

MINUTES BOOKTOWN OF COEYMANS
October 15, 2016 – Special Budget Workshop – 9:00am**

**A Special Budget Workshop was held Saturday, October 15, 2016 at 9:00am at Town Hall,
18 Russell Avenue, Ravena, New York**

PRESENT: Philip Crandall, Supervisor
Thomas E. Dolan, Councilman
Kenneth A. Burns, Councilman
James C. Youmans, Councilman

ABSENT: George E. Langdon, Councilman

ALSO PRESENT: Diane L. Millious, Town Clerk
Nita Chmielewski, Clerk to the Supervisor
Nelson Perry, Parks & Recreation Supervisor
John Kerr, Chief Waste Water Treatment Plant Operator
Linda Ziegler, Human Resources / Payroll Clerk

Supervisor Crandall opened the meeting and led the Pledge of Allegiance, Councilman Burns offered a prayer.

OPENING COMMENT

Supervisor Crandall stated that the record should reflect the absence of Councilman Langdon, also present were Clerk to the Supervisor Chmielewski, Parks and Recreation Maintenance Supervisor Perry, Chief Waste Water Treatment Plant Operator Kerr and Human Resource / Payroll Clerk, Ziegler.

Supervisor Crandall asked that Town Clerk Millious read the Notice for the Special Town Board Workshop.

Town Clerk Millious continued by reading the following:

**NOTICE
TOWN OF COEYMANS
SPECIAL BUDGET
WORKSHOP**

PLEASE TAKE NOTICE, that the Town Board of the Town of Coeymans has scheduled two Special Budget Workshop Meetings for Thursday, October 8, 2016, and October 15th, 2016. The meeting will be held at Town of Coeymans Town Hall, 18 Russell Avenue, Ravena, New York.

**By Order of the Town Board
of the Town of Coeymans
Diane L. Millious
Town Clerk**

AGENDA

- Budget Discussions
 - Community Beautification
 - Parks
 - Town Hall
 - Cemeteries
 - Sewer Department
 - Leachate

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- Human Resources
- Payroll
- Town Clerk / Collector
- Records Management
- Registrar of Vital Statistics

BUDGET DISCUSSIONS

Budget Discussions ensued amongst the Town Board and Clerk to the Supervisor Chmielewski, and Department Heads Parks & Recreation Supervisor Perry, Chief Waste Water Treatment Plant Operator Kerr, Town Clerk Millious and Human Resource / Payroll Clerk Ziegler relative to their Budget needs for 2017.

REVIEW OF BUDGET BY BOARD

After discussions with the Department Heads were complete, Supervisor Crandall asked the Town Board if there is anything in the Budget that they want to revisit.

Discussion ensued amongst the Town Board and Clerk to the Supervisor Chmielewski relative to proposed changes in the Budget.

Collectively the Board agreed on the proposed changes by Clerk to the Supervisor Chmielewski.

ADDITIONAL COMMENTS

Town Clerk Millious asked if she would have the Preliminary Budget by Thursday.

Clerk to the Supervisor Chmielewski stated that she will; she has to have it by then.

Town Clerk Millious stated that she will wait to have it put on the Town's website and have it put there Thursday.

Clerk to the Supervisor Chmielewski stated that it is why she has to have the Board's decisions now so she has time to switch the numbers around.

Town Clerk Millious stated that the ad will say that she has the Preliminary Budget.

Clerk to the Supervisor Chmielewski reiterated that it will be done and she will have it.

Councilman Burns asked about an increase in the Chief's salary.

Supervisor Crandall stated that he is getting the same as all of his employees, 60 cents more an hour, which is already in the Budget.

Supervisor Crandall asked for a motion to adjourn the Special Budget Workshop.

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ADJOURNMENT

MOTION

On motion of Councilman Youmans, seconded by Councilman Dolan, the Special Budget Workshop was adjourned.

Time – 9:59am

Respectfully Submitted,

APPROVED –

Diane L. Millious, Town Clerk