

A Town Board Meeting was held Tuesday, October 11, 2011, at 7:00pm at Town Hall, 18 Russell Avenue, Ravena, New York

PRESENT: James Youmans, Supervisor
Dawn Rogers, Councilwoman
Thomas A. Boehm, Councilman
Richard N. Touchette, Councilman
Thomas E. Dolan, Councilman

ALSO PRESENT: Diane L. Millious, Town Clerk
Greg Darlington, Chief of Police
Albert Deering, Highway Superintendent

Supervisor Youmans opened the Meeting and led the Pledge of Allegiance.

OPENING COMMENT

Supervisor Youmans stated that the record should reflect the presence of a full Town Board in addition to Town Clerk Millious, Highway Superintendent Deering and Chief of Police Darlington.

AGENDA

- Public Announcement
 - Electronic Recycling Collection
- Public Comment
- Approval of Minutes
 - Town Board Meeting, September 25, 2011
 - Special Town Board Meeting, September 30, 2011
- Old Business
- New Business
 - Authorization to Sign CDPHP Contract
 - Establish Budget Workshop Meeting Dates
 - Establish 2012 Preliminary Budget Hearing Date
- Resolutions
 - Affirmation of CSEA Contract 2012-2014
 - Authorization for Issuance of Bonds to Pay Cost of Acquisition & Installation of Waste Water System Flow Meters
 - Authorization of Issuance of Bonds to Pay Cost of Acquisition, Construction & Installation of Coeymans Hamlet Sewer District Sewer Upgrades
 - Interfund Loan for Highway Fund (DB)
- Correspondence
 - Albany County Department of Health
- Town Board Workshops/Meetings
 - Town Board Workshop, October 18, 2011
 - Town Board Meeting, October 24, 2011
 - Town Board Meeting, November 14, 2011
- Adjournment

PUBLIC ANNOUNCEMENT

Electronic Recycling Collection

Supervisor Youmans stated that he had a public announcement and continued by reading the following:

The Town will host several collection days for recycling computer and electronic equipment. The first collection date is scheduled for Wednesday, October 26, 2011, from 7:00am to 3:00pm ONLY at the Town's Beautification Department, 70 South Main Street in Coeymans (former Coeymans Firehouse).

Items will not be accepted before or after the designated times. Town personnel will be available to assist.

Town residents are asked to bring only those items on the list: televisions (portable or console), computer equipment, typewriters, video game systems, cell phones, I-Pods, monitors, scanners, ink cartridges, fax machines, printers, keyboards, and other computer accessories.

We will NOT accept liquids, air conditioners, dehumidifiers, refrigerators, kitchen or personal appliances, batteries or fluorescent lamps.

Supervisor Youmans stated that the Notice will be on the Town's website and added that this is a nice thing that Councilman Dolan had helped put together. He continued by saying that there will be four over the next 12 months and it is of no cost to the Town whatsoever or to the residents that wish to dispose. He concluded by saying that there was a Recycling Company that was interested in getting their hands on the items to be recycled because there is value to them.

PUBLIC COMMENT

Supervisor Youmans invited the public to comment at this time.

Ms. Barbara Tanner inquired as to whether the Town would be getting any money for the electronic recycling.

Supervisor Youmans stated that they will not be.

Ms. Donna Pasquini stated that at the last Town Board Meeting the dates were announced for the Recycling Program and continued by asking that he clarify them because she had written down October 28th for the first one.

Councilman Dolan stated that it was a mistake and the first one is October 26th.

Ms. Pasquini continued by saying that she has January 25th at the Highway Department for the next date.

Councilman Dolan stated that the date is correct.

Ms. Pasquini inquired as to if any of the other dates changed.

Councilman Dolan stated that they had not and added that he only made a mistake for the first date.

Supervisor Youmans interjected that the dates are also correct on the website as well and added that is www.coeymans.org.

Collectively the Town Board agreed that the dates were alright.

Supervisor Youmans asked that Town Clerk Millious see to it that the Notice of Special Workshops is posted.

Town Clerk Millious stated that she would.

Establish 2012 Preliminary Budget Hearing Date

Supervisor Youmans stated that they also needed to establish a Public Hearing Date for the 2012 Preliminary Budget and added that he is proposing Thursday, November 10th at 7:00pm at Town Hall and then asked if the date was alright with the Town Board.

Collectively the Town Board agreed that the date was fine.

Supervisor Youmans asked that the Notice of Public Hearing be posted at the appropriate time.

Town Clerk Millious stated that she would.

RESOLUTIONS

Supervisor Youmans stated that the first resolution was regarding the CSEA Contract and added that he along with Councilman Touchette sat and negotiated with representatives from CSEA, the Union that represents most of the employees with the exception of the Police who are represented by another Union, and they agreed to a zero raise for 2012, a 1% raise in 2013, and a 2% raise in 2014.

RES. #85-11 AUTHORIZATION TO REAFFIRM CSEA CONTRACT

On motion of Councilman Touchette, seconded by Councilman Boehm, the following resolution was APPROVED – VOTE – AYES 5 – NAYS 0 – SO MOVED

WHEREAS, the Town Board undertook negotiations with CSEA Local #801 to replace the extended Labor/Management Agreement that expires December 31, 2011, and

WHEREAS, the Town Board authorized Supervisor James C. Youmans and Councilman Touchette to act on behalf of the management in the aforementioned negotiations, and

WHEREAS, the tentative agreement was recently ratified by a vote of the union's membership,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans reaffirms the agreement reached for the three-year term of the contract, January 1, 2012 through December 31, 2014.

RES. #86-11 AUTHORIZATION TO HIRE DENNIS APPRAISALS, LLC

On motion of Councilman Boehm, seconded by Councilman Touchette, the following resolution was APPROVED – VOTE – AYES 5 – NAYS 0 – SO MOVED

WHEREAS, the Town is desirous of determining the value of Property Tax Parcel #168.12-1-40.1, and

WHEREAS, determining the value would require a licensed Real Estate Appraiser, and

WHEREAS, a proposal to do such appraisal in the amount of \$400.00 has been received,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby authorizes Supervisor James C. Youmans to hire Dennis Appraisals, LLC, of Ballston Lake, NY, to appraise the Property Tax Parcel #168.12-1-40.1 at a cost of \$400.00.

RES. #87-11 AUTHORIZATION FOR ISSUANCE OF BONDS

On motion of Supervisor Youmans, seconded by Councilwoman Rogers, the following resolution was APPROVED – VOTE – AYES 5 – NAYS 0 – SO MOVED

**RESOLUTION AUTHORIZING THE ISSUANCE OF
UP TO \$150,000 IN SERIAL BONDS OF THE TOWN OF COEYMANS
TO PAY THE COST OF ACQUISITION AND INSTALLATION OF
WASTEWATER SYSTEM FLOW METERS; AND AUTHORIZING
THE ISSUANCE OF UP TO \$150,000 IN BOND ANTICIPATION NOTES
OF THE TOWN OF COEYMANS FOR THE SAME PURPOSE**

WHEREAS, the Town of Coeymans (the “Town”) entered into an Intermunicipal Agreement (the “Agreement”) with the Village of Ravena (the “Village”) relating to conveyance, treatment, and disposal of sewage at the Town’s waste water treatment plant (“WWTP”); and

WHEREAS, the Agreement provides that the criteria to be used for allocation of future costs of operation and maintenance of the WWTP will be based upon the measurement of flow attributable to each municipality as measured by meters to be installed by the Town; and

WHEREAS, the Coeymans Hamlet Sewer District (the “District”) wishes to install such meters;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF THE TOWN OF COEYMANS, ALBANY COUNTY, NEW YORK, AS FOLLOWS:

Section 1. The specific object or purpose for which the obligations authorized by this Resolution are to be issued is the acquisition and installation of meters to determine the flow of wastewater from the Village into the Town’s WWTP, and further including related preliminary and incidental costs (the "Project"), and such specific object or purpose is hereby authorized at a maximum estimated cost of One Hundred Fifty Thousand Dollars (\$150,000.00).

Section 2. The plan for the financing of such maximum estimated cost is the payment by each of the Town and the Village of its respective percentage of the total cost as allocated pursuant to the Agreement. The plan for the financing of the Town’s share of such maximum estimated cost is issuance of up to One Hundred Fifty Thousand Dollars (\$150,000.00) in serial bonds or bond anticipation notes of the Town, hereby authorized to be issued pursuant to the Local Finance Law.

The proceeds of the bonds or bond anticipation notes may be used to reimburse expenditures paid by the Town from other funds or otherwise on or after the date of adoption of this Bond Resolution. Pursuant to Local Finance Law Section 107(d)(9), no down payment from current funds is required.

Section 3. It is hereby determined that the period of probable usefulness of the specific object or purpose is thirty (30) years, pursuant to Section 11(a)(4) of the Local Finance Law. It is hereby further determined that the maximum maturity of the serial bonds herein authorized will exceed five (5) years.

Section 4. The faith and credit of the Town of Coeymans, Albany County, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such obligations as they become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due

and payable in such years. There shall annually be levied on all the taxable real property of the District a fee sufficient to pay the principal of and interest on such obligations as they become due and payable.

Section 5. For the purpose of paying the cost of the Project, including related preliminary and incidental costs, there are hereby authorized to be issued serial bonds of the Town up to a maximum amount of \$150,000, the maximum maturity of which shall not exceed the thirty (30) year period of probable usefulness set forth above, and which shall mature on or before the date of the expiration of the period of probable usefulness as measured from the date of the bonds or from the date of the first bond anticipation note issued in anticipation of the sale of such bonds, whichever date is earlier. The bonds may be issued in the form of a statutory installment bond.

Section 6. There are hereby authorized to be issued bond anticipation notes for the specific object or purpose in an amount up to but not exceeding the \$150,000 maximum amount of serial bonds authorized to be issued, in anticipation of the issuance and sale of the serial bonds authorized, including renewals of such bond anticipation notes.

Section 7. Any bond anticipation notes shall be payable from the proceeds derived from the sale of the bonds or otherwise redeemed in the manner provided by Section 23.00 of the Local Finance Law. The faith and credit of the Town are hereby irrevocably pledged for the payment of the bond anticipation notes and the interest on them.

Section 8. There are no bond anticipation notes outstanding which have been previously issued in anticipation of the sale of these bonds. Neither are the bond anticipation notes hereby authorized renewal notes. These bond anticipation notes will be issued in anticipation of bonds for an assessable improvement. These notes shall mature at such time as the Town may determine and may be renewed from time to time, provided that in no event shall such notes or renewals extend more than one (1) year beyond the original date of issue except as permitted in the Local Finance Law.

Section 9. Subject to the terms and conditions of this Resolution and of the Local Finance Law, and pursuant to the provisions of Sections 30.00, 50.00 and 56.00 to 60.00, inclusive, of the Local Finance Law, the power to authorize bond anticipation notes in anticipation of the issuance of the serial bonds authorized by this Resolution and the renewal of these notes, and the power to prescribe the terms, form and contents of the serial bonds and bond anticipation notes and the power to sell and deliver the serial bonds and bond anticipation notes issued in anticipation of the issuance of the bonds is hereby delegated to the Town Supervisor, the Chief Fiscal Officer of the Town. The Town Supervisor is hereby authorized to sign any serial bonds and bond anticipation notes issued in anticipation of the issuance of the serial bonds and bond anticipation notes issued pursuant to this Resolution by manual signature, and the Town Clerk is hereby authorized to affix or impress or imprint a facsimile of the seal of the Town to any of the serial bonds or bond anticipation notes and to attest such seal by manual signature. The Town Supervisor, as Chief Fiscal Officer of the Town, is authorized to execute and deliver any documents and to take such other action as may be necessary and proper to carry out the intent of the provisions of this Resolution.

Section 10. The exact date of issuance of the bonds and/or notes and the exact date upon which they shall become due and payable shall be fixed and determined by the Chief Fiscal Officer, provided, however, that the maturity of the notes or renewals shall not exceed one (1) year from the date of issue except as permitted by the Local Finance Law.

Section 11. The Chief Fiscal Officer shall prepare the bonds and/or notes and sell them in accordance with the provisions of the Local Finance Law including, but not limited to, the provisions of Section 169.00, if applicable, and at such sale shall determine the interest rate to be borne by such bonds and/or notes. The Town Board authorizes the Chief Fiscal Officer to establish substantially level annual debt service for the repayment of such Bonds if he believes it is in the best interests of the Town.

Section 12. If issued, the notes shall be in registered form, and shall bear interest at the determined rate.

Section 13. The Chief Fiscal Officer shall deliver the bonds and/or notes to the purchaser only against a certified check or other immediately available funds. The proceeds of the sale of the bonds and/or notes shall be deposited and/or invested as required by Section 165.00 of the Local Finance Law, and the power to invest the proceeds of sale is hereby delegated to the Chief Fiscal Officer and the power to invest in any instruments described in Section 165.00 is expressly granted.

Section 14. To the extent that it is permitted to do so under the Internal Revenue Code of 1986, as amended (the "Code"), the Town hereby designates the bonds and/or notes as "qualified tax-exempt obligations" under Section 265(b)(3) of the Code. The Town hereby covenants that it will (i) take all actions on its part necessary to cause interest on the bonds and/or notes to be excluded from gross income for purposes of Federal income taxes and (ii) refrain from taking any action which would cause interest on the bonds and/or notes to be included in gross income for purposes of Federal income taxes.

Section 15. Miller, Mannix, Schachner & Hafner, LLC, Glens Falls, New York, is hereby designated bond counsel.

Section 16. The validity of these serial bonds and bond anticipation notes may be contested only if:

- (1) These obligations are authorized for an object or purpose for which the Town is not authorized to expend money; or
- (2) The provisions of law which should be complied with at the date of publication of this Resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication; or
- (3) Such obligations are authorized in violation of the provisions of the State Constitution.

Section 17. The full text of this Resolution or a summary thereof shall be published in *The Ravana News Herald*, which has been designated as the official newspaper of the Town, together with a notice of the Town Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

Section 18. The question of the adoption of this Resolution was duly put to a vote on roll call which resulted as follows:

The Resolution was declared duly adopted by a vote of not less than two-thirds (2/3) of the full membership of the Town Board.

Town Clerk Millious continued by doing a roll-call vote.

Supervisor Youmans – Aye, Councilman Rogers – Aye, Councilman Boehm – Aye, Councilman Touchette – Aye, Councilman Dolan – Aye

RES. #88-11 AUTHORIZATION FOR ISSUANCE OF BONDS

On motion of Councilwoman Rogers, seconded by Councilman Dolan, the following resolution was APPROVED – VOTE – AYES 5 – NAYS 0 – SO MOVED

**RESOLUTION AUTHORIZING THE ISSUANCE OF
UP TO \$100,000 IN SERIAL BONDS OF THE TOWN OF COEYMANS
TO PAY THE COST OF ACQUISITION, CONSTRUCTION, AND
INSTALLATION OF COEYMANS HAMLET SEWER DISTRICT SEWER
SYSTEM UPGRADES; AND AUTHORIZING THE ISSUANCE OF UP TO
\$100,000 IN BOND ANTICIPATION NOTES OF THE TOWN OF COEYMANS
FOR THE SAME PURPOSE**

WHEREAS, in accordance with New York Town Law, the Town of Coeymans (the "Town") Town Board duly established the Coeymans Hamlet Sewer District (the "District"); and

WHEREAS, upgrades to the collection system are now needed in certain areas of the District;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF THE TOWN OF COEYMANS, ALBANY COUNTY, NEW YORK, AS FOLLOWS:

Section 1. The specific object or purpose for which the obligations authorized by this Resolution are to be issued is the acquisition, construction, and installation of improvements to the sewer collection system in the areas of Colvin Avenue and Westerlo Street, Church Street and Route 9-W north and south, and further including related preliminary and incidental costs (the "Project"), and such specific object or purpose is hereby authorized at a maximum estimated cost of One Hundred Thousand Dollars (\$100,000.00).

Section 2. The plan for the financing of such maximum estimated cost is issuance of up to One Hundred Thousand Dollars (\$100,000.00) in serial bonds or bond anticipation notes of the Town on behalf of the District, hereby authorized to be issued pursuant to the Local Finance Law.

The proceeds of the bonds or bond anticipation notes may be used to reimburse expenditures paid by the Town from other funds or otherwise on or after the date of adoption of this Bond Resolution. Pursuant to Local Finance Law Section 107(d)(9), no down payment from current funds is required.

Section 3. It is hereby determined that the period of probable usefulness of the specific object or purpose is thirty (30) years, pursuant to Section 11(a)(4) of the Local Finance Law. It is hereby further determined that the maximum maturity of the serial bonds herein authorized will exceed five (5) years.

Section 4. The faith and credit of the Town of Coeymans, Albany County, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such obligations as they become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such years. There shall annually be levied on all the taxable real property

of the District a fee sufficient to pay the principal of and interest on such obligations as they become due and payable.

Section 5. For the purpose of paying the cost of the Project, including related preliminary and incidental costs, there are hereby authorized to be issued serial bonds of the Town up to a maximum amount of \$100,000, the maximum maturity of which shall not exceed the thirty (30) year period of probable usefulness set forth above, and which shall mature on or before the date of the expiration of the period of probable usefulness as measured from the date of the bonds or from the date of the first bond anticipation note issued in anticipation of the sale of such bonds, whichever date is earlier. The bonds may be issued in the form of a statutory installment bond.

Section 6. There are hereby authorized to be issued bond anticipation notes for the specific object or purpose in an amount up to but not exceeding the \$100,000 maximum amount of serial bonds authorized to be issued, in anticipation of the issuance and sale of the serial bonds authorized, including renewals of such bond anticipation notes.

Section 7. Any bond anticipation notes shall be payable from the proceeds derived from the sale of the bonds or otherwise redeemed in the manner provided by Section 23.00 of the Local Finance Law. The faith and credit of the Town are hereby irrevocably pledged for the payment of the bond anticipation notes and the interest on them.

Section 8. There are no bond anticipation notes outstanding which have been previously issued in anticipation of the sale of these bonds. Neither are the bond anticipation notes hereby authorized renewal notes. These bond anticipation notes will be issued in anticipation of bonds for an assessable improvement. These notes shall mature at such time as the Town may determine and may be renewed from time to time, provided that in no event shall such notes or renewals extend more than one (1) year beyond the original date of issue except as permitted in the Local Finance Law.

Section 9. Subject to the terms and conditions of this Resolution and of the Local Finance Law, and pursuant to the provisions of Sections 30.00, 50.00 and 56.00 to 60.00, inclusive, of the Local Finance Law, the power to authorize bond anticipation notes in anticipation of the issuance of the serial bonds authorized by this Resolution and the renewal of these notes, and the power to prescribe the terms, form and contents of the serial bonds and bond anticipation notes and the power to sell and deliver the serial bonds and bond anticipation notes issued in anticipation of the issuance of the bonds is hereby delegated to the Town Supervisor, the Chief Fiscal Officer of the Town. The Town Supervisor is hereby authorized to sign any serial bonds and bond anticipation notes issued in anticipation of the issuance of the serial bonds and bond anticipation notes issued pursuant to this Resolution by manual signature, and the Town Clerk is hereby authorized to affix or impress or imprint a facsimile of the seal of the Town to any of the serial bonds or bond anticipation notes and to attest such seal by manual signature. The Town Supervisor, as Chief Fiscal Officer of the Town, is authorized to execute and deliver any documents and to take such other action as may be necessary and proper to carry out the intent of the provisions of this Resolution.

Section 10. The exact date of issuance of the bonds and/or notes and the exact date upon which they shall become due and payable shall be fixed and determined by the Chief Fiscal Officer, provided, however, that the maturity of the notes or renewals shall not exceed one (1) year from the date of issue except as permitted by the Local Finance Law.

Section 11. The Chief Fiscal Officer shall prepare the bonds and/or notes and sell them in accordance with the provisions of the Local Finance Law including, but not limited to, the provisions of Section 169.00, if applicable, and at such sale shall determine the interest rate to be borne by such bonds and/or notes. The Town Board authorizes the Chief Fiscal Officer to establish substantially level annual debt service for the repayment of such Bonds if he believes it is in the best interests of the Town.

Section 12. If issued, the notes shall be in registered form, and shall bear interest at the determined rate.

Section 13. The Chief Fiscal Officer shall deliver the bonds and/or notes to the purchaser only against a certified check or other immediately available funds. The proceeds of the sale of the bonds and/or notes shall be deposited and/or invested as required by Section 165.00 of the Local Finance Law, and the power to invest the proceeds of sale is hereby delegated to the Chief Fiscal Officer and the power to invest in any instruments described in Section 165.00 is expressly granted.

Section 14. To the extent that it is permitted to do so under the Internal Revenue Code of 1986, as amended (the "Code"), the Town hereby designates the bonds and/or notes as "qualified tax-exempt obligations" under Section 265(b)(3) of the Code. The Town hereby covenants that it will (i) take all actions on its part necessary to cause interest on the bonds and/or notes to be excluded from gross income for purposes of Federal income taxes and (ii) refrain from taking any action which would cause interest on the bonds and/or notes to be included in gross income for purposes of Federal income taxes.

Section 15. Miller, Mannix, Schachner & Hafner, LLC, Glens Falls, New York, is hereby designated bond counsel.

Section 16. The validity of these serial bonds and bond anticipation notes may be contested only if:

- (1) These obligations are authorized for an object or purpose for which the Town is not authorized to expend money; or
- (2) The provisions of law which should be complied with at the date of publication of this Resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication; or
- (3) Such obligations are authorized in violation of the provisions of the State Constitution.

Section 17. The full text of this Resolution or a summary thereof shall be published in *The Ravana News Herald*, which has been designated as the official newspaper of the Town, together with a notice of the Town Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

Section 18. The question of the adoption of this Resolution was duly put to a vote on roll call which resulted as follows:

The Resolution was declared duly adopted by a vote of not less than two-thirds (2/3) of the full membership of the Town Board.

Town Clerk Millious continued by doing a roll-call vote.

Supervisor Youmans – Aye, Councilman Rogers – Aye, Councilman Boehm – Aye,
Councilman Touchette – Aye, Councilman Dolan – Aye

RES. #89-11 AUTHORIZE HIGHWAY FUND PART-TOWN

On motion of Councilman Dolan, seconded by Councilman Touchette, the following resolution was APPROVED – VOTE – AYES 5 – NAYS 0 – SO MOVED

WHEREAS, the Highway Fund (DB) has bills that are due, and

WHEREAS, the Highway Fund is in need of cash to pay such bills, and

WHEREAS, the Town desires to pay these bills on time,

NOW, THEREFORE, BE IT RESOLVED, that the General Part Town Fund (B) will loan the Highway Fund Part Town (DB) account \$75,000.00 cash to pay such bills as they come due.

BE IT FURTHER RESOLVED, that the Highway Fund (DB) will repay the loan with no interest payment.

Supervisor Youmans stated that they have encountered a cash-flow issue while waiting for Highway CHIPS money in the amount of approximately \$80,000.00 as well as waiting on the third quarter sales tax distribution.

CORRESPONDENCE

Albany County Department of Health

Supervisor Youmans stated that he was in receipt of a letter from Albany County Department of Health and continued by reading the following:

Dear Supervisor Youmans:

As part of the “Cities Readiness Initiative” (CRI), which is a Federal Grant Program to assure that all citizens have access to important medical countermeasures during a public health emergency, the Albany County Department of Health (ACDOH) worked with you and other municipal leaders in the fall of 2007-2008 to establish individual municipal Community Dispensing Plans. That collaborative planning initiative was undertaken with the overarching goal of protecting public health while safeguarding the personnel infrastructure of your local government. As you know, your Community Dispensing Plan outlines the process for the delivery of timely medical countermeasures (such as vaccines or antibiotics) to your municipal employees, family members and residents. This planning is critically important in the event of a widespread communicable disease threat to our citizens.

In an effort to review and update these plans, ACDOH is offering a limited amount of free flu vaccine to interested municipalities to conduct a Flu POD Exercise this fall. The free flu vaccine is being provided through a grant from the New York State Department of Health and is expected to be available by late October 2011. The exercise is designed to assess your municipality’s capability to set up, staff, and dispense medical countermeasures (flu vaccine) to a defined population. Staffing from ACDOH is available to assist you with the planning and execution of this drill. In addition, clinical support for vaccinations can be made available through ACDOH and/or the Albany County Medical Reserve Corps.

If you are interested in taking advantage of this valuable opportunity, we ask that you complete and return the attached request form as soon as possible. Following the receipt of this form, Jill Dunkel, Senior Public Health Planner, will contact you to schedule an initial Planning Meeting. ACDOH will make every effort to equitably allocate free flu

October 11, 2011 – TOWN BOARD MEETING – 7:00PM

vaccine to interested municipalities who would like to participate. In order to effectively plan, responses must be received on or before October 15, 2011.

If you have any questions prior to or following the completion of the request form, please do not hesitate to contact me or Jill at (518) 447-4633 or jill.dunkel@albanycounty.com.

Sincerely,

James B. Crucetti, MD, MPH
Commissioner of Health

Supervisor Youmans stated that essentially it is a drill in case of a widespread outbreak and Supervisor Hotaling initiated it and it was a plan to immunize Government Officials, key personnel and also residents. He added that he thinks that it is worthwhile to take part in the drill and if they can get them to come he will find out how much vaccine there is on a first come first serve basis and in turn distributed to people who could use it who otherwise would not get it.

MOTION

On motion of Councilman Boehm, seconded by Councilwoman Rogers, authorizing the Supervisor to contact Jill Dunkel at Albany County Health Department and complete the Request Form to participate in the Flu POD exercise.

VOTE – AYES 5 – NAYS 0 – SO MOVED

TOWN BOARD MEETINGS/WORKSHOPS

- Town Board Workshop, October 18, 2011, 6:00pm
- Town Board Meeting, October 24, 2011, 7:00pm
- Town Board Meeting, November 14, 2011, 7:00pm

Supervisor Youmans added that additionally there will be a Public Hearing for the Tentative Budget on Thursday, November 10, 2011 at 7:00pm and will be held in Town Hall.

ADDITIONAL COMMENTS

Supervisor Youmans asked if there were any additional comments.

Councilman Touchette stated that on September 27th he attended a meeting with the Emergency Management Committee to debrief on Hurricane Irene, which was chaired by Emergency Management Coordinator Bill Bruno with Chief Darlington in attendance as well as Chiefs from various Fire Company’s and EMS personnel. He continued by saying that he is very grateful that we have the kind of Emergency Management infrastructure that we have in this town and those people were flat out for days at a time as well as having a great resource in the Emergency Management Committee of which Chief Darlington is able to take control of the situation in terms of finding resources that are available within the Town and Police Department. He went on by saying that we are tremendously blessed to have those folks around and there is an Emergency Management Committee that has been through this and have been doing it longer than other many communities. He added that people have pointed out that they need more outlets for communication such as access to reverse 911 and there was good cooperation from the media but without access to the media they can friend the Coeymans Police Department, which was updated throughout the emergency and they need to look at NIXEL, which isn’t what it used to be and there is also media like twitter. He continued by saying that another thing that they talked about and something that he feels strongly about is that when they have a mandatory evacuation, he thinks that there needs to be some consequence for people that ignore it and then call for help later and some fire fighters

and police officer's lives were in jeopardy going after these people and as a Town they need to look at what they need to do to put some teeth into a mandatory evacuation because they almost lost some people. He concluded by saying that it was a good meeting and he hopes that they don't have to convene that Committee again for a long, long time but he is confident that if they do they've got personnel and resources in place.

Councilman Boehm stated that the School District communicates through a messaging system and continued by asking Chief Darlington about doing something like that.

Chief Darlington stated that Mr. Persico, Village Trustee had e-mailed the School District to find out if they could piggyback on their system and there was no response. He added that he has been researching a couple of programs such as Code Red, Rapid Notify and he actually went on NIXEL earlier in the day to find out their pricing plan and they are offering their service for free again due to an outcry when they got everyone to join saying that there was no charge and then charged. He continued by saying that it is system that they have however there are added systems that they can use and one of the things that is going to happen with NIXEL is that when they send a message it will automatically go on the Facebook page as well as Twitter. He went on by saying that there are dial locations, which is a fee and he had asked that a representative call him and he will see what their prices are and added that he was taken back when he found out what the systems charge, with Code Red charging a minimum of \$5,000.00 per year but in circumstances where you need it, it is of value. He concluded by saying that hopefully they will be able to come up with an inexpensive manner to notify the public of issues going on in town.

Supervisor Youmans asked if there were any additional comments.

Town Clerk Millious stated that she want to mention that she was down with the Police Department the day of the flooding taking notes and helping with FEMA and added that it is good to know of the support and everyone working together and keeping it organized between the Fire Departments and Police Department. She added that it was scary that day, witnessing and sitting though all of that and she wanted to thank the Town, Chief of Police, Police Department, Highway Department and everyone else for doing what they did, which was a nice team effort. She continued by saying that it was scary when people didn't get out when they were told to and people risked their lives to get in and help those people and concluded by saying that she hopes that it does not happen again.

Supervisor Youmans asked if there were any additional comments.

Chief of Police Darlington stated that IT upgrades will be starting next week and as some may know, part of their system crashed and they did lose a lot of data and they were able to recover some of it and added that ITS is going to do a walk through inspection and are currently waiting for a piece of equipment. He continued by saying that police vehicle 923 was damaged when a deer hit the side of the car and there was one car for spare parts down at the garage and they were able to replace the door. He added that he has renewed his request to meet with the Board to discuss staffing.

Supervisor Youmans stated that it is on the Workshop agenda and then asked if there were any additional comments, hearing none he offered a motion to adjourn the meeting.

ADJOURNMENT

MOTION

On motion of Supervisor Youmans, seconded by Councilwoman Rogers, the Town Board Meeting was adjourned.

VOTE – AYES 5 – NAYS 0 – SO MOVED

Time: 8:17pm

Respectfully Submitted,

APPROVED:

Diane L. Millious, Town Clerk