

**A Special Town Board Meeting was held Tuesday, October 5, 2010, at 6:00pm at Town Hall, 18 Russell Avenue, Ravena, New York**

**PRESENT:** Henry C. Traver, Supervisor  
Dawn Rogers, Councilwoman  
Thomas A. Boehm, Councilman  
Richard N. Touchette, Councilman

**ABSENT:** James C. Youmans

**ALSO PRESENT:** Diane L. Millious, Town Clerk  
Theresa Shear, Confidential Secretary

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Supervisor Traver opened the meeting and led the Pledge of Allegiance.

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**OPENING COMMENT**

Supervisor Traver stated that the record should reflect the presence of a full Town Board with the exception of Councilman Youmans as well as Town Clerk Millious and Confidential Secretary Shear.

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**OPENING COMMENT**

Supervisor Traver stated that the Special Meeting was for Town Clerk Millious to present the Tentative Budget to the Town Board. He then asked that Town Clerk Millious read the Notice of Special Town Board Meeting.

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**NOTICE  
SPECIAL TOWN BOARD MEETING**

In compliance with Public Officer’s Law, this will inform you that the Town Board of the Town of Coeymans has scheduled a Special Town Board Meeting for Tuesday, October 5, 2010 at 6:00pm. The purpose of the meeting will be for the Town Clerk to submit the 2011 Tentative Budget to the Town Board. The meeting will be held at Town of Coeymans, Town Hall, 18 Russell Avenue, Ravena, NY.

**By Order of the Town Board  
of the Town of Coeymans  
Diane L. Millious  
Town Clerk**

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**AGENDA**

- Presentation of Budget to Town Board

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**PRESENTATION OF BUDGET**

Supervisor Traver asked that Town Clerk Millious present the Tentative Budget to the Town Board.

Town Clerk Millious continued by distributing the Tentative Budget to the Town Board.

Councilwoman Rogers asked Supervisor Traver if the tax rate was going up, down or staying the same.

Supervisor Traver stated that the tax rate will be staying the same.

Councilman Boehm inquired as to if there are any highlights or anything that the Board needs to know.

Supervisor Traver stated that they came up with a new formula working on the Sewer Budget, which shows more details between the Joint Town and Village appropriations and expenditures.

Councilman Touchette stated that in previous years the Supervisor had used this as an opportunity to make a presentation about the budget and talk about the rationale behind the budget with the appropriations and revenues. He continued by asking if Supervisor Traver wished to say anything about that.

Supervisor Traver stated that he would not at this time.

Councilman Boehm inquired as to if there would be a breakdown for each individual person of their benefits and salary.

Supervisor Traver stated that it is not individually but rather department.

Councilman Boehm inquired as to how they would differentiate the employee and the amount of increase that they would get if it was not done individually.

Supervisor Traver stated that he would have to look at the worksheets again and reiterated that he believes that it is by department and Sue King the Human Resource clerk did most of the benefit package on it.

Councilman Boehm stated that there is a variance column and continued by asking if it was new.

Supervisor Traver stated that it is and added that it shows the difference from the previous year and added that another big change is that it shows the department request and his Tentative Budget figure.

Councilman Boehm inquired as to if the tax rate will be flat with no increase or decrease.

Supervisor Traver stated that was correct.

Councilman Touchette stated that he appreciates the Tentative Budget and he looks forward to reviewing it and continued by asking Supervisor Traver if he had any further comments.

Supervisor Traver stated that he didn't.

Councilman Boehm stated that normally they set up a series of Workshops with the department heads to go over the budget.

Supervisor Traver stated that they will not be doing that at this meeting and added that on at Tuesday's meeting they will be setting up some dates for the Workshops with department heads.

Councilman Touchette inquired as to if the department heads will receive the Tentative Budget in the morning.

Town Clerk Millious stated that she takes care of that and it will be first thing in the morning as well as there being copies for the public.

Councilman Touchette inquired as to if it will be posted on the website.

Town Clerk Millious stated that it hasn't been in the past and added that it will be in the minutes when it is adopted.

Councilwoman Rogers stated inquired as to how some of the insurances could go down.

Supervisor Traver stated that some of the insurance went down and others went up.

Councilwoman Rogers asked that Supervisor Traver explain the Budget Officer's variance again.

Supervisor Traver stated that it is what he put in and felt it should be and the last column is the percent that it either went up or down.

Supervisor Traver asked if there were any other comments, hearing none he asked for a motion to adjourn the meeting.

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**ADJOURNMENT**

**MOTION**

On motion of Councilwoman Rogers, seconded by Councilman Boehm, the Special Town Board Meeting was adjourned.

Time: 6:06pm

*Respectfully Submitted,*

**APPROVED -**

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*Diane L. Millious, Town Clerk*