

## Town of Coeymans

### Minutes - Conservation Advisory Council (CAC) meeting

02/21/2017

RCS Community Library–Main Community Meeting Room

**Present:**

Sylvia Lawler (Chair) (SL)  
Daniel Bosworth (DB)  
Michael McGuire (MM)  
Bryan Rowzee (Recording Secretary) (BR)  
Joe Tracey (JT)

**Absent:**

Ro Woodard (RW)

**Also Present:**

Barbara Heinzen (BH)  
Robyn Reynolds (Senior Planner - Capital District Regional Planning Commission, CDRPC. Also Coordinator for the Capital Region under the Clean Energy Communities Program) (RR)

Meeting called to order at 6:16 p.m. by SL.

**Topics:**

- **Clean Energy Communities Program progress**

**Clean Energy Communities Program progress**

RR moderated most of the discussion.

MM reported the Town of Coeymans adopted the proposed Clean Energy Communities Program flagged High Impact Action Item 1: Benchmarking resolution.

"Benchmarking is a policy that a local government adopts that requires the annual reporting of

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energy used in local government buildings and, in large municipalities, also requires the annual disclosure of energy used in large private buildings." - NYSERDA website.

NYSERDA has contracted with a firm, T.Y -Lin International to provide energy Code training. This can be shared across several municipalities.

The Energy Code focuses on building rehabilitation and expansions.

The initial meeting can be onsite or within a virtual space

Participants review two plans and conduct two onsite inspections

There is also a requirement for a final meeting to conclude the reflection and training process.

CAC reported Unified Solar Permit is being reviewed and made available to John Cashion. We will then get it certified and submit it along with a grant application, federal tax ID for the town to NYSERDA. This relates to High Impact Action Item 6: Unified Solar Permit - Streamline the approvals process for solar

RR - Solarize Albany is expanding their service to the broader capital region.

Coeymans will need host an event and obtain at least 10 sign-ups meaning purchase, lease or power purchase agreement to qualify for that portion of the Clean Energy Community Grant program. (High Impact Action Item 5: Solarize - Undertake a local solarize campaign to increase the number of solar rooftops)

RR - High Impact Action Item 4: Clean Energy Community Clean Fleets - Install electric vehicle charging stations or deploy alternative fuel vehicles.

We need a charging unit with two ports

The users could be charged to use the ports

The software is the real hidden cost at \$280 per port per year

Maintenance would be to plow the area around the parking lot

It should be placed on municipal property

The deadline is March 31

Justification is apolitical. It is for educational purposes with a tiny risk.

After 2 years the lease is up and this is another positive point considering finances

We can have a match using the reimbursement from the the solar permit from NYSERDA

The Town will need to use Grants Gateway Registration portal and consolidated funding application

**Action Items**

Action Item - Town Energy Bill summary	Responsible party	Due date
Gather one year's worth of energy bills and review the	CAC members	tba

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buildings materials		
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Action Item - NRI Technical assistance grant application	Responsible party	Due date
Complete and submit Natural Resources Inventory Application for Technical Assistance	Sylvia Lawler with input from all CAC members	3-01-2017

Action Item - NRI Maps	Responsible party	Due date
Report status of finding map components that will help us generate a Natural Resource Inventory.	All CAC members with specific assignments noted below grouped by resource types	(next meeting)
Geology and Soils; Land Use	Mike McGuire	(next meeting)
Water Resources	Sylvia Lawler and Dan Bosworth	Completed 1-10-2017
Habitats and Wildlife	Joseph Tracey and Barbara Heinzen	(next meeting)
Cultural Resources	Ro Woodard	(next meeting)
Climate conditions and projections	Bryan Rowzee	(next meeting)

Next Meeting 6 p.m. on March 14, 2017 at RCS Community Library - Small Conference room

Future meeting dates: April 11 and May 9

Motion to Adjourn: MM, Second: DB

Approved 5 – 0

Meeting adjourned at 7:46 pm

- Minutes compiled by Bryan Rowzee (Recording Secretary)

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