

A Town Board Workshop was held September 20, 2011, at 6:00PM at Town Hall, 18 Russell Avenue, Ravena, New York

PRESENT: James C. Youmans, Supervisor
Thomas A. Boehm, Councilman
Richard N. Touchette, Councilman
Thomas E. Dolan, Councilman

ABSENT: Dawn Rogers, Councilwoman

ALSO PRESENT: Diane L. Millious, Town Clerk
Greg Darlington, Chief of Police

Supervisor Youmans opened the Town Board Workshop and led the Pledge of Allegiance.

AGENDA

- E-Waste Recycling
- Request for Use of Joralemon Park
- Revision of Town Employee Handbook

E-Waste Recycling

Discussion ensued regarding the computer and electronics recycling collection which Councilman Dolan put together and will be on four dates over the next 12 months. Collectively the Town Board agreed that two dates will be at the Beautification Department in the Hamlet and two dates at the Highway Garage in Coeymans Hollow, which will be determined and given at the next Town Board Meeting as well as being posted on the Town's website, in the News Herald, and around Town.

Request for Use of Joralemon Park

Discussion ensued regarding use of Joralemon Park for a Girl Scouts event either the evening of October 15th or October 22nd. Collectively it was decided that they would encourage the use of Joralemon Park by groups such as the Girl Scouts and it will be followed up by Councilman Dolan.

Revision of Town Employee Handbook

Discussion ensued regarding revision of the Town Employee Handbook, collectively it was decided that the Town Board will review the draft prepared by Payroll Clerk Ziegler and then forwarded to Michael Richardson.

ADJOURNMENT TO EXECUTIVE SESSION

Supervisor Youmans asked for a motion to adjourn to Executive Session to discuss pending litigation.

MOTION

On motion of Councilman Touchette, seconded by Councilman Boehm, the Town Board Workshop was adjourned to Executive Session.

VOTE – AYES 4 – NAYS 0 – SO MOVED

Time – 6:17pm

EXECUTIVE SESSION

Executive Session convened in the Supervisor's Office immediately following the Workshop with the full Town Board with the exception of Councilwoman Rogers. The topic of discussion was pending litigation, no decisions were made.

RECONVENE MEETING & ADJOURNMENT

Supervisor Youmans called the Workshop back to order and asked for a motion to adjourn the Workshop.

MOTION

On motion of Councilman Dolan, seconded by Councilman Boehm, the Workshop was adjourned.

VOTE – AYES 4 – NAYS 0 – SO MOVED

Time – 7:02pm

Respectfully Submitted,

APPROVED:

Diane L. Millious, Town Clerk