

MINUTES BOOKTOWN OF COEYMANS
May 18, 2017 – Town Board Meeting – 7:00pm**

A Town Board Meeting was held Thursday, May 18, 2017 at 7:00pm at Town Hall, 18 Russell Avenue, Ravena, New York

PRESENT: Philip Crandall, Supervisor
Thomas E. Dolan, Councilman
Kenneth C. Burns, Councilman
George E. Langdon, Councilman
James C. Youmans, Councilman

ALSO PRESENT: Diane L. Millious, Town Clerk
Scott Searles, Highway Superintendent
John Kerr, Chief Operator WWTP

Supervisor Crandall opened the meeting and led the Pledge of Allegiance.

OPENING COMMENT

Supervisor Crandall stated that the record should reflect the presence of a full Town Board also attending were Town Clerk Millious, Highway Superintendent Searles and Chief Operator Kerr.

AGENDA

- Presentations
 - Capital Bicycle Racing Club
 - Albany County Legislator, Rick Touchette
- Public Announcements
 - Coeymans Landing Historic District Proposal Community Informational Meeting
 - Town Hall Closed for Memorial Day
 - CAC, Habitats and Wildlife in Coeymans
- Public Comment
- Approval of Minutes
 - Town Board Meeting, April 20, 2017
 - Town Board Meeting, April 27, 2017
- Old Business
 - 70 Main Street
 - Transfer Station
- New Business
 - Roads List
- Resolutions
 - Appoint Laborer Community Beautification Department
 - Award Bid for Phase 3 Sewer Project
 - Appoint Deputy Town Clerk
 - Appoint Part-Time Clerk, Town Clerk's Office
- Upcoming Workshops/Meetings
 - Zoning Board of Appeals Meeting, May 24th – Cancelled
 - Town Board Meeting, May 25th, 7:00pm

PRESENTATIONS

Capital Bicycle Racing Club

Supervisor Crandall invited Beth Ruiz to say a few words about the Capital Bicycle Racing Club.

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Ms. Ruiz stated that she is there to represent the Capital Bicycle Racing Club and continued by giving Supervisor Crandall their Bike Race event flyer along with a map of the race course and she is there seeking the Board's approval to host the race in the Town of Coeymans, which will be the 16th year for the race, 12th in the Town of Coeymans. She added that the race is sanctioned through U.S.A. Cycling and insured through them and she isn't being presumptive but the application process takes some time so she actually brought the Certificate of Liability for this year. She went on by saying that the event brings participants from all across the northeast and New England states to the Town of Coeymans, they average between 250 and 400 participants a year and they host the race at the R-C-S high-school, which they already have approval for. She continued by saying that the Capital Bicycle Racing Club is a 100% non-profit, volunteer run organization, they host various recreational competitive events throughout the Capital Region and all of the revenues from the race are generated directly from entry fees and once they do profit/loss, all of the proceeds are donated to various volunteer organizations in the community like the Police Department, ambulance and Fire Department.

Councilman Youmans interjected that the Town received notice that the road behind the high-school is going to be under construction this summer.

Ms. Ruiz stated that they had been informed of that and the road rules and procedures are through NYS DOT and Albany County DPW, she just submitted her application to Albany County DPW and hopefully that will alert them to their race route but she will also be contacting them directly herself.

Councilman Youmans questioned if the road is ultimately under construction and not conducive to their race, would there be an alternate route they can use.

Ms. Ruiz stated that it is a neutral start from the school up to Bushendorf Road so it would be difficult in terms of navigating the start of the race but she would hate to go on the main road for traffic and safety purposes for riders and it would mean that they would have to bring more law enforcement in to help with that. She added that hopefully they can delay the process and/or have them do it before the race, which is July 15th.

Highway Superintendent Searles interjected that he was told June and July and it will be for two months.

Ms. Ruiz stated that she better contact them immediately.

Councilman Langdon stated that it might be a possibility that they can do the high-school up to Jarvis Road first.

Highway Superintendent Searles stated that they need the other end too because they come down 396 onto 101 and then back to North Jarvis.

Councilman Youmans stated that he speaks for everyone in being totally supportive of their bike race, they have been doing it a long time and it is a great thing but they need to be aware that it might be an issue for them this summer. He added that if there is anything that they can do to help, she needs to let them know but usually those guys are tough to talk to.

Ms. Ruiz thanked the Town Board.

Albany County Legislator – Rick Touchette

Supervisor Crandall invited Albany County Legislator Touchette to speak.

Legislator Touchette stated that as they may know he is serving his second term as a Board Member of the Albany County Soil and Water Conservation District, there are five Board Members, all are appointed by Legislator with two of them being County Legislators. He added that the Conservation District really does a lot of things, which is not just for agriculture, they do water quality management, erosion control, drainage assistance, urban conservation, conservation education, seedling programs, pond stocking, aquatic weed control, soils information and flood controlling and he knows their natural resources technician, has been down here to review the plans for the Hannacroix Creek and anything that they can do to help

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with the project they will be happy to do. He continued by saying that last year they had a grant to buy hydro-seeder for erosion control as well as doing 22 miles of roads so if there are any roads that need hydro-seeding they should contact them and they will see what they can do. He went on by saying that he just found out on Tuesday that through the Department of Agriculture there is a Farm Energy Audit available to farmers at no cost and if anyone would like the information, he would be happy to help. He added that the Coeymans Conservation Advisory Council is doing some integrated maps with layers and the Soil and Water Conservation District has a lot of them and they can contact the District to see if they can cooperate with them, which would be great. He went on by saying that May 19th is the Mohawk-Hudson Land Conservancy Bike to Work Day, there is going to be an organized ride, it starts at the Land Conservancy Office at 425 Kenwood at 8:00am with a light breakfast served before they get on the trail at 8:30, they are going to ride on the rail trail and he plans on being there. He concluded by saying that he has seen the new website, it looks great and if there is anything that he can do for them, they should let him know.

Collectively the Town Board thanked Legislator Touchette.

C.T. Male, Robert Flores – Sewer Project Update

Mr. Flores stated that they are very busy with the Sewer Project, there was a hiatus during the winter but now it is a full go for Contract 2, Gallo Construction is the contractor and they are on-site and working on it. He added that it affects Rt. 144, Colvin Avenue, Einie Drive, Civill Avenue and Rt. 143 so those roads will be affected by construction work and they will keep them updated, they are coordinating with DOT in terms of road closures for Routes 144 & 143. He continued by saying that later in the agenda they are going to be awarding Contract 3, which is the upgrades at the Waste Water Treatment Plant, the bids were opened, reviewed and he submitted a letter recommending the award for it. He went on by saying that there are two Contracts, one is the general construction, which was awarded to Carver Construction at \$1,091,000.00 and the Electrical Contract went to C.K.M. Electrical for \$95,897.00. He concluded by saying that they were able to identify the work needed, they got the bids under budget and they are able to do all the improvements needed. He then asked if there were any questions.

Councilman Burns stated that they are under budget and then asked if they are way under budget with grant money left, can they repair the infrastructure of the building.

Mr. Flores stated that they have an accounting of what may be left, it is a small amount and not a lot so they can do some little things but nothing major.

Supervisor Crandall stated that he sat down with Mr. Flores and went over what Chief Operator Kerr gave to them for repair and they are trying to incorporate it into the Sewer Project itself such as the electrical and there were some cracks in the walk-way.

Mr. Flores stated that some of the electrical work is included, which was identified by John Kerr, and cracks in one of the tanks that they are going to empty and repurpose and they will address the cracks.

Councilman Burns stated that he is talking about under John's office where you can see the wire mesh in the ceiling.

Mr. Flores stated that things like that they can address but something that might cost \$100,000.00 would be beyond the budget.

Supervisor Crandall asked if there were any other comments, hearing none he moved to the next item on the agenda.

PUBLIC ANNOUNCEMENTS

Community Informational Meeting – Coeymans Landing Historic District Proposal

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Councilman Dolan stated that there will be a Coeymans Landing Historic District National Register Historic District Proposal Community Informational Meeting and continued by reading the following:

You are invited, come to a Community Meeting to discuss the proposal to create a State and National Register Historic District in the Hamlet of Coeymans. Who should attend? Property owners, realtors, contractors, business and community leaders, and those who would like to learn about new opportunities provided by National Register Listing. For additional information about the benefits of owning a contributing property in a National Register Historic District, visit <http://nysparks.com/shpo/tax-credit-programs/>.

He continued by saying that it will be Wednesday, May 24, 2017, 6:30-7:30pm at the RCS Community Library in the Community Room at 95 Main Street, Ravena, NY.

Supervisor Crandall stated that if anyone has any questions about this, they can call the Supervisor's Office.

Councilman Dolan stated that the main benefit of this is if you live in this District you can apply for a 20% tax credit for work that is done and the work that you are looking for the tax credit for needs to be approved by SHPO and you are free to do anything else that you want.

Supervisor Crandall stated that it doesn't place any restrictions on the homeowner but there are benefits if you work with the Historic Society in following their guidelines, such as a 20% tax credit.

Coeymans Advisory Committee – Habitats and Wildlife in Coeymans Presentation

Councilman Youmans continued by reading the following:

Staff from the NYSDEC Hudson River Estuary Program will discuss the rich habitats and wildlife of Coeymans and a new project to help the Town's Conservation Advisory Council (CAC) conduct a town-wide natural resources inventory. Learn about important resources in Coeymans and tell us about special places you love. Ingrid Haeckel, NYSDEC Hudson River Estuary Conservation and Land Use Specialist and members of the Town CAC will meet Tuesday, May 30th from 7:00-8:30pm at Town Hall, 18 Russell Avenue, Ravena.

Supervisor Crandall stated that if anyone has any questions about this, they can call the Supervisor's Office.

Town Hall Closed May 29th

Supervisor Crandall stated that Town Hall will be closed May 29th for Memorial Day.

PUBLIC COMMENT

Supervisor Crandall invited the public to comment at this time, hearing none he moved to the next item on the agenda.

APPROVAL OF MINUTES

Supervisor Crandall stated that there were two sets of minutes for Town Board approval, a Town Board Meeting on April 20th and a Town Board Meeting on April 27th and then asked for a motion to approve them.

Councilman Youmans asked that they approve them separately.

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MOTION

On motion of Councilman Dolan, seconded by Councilman Youmans, approving the April 20th Town Board Meeting minutes.

VOTE – AYES 5 – NAYS 0 – SO MOVED

MOTION

On motion of Councilman Dolan, seconded by Councilman Burns, approving the April 27th Town Board Meeting minutes.

VOTE – AYES 4 – NAYS 0 – ABSTAIN 1 – SO MOVED

OLD BUSINESS

70 S. Main Street

Supervisor Crandall stated that it is time to put 70 S. Main Street up for sale, they have been waiting to hear from someone who was interested but they have recently been informed that they are no longer interested. He added that they called local realtors and have decided to go with Josie Bruno as she has the most experience with commercial property and everyone they contacted is the same rate, which is 6%. He then asked for a motion authorizing him to enter into a contract with a realtor.

MOTION

On motion of Councilman Dolan, seconded by Councilman Burns, authorizing the Supervisor to enter into a contract with Josie Bruno.

VOTE – AYES 5 – NAYS 0 – SO MOVED

Councilman Langdon asked if they have any idea on what the estimated value is.

Supervisor Crandall stated that she gave an estimated value of \$160,000.00 - \$170,000.00, he would like to start at \$189,900.00 to see if they can get as much as they possibly can.

Councilman Burns asked if it is commercial property.

Supervisor Crandall stated that it will be offered as commercial.

Councilman Burns asked if it will have to be rezoned.

Supervisor Crandall stated that it won't.

Councilman Burns stated that it is all residential down there and this is why he asked.

Supervisor Crandall stated that he will double check with John Cashin, Building Inspector and then asked if there was any other Old Business.

Councilman Youmans stated that he was recently made aware again, and so was Highway Superintendent Searles, about more dumping of trash on Miller Road, which is a burden on the Town to have to keep cleaning up garbage that people dump. He added that he has talked to some of the residents on that road and he thinks they need to put up some signs that say "No Dumping", maybe some that say "Video Surveillance May Be In Use" and he and Scott will have to work out what the wording will be. He then asked if there is an Ordinance already that they could make it a finable offense.

Supervisor Crandall stated that they do.

Councilman Langdon interjected that it would be littering.

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Councilman Youmans stated that he wanted to offer a motion authorizing the purchase and placement of signs on Miller Road and other problem places in town.

Highway Superintendent Searles interjected that Jarvis North is a dumping area.

Councilman Youmans stated that he thinks they should do it everywhere there is a problem because it is a crime and most of the stuff that they dump they can bring somewhere and get rid of it for free, even a mattress because they want the metal springs out of it. He reiterated that to dump things on the side of the road for everyone else in town to pay for picking up isn't right and this is something they need to do.

Supervisor Crandall stated that he doesn't have a problem with it except for the money; he needs to look at the budget to see where it will come from and added that he doesn't know how much Highway Superintendent Searles has left in his Contractual.

Highway Superintendent Searles stated that he didn't budget for signs.

MOTION

On motion of Councilman Youmans, seconded by Councilman Burns, authorizing the Highway Department to spend up to \$400.00 to purchase "No Dumping" signs to be strategically placed in the town where dumping has been a problem, pending the identification of available funds to purchase said signs.

VOTE – AYES 5 – NAYS 0 – SO MOVED

NEW BUSINESS

HIGHWAY ROAD LIST FOR REPAIR

Highway Superintendent Searles stated that each Board Member has a copy of his Section 284 Highway Law Agreement for blacktopping roads this year and as they can see he will be doing all of north Coeymans, Biechman Road and Stott Drive. He added that if the Board approves this, they will be here starting on Biechman Road and Stott Drive on Monday, May 22nd.

Supervisor Crandall asked for a motion.

MOTION

On motion of Councilman Burns, seconded by Councilman Langdon authorizing the Town Board to sign the Agreement with the Highway Superintendent.

VOTE – AYES 5 – NAYS 0 – SO MOVED

Supervisor Crandall stated that it covers Bronk Road, Bronk Road Extension, Boehlke Drive, Fox Street, Bennett Court, Bennett Court Extension, Biechman Road and Stott Drive.

Highway Superintendent Searles stated that they got extra money this year for Extreme Winter Recovery in the amount of \$21,305.00 plus Pave NY, which was \$25,546.00 and the C.H.I.P.S. money is up to \$111,916.81, totaling \$158,767.81. He added that the total, which includes mobilization cost for the roads is \$174,755.00 so the Town's portion will be \$15,987.00. He continued by saying that he knows they have had studies before but he has gotten 2 phone calls to reduce the speed limit on Rt. 144 between Bronk Road and Rt. 396.

Supervisor Crandall stated that he is still working on it and he sent another scathing letter a week ago and he is sure that he will get a response. Councilman Youmans stated that Mr. & Mrs. Curcurito were there prior to the meeting and they live on Cedar Grove Road and have serious concerns about the speed limit on that road, it is 55 mph and he mentioned many times he has heard tires screeching to stop before they hit a school bus that is stopped on the turn. He added that he along with Councilman Dolan and Highway Superintendent Searles explained to them the process for it, which is for them to make a request to DOT to have it happen and then asked what they should do next.

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Councilman Dolan stated that he would offer a motion.

MOTION

On motion of Councilman Dolan, seconded by Councilman Youmans, authorizing the Supervisor to write a letter to DOT requesting a speed change on that road.

VOTE – AYES 5 – NAYS 0 – SO MOVED

Councilman Dolan stated that other issues are that there is a curve that isn't signed and there are hidden driveways so in addition to being slower on that portion of the road, it also needs to be marked properly.

Highway Superintendent Searles interjected that there are no school bus signs and added that Mr. Curcurito provided them with a list.

Supervisor Crandall stated that he will address each and every item on the list and follow-up with phone calls and e-mails.

RESOLUTIONS

RES. #80-17 APPOINT LABORER COMMUNITY BEAUTIFICATION DEPARTMENT

On motion of Councilman Dolan, seconded by Councilman Youmans, the following resolution was APPROVED – AYES 5 – NAYS 0 – SO MOVED

WHEREAS, the Town Board is desirous of filling a vacancy in the Community Beautification Department.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby appoint Jason Chmielewski as Full-Time Laborer at the rate of \$16.86 per hour, effective June 5, 2017.

Councilman Langdon asked if the position was advertised.

Supervisor Crandall stated that it absolutely was.

Councilman Dolan interjected that he also interviewed him and checked all his references.

RES. #81-17 AWARD PHASE 3 SEWER PROJECT

On motion of Councilman Burns, seconded by Councilman Youmans, the following resolution was APPROVED – AYES 5 – NAYS 0 – SO MOVED

WHEREAS, the Town of Coeymans was the recipient of a Grant from the NYS Department of Environmental Conservation (NYSDEC) and NYS Environmental Facilities Corporation (NYSEFC) for upgrades to the town sewer infrastructure, and

WHEREAS, the engineering firm of C.T. Male has designed the upgrade, submitted same to NYSDEC and received approval of the plan specifications; and

WHEREAS, those plan specifications have been advertised by the Town Clerk seeking bids for same, and

WHEREAS, ten bids were received and opened on April 25, 2017 at 2:00PM, AND

WHEREAS, C.T. Male has issued a recommendation of award letter (attached hereto) which recommends that the Town award the General Construction Contract for this project to the lowest bidder, Carver Construction, 494 Wester Turnpike, Altamont, NY 12009 in the amount of \$1,091,000.00 and the Electrical Contract 3E to the lowest bidder CKM Electrical Services, 216 Elk Street, Albany, NY 12210 in the amount of \$95,897.00.

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NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Town Board of the Town of Coeymans hereby awards a contract to Carver Construction for \$1,091,000.00 and a contract to CKM Electrical Services for \$95,897.00 for work on Contract 3 – Waste Water Treatment Plant upgrades.

BE IT FURTHER RESOLVED, that the Town Board authorizes Supervisor Philip A. Crandall to execute all documents related to this work.

RES. #82-17 APPOINT DEPUTY TOWN CLERK

On motion of Councilman Langdon, seconded by Councilman Burns, the following resolution was APPROVED – AYES 5 – NAYS 0 – SO MOVED

WHEREAS, Deputy Clerk Lucinda Vatalaro is retiring effective May 30, 2017; and

WHEREAS, the Town Board is desirous of filling the vacancy created by this retirement.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby appoint Bonnie Keyer as Full-Time Deputy Town Clerk at the rate of \$18.60 per hour, effective May 31, 2107.

RES. #83-17 APPOINT PART-TIME CLERK TOWN CLERK’S OFFICE

On motion of Councilman Youmans, seconded by Councilman Dolan, the following resolution was APPROVED – AYES 5 – NAYS 0 – SO MOVED

WHEREAS, Part-Time Clerk I, Bonnie Keyer, was appointed as Deputy Town Clerk; and

WHEREAS, the Town Board is desirous of filling the vacancy created by this appointment.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby appoint Naomi Swiader as Part-Time Clerk at the rate of \$13.10 per hour, effective May 22, 2017.

UPCOMING WORKSHOPS/MEETINGS

- Zoning Board of Appeals Meeting, May 24th – Cancelled
- Town Board Meeting, May 25th, 7:00 pm

ADDITIONAL COMMENTS

Supervisor Crandall asked if there were any additional comments.

Councilman Youmans stated that he wanted to thank Ms. Vatalaro for her service to the Town and wish her all the best in her retirement.

Collectively the Town Board concurred with that.

Supervisor Crandall asked if there were any additional comments.

Councilman Burns thanked everyone for working together and doing a good job.

Supervisor Crandall asked if there were any other comments.

Town Clerk Millious stated that he wanted to thank the Board for appointing the Deputy and Clerk positions and added that she will miss Cindy Vatalaro, she has been with her for 17 years and did a great job, through good times and bad they have gotten the work done and she wishes her well.

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Supervisor Crandall interjected that they all do and wish her a happy and fruitful retirement for many years. He then asked if there were any other comments, hearing none he asked for a motion to adjourn.

ADJOURNMENT

Motion

On motion of Councilman Dolan, seconded by Councilman Youmans, the Town Board Meeting was adjourned.

VOTE – AYES 4 – NAYS 0 – SO MOVED

Time -

Respectfully Submitted,

Diane L. Millious, Town Clerk

APPROVED – As Read June 22, 2017