

MINUTES BOOKTOWN OF COEYMANS
September 22, 2016 – Town Board Meeting – 7:00pm**

**A Town Board Meeting was held Thursday, September 22, 2016, at 7:00pm at Town Hall,
18 Russell Avenue, Ravena, New York**

PRESENT: Philip A. Crandall, Supervisor
Thomas E. Dolan, Councilman
Kenneth A. Burns, Councilman
James C. Youmans, Councilman

ABSENT: George E. Langdon, Councilman

ALSO PRESENT: Diane L. Millious, Town Clerk
Scott Searles, Highway Superintendent
P.J. McKenna, Chief of Police
John Cashin, Code Enforcement Officer
John Kerr, Chief Sewer Treatment Plant Operator Kerr

Supervisor Crandall opened the meeting and led the Pledge of Allegiance, Councilman Burns offered a prayer.

OPENING COMMENT

Supervisor Crandall stated that there was a full Town Board present with the exception of Councilman Langdon who was absent in addition to Town Clerk Millious, Code Enforcement Officer Cashin, Chief Sewer Treatment Plant Operator Kerr, Highway Superintendent Searles and Chief of Police McKenna present.

AGENDA

- Presentation
 - County Legislator Touchette
- Public Comment
- Approval of Minutes of Meetings
 - Town Board Meeting, August 25, 2016
 - Town Board Meeting, September 8, 2016
- Supervisor's Report, August 2016
- Department Reports
 - Town Clerk, August 2016
 - Building Department, July 2016
 - Sewer Department, August 2016
- Old Business
 - Update on State Route 144
 - Albany County Hazard Mitigation
- New Business
 - Teleconference with EFC
- Correspondence
 - 2017 Culvert Repairs on Route 143
- Resolutions
 - Authorize Budget Transfer
 - Approve August Abstract
- Upcoming Workshops/Meetings
 - Zoning Board of Appeals, September 28, 2016 7:00pm
 - Planning Board, October 3, 2016, 7:00pm
 - Conservation Advisory Council, October 11, 2016, 6:00pm
 - Town Board Meeting, October 13, 2016, 7:00pm

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PRESENTATION

County Legislator Touchette

Supervisor Crandall stated that County Legislator Touchette was present and then invited him to the microphone.

County Legislator Touchette thanked the Supervisor and Town Board and continued by saying that he had three things to report on from the County Legislature and the first is that Albany County is no longer on the State Comptroller’s List of entities under fiscal stress. He added that the second thing is that 69 Main Street, as they know the County has agreed to sell it to the Town for \$1.00 so the Town can take care of the sewer improvements and it should be on the agenda for the Audit and Finance Committee next Wednesday and then go to the full Legislature the following week for passage. He concluded by saying that at Mr. Crandall’s request he reached out to the County Executive’s Office about the CDTA bus route and last week he had a conversation with two of the Senior Policy Analysts for the County Executive and they are going to reach out to the Senior Executives of CDTA and explain the situation and ask for a ** so he should be hearing back from them sometime soon.

Supervisor Crandall thanked County Legislator Touchette.

Councilman Dolan interjected that he thinks it is great that he has only been there for 9 months and he’s already got Albany County off the State Comptrollers List and in helping them with 69 Main Street, which is an important part of the Sewer Project.

Supervisor Crandall stated that they need it and it makes it a lot easier.

PUBLIC COMMENT

Supervisor Crandall invited members of the public to comment at this time, hearing none he moved to the next item on the agenda.

APPROVAL OF MINUTES

Supervisor Crandall stated that there were two sets of minutes for Town Board approval, a Town Board Meeting on August 25th and a Town Board Meeting on September 8th and then asked for a motion to approve them.

MOTION

On motion of Councilman Youmans, seconded by Councilman Dolan, the minutes were approved as presented and read.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED

SUPERVISOR’S REPORT

September 2016

FUND	BAL. FWD.	RECEIPTS	DISBURSE.	BALANCE
GENERAL	\$ 624,555.45	\$ 41,325.05	\$ 188,255.15	\$ 477,625.34
CONSOLIDATED	\$ 814.89	\$ 356,472.36	-0-	\$ 357,287.25
PART TOWN	\$ 459,057.58	\$ 1,292.28	\$ 120,310.92	\$ 350,038.94
HIGHWAY	\$ 30,277.63	\$ 100,200.21	\$ 40,940.71	\$ 89,537.13
BRIDGE CONS.	\$ 3,263.41	\$ 7.82	-0-	\$ 3,271.23
SEWER	\$ 86,042.44	\$ 91,455.14	\$ 36,547.53	\$ 140,950.05

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SPECIAL WATER	\$ 63,069.85	\$ 184.93	-0-	\$ 63,254.78
TRUST & AGCY.	\$ 27,841.23	\$ 191,362.21	\$ 199,128.94	\$ 20,074.50
POL. FOR.	\$ 11,499.96	\$ 1,582.39	-0-	\$ 13,082.35
CAP. PROJ.	\$ 284,866.80	\$ 48.21	-0-	\$ 284,915.01
SEC. 8 HUD	\$ 627.08	\$ 46,882.37	\$ 47,226.16	\$ 283.29
			TOT. REC. BAL.	\$1,800,319.87

CERTIFICATES OF DEPOSIT

<u>SAVINGS ACCOUNTS</u>	<u>COLATERAL</u>	<u>FDIC COVERAGE</u>	<u>COLLATERALIZED</u>
	<u>COVERAGE</u>		
Unemployment \$ 704.09	Greene County	\$250,000.00	\$2,298,928.71
Grove Cem. \$40,982.26	National Bank	\$250,000.00	\$ 999,730.50
C.H. Cem. \$13,443.89			
Total \$55,130.24			

Supervisor Crandall asked for a motion to approve the report.

MOTION

On motion of Councilman Youmans, seconded by Councilman Burns, the report was approved as presented and read.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED

DEPARTMENT REPORTS

Town Clerk – August 2016

Supervisor Crandall asked that Town Clerk Millious give the Town Clerk Monthly Report.

Town Clerk Millious continued by giving the report.

Supervisor Crandall asked for a motion to approve the report.

MOTION

On motion of Councilman Youmans, seconded by Councilman Dolan, the report was approved as presented and read.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED

Building Department – August 2016

Supervisor Crandall asked that Code Enforcement Officer Cashin give the Building Department Report.

Code Enforcement Officer Cashin continued by giving the report.

Supervisor Crandall asked for a motion to approve the report.

MOTION

On motion of Councilman Dolan, seconded by Councilman Youmans, the report was approved as presented and read.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED

Supervisor Crandall asked Code Enforcement Officer Cashin an update on the property at 84 Main Street.

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Code Enforcement Officer Cashin stated that he actually has two properties that he had a lot of inquiries about, one being 84 Main, the partially demolished building, which they now have an Agreement to complete the demolition. He added that an asbestos abatement contractor has been hired and they are currently in the process of doing a survey and applying for the variance to the Department of Labor, which could take anywhere from 30-60 days to be completed. He continued by saying that regarding the Krzykowski's property on Rte. 143, DEC has put in their Waste Tire Program and they are going through the legalities of getting on the property so DEC will end up cleaning it up.

Supervisor Crandall asked if it is a State separate fund.

Code Enforcement Officer stated that it is a separate fund, it's not a part of a Brownfield Program, and it's a Waste Tire Program. He continued by saying that another thing that he wanted to mention is that he met with the Albany County Land Bank to show them that the Town has an interest in them paying some attention to the properties in Coeymans and they were very agreeable to that.

Supervisor Crandall interjected that it will help clean-up a lot of the blighted properties.

Code Enforcement Officer stated that they take over blighted properties and make them ready for repair and resale.

Sewer Department – August 2016

Supervisor Crandall asked the Chief Sewer Treatment Plant Operator Kerr give the Sewer Department Monthly Report.

Chief Sewer Treatment Plant Operator Kerr continued by giving the report.

Supervisor Crandall asked for a motion to approve the report.

MOTION

On motion of Councilman Dolan, seconded by Councilman Youmans, the report was approved as presented and read.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED

Chief Sewer Operator Kerr stated that the Phase I Sewer Project has tied in to the new line and the next part will be to remove the old infrastructure and it is moving along well. He added that the State requested a Quarterly Report that he sent out today so they are in good standing there.

Councilman Youmans asked if the bids were opened for Phase II and if not when does that happen.

Chief Operator Kerr stated that the bids go out for 30-days and the 30-day calendar hasn't exceeded yet.

Town Clerk Millious stated that she has that information.

Supervisor Crandall asked Town Clerk Millious what the date is.

Town Clerk Millious stated that for Phase II it states:

Sealed bids will be received at the office of the Town of Coeymans Town Clerk, 18 Russell Avenue, Ravena, NY 12143 until 2:00pm local time, October 11, 2016 and will then be publicly opened and read aloud.

Town Clerk Millious continued by saying that interested bidders have to contact C.T. Male and she has all the information if someone is interested in the bid, some were sent out to those interested and Robert Flores from C.T. Male also sends them out. She continued by saying that Mr. Flores sent her the Notice and picked the date, which was agreeable to her.

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Councilman Youmans interjected that the opening will be on October 11th at 2:00pm.

OLD BUSINESS

Update – State Route 144

Supervisor Crandall stated that if anyone had been up and down SR 144 lately they see that there is some patching going on, some roadwork and railing being fixed and some good things are happening on Route 144. He added that this is happening through the efforts of their County Legislator Rick Touchette, Board Members Tom Dolan and Jim Youmans who have been making phone calls, writing letters for the Town Board and sending e-mails. He continued by saying that he guesses that the squeaky wheel gets the grease and he wants to thank them for the efforts in this fine endeavor and the other day he received a call from the Regional Director for this area, Mr. Sam Zhou and he told him that within the next 7-8 months they have found some money and will start paving in the Hamlet as well as put new sidewalks in and continue the paving of Route 144 through the Hamlet as far as they can go until the money runs out. He added that they have money budgeted within the next 7 months after that to finish Rte. 144 all the way to the Coeymans line.

Highway Superintendent Searles stated that he wanted to ask about it because he was asked about it, yesterday on the radio, Senator Gillibrand and someone else said that there was 1.2 million dollars going into the Hamlet of Coeymans.

Supervisor Crandall stated that it could be the dollar amount but Mr. Zhou hadn't given him a dollar amount.

Highway Superintendent Searles stated that he didn't know anything about it and he figured he would mention it.

Supervisor Crandall stated that it is all happening very shortly.

Councilman Youmans stated that there will be new sidewalks and curbs and it is a huge step toward revitalization in the Hamlet, which is going to make such a big difference and ultimately make that road safer too and Supervisor Crandall did a good job being the squeaky wheel.

Supervisor Crandall interjected that it was a combined effort and he wanted to thank them all for their help in this endeavor.

Councilman Dolan stated that the Supervisor is being a little humble because at the meeting with Mr., Zhou, Mr. Zhou told them that as compelling as their case was, the State just didn't have the money to take care of it but mainly the Supervisor pressed Mr. Zhou on it and in turn agreed to do the repairs, which will continue so the road will be safer throughout the winter and they will continue with the repairs going on now. He added that the Supervisor persisted to a point where Mr. Zhou, when he left the meeting said he would see what he could do about directing some money to it.

Councilman Youmans stated that the Supervisor had said during the meeting that they sent him two guys in suits to tell him they can't help and it was nice work and then thanked Legislator Touchette for his support and squeakiness of the wheel. He added that it is important for people to know that what they are seeing on Rt. 144 now is just repairs to get the road through the winter, they are getting the whole road repaved, it's a big deal and he couldn't be any happier.

Supervisor Crandall stated that he also wanted to give a shout out to Frank Commisso, another County Legislator who had a hand in it too and was a big help. He continued by saying that he got a letter from a resident who wishes to remain anonymous and the main complaint is the dust, which is created from the trucks crossing Rt. 144 on both ends by the Lafarge end and by the Port of Coeymans end. He added that they spoke with Mr. Laraway who agreed to help them out as well as Lafarge and they are going to continue to sweep and water the areas down and try to get to it more often than they have been. He went on by saying that there was also a concern for the safety of motorists and he took some pictures, which was alright and video and reiterated that

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they are trying to handle the problems as discreetly as possible to get the job done and any and all complaints should be sent in to him, if they would like them read, they will be and they will address them as quickly as possible.

Councilman Dolan stated that there is a picture of a large uke and his opinion of the problem it is that they are at a dead-stop before they cross the road so in order for them to get enough speed to cross the road, sometimes traffic that wasn't coming, is now coming. He added that he knows that they have put up flashing lights for the crossing trucks but people should be careful and report anything to the Board that is a concern.

Supervisor Crandall stated that another thing that Mr., Zhou said is that the engineers are looking into another study for all traffic on Route 144, particularly truck traffic and they are going to consider lowering the speed limit on parts of the road down to 45 mph. He added that he said there is no promise made but they are going to do another study and take their concerns into account.

Albany County Hazard Mitigation

Supervisor Crandall asked that Councilman Dolan discuss Albany County Hazard Mitigation.

Councilman Dolan stated that they talked about this at the last meeting and Confidential Secretary Rowzee compiled information from Highway Superintendent Searles, other Department Heads and himself and put it into a usable form to send to Albany County to provide them with the Hazard Mitigation paperwork, which could prove to be necessary should they have some sort of disaster here. He added that the new policy is that municipalities that are not participating in this will not be eligible for FEMA funding in the future and then asked Highway Superintendent Searles to talk about projects that he put down.

Highway Superintendent Searles stated that the main one was Miller Road, which would be for raising the road as well as raising the houses because if you raise the road, you are still going to get the water so he put the whole thing in.

Councilman Dolan thanked Confidential Secretary Rowzee for putting it together on very short notice.

NEW BUSINESS

Teleconference with EFC

Supervisor Crandall stated that they had a teleconference with Brian Corey from the EFC, which is the funding corporation for their grant for the sewer project and it is another grant that they could tie in to the grant that they have now, it's called a Green Infrastructure Grant. He added that it is money that they will give on a matching basis, the Town would have to put up \$37,500.00 to get \$100,000.00 in grant money and it is for water run-off, which would be more environmentally acceptable instead of it running right into the Hudson River. He continued by saying that he explained it as run-off areas off the roads and described it as pavement that would be put down, which is permeable and it would run into this area where it seeps into the ground. He went on by saying that some of the ground is full of clay so they would dig it out and put stone in with permeable soil or gravel on top of that and then the permeable pavement. He added that they are going to look into it and their engineer Bob Flores is going to look at it and get back to him with what he and C.T. Male can do about this to get them more money and tie into the grant that they have now. He concluded by saying that he and Councilman Dolan were on the conference call and it was on September 16th.

Councilman Dolan stated that he would add that what they match is actually 50/50 but because of the funding that they already have with EFC, it would bring their share down, they would have to put \$37,500.00 in to get \$100,000.00 and that 37 ½% match on their part could be in kind services also.

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Supervisor Crandall stated that he mentioned that the labor use from the Town workforce might be able to be tied into it as part of the money so it would be costing the Town even less in dollars.

Councilman Dolan stated that he also said that if they have a very capable, low-cost workforce that is capable of doing this, they could do the work.

Supervisor Crandall interjected that he assured him that they do and added that those guys can do anything and then asked if there were any other comments.

Councilman Dolan stated that they are getting into Budget Season and he would offer a motion to set the meeting date for the Town clerk to present the Budget to the Town Board.

MOTION

On motion of Councilman Dolan, seconded by Councilman Youmans, authorizing the Town Clerk to advertise a Special Town Board Meeting on Monday, October 3, 2016 at 6:00pm to present the budget to the Town Board as well as setting Budget Workshops on Saturday, October 8th and Saturday October 15th at 9:00am and to set the Public Hearing for the Preliminary Budget at 6:00pm on October 27th.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED

Town Clerk Millious stated that for the Public Hearing, the budget has to be Preliminary with the Elected Officials Salaries in it and the Notice will say that the Budget is available through the Town Clerk's Office.

RESOLUTIONS

RES. #118-16 AUTHORIZE BUDGET AMENDMENT

On motion of Councilman Youmans, seconded by Councilman Dolan, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED

GENERAL FUND (A)

<u>AMOUNT</u>	<u>FROM ACCOUNT</u>	<u>TO ACCOUNT</u>
\$ 284.50	(A) 1990.4 Contingency	(A) 1220.4 Supervisor Contractual
\$ 100.00	(A) 1990.4 Contingency	(A) 1920.4 Association Dues – Contractual
\$ 174.57	(A) 1990.4 Contingency	(A) 8510.4 Community Beautification Contractual
\$4,156.45	(A) 1990.4 Contingency	(A) 8810.4 Cemeteries Contractual
\$1,727.62	(A) 1990.4 Contingency	(A) 9050.8 Unemployment Insurance

HIGHWAY FUND (DB)

\$4,200.00	(DB) 5110.1 General Repairs (DB) 9050.8 Unemployment Insurance Personal Serv.
\$ 336.65	(DB) 9730.7 BAN Interest (DB) 9730.6 BAN Principal

RES. # 119-16 APPROVE SEPTEMBER ABSTRACT

On motion of Councilman Burns, seconded by Councilman Youmans, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED

BE IT RESOLVED, the Town Board has approved the payment of bills as presented in the Abstract for September 2016 as follows:

PRE-PAID VOUCHERS – 172691-172697,172700-172726,172728-172722 totaling \$97,444.20.

VOUCHERS – 172775-172844,172847-172848 totaling \$149,611.71.

TOTAL FOR ALL FUNDS - \$247,055.91

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UPCOMING WORKSHOPS/MEETING

- Zoning Board of Appeals, September 28, 2016, 7:00pm
- Planning Board, October 3, 2016, 7:00pm
- Conservation Advisory Council, October 11, 2016, 6:00pm
- Town Board Meeting, October 13, 2016, 7:00pm

ADDITIONAL COMMENTS

Supervisor Crandall asked if there were any other comments.

Councilman Burns stated that he wanted to thank everyone for doing a great job and added that someone reminded him that if you want to get something organized and done, you need to leave it up to a good woman so he wanted to thank the girls in the office and Confidential Secretary Rowzee for all their help.

Supervisor Crandall asked if there were any other comments.

Town Clerk Millious stated that she wanted to announce the Voter Registration Days, which will be at Town Hall and continued by reading the following:

Voter Registration Days at Town Hall, 18 Russell Avenue, Ravena, NY, Thursday, October 13th from 4:00pm-8:00pm and Saturday, October 15th from 1:00pm – 9:00pm.

Town Clerk Millious added that every Presidential Election Year, Board of Elections has every municipality have a Voter Registration Day. She added that there is a Town Board Meeting on the 13th but it should be fine even though the Board Meeting is going on.

Supervisor Crandall interjected that it should be fine.

Town Clerk Millious continued by saying that Hunting Licenses with Doe Permits are on sale and you have until October 1st to pick an area for a Doe Permit. She went on by saying that the Water Bills are out for second half, School Bills are out and you have until the end of the month to pay, you can go to the R-C-S website, click on quick links and you can see your Tax Bill, which can be printed but not paid online as you can with the Property Tax Bills. She added that you can pay your bill at the National Bank of Coxsackie or to the R-C-S School, which is right on the bill and anyone with questions on their School Bill can call 756-5200 x6011 as well as her office having access to help people get their bills. She continued by saying that for water and sewer, if you have an unpaid bill, you have until November 1st to pay and any left unpaid will be relieved to your Property Tax Bill, reminder notices will be sent out for the unpaid Water Bills. She concluded by saying that her prayers go out to the Cumm family, Judy Cumm has been an Election Inspector for the Republicans, she will be missed and her thoughts go out to the family.

Supervisor Crandall asked if there were any other comments.

Building Inspector Cashin stated that the main structure of the Lafarge tower is completed, he and Building Inspector DeBacco were up on it yesterday and there is quite a view.

Supervisor Crandall stated that he assumed there was an elevator.

Building Inspector Cashin stated they took the elevator up but couldn't get it to go down so they had to do the stairs.

Supervisor Crandall asked if there were any other comments, hearing none he asked for a motion to adjourn.

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ADJOURNMENT

MOTION

On motion of Councilman Youmans, seconded by Councilman Burns, the meeting was adjourned.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED

Time – 7:41pm

Respectfully Submitted,

APPROVED –

Diane L. Millious, Town Clerk