – SO MOVED

WHEREAS, the Town of Coeymans passed a budget amendment on March 22, 2010, authorizing the expenditure of \$16,000.00 for the purchase of materials for the repair of a storm sewer in the vicinity of Colvin Avenue and Westerlo Street, and

WHEREAS, the storm sewer work has now been completed, and

WHEREAS, the total expenditures for the purchase of materials for the repair of the storm sewer now totals \$23,423.98.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans authorizes that an additional budget amendment be made of the following accounts.

RES. #107-10 APPROVE TRANSFER OF FUNDS

On motion of Councilman Dolan, seconded by Councilwoman Rogers, the following resolution was APPROVED – VOTE – AYES 5 – NAYS 0 – SO MOVED

WHEREAS, the following accounts have been exhausted because of unforeseen expenditures,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby authorize Supervisor James C. Youmans to transfer the following amounts to the respective funds:

Amount	From Account	To Account
GENERAL FUND (A)		
\$15,242.50	A1620.1 Town Hall (Personal Services)	A1620.4 Town Hall (Contractual)
\$ 2,869.30	A1990.4 Contingency (Contractual)	A1620.4 Town Hall (Contractual)
\$ 9,479.44	A1990.4 Contingency (Contractual)	A1650.4 Central Comm. (Contractual)
\$10,196.00	A1990.4 Contingency (Contractual)	A1930.4 Judgments (Contractual)
\$ 1,872.24	A7270.4 Band Concerts (Contractual)	A3510.1 Dog Control (Personal Services)
\$ 9,094.03	A1990.4 Contingency (Contractual)	A7110.4 Parks (Contractual)
\$ 2,313.46	A1990.4 Contingency (Contractual)	A8510.4 Refuse & Beaut. (Contractual)
\$ 8,299.82	A1990.4 Contingency (Contractual)	A8510.4 Community Beau. (Contractual)
\$ 1,380.28	A1990.4 Contingency (Contractual)	A8810.4 Cemeteries (Cemeteries)
\$ 275.32	A7270.4 Band Concerts (Contractual)	A9040.8 Employee Benefits (Off Street Parking)
\$ 3,698.71	A1990.4 Contingency (Contractual)	A5650.4 Off Street Parking (Contractual)
\$ 250.00	A1990.4 Contingency (Contractual)	A3410.4 Fire Protection (Contractual)
HIGHWAY FUND (DB)		
\$ 309.94	DB9089.8 Employee Benefits (Other Employee Benefits)	DB9060.8 Employee Ben. (Health Insurance)

CORRESPONDENCE

Albany County Legislature

Supervisor Youmans stated that he was in receipt of a letter from the Albany County Legislature and continued by reading the following:

Dear Supervisor Youmans,

I am pleased to inform you that the Albany County Legislature has submitted a grant application to the New York State Secretary of State for a new project titled “Albany County Alliance for Economic Development (Coordinated Economic Development Program”.

The purpose of this program will be to provide countywide economic development services to all municipalities. Services will include business development, grant administration, site development, administrative support for industrial development agencies and serving as an ombudsman for business to local government leaders. This project seeks to coordinate and consolidate more than 50 individual economic development interests in Albany County under one entity to serve as the “front door” for economic development in Albany County.

As part of the application process, we are required to submit letters of interest from each municipality in Albany County. I am sure that you understand that the future of the economic health in our county, and in your municipality, depends on our ability to attract business and to utilize the natural resources that we have to improve our tax base.

I would ask that you send a letter of interest to the above address at your earliest convenience so that we can forward it to the Secretary of State for inclusion in our application. All letters should be received no later than December 20, 2010, and should be mailed to the above address.

I thank you for your time and effort in this matter and look forward to working with you in the very near future.

Sincerely,

Daniel P. McCoy
Chairman

Councilman Boehm stated that he would offer a motion.

MOTION

On motion of Councilman Boehm, seconded by Councilwoman Rogers, authorizing Supervisor Youmans to draft a letter of interest in support of the Albany County Alliance for Economic Development.

VOTE – AYES 5 – NAYS 0 – SO MOVED

TOWN BOARD WORKSHOPS / MEETINGS

- Town Board Workshop, December 21, 2010, 6:00pm
- Town Board Meeting, December 27, 2010, 7:00pm
- Town Board Organizational Meeting, January 1, 2010, 10:30am

ADDITIONAL COMMENTS

Supervisor Youmans asked if there were any additional comments.

Councilwoman Rogers wished everyone a safe and Happy Holiday.

Councilman Dolan wished everyone safe, happy and healthy holidays.

Town Clerk Millious stated that she wanted to remind everyone of the new law regarding dog licensing and that licensing will be done through her office and continued by outlining the following: all dogs 4 months and older must be licensed, in order to get a license all dogs must have a current rabies vaccination, fees are \$7.00 for spayed/neutered, \$15.00 for unaltered, failure to license a dog will result in an additional charge of \$5.00 and a reminder notice will be included with the Property Tax Bill. She added that she wanted to make the announcement during the next couple of meetings because it is a change and different from what it is now.

Councilman Youmans stated that to be clear, residents came to her who live in the Town of Coeymans to register their dogs.

Town Clerk Millious stated that it was for renewals that came from the State or an original license and added that the fees have also changed. She continued by saying that it is a change to her sending the renewals and an additional charge of \$5.00 if they don't license and reiterated that she just wanted to let the public know.

Supervisor Youmans stated that he also wanted to add that there are some pretty good reasons to have your dog licensed with the best being that in order to get the license tag you need to prove that the dog is current with the rabies vaccination, which would mean if the dog got loose and bit someone, the Dog Control Officer would check the tag and be able to see that it has had its rabies vaccination.

Town Clerk Millious stated that one other change is that new tags will be issued and it will say Town of Coeymans on them where before it said NYS Department of Agriculture and Markets and every renewal beginning January 1st they will be changing from the old tag to a new tag.

Supervisor Youmans stated that it is his understanding that when the Dog Control Officer finds a dog with a license, he has a list of every license number and who belongs to the dog.

Town Clerk Millious interjected that the Town has its own kennel and anyone missing a dog should call Dispatch at the Police Department or her office because the dog no longer goes to a shelter.

Supervisor Youmans reiterated the snow emergency procedure of no parking on Town Roads if there is 3" of snow or more. He then asked for a motion to adjourn the meeting.

ADJOURNMENT

Supervisor Youmans asked for a motion to adjourn the meeting.

MOTION

On motion of Councilman Boehm, seconded by Councilwoman Rogers, the Town Board Meeting was adjourned.

VOTE – AYES 5 – NAYS 0 – SO MOVED

Time – 7:30pm

Respectfully Submitted,

APPROVED:

Diane L. Millious, Town Clerk