

MINUTES BOOKTOWN OF COEYMANS
October 27, 2016 – Town Board Meeting – 7:00pm**

A Town Board Meeting was held Thursday, October 27, 2016 at 7:00pm at Town Hall, 18 Russell Avenue, Ravena, New York

PRESENT: Philip Crandall, Supervisor
Thomas E. Dolan, Councilman
Kenneth A. Burns, Councilman
George E. Langdon, Councilman
James C. Youmans, Councilman

ALSO PRESENT: Diane L. Millious, Town Clerk
Peter J. McKenna, Chief of Police
John Cashin, Building Inspector
David Wukitsch, Attorney for the Town

Supervisor Crandall opened the meeting and led the Pledge of Allegiance, Councilman Burns offered a prayer.

OPENING COMMENT

Supervisor Crandall stated that the record should reflect the presence of a full Town Board in addition to Town Clerk Millious, Chief McKenna, Building Inspector Cashin and Attorney for the Town Wukitsch.

AGENDA

- Public Comment
- Approval of Minutes
 - Special Budget Workshop, October 8, 2016
- Supervisor’s Report
 - August 2016 (Amended)
 - September 2016
- Department Reports
 - Town Clerk, September 2016
 - Building, September 2016
 - Sewer, September 2016
- Resolutions
 - Appoint Conservation Advisory Board Member
 - Accept Resignation of Police Officer
 - Authorize Budget Transfers
 - Approve September Abstract
- Upcoming Workshops / Meetings
 - Conservation Advisory Council, November 1, 2016, 6:00pm
 - Planning Board, November 7, 2016, 6:00pm
 - Town Board Meeting, November 10, 2016, 7:00pm

PUBLIC COMMENT

Supervisor Crandall invited the public to comment at this time, hearing none he moved to the next item on the agenda.

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APPROVAL OF MINUTES

Supervisor Crandall stated that there was one set of Town Board Minutes for approval, a Special Budget Workshop on October 8th and then asked for a motion to approve them.

MOTION

On motion of Councilman Youmans, seconded by Councilman Dolan, the Special Budget Workshop Meeting Minutes were approved as presented and read.

VOTE – AYES 5 – NAYS 0 – SO MOVED

SUPERVISOR’S REPORTS

SUPERVISOR’S REPORT

August 2016 – Amended

FUND	BAL. FWD.	RECEIPTS	DISBURSE.	BALANCE
TRUST & AGCY.	\$ 27,841.23	\$ 191,362.21	\$ 199,129.14	\$ 20,074.30
			TOT. REC. BAL.	\$1,800,319.67

September 2016

FUND	BAL. FWD.	RECEIPTS	DISBURSE.	BALANCE
GENERAL	\$ 477,625.34	\$ 75,228.17	\$ 290,306.34	\$ 262,547.17
CONSOLIDATED	\$ 357,278.25	\$ 188,477.25	\$ 339,289.62	\$ 206,474.88
PART TOWN	\$ 350,038.94	\$ 4,157.45	\$ 114,255.64	\$ 239,940.75
HIGHWAY	\$ 89,537.13	\$ 100,224.67	\$ 67,856.77	\$ 121,905.03
BRIDGE CONS.	\$ 3,271.23	\$ 2.60	-0-	\$ 3,273.83
SEWER	\$ 140,950.05	\$ 24,900.79	\$ 32,066.25	\$ 133,784.59
SPECIAL WATER	\$ 63,254.78	\$ 18,297.46	-0-	\$ 81,552.24
TRUST & AGCY.	\$ 20,074.30	\$ 215,649.41	\$ 216,836.52	\$ 18,887.19
POL. FOR.	\$ 13,082.35	\$.38	-0-	\$ 13,082.73
CAP. PROJ.	\$ 284,915.01	\$ 341,225.69	\$ 488,579.54	\$ 137,561.16
SEC. 8 HUD	\$ 283.29	\$ 50,714.61	\$ 48,880.39	\$ 2,117.52
			TOT. REC. BAL.	\$1,221,127.09

CERTIFICATES OF DEPOSIT

<u>SAVINGS ACCOUNTS</u>	<u>COLATERAL</u>	<u>FDIC COVERAGE</u>	<u>COLLATERALIZED</u>	
	<u>COVERAGE</u>			
Unemployment	\$ 704.12	Greene County	\$ 250,000.00	\$1,344,519.17
Grove Cem.	\$40,983.94	National Bank	\$ 250,000.00	-0-
C.H. Cem.	\$13,444.44			
Total	\$55,132.50			

Supervisor Crandall asked for a motion to approve the reports.

MOTION

On motion of Councilman Dolan, seconded by Councilman Youmans, the reports were approved as presented and read.

VOTE – AYES 5 – NAYS 0 – SO MOVED

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DEPARTMENT REPORTS

Town Clerk – September

Supervisor Crandall asked that Town Clerk Millious give the Town Clerk Report.

Town Clerk Millious continued by giving the report.

Supervisor Crandall asked for a motion to approve the report.

MOTION

On motion of Councilman Youmans, seconded by Councilman Dolan, the report was approved as presented and read.

VOTE – AYES 5 – NAYS 0 – SO MOVED

Town Clerk Millious stated that there are extended hours for Absentee Ballots and continued by reading the following:

The Albany County Board of Elections is extending office hours to accommodate voters who will need absentee ballots for the General Election on November 8, 2016.

The Election Board, located at 32 North Russell Road, Albany, NY 12206, will be open the following dates and times for your convenience:

Monday	October 24 th	4:30 – 7:00pm
Wednesday	October 26 th	4:30 – 7:00pm
Saturday	October 29 th	9:00am – 1:00pm
Tuesday	November 1 st	4:30 – 7:00pm
Thursday	November 3 rd	4:30 – 7:00pm
Saturday	November 5 th	4:30 – 7:00pm

Voters applying for absentee ballots by mail must have the application postmarked to the Board of Elections NO LATER than November 7, 2016.

Ballots returned by mail MUST be postmarked NO LATER than November 7, 2016 or may be returned in person to the Board by 9:00pm on November 8, 2016 (Election Day). Ballots returned by mail must be received with seven (7) days of the Election (November 15, 2016)

Town Clerk Millious continued by reading the following:

**NOTICE
2106 GENERAL ELECTION**

**Tuesday, November 8, 2016
Polls are Open 6:00am – 9:00pm**

**TOWN OF COEYMANS
POLLING PLACES**

1 ST District	Coeymans Fire House, 67 Church Street, Coeymans
2 nd District	Coeymans Fire House, 67 Church Street, Coeymans
3 rd District	Congregational Christian Church, 175 Main Street, Ravena
4 th District	Abounding Love Church, 2480 US Rte. 9W, Ravena
5 th District	Coeymans Hollow Fire House, 1290 SR 143, Coeymans Hollow
6 th District	Coeymans Hollow Fire House, 1290 SR 143, Coeymans Hollow

All polling places are handicapped accessible. Any questions as to Voting District or eligibility, please call 756-2100.

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Building Department – September

Supervisor Crandall asked that Building Inspector Cashin give the Building Department Report.

Building Inspector Cashin continued by giving the report.

Supervisor Crandall asked for a motion to approve the report.

MOTION

On motion of Councilman Dolan, seconded by Councilman Langdon, the report was approved as presented and read.

VOTE – AYES 5 – NAYS 0 – SO MOVED

Sewer Department – September

Supervisor Crandall asked that Chief Operator Kerr give the Sewer Department Report.

Chief Operator Kerr continued by giving the report.

Supervisor Crandall asked for a motion to approve the report.

MOTION

On motion of Councilman Dolan, seconded by Councilman Langdon, the report was approved as presented and read.

VOTE – AYES 5 – NAYS 0 – SO MOVED

RESOLUTIONS

RES. #129-16 APPOINT CONSERVATION ADVISORY COUNCIL MEMBER

On motion of Councilman Dolan, seconded by Councilman Youmans, the following resolution was APPROVED – VOTE – AYES 3 – NAYS 2 – SO MOVED

WHEREAS, the Coeymans Town Board has established the Town of Coeymans Conservation Advisory Council; and

WHEREAS, Daniel Bosworth has expressed an interest in serving on the Council.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby appoint Daniel Bosworth to the Town of Coeymans Conservation Advisory Council for a two (2) year term to expire on 10/27/18.

RES. #130-16 ACCEPT RESIGNATION OF POLICE OFFICER

On motion of Councilman Burns, seconded by Councilman Dolan, the following resolution was APPROVED – VOTE – AYES 5 – NAYS 0 – SO MOVED

WHEREAS, Gregory J. Leone has submitted his letter of resignation as Part-Time Police Officer for the Town of Coeymans Police Department.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby accept the resignation of Gregory J. Leone, effective October 21, 2016.

Dear Chief McKenna,

I would like to first thank you for giving me the opportunity and experience to work within your department for the past 3 years. I believe I have learned a lot under your command that will further my law enforcement career for years to come. With my family growing larger, seemingly every day, along with trying to advance my position within my full-time agency, I would like to apologize for no longer being able to provide you with a consistent monthly availability. At this

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time I will resign my position within the Coeymans Police Department, giving you the ability to full the scheduling vacancies created by my absence. I again thank you for everything.

Sincerely,
Gregory J. Leone

Supervisor Crandall asked Chief McKenna if he had anything to add.

Chief McKenna stated that Greg was a fine Police Officer and the constraints of working full-time midnights in Rensselaer along with having a 5 year old, 2 year old and a 1 year old in addition to his wife going back to work really limited his ability to give availability and he was very candid about it. He added that he will be missed, he enjoyed having him here and he was very efficient in what he did and was very kind and observant knowing that his inability to fill shifts makes it difficult for the people in the cars during the necessary time. He concluded by saying that he wishes him the best and a successful career with Rensselaer, he will be excellent, he already is and he appreciates his resignation for the betterment of the Town and Department.

Supervisor Crandall stated that he heard nothing but good things about this Officer and the people of the Town liked him.

RES. #131-16 RE-APPOINT BOARD OF ASSESSMENT REVIEW MEMBER

On motion of Councilman Langdon, seconded by Supervisor Crandall, the following resolution was APPROVED – VOTE – AYES 5 – NAYS 0 – SO MOVED

WHEREAS, the term of Gerald T. VanAlstyne as a member of the Town of Coeymans Board of Assessment Review expired on September 30, 2016; and

WHEREAS, the Town Board has determined his service to be of value to the Town; and

WHEREAS, Mr. VanAlstyne has expressed an interest in retaining his position as a member of the Board of Assessment Review.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby reappoint Gerald T. VanAlstyne to a five-year term to expire September 30, 2021.

Supervisor Crandall stated that Gerald has done a great job for the Town, he has been a very dedicated individual, he will continue to do a great job for them and he is glad that he decided to stay on.

Councilman Youmans stated that he would add to that and say at times it is a somewhat thankless position to be on the Board of Assessment Review and he also appreciates Mr. VanAlstyne's participation.

RES. #132-16 AUTHORIZE BUDGET TRANSFERS

On motion of Councilman Youmans, seconded by Councilman Dolan, the following resolution was APPROVED – VOTE – AYES 5 – NAYS 0 – SO MOVED

WHEREAS, the following accounts have been depleted because of unforeseen expenditures.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby authorize Supervisor Philip A. Crandall to transfer the following funds to the following accounts:

GENERAL FUND (A)

<u>AMOUNT</u>	<u>FROM ACCOUNT</u>	<u>TO ACCOUNT</u>
\$ 283.25	(A) 1990.4 Contingency	(A) 1315.4 Accountant
\$1,862.63	(A) 1990.4 Contingency	(A) 1355.4 Assessor
\$ 25.92	(A) 1990.4 Contingency	(A) 1430.4 Human Resource

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\$1,297.88	(A) 1990.4 Contingency	(A) 8510.4 Comm. Beaut. Contractual
\$2,768.18	(A) 1990.4 Contingency	(A) 9050.8 Unemployment Insurance

PART-TOWN (B)

<u>AMOUNT</u>	<u>FROM ACCOUNT</u>	<u>TO ACCOUNT</u>
\$1,516.66	(B) 8140.4 Storm Water	(B) 9040.8 Workmen’s Compensation
\$ 61.60	(B) 8140.4 Storm Water	(B) 9045.8 Life Insurance
\$1,717.32	(B) 8140.4 Storm Water	(B) 9060.8 Health & Medical Insurance

HIGHWAY FUND (DB)

<u>AMOUNT</u>	<u>FROM ACCOUNT</u>	<u>TO ACCOUNT</u>
\$4,163.47	(DB) 5130.3 Machinery Rental	(DB) 5110.1 Gen. Repairs – Personal Services

RES. #133-16 APPROVE OCTOBER ABSTRACT

On motion of Councilman Burns, seconded by Councilman Langdon, the following resolution was APPROVED – VOTE – AYES 5 – NAYS 0 – SO MOVED

BE IT RESOLVED, that the Town Board has approved the payment of bills as presented in the Abstract for October, 2016, as follows:

PRE-PAID VOUCHERS – 172845-172846,172849-172967,172969-172996 totaling **\$285,167.46**

VOUHER NUMBERS – 172997-173025,173027-173038,173040-173085 totaling **\$63,265.74**

TOTAL FOR ALL FUNDS – \$348,433.20

UPCOMING WORKSHOPS/MEETINGS

- Conservation Advisory Council, November 1, 2016, 6:00pm
- Planning Board Meeting, November 7, 2016, 6:00pm
- Town Board Meeting, November 10, 2016, 7:00pm

ADDITIONAL COMMENTS

Supervisor Crandall asked if there were any other comments.

Highway Superintendent Searles stated that they have been out doing the roads and in speaking with the Supervisor about the last meeting, which he didn’t attend, he contacted a couple people at the State and the people who sprayed were certified to spray and nothing at all will contaminate the water and there is no harm to anything.

Supervisor Crandall asked about the sign.

Highway Superintendent Searles stated that it is up.

Supervisor Crandall asked if there were any other comments.

Chief McKenna told everyone to drive safe because the roads are bad and if you don’t have to go anywhere, stay home. He added that there were two decent sized accidents and a roll-over and he wants everyone to be safe out there.

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Supervisor Crandall asked if there were any other comments.

Attorney for the Town Wukitsch stated that the papers for the TCI Tax Certiorari Case have been prepared and forwarded to the Attorney for the Petitioner, TCI after approval by Mr. Farbstein with some modifications. He continued by saying that there was a student present for her Participation in Government Class.

Councilman Youmans stated that not only are they are glad that she came, he would encourage all young people to take an interest in local government and get involved in it and added that he hopes by taking Participation in Government, it sparks an interest to be involved locally in government because it is very, very important.

Supervisor Crandall asked if there were any other comments.

Town Clerk Millious stated that Hunting Licenses are on sale right now, the southern zone opens up November 19th, the Saturday before Thanksgiving and Doe Permits will be available again but not in the areas that most people are interested and they will be available November 1st. She continued by saying that her office sent out Water and Sewer reminder letters telling residents that if their bill is not paid, it will be re-levied on the January 2017 Property Tax Bills and the last day for her to collect is November 1st, either postmarked or in person. She concluded by saying that for the record she wanted to say that she is paid in full for what the Supervisor discussed at the April 21st Meeting about elected and salaried people being overpaid due to a payroll error, which she was not aware of and reiterated that she is now officially paid in full.

Supervisor Crandall stated that as a point for the record, he made it very clear at that meeting that it wasn't their fault, it laid solely at the feet of the Town Supervisor, who was the Chief Fiscal Officer and that's where the buck stops and reiterated that it was not her fault.

Town Clerk Millious stated that she just wanted to state that for the record.

Attorney for the Town Wukitsch interjected that it was tax-payer money to be recouped and the Town Board had no option.

Supervisor Crandall asked if there were any other comments.

Councilman Youmans stated that he wanted to thank Supervisor Crandall for his work on the budget, he knows it was a difficult budget to put together, he thinks it's a good budget and a product of a lot of hard work for the Supervisor, Nita and his entire staff and he just wanted to thank him for his leadership on that. He added that he knows firsthand how much work it is to put together and he thanks him.

Councilman Dolan stated that he would second that.

Supervisor Crandall asked if there were any other comments.

Councilman Burns stated that everyone is doing a great job, everyone is doing good with what they've got.

Supervisor Crandall asked if there were any other comments, hearing none he asked for a motion to adjourn the meeting.

ADJOURNMENT

MOTION

On motion of Councilman Youmans, seconded by Councilman Dolan, the Town Board Meeting was adjourned.

VOTE – AYES 5 – NAYS 0 – SO MOVED

Time – 7:28pm

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Respectfully Submitted,

APPROVED -

Diane L. Millious, Town Clerk