

A Town Board Meeting was held August 22, 2011, at 7:00PM at Town Hall, 18 Russell Avenue, Ravena, New York

PRESENT: James C. Youmans, Supervisor
Dawn Rogers, Councilwoman
Thomas A. Boehm, Councilman
Richard N. Touchette, Councilman
Thomas E. Dolan, Councilman

ALSO PRESENT: Diane Millious, Town Clerk
Greg Darlington, Chief of Police
Albert Deering, Highway Superintendent

Supervisor Youmans opened the Meeting and led the Pledge of Allegiance.

OPENING COMMENT

Supervisor Youmans stated that the record should reflect the presence of a full Town Board in addition to Town Clerk Millious, Highway Superintendent Deering and Chief of Police Darlington.

AGENDA

- Public Announcements
 - Route 143 Paving
 - Town Offices Closed, September 5, 2011
- Public Comment
- Approval of Minutes
 - Town Board Meeting, July 25, 2011
- Supervisor's Report – July 2011
- Department Reports
 - Building Department, July 2011
 - Police Department, June & July 2011
 - Town Clerk, July 2011
- Old Business
 - Award Bid for Surplus Equipment
- New Business
 - Request to Surplus Police Equipment, Generator
 - Request for Authorization to Sign DWI Agreement
 - Request for Authorization to Sign E-Waste Alliance Network Electronics Recycling Services Agreement
 - Request by Assessor to Attend NYS Institute of Assessing Officers Seminar
 - Contract for Services, Ravena Grange
- Resolutions
 - Appoint Coordinator of Cemetery Services
 - Appoint Marriage Officer
 - Amend Supervisor Report H-Fund, June 2011
 - Approve Abstract, August 2011
- Correspondence
 - Albany County Sheriff's Office
- Town Board Workshops/Meeting
 - Town Board Meeting, September 12, 2011, 7:00pm
 - Town Board Workshop, September 20, 2011, 6:00pm
 - Town Board Meeting, September 26, 2011, 7:00pm

PUBLIC ANNOUNCEMENTS

Route 143 Paving

Supervisor Youmans stated that there were a couple of public announcements and continued by reading the following:

“As most of you and the viewing audience may already be aware, the Department of Transportation will be paving Route 143 from Nolan Road to Route 32, starting on August 17th. It will be Monday to Friday, 6:00am to 6:00pm. It is a mobile operation, flagger's will be in the road with the equipment; no detours will be created. They have planned it as a two-part operation. The asphalt will be milled and laid back down, then it will have to sit for 10 days before they can pave over it. It will be drivable and temporary markings will be put down. The whole process will take about one month.”

Supervisor Youmans continued by saying that this has been a long time coming and he is grateful that they have decided to undertake that project and then asked how far out they are.

Councilman Boehm stated that it is to Rte. 111.

Supervisor Youmans stated that they are moving fast.

Councilman Boehm stated that the nice thing about it is that from Rte. 9W to Rte. 32 there is going to be a nice road.

Supervisor Youmans stated that the road has been a source of bent rims, tires, damaged vehicles and reiterated that it has been a long time coming. He added that there has been some community involvement in the form of petitions and he knows when Assemblyman Gordon was in office, he worked for the Town on it as well as Councilman Boehm working tirelessly on it, which is an extremely positive thing.

Town Office Closed – Labor Day

Supervisor Youmans continued by reading the following:

“On Monday, September 5, 2011, all Town Offices will be closed in observance of Labor Day. As always, the closing of Town Offices does not include the Police Department, which is a 24-hour, 7-day operation.”

PUBLIC COMMENT

Supervisor Youmans invited the public to comment at this time.

Ms. Mary Driscoll read the following: “This year marks the 10th Anniversary of September 11, 2001, I am sure that everyone can remember where you were when you heard the horrible news of the attack on the Twin Towers in New York City. The victims of that devastating attack were every day citizens just going about their everyday activities, certainly unaware that they soon would become heroes in everyone’s hearts forever. This year on September 11, 2011, the Ladies Auxiliary of the Veteran’s of Foreign War Post 9594 will be hosting a Remembrance Walk as a way to honor all the sacrifices that were made on that fateful day. We will be joining thousands of Villages, Towns and Cities all over the United States in remembering those who gave their lives that day. The Remembrance Walk will be held at the Village of Ravena Municipal Building at 2:00pm, at that time we will be honoring the members of our local fire companies, rescue squad and police department. With the same train of thought as the heroic members of the New York City fire companies, rescue squads and police departments, our neighbors put their lives on the line every time they answer a call. This ceremony will give us all a chance to show our appreciation, not only for the victims and heroes of 9/11 but also for our local heroes. I would like to stress that this ceremony is

not in any way politically motivated nor is it a fund raiser; it is simply a way to express our gratitude for living in our great country where we are free to remember and honor our everyday heroes. We would like to extend an invitation to everybody in our community to join us at the Remembrance Walk on September 11 at 2pm at the Village of Ravena Municipal Building on Mountain Road.

Collectively the Town Board thanked Ms. Driscoll.

Supervisor Youmans stated that he also thanked the Ladies Auxiliary and added that it seems an appropriate way to mark that very dark day in our nation's history. He then asked if anyone else wished to comment.

Ms. Donna Pasquini stated that she lives in the Hamlet of Coeymans and added that first of all she wanted to thank Mr. Deering and his crew for doing an excellent job on the sanitary sewer at her house working and getting up the storm sewer. She continued by saying that second of all she wanted to straighten something out and went on by saying that she had a few friends and other people who heard about her story at the last Town Board Meeting who spoke and said a few things and in turn one of them was told that they should get their facts straight before they speak and she is there to straighten the facts out. She added that back in 2007 the Town's sanitary sewer line backed up from Westerlo Street up to the barn and flooded her property completely and she has pictures if anyone would like to see them, and her lateral popped up out of the ground and she had sewer everywhere, this was when she found out that she was not hooked in to the sewer, which was the same time when Supervisor Hotaling found out as well as Councilman Touchette who was there as well. She went on by saying that in asking where her sewer was running, it was running in the storm sewer and right into the Hudson River along with several other homes and houses up and down the street and she was told that day that the sanitary sewer would be taken care of and that she would be hooked in immediately. She continued by saying that she wanted to set the record straight that the people that were there speaking knew the facts and didn't think that they had to put it on public TV that her sewer was running into the storm sewer along with several other homes, which they are all aware of. She added that the second thing that she wanted to get straight is that she was there when they dug up the sewer and found the hole, which was a foot and a half by 2 foot and she has pictures of that also and for someone to say that it is the texture of the soil is bizarre and she would like to see the Engineer Degree of the person that came up with that idea. She went on by saying that her neighbor built nothing on his property and his property came all the way down in and she does not agree that it is the texture of the soil and she will never agree with it and reiterated that she wants to see some Engineer Degrees of the people that said that. She concluded by thanking the Board for their time.

Supervisor Youmans thanked Ms. Pasquini for her time and continued by saying that he wanted to set the record straight by saying that the hole that was found in the storm sewer was at least 20 feet to the east of her residence and there were no signs of soil undermining or dirt and water commingling in that storm sewer. He added that they stuffed a camera up the storm sewer and it was found to be intact and continued by saying that his heart goes out to her that there were problems with the addition.

Ms Pasquini interjected that she wanted to ask him what he meant by intact.

Supervisor Youmans asked that Ms. Pasquini allow him to finish and that by intact he means that the top is not compromised, not broken and not collapsed, which was stated. He added that frankly the dirt that they dug around the foundation, which he has pictures of, has ashes, clam shells and everything else in it and they do believe that it is a soil compaction issue. He continued by saying that he does not want to get into a back and forth with her but he wanted to clarify the Town's case.

Ms. Pasquini stated that she didn't want to either and added that as far as the storm sewer, whoever built the storm sewer is who put the dirt on the storm sewer and it was not her and added that as far as the hole, a hole is a hole, it does draw that and with her sewer still being in it, and with laundry, dishwasher and shower, things are still being flushed out. She continued by saying that she didn't want to put Mr. Deering on the spot but he

was there and found the hole and came out and said that it was the problem and he had seen it before and someone with 35 years experience knows better than someone that has none.

Ms. Barbara Tanner stated that she had read in the News Herald about the fiasco that is going on at the old Marshall's Garage, was not approved and added that she went by there Saturday and there were people cleaning cars and moving cars up to the front. She added that something is going on and she really hopes that something is done about it.

Supervisor Youmans stated that he could speak to that a little bit and added that he can certainly understand her concerns and in being someone that worked in that location for a pretty big part of his life, it is saddening to him to see the condition of the property. He added that the Planning Board has an obligation to determine if it is an appropriate use of the property and they gave him 180 days and by his calculation it does not run out until late October. He concluded by saying that he would mention her concerns to the Code Enforcement Officer and asks that he keep an eye on it and make sure that there is nothing improper going on there.

Ms. Tanner inquired as to if he knew the date was for the 180 days.

Supervisor Youmans stated that off the top of his head he doesn't and added that it is his recollection that it puts it in late October and continued by saying that he shares her concern. He then asked if anyone else wished to comment.

Jeff Sorenson stated that he is the President of the Capital District Titan's Baseball Club and added that on behalf of the team he wanted to thank the Town Board, in particular Tom Dolan for allowing them to use the field at the Coeymans Landing Park for their home games this season. He continued by saying that with the help of the Town and the families of the players they were able to turn what was a deteriorating ball field into a resource for the entire community and they purchased material to renovate the infield, built a pitcher's mound, built benches and installed protective fencing in front of the benches. He went on by saying that the team players participated in the Albany County Global Youth Service Day where they came and spent the day cleaning and painting the shed, cleaning up the grounds and trying to make the park look nice for the Town. He added that he also wanted to recognize Nelson Perry for the great work that he has done down there and he really helps in maintaining the field, mowing the field and keeping it in good shape and everyone that came down there that they played from other communities had nothing but positive things to say about that area down there. He continued by saying that they would be remiss if they didn't thank the Town Board, specifically Tom Dolan and also Nelson as well as thanking the Ravena Youth Soccer Club for being such a willing partner in sharing the field with them. He concluded by saying that they are looking forward to doing even more repairs and renovations next year and they hope to partner with the Town in doing it.

Councilman Touchette inquired as to what more needed to be done.

Mr. Sorenson stated that there is some work that needs to be done in terms of the backstop where there is some loose fencing as well as convert the grass infield, with the Town's permission, and purchase some dirt to put down to make it a regular infield. He continued by saying that they would have to work with the soccer club because they don't want to do anything that will interfere with what they are doing. He reiterated that he wanted to thank them and added that he looks forward to working with them in the upcoming season.

Supervisor Youmans stated that personally he is thrilled to see the park land used for positive activities for young people. He added that they mow it anyway and it is great to see that it is being put to more use.

Mr. Sorenson stated that these are challenging economic times and he didn't want to leave the impression that they are using Town resources to do this and continued by saying that they have been using their own money through donations and fundraising and he wanted to be clear that it is not Town money that they are spending.

Councilman Boehm stated that he has seen several kids use the baseball field when they are not down there and added that they would not have been able to had they not made the improvements.

Mr. Sorenson stated that there is a great kick-ball team down there every night.

Councilman Boehm stated that it's a great benefit to the community.

Mr. Sorenson said that it is why they are doing it.

Councilman Dolan stated that he wanted to reiterate that Mr. Sorenson and members of his team spent a lot of time and a good deal of resources getting the infield into shape building a pitchers mound and building benches with their own money. He added that as Councilman Boehm had said, it is being used every night, regardless of whether the Titan's are playing or not and he had spoken with Doug Porter, who is involved with the Soccer League and he was saying how wonderful the cooperation with the baseball team was and whenever there was a possibility of a conflict, they worked it out themselves. He continued by saying that he had given both teams his cell phone number in case of a problem and he never had a call because they worked it out. He concluded by saying that the field was used this year more than it ever was.

Supervisor Youmans asked if anyone else wished to comment, hearing none he moved to the next item on the agenda.

APPROVAL OF MINUTES

Supervisor Youmans stated that there was one set of minutes for Town Board approval, a Town Board Meeting on July 25, 2011 and then asked for a motion to approve the minutes.

MOTION

On motion of Councilman Boehm, seconded by Councilwoman Rogers, the Town Board Minutes were approved as presented and read.

VOTE – AYES 5 – NAYS 0 – SO MOVED

SUPERVISOR'S REPORT

July 2011

FUND	BAL. FWD.	RECEIPTS	DISBURSE.	BALANCE
General	\$600,056.36	\$ 57,007.43	\$186,832.01	\$470,231.78
Part-Town	\$483,553.81	\$398,012.07	\$ 21,867.97	\$859,697.91
Highway	\$186,385.30	\$ 359.55	\$ 51,368.18	\$135,376.67
Highway Bridge Const.	\$ 4,407.34	\$ 32.03	-0-	\$ 4,439.37
Sewer	\$ 98,716.50	\$ 58,436.17	\$ 32,101.78	\$125,050.89
Special Water	\$ 23,997.70	\$ 5.09	-0-	\$ 24,002.79
Police For.	\$ 16,845.84	\$ 4.42	-0-	\$ 16,850.26
Trust & Agcy.	\$ 16,090.97	\$216,289.58	\$216,026.98	\$ 16,352.67

MINUTES BOOKTOWN OF COEYMANS
August 22, 2011 – TOWN BOARD MEETING – 7:00PM**

H-Fund Capital Proj.	\$ 58,157.16	\$ 17.47	-0-	\$ 58,174.63
Section 8 HUD Units 80	\$112,480.06	\$ 43,578.92	\$ 42,518.48	\$113,540.50
			Total Rec. Bal	\$1,823,717.47

CERTIFICATES OF DEPOSITS

MATURITY DATE

NAT. BANK OF COX. (DA) Hwy. Bridge 9 months \$85,000.00 10-07-11

SAVINGS ACCOUNTS

**COLLATERAL
COVERAGE**

FDIC

COLLATERALIZED

Unemployment	\$ 1,644.57	Bank of Greene	\$250,000.00	\$1,917,791.87
Grove Cemetery	\$40,883.04	National Bank	\$250,000.00	\$ 548,008.09
Coey. Hollow Cem.	\$14,351.80			
Sewer-Dedicated	<u>\$ 6,323.57</u>			
Total	\$63,202.98			

Supervisor Youmans asked for a motion to approve the report.

MOTION

On motion of Councilwoman Rogers, seconded by Councilman Dolan, the Supervisor's Report was approved as presented and read.

VOTE – AYES 5 – NAYS 0 – SO MOVED

DEPARTMENT REPORTS

Police Department – June & July 2011

Supervisor Youmans asked that Chief Darlington give the Police Department Monthly Reports for June & July.

Chief Darlington continued by giving the reports.

Supervisor Youmans asked for a motion to approve the reports.

MOTION

On motion of Councilman Boehm, seconded by Councilwoman Rogers, the reports were approved as presented and read.

VOTE – AYES 5 – NAYS 0 – SO MOVED

Town Clerk – July 2011

Supervisor Youmans asked that Town Clerk Millious give the Town Clerk Monthly Report.

Town Clerk Millious continued by giving the report.

Supervisor Youmans asked for a motion to approve the report.

Town Clerk Millious stated that she wanted to comment on the upcoming elections and added that there will be a Primary Election for the Conservative and Independence Parties on Tuesday, September 13, and the polls will be open from 12:00pm to 9:00pm. She added that there is a major change and she wanted to encourage people that when they get their little yellow postcard in the mail, to really look at them because there are a lot of changes. She continued by saying that they will no longer have a polling site at the First District and District One and Two will now be at the Coeymans Fire House at 67

Church Street in Coeymans, District Three will move to the Congregational Christian Church at 175 Main Street, District Four, which use to be the Congregational Christian Church will now be at the R-C-S High School at 2025 US Rte. 9W, Districts 5 & 6 will be at the Coeymans Hollow Fire House with the elimination of District 7. She continued by saying that some people will have no change but a lot will and this is due to the Albany County Legislative redistricting and mapping. She concluded by reiterating that she encourages people to look at their cards and if they have any questions they can call either her office or the Board of Elections and concluded by saying that she will be mentioning it at every meeting prior to the election.

MOTION

On motion of Councilwoman Rogers, seconded by Councilman Boehm, the report was approved as presented and read.

VOTE – AYES 5 – NAYS 0 – SO MOVED

Building Department – July 2011

Supervisor Youmans asked that Councilwoman Rogers give the Building Department Monthly Report.

Councilwoman Rogers continued by giving the report.

Supervisor Youmans asked for a motion to approve the report.

MOTION

On motion of Councilman Dolan, seconded by Councilman Boehm, the report was approved as presented and read.

VOTE – AYES 5 – NAYS 0 – SO MOVED

OLD BUSINESS

Request to Award Bid for Surplus Equipment

Supervisor Youmans stated that there is a request from Chief Darlington to award a bid for surplus equipment and added that it is for a 1998 Jeep Cherokee Sport with the high bid being \$419.77 and continued by saying that he would move to accept that bid.

MOTION

On motion of Supervisor Youmans, seconded by Councilman Boehm awarding the bid to the high bidder for \$419.77.

VOTE – AYES 5 – NAYS 0 – SO MOVED

Supervisor Youmans stated that to streamline the process going forward, he would suggest that when they authorize the auctioning of the equipment, that they also authorize acceptance of the highest bid because in the summer when they only have one Workshop and one Meeting, if they authorize an item to go out to bid, they would then have to wait a month to accept a bid and sometimes you end up with buyers remorse and you lose your bid. He continued by saying that particularly with something as low in value as the Cherokee and concluded by saying that it is something that they ought to change.

Chief Darlington stated that this went out to bid three times and when this bid ended it was three weeks out for approval and Auctions International was concerned that they would lose it.

Councilman Boehm inquired as to if there is a reserve or minimum bid on items that they put on there.

Chief Darlington stated that normally they don't unless there is something that they know has a value or value to the Town that they can set it at.

Councilman Boehm inquired as to what would prevent the Jeep from going for \$100.00.

Chief Darlington stated that he has to give the approval and added that if he feels as though he can get more by taking it to a junk yard he would not approve it and added that he believes that it would have been \$250.00 as junk.

NEW BUSINESS

Request to Surplus Police Equipment

Supervisor Youmans stated that there is a request to surplus police equipment, which is a generator and continued by reading the following e-mail from the Chief:

“I am requesting that we put the Onan 7.5kw generator and transfer switch as surplus equipment and auction it. The generator currently is at the tower site and is too large for its purpose there and the transfer switch does not work. I would like to auction this off and use the proceeds to purchase a smaller more efficient unit for back-up power at the tower site for our police/fire/highway/ems transmitters.”

Supervisor Youmans asked Chief Darlington if he had an idea as to what the generator could be worth at this point.

Chief Darlington stated that he doesn't and added that it is an older generator that was used to run Town Hall years ago. He added that it went out to the tower and was transferred to propane and continued by saying that it runs but to fix the transfer switch, it would probably be cheaper to buy the generator that they really need out there. He continued by saying that it is only running four repeaters and the one out there would run the whole Town Hall building.

Councilman Boehm inquired as to how much a new generator would be.

Chief Darlington stated that he hasn't priced a new one and added that it was a thought process of dealing with out there and if the Board approves, he will look into the processes that are needed. He added that he believes that it won't be more than a couple thousand based on some quick figures in talking to some people.

Councilwoman Rogers inquired as to if it would be worth more as scrap.

Chief Darlington stated that the generator is worth more as an operating unit and added that the switch is probably worth more for parts.

Councilman Boehm interjected that local residents can bid on the auction items by going to the website like everyone else.

Chief Darlington stated that it is www.auctionsinternational.com.

Supervisor Youmans stated that he moves that they authorize the Chief to put the generator out to bid and to accept the highest bid within reason.

MOTION

On motion of Supervisor Youmans, seconded by Councilman Touchette, authorizing Chief Darlington to put the generator out to bid and to accept the highest bid within reason.

VOTE – AYES 5 – NAYS 0 – SO MOVED

Authorization to Sign DWI Agreement

Supervisor Youmans stated that he was in receipt of the Albany County Stop DWI Agreement, which needs his signature and then asked for a motion.

MOTION

On motion of Councilman Touchette, seconded by Councilman, authorizing the Supervisor to sign and execute the Albany County Stop DWI Agreement, which is Contract #11-251.

VOTE – AYES 5 – NAYS 0 – SO MOVED

Authorization to Sign E-Waste Alliance Network Electronics Recycling Service Agreement

Supervisor Youmans stated that the E-Waste Alliance Network Electronics Recycling Service Agreement needs his signature and added that it is the Town's Electronics Recycling Program. He continued by saying that for anyone not familiar with the Program, there are many with old computers, tv's and other electronics of every shape and form sitting in their basements that they have no way of disposing of easily and this is a company that recycles those items, which is no charge to the Town resident. He added that the only requirements are that you are a Town resident and will deliver the items to the Beautification Building, which is the old Coeymans Firehouse on South Main Street in Coeymans. He continued by saying that it is a win-win, it does not cost the Town anything and it does not cost the resident to drop off any old electronics.

Councilman Boehm inquired as to if a date had been set.

Councilman Dolan stated that he wanted to clarify that it is not a general drop-off at the Beautification Building and it will be certain dates and times.

Supervisor Youmans stated that there would be a subsequent announcement as to the date and time that you will be permitted to bring the items. He then asked for a motion authorizing him to sign the contract.

MOTION

On motion of Councilman Boehm, seconded by Councilwoman Rogers, authorizing the Supervisor to sign the Contract with Rochester Computer Recycling & Recovery, LLC.

VOTE – AYES 5 – NAYS 0 – SO MOVED

Request by Assessor to Attend Seminar

Supervisor Youmans stated that he was in receipt of a request for Assessor VanValkenburg and continued by reading the following:

To: Town Supervisor and Board
From: Laura J. VanValkenburg, Assessor, IAO
Subject: Continuing Education Credits

I respectfully request permission to attend a one day seminar, given by the NYS Institute of Assessing Officers. The seminar, (a copy of the application attached), is "Land Valuation Schedules", which would be very beneficial to me and would provide six hours of mandated education credits. It is being held at the Columbia-Green Community College on September 27th, the cost will be \$85.00. Unfortunately the State is not reimbursing any training for Assessors for the rest of this year; therefore I request that payment be taken out of my 2011 Budget.

Thank you for your consideration of this request.

MOTION

On motion of Councilman Boehm, seconded by Councilwoman Rogers, authorizing Assessor VanValkenburg to attend the conference for a cost of \$85.00, plus mileage.

VOTE – AYES 5 – NAYS 0 – SO MOVED

Contract for Services – Ravena Grange

Supervisor Youmans stated that he was in receipt of a Contract for Exchange of Services with the Ravena Grange and added that it is a little late coming across his desk. He continued by saying that sometime ago, he believes it was 2007 or 2008 when there was a terrible ice storm in town and there were people in the Coeymans Hollow area who were without power for numerous days and the Ravena Grange opened up their facility, with the help of Highway Superintendent bringing a generator, as a shelter for those that needed shelter from the cold and added that they even served some meals and the Red Cross was present. He went on by saying that at that time the Town Board decided that it was a good idea to enter into a contract with the Grange by which they would give them \$1,000.00 a year for the use of their facility in an emergency situation, which they have a similar agreement with the Senior Center. He continued by saying that it was brought to his attention by Mr. Kirrns, President of the Grange, that they did not receive what was approved and after investigating it he found that they didn't submit a voucher so in turn he sat with him and they filled out the voucher and now they need to get it paid but he needs authorization to sign the contract with the Ravena Grange.

MOTION

On motion of Councilman Boehm, seconded by Councilwoman Rogers, authorizing the Supervisor to engage in a Contract for Exchange of Services with Ravena Grange for use as an emergency shelter

VOTE – AYES 5 – NAYS 0 – SO MOVED

Chief Darlington stated that the last he knew, he received a call from Steve Payne who advised that they had a problem with their chimney collapsing and the Town would not be able to use the facility.

Councilwoman Rogers interjected that she believes it has been fixed.

Chief Darlington stated that he had not been notified that it was fixed.

Councilwoman Rogers and Councilman Boehm collectively stated that they believe it was fixed.

Councilman Touchette interjected that he also thinks that the motion should also indicate how much the agreement is for, which is \$1,000.00

Collectively the Town Board agreed.

Chief Darlington stated that when they did the shelter it was for several days.

Supervisor Youmans agreed that it was and it was needed.

RESOLUTIONS

Supervisor Youmans stated that he wanted to give some background on the first resolution and added that some time ago Cemetery Coordinator Hotaling took on a different job and was unable to fulfill his duties and as a result the Town has been without one for several months and it had not posed much of a problem because there were not any burials. He continued by saying that for anyone who does not know, the Town is responsible for three cemeteries that were in the past run by Associations and over the years they shriveled up and withered and in turn they were handed over to the

town in which it is located and State Law requires the Town to maintain the cemeteries, which the Town has gone quite a bit further in their respect for the dead because State Law requires mowing 2-3 times a year but the Parks Department goes beyond that in maintaining those. He added that there are also plots available in those cemeteries and it makes sense from a revenue standpoint to sell those plots and there are a lot of people born and raised in the area that have a strong desire for one of the cemeteries to be their ultimate resting place. He continued by saying that the Cemetery Coordinator handles the sales of plots, in conjunction with the Town Clerk and when there is a burial the Cemetery Coordinator marks out the plot, which is somewhat involved because the maps of the cemeteries are dated and in some cases not clear so in turn it requires probing the ground to make sure that you are locating the grave in the proper place. He went on by saying that the Cemetery Coordinator also works with the Funeral Director that is doing the burial and handles all the necessary paperwork and without a person to fill that position it is troublesome as he and Town Clerk Millious learned last week. He added that he wanted to thank Jeff Hoose from the Beautification Department who put in some overtime to help, who worked with Mr. Hotaling in the past, and they were able to facilitate the burial. He concluded by saying that they advertised for a couple of weeks in the Ravena News Herald as well as putting the word out in actively looking for a Cemetery Coordinator and hoped to find someone within the Town of Coeymans to fill the position and ultimately it did not happen and Mr. Warfield, a licensed Funeral Director saw the ad in the paper and he expressed an interest and in talking with him it became apparent that he has all the necessary skills and knowledge to perform the duties and they are appointing him to this position.

RES. #79-11 APPOINT COORDINATOR OF CEMETERY SERVICES

On motion of Councilman Touchette, seconded by Councilman Boehm, the following resolution was APPROVED – VOTE – AYES 5 – NAYS 0 – SO MOVED

WHEREAS, the Town has been without a Coordinator of Cemetery Services since the resignation of Richard D. Hotaling, and

WHEREAS, the Town of Coeymans is responsible for the Coeymans Hollow, Indian Fields and Grove Cemeteries, and

WHEREAS, the position requires a working knowledge of cemetery operation and an ability to work well with Funeral Directors, and

WHEREAS, the Albany County Civil Service Department is considering the title of Coordinator of Cemetery Services as well as the qualifications of our selected candidate.

Supervisor Youmans stated that in regard to the next resolution they had an individual come forward with the desire to fill the Office of Town Marriage Officer, which has been vacant since the passing of Mr. Marvin Wolfe and it is an unpaid position.

RES. #80-11 APPOINT MARRIAGE OFFICER

On motion of Councilman Boehm, seconded by Councilwoman Rogers, the following resolution was APPROVED – VOTE – AYES 4– NAYS 0 – ABSTAIN 1 – SO MOVED

WHEREAS, the Town has been without the services of a Marriage Officer since the passing of Marvin Wolfe, and

WHEREAS, the Town Board is desirous of filling this unsalaried position.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby appoint Mi-Lyn Dolan as Marriage Officer for the Town of Coeymans with the responsibilities as determined by Town Law. This appointment expires December 31, 2011.

Councilman Dolan stated that he would be recusing himself from the vote.

RES. #81-11 AMEND SUPERVISOR’S REPORT H-FUND JUNE 2011

On motion of Councilwoman Rogers, seconded by Councilman Dolan, the following resolution was APPROVED – VOTE – AYES 5 – NAYS 0 – SO MOVED

WHEREAS, the Supervisor’s Report for June 2011 was accepted as presented at the regular Town Board Meeting of July 25, 2011, and

WHEREAS, H-35 Capital Projects disbursements of \$56,521.23 were omitted from the report.

NOW, THEREFORE, BE IT RESOLVED, that the Supervisor’s Report for June 2011 be amended as follows:

H-Fund Capital Projects Disbursements	\$	56,690.73
H-Fund Capital Projects Balance	\$	58,157.16
Total Reconciled Balance		\$1,600,690.14

RES. #82-11 APPROVE AUGUST ABSTRACT

On motion of Councilman Dolan, seconded by Councilman Touchette, the following resolution was APPROVED – VOTE – AYES 5 – NAYS 0 – SO MOVED

BE IT RESOLVED, that the Town Board, of the Town of Coeymans, does hereby approve the following claims of vouchers for the August 2011 Abstract.

FUND	VOUCHER #	AMOUNT
GENERAL (A)		
General Pre-Pay	1565-1620,1622-1623	\$200,664.12
General	1674-1718	\$ 57,348.96
	General Total	\$258,013.08
GENERAL (A)		
General Unemployment Pre-Pay	1624	\$ 913.90
	General Total	\$ 913.90
PART-TOWN (B)		
Part-Town Pre-Pay	1625-1637,1639-1640	\$ 19,390.12
Part-Town	1719-1721	\$ 108.71
	Part Town Total	\$ 19,498.83
HIGHWAY (DB)		
Highway Pre-Pay	1641-1649	\$ 38,278.51
Highway	1722-1761	\$ 22,765.42
	Highway Total	\$ 61,043.93
SEWER (SS)		
Sewer Pre-Pay	1450-1666	\$ 16,335.22
Sewer	1762-1775	\$ 5,898.79
	Sewer Total	\$ 22,234.01
CAPITAL PROJ. (H36)		
Capital Projects	1776-1777	\$ 2,878.76
	Capital Proj. Total	\$ 2,878.76
CAP. PROJ. (H-37)		

Capital Projects	1778-1790	\$ 7,798.38
	Capital Proj. Total	\$ 7,798.38
CAP. PROJ. (H-38)	1621-1791	\$ 165.93
	Capital Proj. Total	\$ 165.93
	Total for all Funds	\$372,546.82
TRUST & AGENCY (TA)		
Trust & Agency Pre-Pay	1667-1673	\$226,071.69
	Trust & Agcy. Total	\$226,071.69

CORRESPONDENCE

Albany County Sheriff's Office

Supervisor Youmans stated that he was in receipt of a letter from Acting Sheriff Craig Apple with the Albany County Sheriff's Office and continued by reading the following:

Dear Supervisor Youmans:

The Albany County Sheriff's Office is exploring the possibility of establishing an Offsite Inmate Work Program. This work crew will be available to Albany County Municipalities that have a need for outside community work projects such as painting, raking, picking up roadside litter and doing general clean up at any designated area. One are that I would like to address is the painting of fire hydrants and clearing of brush around them.

Any agency utilizing this crew shall be responsible for providing the necessary equipment, supplies and materials need for the project. All inmates on the work crew should be instructed on the proper use of all equipment prior to starting of said project.

This program will not deprive a person in the public or private sector of an employment or business opportunity. Furthermore, this program will not interfere with established workforce protocols. During these tough economic times, where budgets have been cut and municipalities have had to downsize, this crew will help in areas that have been disregarded. The only cost to the agency will be for materials and supplies.

All inmates assigned to the crew will be sentenced, non-violent, low level offenders and will be supervised at all times by Corrections Staff.

Anyone interested in utilizing a project of this kind is asked to contact my office at 487-5440 with any questions or concerns.

Sincerely,

Craig D. Apple
 Acting Sheriff

Supervisor Youmans asked how the Board felt about it.

Councilwoman Rogers stated that the Town used them in past years when they had the landfill.

Councilman Touchette stated that there is an area at Coeymans Hollow Cemetery that needs to be cleared and that might be a way to use them.

Supervisor Youmans asked Highway Superintendent Deering if he had any thought on it.

Highway Superintendent Deering stated that he liked when they did it at the landfill.

Supervisor Youmans stated that it seems to be a promising thing and with the Board's approval he will contact Acting Sheriff Apple to seek more information and voice the Town's support for the program.

TOWN BOARD WORKSHOPS/MEETINGS

- Town Board Meeting, September 12, 2011, 7:00pm
- Town Board Workshop, September 20, 2011, 6:00pm
- Town Board Meeting, September 26, 2011, 7:00pm

ADDITIONAL COMMENTS

Supervisor Youmans asked if there were any other comments.

Councilman Touchette stated that he noted in the Ravena New Herald that there is a ecumenical effort to distribute brown bag lunches to families that have children in grades K-12 to receive free or reduced priced lunches and added that this is a great opportunity for the children that may not have all the resources that you would hope that they had and if anyone is interested in helping or receiving this help they can call Melanie Collins at 756-8059. He added that another thing that he noted in the paper is that the Department of Health, based on the results taken by Harvard University researchers, has found that the mercury that is found in some of the samples concludes that it poses no risk to area residents and it is not enough to cause health problems and if there is mercury, it is not coming from Lafarge, which is good news. He went on by saying that Lafarge is embarking on a 300 million dollar project to produce a state-of-the-art model, green cement plant in our town, which is good news. He added that during the work on the sewer project at Westerlo Street, he wanted to express his appreciation to Superintendent Deering for going above and beyond the call of duty in providing the help that was needed and he was personally involved in the project. He concluded by saying that he applauds the VFW Auxiliary for organizing the Remembrance Walk and continued by saying that Town Government does some things well and other things not so well but what make them a community are the organizations that are not part of Town Government like the Riverview Baptist Church that had a Block Party, which was well attended as well as the Capital District Titans and Youth Soccer, which helps make it a great community and added that he would like everyone to come forward and support the VFW and the Remembrance Walk on September 11th.

Councilman Boehm stated that he also had an opportunity to attend the River View Baptist Church Block Party, which was a lot of fun, and he wanted to thank them for their hospitality and he really enjoyed himself. He then asked Highway Superintendent Deering about the Roads List and if he has started on the Town roads.

Highway Superintendent Deering stated that they started on VanDerzee to Marshall, Lawson Lake Extension and Indian Hill Road and will continue working on them.

Supervisor Youmans stated that he would also like to thank Highway Superintendent Deering and his crew and added that it would be an easy thing for him to say that sewer works fall outside his area of responsibility and by doing the work it saves the Sewer District a lot of money and makes things easier on those folks. He added that he also stopped for a time at the Block Party, which was a nice time.

Supervisor Youmans asked if there were any other comments.

Councilwoman Rogers stated that she wanted to give a follow-up on the Bike Race, which went well but there was one biker down in her area but it was minor.

Chief Darlington stated that there was also one on Rte. 101, which was also minor and added that there were no major incidents.

Councilwoman Rogers stated that the race went off good again this year.

Supervisor Youmans asked if there were any other comments.

Councilman Dolan stated that he wanted to discuss the proposal to possibly close two Post Offices in the Town of Coeymans, Coeymans Hollow and Alcove. He added that Councilman Touchette had drafted a letter initially addressed to Congressman Tonko but it will probably be sent to other elected officials, asking them to register opposition to the closings. He continued by saying that he ran into Congressman Tonko and advised him that there was a letter and in turn he put him in contact with someone in his office and gave him some background and advise about what the Town and residents should do if they are opposing the closures. He went on by saying that apparently the closures were based on statistical analysis about how much revenue is brought in during a year, utilization of post office boxes, foot traffic into the building and revenue and expense forecasts. He added that the District Director in Congressman Tonko's office suggested that if individuals are interested about voicing their opposition, they should circulate a petition as well as collect anecdotal information from people who depend on them. He continued by saying that it is not a done deal whether it will close or not and there are 40 in Albany County that are slated to be closed and went on by saying that the more people that indicate that they use and depend on the post offices, the better chance there is for keeping them open. He added that he also indicated that he had received calls from other people in the community regarding both post offices and he would be happy to work with anyone if they would like and District Director at Congressman Tonko's Office, Sean Shortell has offered to speak with constituents and the Town Board to lend any assistance that they can. He continued by saying that he also spoke with him regarding the census data and he had indicated that he would be willing to lend some support in filing the challenge and will put him in touch with some people that know a little bit more about it than he does. He went on by saying that Thursday is the last Farmer's Market and Evening on the Green with the theme being children's activities with sno-cones and cotton candy, the Farmers Market will be 4:00-6:30 and Peaceful Country Band will be playing at the Evening on the Green. He concluded by saying that he also attended the Block Party at the Baptist Church, which was a nice time.

Supervisor Youmans asked if there were any other comments.

Town Clerk Millious stated that she worked with Chief Darlington on the Invitation to Bid, which is going to be September 1st at 2:00pm for the 2010 Ford Explorer and added that she did the Notice for the paper and it was forwarded to 3 vendors. She continued by saying that Hunting Licenses are on sale for 2011-2012 and the books are now in, which were not available for the first few days.

Supervisor Youmans asked if there were any other comments.

Chief Darlington stated that the Tower Project is moving forward and they started receiving rents and hopefully this week the antennas will be installed because AT&T had a delay on their installation, which delayed the Town's installation. He continued by saying that he along with Supervisor Youmans received an e-mail from Auctions International regarding the 2007 Crown Victoria that had been auctioned off two to three months ago and the Town had stated that they could not locate the title and there could be a delay. He added that they petitioned DMV for a new title and had not heard anything and in turn he called an investigator to find out what was going on and apparently the car was sold to the Town of Coeymans but never titled and he then contacted Warnock Ford, who they bought the vehicle from and they are in the process of getting a Certificate of Origin so the Town can get the title and give it to the new owner. He continued by saying that the reason he is bringing it up is because the person who bought the car now wants to return it and charge the Town \$700.00 for an inconvenience fee and added that his

opinion and belief is that within the Bid Documents it said that the Town did not have the title and as result there may be a delay and he told Auctions International that his stance is that they are not taking the car back because he knew there might be a delay. He concluded by saying that the last he knew is that Warnock Ford is working with Ford to get the Title.

Supervisor Youmans stated that the Manufacturer's Statement of Origin is something that should be as simple as plugging into a computer a request for a reprint and it would typically show up at the dealership within days. He then asked Chief Darlington how long it has been since he requested it.

Chief Darlington stated that Warnock is very large in New Jersey and it is his understanding that the wrong dealership received it, didn't know what it was and threw it away so they put in another request.

Supervisor Youmans stated that they may be able to transfer the vehicle with the Manufacturer's Statement of Origin because when you title a vehicle, DMV takes the MSO and added that he will investigate it and get an answer for him. He then asked that Chief Darlington contact Warnock.

Chief Darlington stated that he had and has not heard anything back.

Supervisor Youmans asked if there were any other comments, hearing none he asked for a motion to adjourn the meeting.

ADJOURNMENT

MOTION

On motion of Councilman Dolan, seconded by Councilwoman Rogers, the Town Board Meeting was adjourned.

Time – 8:02pm

Respectfully Submitted,

APPROVED:

Diane L. Millious, Town Clerk