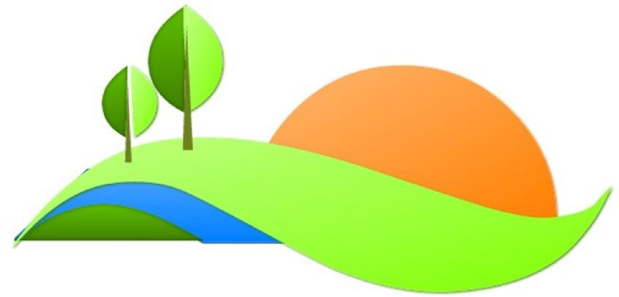


**Town of Coeymans  
Minutes -  
Conservation Advisory Council (CAC)  
meeting  
05/04/2017  
Coeymans Town Hall–Main Community  
Meeting Room**



TOWN OF COEYMAN'S CONSERVATION ADVISORY COUNCIL  
*Connecting Community Through Conservation*

**Present:**

Sylvia Lawler (Chair) (SL)  
Daniel Bosworth (DB)  
Michael McGuire (Vice-Chair) (MM)  
Bryan Rowzee (Recording Secretary) (BR)  
Joe Tracey (JT)

**Absent:** Ro Woodard (RW)

**Also Present:**

John Parker (retired Second Language teacher and associate member of the CAC)

**Meeting called to order at 6:07 p.m. by SL.**

**Topics**

- Review CAC progress on NYSERDA Clean Energy Community designation initiative
- Prepare for NRI process presentation to community members on Tuesday, May 30, 2017

**1. Clean Energy Community designation progress**

MM - We are working on being designated a clean energy community by NYSERDA. This will make the town eligible for further conservation related NY State grant funding. "Local governments must complete four of the following 10 High Impact Actions to earn a Clean Energy Community designation and qualify to apply for grant funding." - NYSERDA

Coeymans CAC selected 4 High impact actions are:

- **Clean Fleets** - Install electric vehicle charging stations or deploy alternative fuel vehicles (in process. This May, the CAC won Electrical Vehicle Charging Station Grant from DEC as part of their Municipal Zero Emission Vehicle (ZEV) & ZEV Infrastructure Rebate Program. "supports public use of clean vehicles.
  - The primary purpose of a rebate-eligible facility must be the charging or fueling of clean vehicles by the public." - DEC)

- **Benchmarking** - Adopt a policy to report the energy use of buildings (in process)
- **Unified Solar Permit** - “The Unified Solar Permit is a standardized permit application designed to streamline the approval process for installing solar in the community.” NYSERDA (adopted)
- **Energy Code Enforcement Training** - Train compliance officers in energy code best practices (in process)

**2. Prepare for NRI process presentation - May 30**

- a. SL noted that Ingrid Haeckel suggested focusing on a strong turnout for May 30 meeting. The CAC goal is more than 40 attending community members.
- b. General time table for May 30 CAC activities:
  - i. 3-5 p.m. Informative Coeymans tour for intern
  - ii. 5:30-630 full CAC to meet with intern
  - iii. 7 p.m. Public hearing
- c. MM noted that Ingrid provided a suggested NRI presentation agenda:
  - i. Ingrid Haeckel presents habitat summary and segue to NRI (40 min)
  - ii. Sylvia give short overview of NRI project, solicit input from community (10 min)
  - iii. Q/A (10-20 min)
  - iv. Time for public to view enlarged habitat summary maps (I can provide 18x24 prints) and talk informally with CAC/Ingrid, opportunity to add stars for special places and/or comments for NRI. (20-30 min). This will include an opportunity for community members to add stars to special places on the map they feel worthy of highlighting in the NRI. This is a community stakeholder engagement activity.

**3. Other Business**

- a. Ro Woodard, Coeymans Conservation Advisory Committee will offer a Learn to Fish Day on July 19 at Lawson Lake County Park, Feura Bush from 10:00 AM - 3:00 PM

**Action Items**

Action Item - <b>Prepare for NRI Public meeting</b>	Responsible party	Due date
- Revise inventory map outline☐	CAC members	5-30-2017
- prepare short public presentation, promote meeting☐	CAC members	5-30-2017
- continue draft inventory outline and data collection (teams work on sections)☐	CAC members	5-30-2017
- prepare press release of CAC NRI process	Bryan Rowzee	5-12-2017
- prepare news article on NRI process	Bryan Rowzee	5-19-2017

- Post project description, goal statement to town website?	Bryan Rowzee	tba
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Action Item - <b>Town Energy Bill summary</b>	Responsible party	Due date
Gather one year's worth of energy bills and review the buildings materials	CAC members	tba

Action Item - Gather maps from CT Male	Responsible party	Due date
Contact CT Male and acquire access, preferable digitally, to all maps the engineering firm has produced for the Town of Coeymans. These will supplement the NRI creation process	Mike McGuire	Completed by 5/04/2017

Action Item - NRI Maps	Responsible party	Due date
Report status of finding map components that will help us generate our NRI.	All CAC members with specific assignments noted below grouped by resource types	(next meeting)
Geology and Soils; Land Use	Mike McGuire	(next meeting)
Water Resources	Sylvia Lawler and Dan Bosworth	Completed 1-10-2017
Habitats and Wildlife	Joseph Tracey and Barbara Heinzen	(next meeting)
Cultural Resources	Ro Woodard	(next meeting)
Climate conditions and projections	Bryan Rowzee	Completed 4-18-2017

Next Meeting 5:30 p.m. on May 30, 2017 at Coeymans Town Hall–Main Community Meeting Room

Motion to Adjourn: MM, Second: DB

Approved 5– 0

Meeting adjourned at 7:47 pm

- Minutes compiled by Bryan Rowzee (Recording Secretary)