

MINUTES BOOKTOWN OF COEYMANS
February 23, 2017 – Town Board Meeting – 7:00pm**

A Town Board Meeting was held Thursday, February 23, 2017 at 7:00pm at Town Hall, 18 Russell Avenue, Ravena, New York

PRESENT: Philip Crandall, Supervisor
Thomas E. Dolan, Councilman
Kenneth A. Burns, Councilman
James C. Youmans, Councilman

ABSENT: George E. Langdon, Councilman

ALSO PRESENT: Cindy Vatalaro, First Deputy Clerk
Paul Pastore, Attorney for the Town
P.J. McKenna, Chief of Police
John Kerr, Chief Operator Waste Water Treatment Plant
John Cashin, Building Inspector

Supervisor Crandall opened the meeting and led the Pledge of Allegiance, Councilman Burns offered a prayer.

OPENING COMMENT

Supervisor Crandall stated that the record should reflect the presence of a full Town Board in addition to First Deputy Clerk Vatalaro, Attorney for the Town Pastore, Chief of Police McKenna, Chief Operator Kerr and Building Inspector Cashin.

AGENDA

- Presentation
 - Sewer Project Update, Robert Flores
- Public Comment
- Approval of Minutes
 - Town Board Meeting, January 12, 2016
- Supervisor’s Report, January 2017
- Department Reports
 - Town Clerk, January 2017
 - Building Department, January 2017
 - Sewer Department, January 2017
- Old Business
 - Rte. 144 Update
- New Business
 - Viridian Energy
- Resolutions
 - Appoint Part-Time Parks and Recreation Supervisor
 - Authorize Budget Transfers
 - Amend January Abstract
 - Approve February Abstract
- Upcoming Workshops/Meetings
 - Planning Board Meeting, March 6, 2017, 7:00pm
 - Town Board Meeting, March 9, 2017, 7:00pm

PUBLIC COMMENT

Supervisor Crandall invited the public to comment at this time.

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Ms. Sylvia Lawler stated that she lives in the Town of Coeymans and was hoping not to stand up there but as much as she respects them trying to bring them back to financial health, which is much needed, she is also concerned about the situation in the Town Clerk's Office. She added that Diane has been Town Clerk, she believes almost as long as she has lived here and has been a tremendous help to her and to the community and she would like for them to revisit the possibility of getting her part-time help. She continued by saying that she does not believe that she has ever asked for much and the comparison of the number of people and man hours in that office to other towns of lesser or greater population is in this case perhaps not applicable because what we have in that office is an extraordinary Clerk. She went on by saying that when she worked on the landfill opposition of the Onesquethaw Coeymans Water Shed Council she was the gopher and she dealt with Town Clerks in every town in the Water Shed, it is apples and oranges and Diane has been here a long time and when someone has been a long time employee and tell them she is overburdened and that she can't do it without help, then they really need to listen and try to think of some way that they might remedy the situation there. She concluded by saying that sometimes you don't appreciate what you have until its gone and with this continuous overburden, they might see themselves losing a very fine Town employee.

Ms. Mary Driscoll stated that she wanted to make one correction and added that Diane is not an employee of the Town of Coeymans; she is an Elected Official who has been elected time and time again.

APPROVAL OF MINUTES

Supervisor Crandall stated that there was one set of minutes for Town Board approval, a Town Board Meeting on January 12, 2017 and then asked for a motion to approve them.

MOTION

On motion of Councilman Youmans, seconded by Councilman Dolan, the minutes were approved as presented and read.

VOT E – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED

PRESENTATION

Sewer Project Update – Robert Flores, C.T. Male

Supervisor Crandall invited Mr. Flores to give the Sewer Project update.

Mr. Flores stated that there are three Contracts, one and two have gone out to bid and they need Contract III to go out to bid and as before he needs authorization from the Town to advertise and in turn he will work with the Town Clerk to put it in the paper to solicit bids.

Supervisor Crandall offered a motion authorizing putting out the bid for the Contract III Sewer Project.

MOTION

On motion of Supervisor Crandall, seconded by Councilman Burns, authorizing Contract III of the Sewer Project to be put out to bid.

VOT E – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED

Mr. Flores stated that Contract III is the work at the Treatment Plant itself.

Supervisor asked that Mr. Flores get in touch with Deputy Clerk Vatalaro to discuss how he wanted it worded and in turn it will be advertised.

Councilman Burns asked if once the contact is awarded, if they can start working on it now because it won't interfere with any of the other work.

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Mr. Flores stated that was true, they can.

Councilman Burns asked if they are all set with Contract II.

Mr. Flores stated that they are basically waiting on the weather and they have been working on a Minority in Women Owned Business Utilization Plan, which is a requirement of the Funding Program and they have been doing that for the past 2-3 weeks so they are close to getting approved.

Councilman Burns asked if the right-of-ways are all set.

Mr. Flores stated that they are close to getting the easement that they need and they will be setting up a meeting to discuss that.

Supervisor Crandall stated he sent him some e-mails that were sent to Attorney Pastore and in turn he forwarded them to Mr. Flores and then asked that Attorney Pastore and Mr. Flores get together and straighten it out.

Mr. Flores stated that he will and they will fine tune it and the Town Board already gave the Supervisor authority to sign these types of documents. He added that this would free the archaeology, they are waiting for the weather as well and it will take place on that same property.

Supervisor Crandall stated that overall they are on track; everything seems to be going fine.

Mr. Flores stated that it is going to be a busy year for construction and then asked if anyone had any questions.

Supervisor Crandall also asked if there were any questions, hearing none he moved to the next item on the agenda,

SUPERVISOR’S REPORT

January 2017

FUND	BAL. FWD.	RECEIPTS	DISBURSE.	BALANCE
GENERAL	\$ 40,446.39	\$2,549,003.17	\$ 634,351.84	\$1,955,097.72
CONSOLIDATED	\$ 70.73	\$.01	-0-	\$ 70.74
PART TOWN	\$ 442,964.42	\$ 461,437.20	\$ 328,196.54	\$ 576,205.08
HIGHWAY	\$ 60,382.90	\$ 100,342.02	\$ 126,616.46	\$ 34,108.46
BRIDGE CONS.	\$ 3,309.71	\$ 3.11	-0-	\$ 3,312.82
SEWER	\$ 1,629.79	\$ 129,373.04	\$ 92,164.64	\$ 38,838.19
SPECIAL WATER	\$ 48,305.07	\$ 2.05	-0-	\$ 48,307.12
TRUST & AGCY.	\$ 18,840.77	\$ 406,559.29	\$ 397,098.21	\$ 28,301.85
POL. FOR.	\$ 997.54	\$.05	-0-	\$ 997.59
CAP. PROJ.	\$ 54,921.71	\$ 2.33	\$ 3,702.24	\$ 51,221.80
SEC. 8 HUD	\$ 43,423.95	\$ 5,910.61	\$ 47,374.47	\$ 1,960.09
			TOT. REC. BAL.	\$ 2,738,421.46

CERTIFICATES OF DEPOSIT

SAVINGS ACCOUNTS

Unemployment	\$ 704.24
Grove Cem.	\$40,990.84
C.H. Cem.	\$13,446.70
Total	\$55,141.78

COLATERAL FDIC COVERAGE COLLATERALIZED COVERAGE

Greene County	\$ 250,000.00	\$5,175,819.90
National Bank	\$ 250,000.00	\$ 104,017.00

Supervisor Crandall asked for a motion approving the report

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MOTION

On motion of Councilman Dolan, seconded by Councilman Youmans, the Supervisor's Report was approved as presented and read.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED

DEPARTMENT REPORTS

Town Clerk - January 2017

Supervisor Crandall asked that First Deputy Vatalaro give the Town Clerk Monthly Report for January.

First Deputy Clerk Vatalaro continued by giving the report.

Supervisor Crandall asked for a motion to approve the report.

MOTION

On motion of Councilman Dolan, seconded by Councilman Burns, the report was approved as presented and read.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED

Building – January 2017

Supervisor Crandall asked that Building Inspector Cashin give the Building Department Monthly Report for January.

Building Inspector Cashin continued by giving the report.

Supervisor Crandall asked for a motion to approve the report.

MOTION

On motion of Councilman Youmans, seconded by Councilman Dolan, the report was approved as presented and read.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED

Sewer Department – January 2017

Supervisor Crandall asked that Chief Operator Kerr give the Sewer Department Monthly Report for January.

Chief Operator Kerr continued by giving the report.

Supervisor Crandall asked for a motion to approve the report.

MOTION

On motion of Councilman Youmans, seconded by Councilman Dolan, the report was approved as presented and read.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED

OLD BUSINESS

Route 144 Update

Supervisor Crandall asked that Councilman Dolan give an update on the Route 144 Project.

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Councilman Dolan stated that there was a meeting with at least 11 people from the State as well as John Kerr, Scott Searles, George LaMountain, Keith Geraldson; the village was represented by Mayor Misuraca, Bill Bailey, Henry Traver and Jason from the Water Department. He added that the plan is to start doing the final planning by DOT in April 2017 and probably sometime in May they would like to come down and present information to the public about the plan and timeline for it. He continued by saying that the project is expected to start in early 2018, it is 1.5 million dollars worth of work, 1.2 million of it is Federal money that had been previously allocated but not spent, there are three such projects in New York State and the project that the money was recouped from was a project that was planned for North Greenbush, two of the projects will be in that same region in North Greenbush and the other will be in Coeymans so there is only three in New York State. He went on by saying that the work will be from the south-side of the bridge coming into Town all the way down to the bridge at the New Baltimore line, they are going to mill down 3 inches and pave, they will do sidewalks, culvert work, storm-water work and the Village discussed the possibility of replacing the water lines on Main Street, which they will do and in turn charge the Town approximately \$370,000.00. He added that in addition to that they will be going up Rt. 143 from where it meets Rt. 144 as far as the money will last them doing sidewalks from 143 to 5th Street down to the Hamlet and if they want to do any additional work beyond the 1.5 million, such as sewer work or pay to have water work done, they would need to pay that money in advance and they would have to have a check 90 days before they start working.

Councilman Youmans interjected that it is certainly something that they should take a look at because it has been discussed with the Village and John Kerr about moving all the pipes under the sidewalk, which is a good plan.

Councilman Burns inquired about doing sewer and water work before they start the project.

Councilman Youmans asked if he thought the Town could do it cheaper than the State.

Councilman Burns stated that they absolutely can and added that originally they were going to take it down to the original pavement and put the curbs back up to where they were supposed to be so when there is high water going through, it would actually go into the storm-drains.

Councilman Dolan stated that there will be curbs, one section around Westerlo Street, they are taking it down.

Supervisor Crandall asked that they remember that they allocated money in the budget for the project and anything extra, they will have to find some way to come up with money because it is not in the budget.

Councilman Burns interjected that now is the time to do it because if they wait until after they redo the road, in 10 years from now when they decide to do it, it will be 15-20% more than it is now and he thinks now is the time to bite the bullet and do it.

Supervisor Crandall stated that if he shows him where the money is, he will certainly look at it.

Councilman Dolan stated that the Village is particularly interested in discussing it further.

Supervisor Crandall stated that they can talk it over with the Village and see where the money is going to come from.

Councilman Youmans interjected that it is great news.

Supervisor Crandall agreed and added that it is the result of a lot of meetings held and phone calls made to get it done and at least they are getting something out of the State.

NEW BUSINESS

Viridian Energy

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Supervisor Crandall stated that there is more information to be had on Viridian Energy and he will be putting it on hold until the next meeting when he has some figures for the Board. He continued by saying that it looks like right now that they would be better off with them than going with another contractor for electricity but will let them know for sure at the next meeting.

Councilman Burns asked whatever happened to the incentive for them to change all their light fixtures, Persico Hardware just did their store and Viridian paid 75% of the cost of replacing the bulbs and said already they can see a big difference in their electric bill. He added that he knows they are doing the street lights over because it does make a difference and it is supposed to be a big savings to them.

Supervisor Crandall interjected that the bulbs are being replaced with super LED's, which are much brighter, they use less energy and last a lot longer.

Councilman Burns reiterated that he thought they were going to do it to the Town buildings.

Supervisor Crandall stated that he doesn't remember it but he can certainly bring it up with Veridian to see if there is a program that they can tap into.

Councilman Dolan stated that one of the things that the Conservation Advisory Council is working on is doing an energy audit and tracking expenses in all of the Town buildings to see if they can come up with some more savings and more will be coming on that.

Supervisor Crandall asked if there were any other comments.

Councilman Burns stated that a while ago they made a deal with the Library to be a Civil Service Area for people to go in an emergency and it was brought to his attention that there is no generator for the emergency power systems that are in the building. He added that the Grange has a deal with Francisco's that if there is an emergency, they will guarantee them a generator, bring it to them and hook it up but in order to hook it up you have to have everything in place before they can plug it in, you can't just run wires into their panel box and hook it up. He continued by saying if they are going to do that with the library, they should make sure that something like that is in place so that it is a safe place for people to go if there is a disaster.

Supervisor Crandall interjected that he agrees.

Councilman Burns continued by asking if they are making arrangements to replace Don VanAlstyne.

Supervisor Crandall stated that they are, there is a resolution.

Supervisor Crandall asked Councilman Burns to contact the library and see if they can work something out and if they want to work on a deal with Francisco, he has no objection as long as they can get an emergency generator in a time of need.

Councilman Burns stated that between the second and third week in March he is supposed to meet with ENCON Water and Soil and Department and Army Corp of Engineers to see what they can do about improving the situation out there, which would be getting rid of material. He added that there is no money, everything that is going to be done out there is volunteer work and the people who have offered to go in there and help are still calling him to see when they are going to start so hopefully the meeting will go good in March.

Supervisor Crandall asked that he inform his office so he can e-mail the Board.

Councilman Burns stated that Confidential Secretary Rowzee is supposed to be calling and getting a date set when everyone can make it so he is sure she will let him know. He continued by saying that the residents in the development on Macintosh Lane has been put into the flood plain and have to have Flood Insurance and Jerry Hall's house is not in the flood zone but parts of his property are so they are making him carry Flood Insurance on his house and he along with Mr. Hall have made phone calls trying to find a benchmark because he wants to do his own survey to find out if he can be taken out of the flood zone and it's not just him a lot of his neighbors are in the same situation. He added that if he is in the flood zone, to him it lowers the

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value of his property and he should argue the tax base and what they are paying for their houses. He went on by saying that it is \$4,000.00 for flood insurance, if there is an event there is a deductible of \$10,000.00 so unless your house is wiped out, you are paying for all the repairs anyway, the flood insurance does nothing for you.

Councilman Dolan interjected that if you have a flood, it costs more than \$10,000.00, it was \$75,000.00 for his house.

Councilman Burns asked if he has flood insurance.

Councilman Dolan interjected that he does now and added that being told he is in a flood plain was something that came before the Board who in turn voted to approve the maps. He added that Larry Conrad was in charge of the flood maps, which is something that went through the Federal Government and Mr. Hall should track down who is in charge for them because it is nothing to do with the Town Board.

Councilman Burns asked Building Inspector Cashin if there are records of the new flood maps.

Building Inspector Cashin stated that there are and added that what Mr. Hall has done, which anyone can do, is to get an Elevation Certificate, you would hire a surveyor and it is approximately \$800.00 to have it done. He added that if you are out of the flood zone, you can apply to FEMA for a Letter of Map Amendment, which shows you are out of the flood zone, they will take you out of the map but on the flipside a bank can still ask that you have flood insurance because it is around you and it is not a guarantee that you won't have to have flood insurance.

Councilman Burns asked if there is a benchmark that a surveyor can go off from because that is what is holding him up right now from doing the survey; he can't get a benchmark of what elevation to go off of.

Building Inspector stated that he thinks there is information and he will look to see what they have close to that for a benchmark.

Supervisor Crandall stated that he should be told that even if he gets that there is no guarantee that he doesn't have to have flood insurance.

Building Inspector Cashin stated that with the new maps if you were not in the flood zone but they say that you are now, you can go with what they call a pre-firm rate on flood insurance, which is a discount on the rate of what it would be if you built in the flood zone right now.

Councilman Burns stated that he is in the same situation where his house is, his house is 20 feet from the Hannacroix Creek and not in the flood zone but all of his property is, so Mr. Hall is in the same position, part of his property is in the flood zone but his house isn't.

Supervisor Crandall inquired about him being right next to the creek but not being in a flood zone.

Councilman Burns reiterated that it is 20 feet from the creek and added that his house sits high enough that it is out of the flood zone but his property is in the flood zone, his field floods every couple of years but there is no damage.

Supervisor Crandall asked that Councilman Burns advise Mr. Hall that he should talk to Building Inspector Cashin because he hates the situation that those people are in and asked if there were any other comments, hearing none he moved to the next item on the agenda.

RESOLUTIONS

RES. #51-17 APPOINT PART-TIME PARKS & RECREATION MAINTENANCE SUPERVISOR

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On motion of Councilman Dolan, seconded by Councilman Burns, the following resolution was APPROVED – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED?

WHEREAS, the Parks and Recreation Maintenance Supervisor resigned unexpectedly, effective February 15, 2017; and

WHEREAS, the Community Beautification Department is currently reduced to one employee to take care of current duties and ready the equipment and machinery for Spring; and

WHEREAS, the Town Board is desirous of temporarily filling the vacancy created by this resignation while they search for a new Parks and Recreation Maintenance Supervisor.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby appoint Nelson Perry as temporary, part-time Parks and Recreation Maintenance Supervisor at the rate of \$21.00 per hour, for 24 hours a week, effective February 27, 2017.

RES. #52-17 AUTHORIZE BUDGET TRANSFERS

On motion of Councilman Burns, seconded by Councilman Youmans, the following resolution was APPROVED – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED

WHEREAS, the following accounts have been depleted for 2016 due to unforeseen expenditures; and

WHEREAS, the Town of Coeymans Accountant has recommended that the following accounts be made whole for the preparation of the Annual Financial Report;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby authorize Supervisor Philip A. Crandall to make the following transfers:

GENERAL FUND (A)

<u>AMOUNT</u>	<u>FROM ACCOUNT</u>	<u>TO ACCOUNT</u>
\$.16	(A)1990.4 Contingency	(A)1010.1 Town Board Personal Services
\$ 633.84	(A)1990.4 Contingency	(A)1110.1 Justice Court Personal Services
\$ 5,469.90	(A)1990.4 Contingency	(A)1220.1 Supervisor Personal Services
\$ 1,198.75	(A)1990.4 Contingency	(A)1350.4 Accountant Contractual
\$ 15.00	(A)1990.4 Contingency	(A)1355.4 Assessor Contractual
\$ 2,962.39	(A)1990.4 Contingency	(A)1410.1 Town Clerk Personal Services
\$ 57.86	(A)1990.4 Contingency	(A)3120.4 Law Enforcement Contractual
\$ 3,827.55	(A)1990.4 Contingency	(A)8510.1 Community Beautification Personal Services
\$ 1,343.81	(A)1990.4 Contingency	(A)8510.4 Community Beautification Contractual
\$ 131.66	(A)1990.4 Contingency	(A)9045.8 Life Insurance
\$ 1,183.50	(A)1990.4 Contingency	(A)9050.8 Unemployment Insurance
\$ 386.95	(A)1990.4 Contingency	(A)9055.8 Disability Insurance
\$ 14,111.64	(A)1990.4 Contingency	(A)9060.8 Medical Insurance
\$ 305.75	(A)1990.4 Contingency	(A)7310.1 Youth Program Pers. Serv.

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PART TOWN FUND (B)

<u>AMOUNT</u>	<u>FROM ACCOUNT</u>	<u>TO ACCOUNT</u>
\$ 2,676.43	(B)8140.4 Storm Water Contractual	(B)3620.1 Safety Inspections Personal Services
\$ 170.00	(B)8140.4 Storm Water Contractual	(B)8020.1 Planning Board Personal Services
\$ 493.47	(B)8140.4 Storm Water Contractual	(B)9030.8 Social Security
\$ 22.16	(B)8140.4 Storm Water Contractual	(B)9045.8 Life Insurance
\$ 57.35	(B)8140.4 Storm Water Contractual	(B)9055.8 Disability Insurance
\$ 1,490.50	(B)8140.4 Storm Water Contractual	(B)9060.8 Medical Insurance

HIGHWAY FUND (DB)

<u>AMOUNT</u>	<u>FROM ACCOUNT</u>	<u>TO ACCOUNT</u>
\$ 2,236.50	(DB)9730.62 BAN Principal	(DB)9730.72 BAN Interest

RES. #53-17 AMEND RESOLUTION #47-17

On motion of Councilman Youmans, seconded by Councilman Dolan, the following resolution was

APPROVED – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED

WHEREAS, at the Town Board Meeting on January 26, 2017, Resolution #47-17 was passed approving the January Abstract, and

WHEREAS, upon further review it was discovered that Voucher 173537 in the amount of \$15,495.60 was a duplicate charge and previously paid as a Pre-Paid Voucher, and

WHEREAS, Resolution #47-17 needs to be amended to reflect voiding the duplicate voucher.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby amend Resolution #47-17 as follows:

PRE-PAID VOUCHERS - 173412-173509 totaling \$588,444.20

VOUCHERS – 173510-173536 (173537 Voided) 173538-173543,173545-173578,173581-173582 totaling \$68,428.12

TOTAL FOR ALL FUNDS - \$656,872.32

RES. #54-17 APPROVE FEBRUARY ABSTRACT

On motion of Councilman Dolan, seconded by Councilman Youmans, the following resolution was APPROVED – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED

BE IT RESOLVED, that the Town Board has approved the payment of bills as presented in the Abstract for February 23, 2017, as follows:

PRE-PAID VOUCHERS – 173544,173579-173580,173583-173703 **totaling \$1,952,968.46**

VOUHER NUMBERS – 173704-173783 **totaling \$162,893.69**

TOTAL FOR ALL FUNDS – **\$2,115,862.15**

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ADDITIONAL COMMENTS

Supervisor Crandall asked if there were any other comments.

First Deputy Clerk Vatalaro stated that she wanted to thank David Mergendahl and added that last week there was a burial and she went into panic mode because she never had to find a grave but with Diane guiding her on the phone it worked out. She continued by saying that David sprang into action, it's normally a two-man job, he totally handled it on his own and she just wanted to thank him for that and Sharon said everything was perfect.

Collectively the Town Board thanked First Deputy Vatalaro.

Supervisor Crandall asked if there were any other comments.

Code Enforcement Officer Cashin stated that his Clerk Cathy has been very busy lately because the Star Program deadline is almost here and any homeowner who hasn't applied for the School Tax Relief or STAR Program has until next Monday to get their application in.

Supervisor Crandall asked if everyone has to apply again and whether or not it is going to be automatic.

Code Enforcement Officer Cashin stated that if you are income based getting Enhanced STAR you have to provide income every year.

First Deputy Clerk Vatalaro interjected that it is for seniors.

Code Enforcement Officer Cashin stated that if you are a new home owner, regardless of age, if you haven't applied for it, you have until next Wednesday.

Supervisor Crandall stated that those who have STAR, not Enhanced STAR, it will just continue. He then asked if there were any other comments, hearing none he moved to the next item on the agenda.

WORKSHOPS/MEETINGS

- Planning Board Meeting, March 6, 2017, 7:00pm
- Town Board Meeting, March 9, 2017, 7:00pm

ADJOURNMENT

Supervisor Crandall asked for a motion to adjourn.

MOTION

On motion of Councilman Youmans, seconded by Councilman Dolan, the Town Board Meeting was adjourned.

Time – 7:50pm

Respectfully Submitted -

APPROVED –

Diane L. Millious, Town Clerk