

January 01, 2012 – Town Board Organizational Meeting - 10:00am

A Town Board Organizational Meeting was held Sunday, January 01, 2012, at 10:00am at Town Hall, 18 Russell Avenue, Ravena, New York

PRESENT: Stephen D. Flach, Supervisor
Dawn L. Rogers, Councilwoman
Thomas E. Dolan, Councilman
Peter E. Masti, Councilman

ABSENT: Thomas A. Boehm, Councilman

ALSO PRESENT: Diane L. Millious, Town Clerk

Supervisor Flach opened the meeting and led the Pledge of Allegiance.

OPENING COMMENT

Supervisor Flach stated that the records should reflect the presence of four Council Members with Councilman Boehm being absent, who was ill.

**NOTICE
TOWN OF COEYMANS
TOWN BOARD
2012 ORGANIZATIONAL MEETING**

NOTICE IS HEREBY GIVEN that the Organizational Meeting of the Town Board of the Town of Coeymans has been scheduled for Sunday, January 01, 2012, at 10:00am.

The Meeting will be held at Town Hall, 18 Russell Avenue, Ravena, N.Y.

**By Order of the Town of
Coeymans Town Board
Diane L. Millious
Town Clerk**

RESOLUTIONS

Supervisor Flach stated that there are approximately 30 resolutions that are necessary to run the Town effectively for the year and continued by asking that Councilman Dolan start with the first resolution.

RES. #001-12 ESTABLISH TOWN BOARD MEETING DATES

On motion of Councilman Dolan, seconded by Councilwoman Rogers, the following resolution was APPROVED – AYES 4 – NAYS 0 – ABSENT 1 (Boehm) – SO MOVED

BE IT RESOLVED, that the Town Board of the Town of Coeymans, does hereby set the following dates for Town Board Meetings 2012. Please note that Town Board Meetings start at 7:00pm.

January	01	June	25
January	09	July	23
January	23	August	27
February	13	September	10
February	27	September	24
March	12	October	09 **

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March	26	October	22
April	09	November	13***
April	23	November	26
May	14	December	10
May	29*	December	24

Moved to Tuesday for:

*Memorial Day

**Columbus Day

***Veterans’ Day - Observed

RES. #002-12 ESTABLISH TOWN BOARD WORKSHOP DATES

On motion of Councilwoman Rogers, seconded by Councilman Dolan, the following resolution was APPROVED – AYES 4 – NAYS 0 – ABSENT 1 (Boehm) – SO MOVED

WHEREAS, it has been determined that one Town Board Workshop Meeting per month is deemed necessary,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board establishes the following dates in 2012 as Workshop Meetings. These meetings will take place on Tuesday evenings commencing at 6:00pm.

January	17	June	19	November	20
February	---	July	17	December	18
March	20	August	21		
April	17	September	18		
May	22	October	16		

RES. #003-12 ESTABLISH PLANNING BOARD MEETING DATES

On motion of Supervisor Flach, seconded by Councilman Masti, the following resolution was APPROVED – AYES 4 – NAYS 0 – ABSENT 1 (Boehm) – SO MOVED

BE IT RESOLVED, that the Town Board, of the Town of Coeymans, does hereby set the following dates for the Planning Board Meetings for 2012. Please note that the Planning Board Meetings start at 7:00pm.

January	03*	July	02
February	06	August	06
March	05	September	04 **
April	02	October	01
May	07	November	05
June	04	December	03

* Due to New Year’s Day Observed

** Due to Labor Day Observed

RES. #004-12 ESTABLISH ZONING BOARD OF APPEALS MEETING DATES

On motion of Councilman Masti, seconded by Councilwoman Rogers, the following resolution was APPROVED – AYES 4 – NAYS 0 – ABSENT 1 (Boehm) – SO MOVED

BE IT RESOLVED, that the Town Board, of the Town of Coeymans, does hereby set the following dates for the Zoning Board of Appeals Meetings for 2012. Please not that Zoning Board of Appeals Meetings start at 7:00pm.

January	18	July	18
February	15	August	15
March	21	September	19
April	18	October	17
May	16	November	21
June	20	December	19

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RES. #005-12 SET HOLIDAY SCHEDULE FOR 2012

On motion of Councilman Dolan, seconded by Councilwoman Rogers, the following resolution was APPROVED – AYES 4 – NAYS 0 – ABSENT 1 (Boehm) – SO MOVED

BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby set the following Holidays for 2012 employees not covered by union contracts. Holiday schedules for covered employees are pursuant to active agreements in force.

January	02	New Year’s Day (Observed)
January	16	Martin Luther King Day
February	20	President’s Day
May	28	Memorial Day
July	04	Independence Day
September	03	Labor Day
October	08	Columbus Day
November	06	Election Day
November	12	Veteran’s Day (Observed)
November	22	Thanksgiving Day
November	23	Day after Thanksgiving
December	25	Christmas Day

RES. #006-12 AUTHORIZE SUPERVISOR TO EXECUTE AGREEMENTS BETWEEN TOWN OF COEYMANS, CONTRACTUAL EMPLOYEES, CSEA AND COUNCIL 82

On motion of Councilwoman Rogers, seconded by Councilman Dolan, the following resolution was APPROVED – AYES 4 – NAYS 0 – ABSENT 1 (Boehm) – SO MOVED

BE IT RESOLVED, that the Town Board of the Town of Coeymans, does hereby authorize Supervisor Stephen D. Flach to execute all agreements between the Town of Coeymans and contractual employees, CSEA, and Council 82.

RES. #007-12 DESIGNATE DEPOSITORY OF FUNDS

On motion of Supervisor Flach, seconded by Councilman Masti, the following resolution was APPROVED – AYES 4 – NAYS 0 – ABSENT 1 (Boehm) – SO MOVED

BE IT RESOLVED, that the Town Board of the Town of Coeymans, pursuant to Town Law, Section 64 (1), 20 and 35 that National Bank of Coxsackie, Key Bank, First Niagara, Citizens Bank, Bank of Greene County or any other bank or depository authorized by the State of New York, be designated as the depository of all funds of the Town of Coeymans. In addition, the Town Board directs that all Town Officials responsible for monies are hereby required to deposit said monies into said depository.

RES. #008-12 ADOPT INVESTMENT POLICY

On motion of Councilman Masti, seconded by Councilwoman Rogers, the following resolution was APPROVED – AYES 4 – NAYS 0 – ABSENT 1 (Boehm) – SO MOVED

WHEREAS, the Town of Coeymans has previously adopted a “Model Investment Policy” supplied by the State Comptroller’s Office on April 29, 1996, and

WHEREAS, all towns must adopt an Investment Policy according to the State Comptroller’s Office and General Municipal Law, and

WHEREAS, that “Investment Policy” shall be reviewed on an annual basis and shall be adopted at the Annual Organizational Meeting,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby adopt the Investment Policy for the year 2012.

RES. #009-12 AUTHORIZE PREPAYMENT OF CLAIMS

On motion of Councilman Dolan, seconded by Councilman Masti, the following resolution was APPROVED – AYES 4 – NAYS 0 – ABSENT 1 (Boehm) – SO MOVED

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BE IT RESOLVED, that the Town Board, of the Town of Coeymans, does hereby authorize the payment in advance of audit of claims for public utility services, telephone, postage, freight and express charges, lease and maintenance agreements, and any other prepayments that would result in penalties against the Town of Coeymans. In addition, all payroll and employee benefits payable and due at specific times.

RES. #010-12 DESIGNATE OFFICIAL NEWSPAPER

On motion of Councilwoman Rogers, seconded by Councilman Masti, the following resolution was APPROVED – AYES 3 – NAYS 1 – ABSENT 1 (Boehm) – SO MOVED

BE IT RESOLVED, that the Town Board, of the Town of Coeymans, pursuant to Section 64, Subdivision 11 of the Town Law, designates *The News Herald*, a newspaper regularly published in the Town of Coeymans, County of Albany, the official newspaper of the Town of Coeymans.

RES. #011-12 ESTABLISH MILEAGE RATE

On motion of Supervisor Flach, seconded by Councilman Dolan, the following resolution was APPROVED – AYES 4 – NAYS 0 – ABSENT 1 (Boehm) – SO MOVED

BE IT RESOLVED, that the Town Board, of the Town of Coeymans, pursuant to Section 102, Subdivision 1 of the Town Law, establishes the rate of **55.5** cents per mile for the authorized use of personal vehicles by Town Employees in the performance of their duties based on the Internal Revenue Service Rate.

RES. #012-12 AUTHORIZE ASSOCIATION OF TOWNS MEETING PREREGISTRATION

On motion of Councilman Masti, seconded by Councilwoman Rogers, the following resolution was APPROVED – AYES 4 – NAYS 0 – ABSENT 1 (Boehm) – SO MOVED

WHEREAS, the Association of Towns has developed an in-office pre-registration procedure for the 2012 Annual Meeting, and

WHEREAS, the Association of Towns has offered a preferential pre-registration rate of \$100 per person,

WHEREAS, the Town Board of the Town of Coeymans authorizes the Supervisor to take advantage of the preferential pre-registration rate of \$100 per person,

NOW, THEREFORE, BE IT RESOLVED, that all Elected Officials and employees specifically authorized by the Town Board may attend the Association of Towns Annual Meeting & Training School in New York City, February 19-22, 2012, and that the Town will reimburse them at a per diem of \$75 per day.

RES. #013-12 APPOINT ASSOCIATION OF TOWNS MEETING DELEGATE/ALTERNATE

On motion of Councilman Dolan, seconded by Councilwoman Rogers, the following resolution was APPROVED – AYES 4 – NAYS 0 – ABSENT 1 (Boehm) – SO MOVED

BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby appoint Supervisor Stephen D. Flach as Delegate for the Town of Coeymans at the Association of Towns Convention, February 19-22, 2012, and Council member Peter E. Masti as an alternate.

RES. #014-12 ESTABLISH OFFICE OF DEPUTY SUPERVISOR

On motion of Councilwoman Rogers, seconded by Councilman Dolan, the following resolution was APPROVED – AYES 4 – NAYS 0 – ABSENT 1 (Boehm) – SO MOVED

WHEREAS, pursuant to Town Law §42, the Town Board may establish the Office of Deputy Supervisor at any time, and

WHEREAS, the office of Deputy Supervisor does not presently exist in the Town of Coeymans, and

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WHEREAS, the Town Supervisor is desirous of re-establishing the office of Deputy Supervisor, and appointing an individual to fill that position to exercise all the powers and duties authorized under State and Town Law,

NOW, THEREFORE, BE IT RESOLVED, that Supervisor Stephen D. Flach does hereby establish the office of Deputy Supervisor in the Town of Coeymans, effective immediately, and

BE IT FURTHER RESOLVED, that the Town Supervisor hereby appoints Peter E. Masti, effective immediately, with no additional compensation for services performed while serving in this position.

RES. #015-12 APPOINT ADMINISTRATOR OF ACCESS

On motion of Supervisor Flach, seconded by Councilman Dolan, the following resolution was APPROVED – AYES 4 – NAYS 0 – ABSENT 1 (Boehm) – SO MOVED

WHEREAS, the Town Board of the Town of Coeymans, does hereby have an Agreement with Mid-Hudson Cablevision to provide public access programming directly from the Town Building, located at 18 Russell Avenue, Ravena, New York.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board, of the Town of Coeymans does hereby appoint William Horton as the Administrator of Access for the purpose of coordinating, programming, and overseeing individuals involved in the telecasting of approved programs, to serve without remuneration.

Councilman Dolan stated that Mr. Horton does a great job.

Supervisor Flach interjected that the Church is given preference on Sunday's and the Meeting was not being televised.

Town Clerk Millious stated that she can make sure that the tape goes to Mid-Hudson Cable for broadcasting.

RES. #016-12 APPOINT PLANNING BOARD CHAIRMAN

On motion of Councilman Masti, seconded by Councilwoman Rogers, the following resolution was APPROVED – AYES 4 – NAYS 0 – ABSENT 1 (Boehm) – SO MOVED

BE IT RESOLVED, that the Town Board, of the Town of Coeymans, does hereby appoint Peter Foronda as Chairman of the Town of Coeymans Planning Board. This appointment is effective immediately and will expire on December 31, 2012.

RES. #17-12 APPOINT PLANNING BOARD MEMBER

On motion of Councilman Dolan, seconded by Councilwoman Rogers, the following resolution was APPROVED – AYES 4 – NAYS 0 – ABSENT 1 (Boehm) – SO MOVED

WHEREAS, the term of Ernest Quinto on the Planning Board expires on December 31, 2011, and

WHEREAS, the Town Board has determined his service to be of value to the Town and,

WHEREAS, Mr. Quinto has expressed an interest in retaining a seat on the Planning Board,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby reappoint Ernest Quinto to a seven-year term on the Town of Coeymans Planning Board to expire December 31, 2018.

RES. #018-12 APPOINT ZONING BOARD CHAIRMAN

On motion of Councilwoman Rogers, seconded by Councilman Dolan, the following resolution was APPROVED – AYES 4 – NAYS 0 – ABSENT 1 (Boehm) – SO MOVED

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BE IT RESOLVED, that the Town Board, of the Town of Coeymans does hereby reappoint Kerry Marsh as Chairman of the Zoning Board of Appeals to a term to expire on December 31, 2012.

RES. #019-12 APPOINT ZONING BOARD OF APPEALS MEMBER

On motion of Supervisor Flach, seconded by Councilman Dolan, the following resolution was APPROVED – AYES 4 – NAYS 0 – ABSENT 1 (Boehm) – SO MOVED

WHEREAS, the term of Sarah Hafensteiner on the Zoning Board of Appeals expired on December 31, 2011 and

WHEREAS, the Town Board is desirous of filling the seat on this board,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby appoint Joseph Shear to the Zoning Board of Appeals for a term to expire December 31, 2016.

Councilman Dolan stated that he wanted to thank Ms. Hafensteiner for her service to the Town and is very knowledgeable in zoning matters and really brought that knowledge to the Board and did a great job.

Supervisor Flach interjected that he will send Ms. Hafensteiner a letter thanking her for her service and from talking to many people, she did a great job and they appreciate her time.

Councilman Dolan stated that on occasion it can be a thankless job.

RES. #020-12 APPOINT ZONING BOARD OF APPEALS COUNSEL

On motion of Councilman Masti, seconded by Councilman Dolan, the following resolution was APPROVED – AYES 4 – NAYS 0 – ABSENT 1 (Boehm) – SO MOVED

WHEREAS, the term of office in the position of Counsel to the Zoning Board of Appeals expired on December 31, 2011 and

WHEREAS, the Zoning Board of Appeals is desirous of retaining Brendan Baynes, Esq. who has completed the term of office of the previous counsel,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby appoint Brendan Baynes, Esq. to serve as legal counsel to the Zoning Board of Appeals for a yearly fee of \$6,000, payable by monthly voucher submission, expiring December 31, 2012 and

BE IT FURTHER RESOLVED, that Mr. Baynes be compensated at the rate of \$175.00 per hour (in addition to the monthly retainer) for any special projects which require extensive legal research communications or written opinions.

Councilman Dolan stated that Mr. Baynes does a good job but he's not too sure about the billboard on Rte. 9W.

Supervisor Flach stated that he completed the term of office of the previous counsel and from what he understands, he did a good job.

RES. #021-12 APPOINT BOARD OF ASSESSMENT REVIEW MEMBER

On motion of Councilman Dolan, seconded by Councilwoman Rogers, the following resolution was APPROVED – AYES 4 – NAYS 0 – ABSENT 1 (Boehm) – SO MOVED

WHEREAS, the term of Gerald T. VanAlstine on the Board of Assessment Review expired on September 30, 2011 and,

WHEREAS, the Town Board has determined his service to be of value to the Town and,

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WHEREAS, Mr. VanAlstine has expressed an interest in retaining a seat on the Board of Assessment Review,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby reappoint Gerald VanAlstine to a five- year term on the Town of Coeymans Board of Assessment Review to expire September 30, 2016.

RES. #022-12 APPOINT CIVIL DEFENSE DIRECTOR

On motion of Councilwoman Rogers, seconded by Councilman Dolan, the following resolution was APPROVED – AYES 4 – NAYS 0 – ABSENT 1 (Boehm) – SO MOVED

BE IT RESOLVED, that the Town Board, of the Town of Coeymans, does hereby appoint William Bruno as the Civil Defense Director for the Town of Coeymans, and Chairman of the Town Emergency Management Committee, for a term to expire on December 31, 2012. Compensation for this position is \$1,500.00 per year.

Councilman Dolan stated that Mr. Bruno did a good job.

Supervisor Flach stated that he recalls that during Hurricane Irene there were a lot of things going on.

Councilman Dolan stated that he along with the entire Emergency Management Committee did a great job.

RES. #023-12 APPOINT EMERGENCY MANAGEMENT COMMITTEE

On motion of Supervisor Flach, seconded by Councilman Masti, the following resolution was APPROVED – AYES 4 – NAYS 0 – ABSENT 1 (Boehm) – SO MOVED

WHEREAS, the Town of Coeymans, Village of Ravena, Emergency Management Committee has an Emergency Management Plan to be implemented at the time of specific incidents of events which may result in severe or extensive damage, loss of property, casualties, deaths and/or disruption of the normal everyday routine of our specific geographic area, and

WHEREAS, the success of this plan depends on the cooperation and coordination of a number of individuals and organizations,

NOW, THEREFORE, BE IT RESOLVED, that the following will be participating and contributing agencies: Coeymans Fire Company, Coeymans Hollow Fire Corporation, Town of Coeymans Police Department, Ravena Hose Company, Ravena Rescue Squad, and

BE IT FURTHER RESOLVED, that the Committee shall consist of the following for a period ending December 31, 2012:

Bill Bruno, Chairman, Town of Coeymans
Chief Greg Darlington, Emergency Operations Director
Mark Deyo, Coeymans Fire Company #1
Steven Payne, Coeymans Hollow Volunteer Fire Corporation
Brian Dunican, Jr., Ravena Hose Company
Sherle Slingerland, Ravena Rescue Squad
William Bailey, Village of Ravena, Ad Hoc Member

RES. #024-12 Appoint Ethics Committee

On motion of Councilman Masti, seconded by Councilwoman Rogers, the following resolution was APPROVED – AYES 4 – NAYS 0 – ABSENT 1 (Boehm) – SO MOVED

WHEREAS, the Town Board is advised that the terms of office for the members of the Ethics Board expired December 31, 2011, and

WHEREAS, the Town Board wishes to continue the work of the Ethics Board

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NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby appoints Harry A. Sturges, Gary Bogardus, and Delores Martinez to the Ethics Board with terms to expire December 31, 2012.

RES. #025-12 APPOINT BINGO INSPECTOR

On motion of Councilman Dolan, seconded by Councilwoman Rogers, the following resolution was APPROVED – AYES 4 – NAYS 0 – ABSENT 1 (Boehm) – SO MOVED

WHEREAS, the Town of Coeymans is in need of a Bingo Inspector to ensure that games being run in the town are in compliance with New York State regulations,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board, of the Town of Coeymans does hereby appoint Edward J. Domanico as Bingo Inspector, at the yearly rate of \$2,600.00, with a term to expire December 31, 2012.

RES. #026-12 APPOINT CLERK TO THE SUPERVISOR

On motion of Councilwoman Rogers, seconded Councilman Dolan, the following resolution was APPROVED – AYES 4 – NAYS 0 – ABSENT 1 (Boehm) – SO MOVED

WHEREAS, Albany County Department of Civil Service previously advised the town that the position of Bookkeeper is no longer an exempt position, and

WHEREAS, the Town Board adopted the title Clerk to the Supervisor, which is in the Exempt Class for all towns, on January 24, 2011, and

WHEREAS, this position has the flexibility to perform the same duties,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans hereby, at the request of the Supervisor, appoints Rachel A. Weidman to the position of Clerk to the Supervisor, at the rate of \$20.00 hourly.

RES. #027-12 AUTHORIZE SUPERVISOR TO APPOINT CONFIDENTIAL SECRETARY

On motion of Supervisor Flach, seconded by Councilman Masti, the following resolution was APPROVED – AYES 4 – NAYS 0 – ABSENT 1 (Boehm) – SO MOVED

BE IT RESOLVED, that the Town Board, of the Town of Coeymans, does hereby authorize Supervisor Stephen D. Flach to appoint a Confidential Secretary pursuant to Town Law, Section 29, Subdivision (15),

BE IT FURTHER RESOLVED, that the Town of Coeymans Supervisor does hereby appoint Mary M. Lewandowski as Confidential Secretary to the Supervisor.

RES. #028-12 APPOINT FIRST DEPUTY TOWN CLERK

On motion of Councilman Masti, seconded by Councilman Dolan, the following resolution was APPROVED – AYES 4 – NAYS 0 – ABSENT 1 (Boehm) – SO MOVED

WHEREAS, Lucinda Vatalaro, pursuant to Chapter 280 of the Laws of 2007, was appointed to the 1st Deputy Town Clerk position, and

WHEREAS, Town Clerk Millious is desirous that Ms. Vatalaro continue in this position,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board, hereby acknowledges the Town Clerk's appointment of Lucinda Vatalaro as 1st Deputy Town Clerk. This appointment is for a term to expire on December 31, 2012.

Councilman Dolan stated that Ms. Vatalaro does a great job and added that he wanted to apologize for indiscreetly, jokingly mentioning that she be fired and then found out that she is the person that transcribes the tape and reiterated that it was a joke.

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RES. #029-12 APPOINT MARRIAGE OFFICER

On motion of Councilman Dolan, seconded by Councilwoman Rogers, the following resolution was APPROVED – AYES 3 – NAYS 0 – ABSTAIN 1 (Dolan) – ABSENT 1 (Boehm) – SO MOVED

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby appoint Mi-Lyn Dolan as Marriage Officer for the Town of Coeymans with the responsibilities as determined by Town Law. This appointment expires December 31, 2012.

Councilman Dolan stated that there is no pay or any other form of compensation from the Town attached to the position.

RES. #030-12 APPOINT TOWN HISTORIAN

On motion of Councilwoman Rogers, seconded by Councilman Masti, the following resolution was APPROVED – AYES 4 – NAYS 0 – ABSENT 1 (Boehm) – SO MOVED

BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby appoint Harry A. Sturgess, Town Historian for the Town of Coeymans, for a term to expire on December 31, 2012. Compensation for this position is \$600.00 per year.

RES. #031-12 APPOINT PART-TIME CLERK 1

On motion of Supervisor Flach, seconded by Councilman Masti, the following resolution was APPROVED – AYES 4 – NAYS 0 – ABSENT 1 (Boehm) – SO MOVED

WHEREAS, the Assessor, Laura VanValkenburg, has reorganized her office and office hours in a cost-saving measure, reducing the need for two part-time clerks to staff the office, and

WHEREAS, that part-time Assessment Aide is in need of assistance in verification of construction information, and completion of property record cards to enter new data into the RPS program, and

WHEREAS, the current part-time Clerk 1, Anthony DiAcetis, has experience and knowledge in this area, and

WHEREAS, the Assessor has confirmed he meets the minimum qualifications for the position,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby appoint Anthony DiAcetis, Jr. to the part-time position of Clerk 1 to assist the Assessment Aide, effective immediately, at a rate commensurate with the position, \$11.18 per hour.

RES. #032-12 APPOINT TOWN PROSECUTOR

On motion of Councilman Masti, seconded by Councilman Dolan, the following resolution was APPROVED – AYES 4 – NAYS 0 – ABSENT 1 (Boehm) – SO MOVED

BE IT RESOLVED, that the Town Board, of the Town of Coeymans, does hereby appoint Gregory Teresi, Esq. to serve as Prosecutor for Town related matters as follows:

\$ 5,200.00 per year – Traffic tickets issued by Town of Coeymans Police Officers to Town of Coeymans Court.

\$ 5,200.00 per year – Traffic tickets issued by New York State Police to Town of Coeymans Court.

\$ 2,480.00 per year – Town Code/Penal Law trial matters.
\$12,800.00

These services shall be payable by monthly voucher submissions by Mr. Teresi.

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Supervisor Flach stated that he had previously spoken with Mr. Teresi and the Justices and Court Clerk have indicated that they are very happy with his services and he is doing a great job.

RES. #033-12 AUTHORIZE UNDERTAKING

On motion of Councilman Dolan, seconded by Councilwoman Rogers, the following resolution was APPROVED – AYES 4 – NAYS 0 – ABSENT 1 (Boehm) – SO MOVED

WHEREAS, Public Officer’s Law, Section 11 and Town Law, Section 25, require that the Supervisor, Town Clerk, Justices, Superintendent of Highways and such other officers and employees as the Town Board may identify, execute and file in the Office of the Town Clerk, County Clerk and/or the Office of Court Administration, as appropriate, an Official Undertaking for the faithful performance of their duties, and

WHEREAS, the Town Board has determined that a Surety Company authorized to transact business in the State of New York should execute the aforementioned undertaking and the expense thereof shall be an authorized charge against the Town,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board directs the acquisition of such Undertaking pursuant to the above stipulations.

RES. #034-12 APPOINT 2012 EMPLOYEES

On motion of Councilwoman Rogers, seconded by Councilman Dolan, the following resolution was APPROVED – AYES 4 – NAYS 0 – ABSENT 1 (Boehm) – SO MOVED

WHEREAS, the Town Board has previously approved the 2012 Annual Budget for the Town of Coeymans, and

WHEREAS, that budget included appropriations for personal services for contractual and non-contractual employees,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board, of the Town of Coeymans, authorizes the following employees for 2012, in accordance with Labor Contracts in effect and budgeted amounts for positions outside the scope of negotiated Contracts. (see attached list)

NAME	POSITION	ANNUAL PAY PERIODS	RATE/HR. SALARY
S. Flach	Supervisor	26	\$1,153.84
M. Lewandowski	Confidential Secretary	26	\$ 16.48
R. Weidman	Clerk to the Supervisor p/t	26	\$ 20.00
L. Zeigler	Clerk I Part-Time	26	\$ 11.30
D. Purinton	Internal Control Officer	26	\$105.00
S. King	Clerk I	26	\$ 15.56
D. Rogers	Councilwoman	26	\$ 461.54
T. Boehm	Councilman	26	\$ 461.54
T. Dolan	Councilman	26	\$ 461.54
P. Masti	Councilman	26	\$ 461.54
G. Dardani	Justice	26	\$ 673.08
P. Crandall	Justice	26	\$ 673.08
L. Eissing	Clerk to the Justice F/T	26	\$ 23.49
Vacant	Court Clerk	26	\$ 11.00
D. Millious	Town Clerk	26	\$1,557.70
L. Vatalaro	Deputy Town Clerk	26	\$ 18.64
B. Lyons	Clerk 1 Part-Time	26	\$ 12.35
D. Ferrusi	Clerk 1 Part-Time	26	\$ 11.00
L. VanValkenburg	Assessor	26	\$1,071.13

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D. DeRose	Clerk I Part-Time	26	\$ 12.97
A. DiAcetis	Clerk I Part-Time	26	\$ 11.18
R. Sevilla	Assessment Aide P/T	26	\$ 11.18
D. Crowley	Recreation Leader P/T	26	\$ 13.00
L. Breedlove	Chief Sewer Plant Operator	26	\$ 23.54
J. Lennon III	Sewer Plant Operator	26	\$ 21.44
K. Geraldson	Sewer Plant Operator Trainee	26	\$ 18.04
A. Deering	Highway Superintendent	26	\$1,923.08
S. Searles	Deputy Highway Super.	26	\$ 20.77
G. LaMountain	Equipment Operator II	26	\$ 21.49
E. Barrett	Equipment Operator I	26	\$ 19.48
G. Stevens	Equipment Operator I	26	\$ 19.35
D. Merrill	Equipment Operator I	26	\$ 19.35
T. Bennett	Equipment Operator I	26	\$ 20.16
P. DeLuke	Equipment Operator I	26	\$ 18.12
M. Coons	Equipment Operator I	26	\$ 19.35
L. Southwick	Equipment Operator I	26	\$ 19.01
L. Biance	Clerk I Part-Time	26	\$ 11.30
G. Darlington	Police Chief	26	\$3,068.00
D. Contento	Police Sergeant	26	\$ 28.63
C. Alberts	Police Sergeant	26	\$ 28.33
N. Westfall	Police Officer Full-Time	26	\$ 25.75
J. Albert	Police Officer Full-Time	26	\$ 26.05
R. Johnson	Police Officer Full-Time	26	\$ 21.28
F. McDonagh	Police Officer Full-Time	26	\$ 19.35
R. Cross	Police Officer Part-Time	26	\$ 16.16
T. Polverelli	Police Officer Part-Time	26	\$ 21.08
G. DeLuca	Police Officer Part-Time	26	\$ 22.90
J. Dunn	Police Officer Part-Time	26	\$ 21.90
R. Griffith	Police Officer Part-Time	26	\$ 21.90
S. Prokrym	Police Officer Part-Time	26	\$ 22.90
B. Rinaldi	Police Officer Part-Time	26	\$ 21.90
G. Rivituso	Police Officer Part-Time	26	\$ 21.90
K. Thompson	Police Officer Part-Time	26	\$ 21.08
B. McMullen	Police Officer Part-Time	26	\$ 21.08
J. Gallagher	Police Officer Part-Time	26	\$ 21.08
J. Myers	Police Officer Part-Time	26	\$ 21.08
J. Lare	Police Officer Part-Time	26	\$ 17.42
D. LaMountain	Sr. Telecommunicator	26	\$ 22.05
M. Von Schenk	Telecommunicator	26	\$ 20.49
N. McMullen	Telecommunicator	26	\$ 20.19
(vacant)	Telecommunicator P/T	26	\$ 18.65
J. D'Ambrosio	Telecommunicator P/T	26	\$ 18.65
B. Dunican	Telecommunicator P/T	26	\$ 18.65
Randy Hotaling	Telecommunicator P/T	26	\$ 18.65
Richard Hotaling	Telecommunicator P/T	26	\$ 18.65
K. Kearney	Telecommunicator P/T	26	\$ 18.65
K. Turek	Telecommunicator P/T	26	\$ 17.25
N. LaMountain	Telecommunicator P/T	26	\$ 17.25
A. Williams	Telecommunicator P/T	26	\$ 17.25
T. Maddage	Automotive Mechanic	26	\$ 18.00
J. Shear	Dog Control Officer P/T	26	\$ 10.15
L. Conrad	Building Inspector / CEO	26	\$ 23.39
S. DeBacco	Building Inspector P/T	26	\$ 17.60

C. Anderson	Clerk I	26	\$ 15.94
N. Perry	Parks & Rec. Maint. Super.	26	\$ 20.97
D. Mergendahl	Laborer	26	\$ 18.57
T. Plath	Laborer	26	\$ 18.57
J. Hoose	Laborer	26	\$ 17.99
E. Domanico	Bingo Inspector	12	\$ 216.67
W. Bruno	Civil Defense Director	12	\$ 125.00
H. Sturges	Town Historian	12	\$ 50.00
(vacant)	Cemetery Services Coordinator	12	\$ 100.00
B. Teriele	Carpenter	26	\$ 30.00
P. Foronda	Planning Board Chairman	12	\$100.00/\$50.00
C. Kunz	Planning Board Vice-Chair	12	\$ 90.00/\$45.00
D. Ross	Planning Board Member	12	\$ 80.00/\$40.00 Per Mtg/Wkshop
W. Brown	Planning Board Member	12	\$ 80.00/\$40.00 Per Mtg/Wkshop
E. Quinto	Planning Board Member	12	\$ 80.00/\$40.00 Per Mtg/Wkshop
J. Kapusta	Planning Board Member	12	\$ 80.00/\$40.00 Per Mtg/Wkshop
W. Irwin	Planning Board Member	12	\$ 80.00/\$40.00 Per Mtg/Wkshop
K. Marsh	Zoning Board Chairman	12	\$125.00 per mtg.
R. Rivers	ZBA Member	12	\$ 75.00 per mtg.
P. Brown	ZBA Member	12	\$ 75.00 per mtg.
S. Schmitt	ZBA Member	12	\$ 75.00 per mtg.
J. Shear	ZBA Member	12	\$ 75.00 per mtg.
L. Ziegler	Recording Secretary PB/ZBA	12	\$100.00 per mtg.

TOWN BOARD WORKSHOPS / MEETINGS

- Town Board Meeting, January 9, 2012, 7pm
- Town Board Workshop, January 17, 2012, 6pm
- Town Board Meeting, January 23, 2012, 7pm

ADDITIONAL COMMENTS

Supervisor Flach asked if there were any additional comments, hearing none he offered a motion to adjourn the meeting.

ADJOURNMENT

Supervisor Flach offered a motion to adjourn.

MOTION

On motion of Supervisor Flach, seconded by Councilwoman Rogers, the Town Board Organizational Meeting was adjourned.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Boehm) – SO MOVED

Supervisor Flach thanked and wished everyone a Happy New Year.

Time: 10:40am

Respectfully Submitted,

APPROVED:

Diane L. Millious, Town Clerk