

MINUTES BOOKTOWN OF COEYMANS
June 23, 2016 – Town Board Meeting – 7:00pm**

A Town Board Meeting was held Thursday, June 23, 2016, at 7:00pm at Town Hall, 18 Russell Avenue, Ravena, New York

PRESENT: Philip A. Crandall, Supervisor
Thomas E. Dolan, Councilman
Kenneth A. Burns, Councilman
George E. Langdon, Councilman
James C. Youmans, Councilman

ALSO PRESENT: Diane L. Millious, Town Clerk
Scott Searles, Highway Superintendent
John Kerr, Chief Sewer Treatment Plant Operator
Peter J. McKenna, Chief of Police
David Wukitsch, Attorney for the Town

Supervisor Crandall opened the meeting and led the Pledge of Allegiance.

OPENING COMMENT

Supervisor Crandall stated that there was a full Town Board present, also attending were Town Clerk Millious, Highway Superintendent Searles, Chief Sewer Treatment Plant Operator Kerr, Attorney for the Town Wukitsch and Chief of Police McKenna.

AGENDA

- Presentations
 - James Mastrianni, City Planning and Development Consultants
 - Robert Flores, CT Male
- Public Announcement
 - Evenings on the Green Dates and Bands
- Public Comment
- Approval of Minutes
 - Town Board Meeting, May 12, 2016
 - Town Board Workshop, May 19, 2016
 - Town Board Meeting, May 26, 2016
 - Bid Opening for Sewer Project, June 2, 2016
- Supervisor's Report – April & May 2016
- Department Report
 - Town Clerk, May 2016
 - Sewer Department, May 2016
 - Building Department, May 2016
- Old Business
 - 84 Main Street
 - Route 144 Issues
- New Business
 - Cool Insurance, Health Plan
- Correspondence
 - Resignation of Planning Board Member
- Resolutions
 - Appoint Conservation Advisory Board
 - Appoint Summer Recreation Program Recreational Assistants
 - Appoint Food for Thought Recreational Assistants
 - Appoint Planning Board Member
 - Appoint Part-Time Police Officers
 - Award Bid for Sewer Project

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- Extend Spending Freeze
- Approve June Abstract
- Upcoming Workshops/Meetings
 - Town Board Workshop, July 21, 2016, 6:00pm
 - Town Board Meeting, July 28, 2016, 7:00pm

PRESENTATIONS

Section 8 – James Mastrianni

Supervisor Crandall welcomed Mr. Mastrianni and asked that he step to the microphone for his presentation.

Mr. Mastrianni introduced himself and continued by saying that his company has been administering the Town's Housing Choice Voucher Program since 1978, his father started the organization, retired 10 years ago and in turn he took over the Program. He added that they are located in Saratoga Springs and they administer Housing Choice Voucher and Family Self Sufficiency Programs in nine counties, helping more than 2,500 families achieve better outcomes through stable housing in addition to administering 450 cases of the Family Self Sufficiency Program. He went on by saying that the reason he is at the meeting is typically every five years they have to have a Public Hearing in addition to needing a Certification signed by the Supervisor whom he hadn't met face to face and he thought it would be good for him to meet the new Board Members and tell them about the Program. He continued by giving the following information about the Program:

- The Program is sponsored fully by the Department of Housing and Urban Development and the goal of the Program is to help the less fortunate members of a community, the elderly, disabled and low income families by providing affordable safe, sanitary and decent housing.
- The Program subsidizes a portion of the participant's rent based upon their income and typically participants pay 30% of their income towards gross rent, which is rent and utilities up to a cap that HUD sets.
- In order to participate in the Program you have to be income qualified and your unit has to pass a Housing Quality Standards Inspection, which is done before a participant can start in the Program and then again at least once a year.
- The total annual funding for the Program, which includes all subsidies and fees is \$465,000.00 a year, which allows them to help up to 81 families.
- There is a waiting list for the Program, which is a system of preferences that says if you apply to the waiting list and are elderly/disabled and you live or work in the Program area you receive the first preference, if you are not elderly/disabled and live in the Program area you receive the second preference and the third preference is if you do not live in the Program area.
- The preference one waiting list is moving relatively quickly and it takes about a year from application to the offer of assistance, the preference two waiting list is moving much slower.

Mr. Mastrianni stated that he has some concerns about the waiting lists and will be sending a letter to Supervisor Crandall recommending that they make some changes and hopefully they can have a conversation in the future about it.

He continued with the following information:

- Currently they can help up to 81 families and are currently helping 76 families, 71 or 93% are elderly or disabled.
- The Program is Federally funded and the goal is to help people move to different housing, to give them a greater choice in housing so they can move to different School Districts, closer to work or closer to family to help with child rearing and the Portability Program enables that, which means if you have a voucher in the Town's Program, you can take it and move anywhere in the country that supports the Program. Nine

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participants used it to move into the Town of Coeymans and two families moved out of the Town of Coeymans.

- From 06/21/15 – 06/21/16 they have performed 125 inspections, of those they have a pass rate of 80%, which means when they look the first time; it passes 80% of the time. When they go on subsequent inspections, almost always it eventually passes.
- There is a higher standard of inspections that they have to use when there is a child living in the unit under the age of 6 and the unit was constructed prior to 1978, the inspection is for lead paint and there were 2 units that failed inspection but eventually passed.
- The average gross monthly income of a participant is \$1,239.69 with the average subsidy being \$469.88 a month.

Mr. Mastrianni continued by saying that there is a spreadsheet for them to go over with last year and this year to date showing the amount of funding they were provided on a monthly basis, what the expense was and the variance was. He added that some numbers in the HAP variance showing in parentheses indicates that they are negative, which means overspending but is nothing to be alarmed about because they have a significant reserve and HUD asked them to spend into the reserve as they try to reach the 81 units of housing target. He went on by saying that they have two targets, a number of units target and amount of dollars target. He concluded by saying that it is the plan in a nutshell and then asked if there were any questions.

Councilman Dolan asked that he explain what goes into an inspection and what they are looking for or at.

Mr. Mastrianni stated that the standards are set by HUD, which are called Housing Quality Standards and the goal is to make safe, sanitary and decent housing and in some areas they are a little more restrictive because of Town Code and in some areas they are a little less restrictive because the goals of the two Codes are different. He added that the first thing that they look for is whether the unit is adequate, such as with a two bedroom unit, there are adequate things to support it being a two bedroom unit, with each bedroom having adequate space with a window to provide light and electricity. He continued by saying that they make sure that the kitchen is adequate with a running stove and refrigerator, which they don't look for in the Building Code because they are looking at the building as a whole. He reiterated that it has to be safe and sanitary with all the systems working such as heating and cooling systems, plumbing with no leaks, adequate lighting and ventilation and it is approximately a 300 item checklist. He added that the number one failure is a battery in a smoke detector; the next is missing or cracked switch plates followed by cracked or missing windows, security on windows, peeling paint if there is a child under the age of 6, as well as mold on the gasket of the refrigerator. He concluded by saying that it is a very thorough inspection and then asked if it gives them a good idea of what it consists of.

Councilman Dolan stated that it did and continued by saying that by doing some quick math he figured that with the average household income of \$1,239.00 the average household will contribute roughly \$375.00 in rent.

Mr. Mastrianni stated that was correct and the two bedroom size is the average size and the fair market rent is approximately \$1,000.00 a month.

Supervisor Crandall asked if there were any other questions.

Councilman Dolan stated that he noticed there are no families in the Family Self Sufficiency Program.

Mr. Mastrianni stated that they use to run a Family Self Sufficiency Program in the Town of Coeymans and about 10 years ago, the Town Board decided that they didn't want to offer it anymore so they ended it at that time. He added that the Program works 1 on 1 with participants to help identify their barriers to self-sufficiency and to get them referrals in the community and in turn puts them on a 5-year plan to become self-sufficient and free of welfare by getting job training and in turn can get better jobs.

Councilman Dolan stated that he had actually helped people enroll in that and he was disappointed when they eliminated it.

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Mr. Mastrianni stated that he also was disappointed.

Supervisor Crandall stated that when they meet they will discuss it.

Councilman Dolan interjected that it gives people a good path in getting out of subsidies and so forth.

Mr. Mastrianni agreed and added that he sees it as an investment in the participants.

Councilman Youmans interjected that 93% of the people are elderly or disabled.

Mr. Mastrianni stated that it is because of the preference system and if they were going to get a Self-Sufficiency Program up and running, they would have to look at a long horizon and added that they can start with a small program.

Supervisor Crandall interjected that anything they can do to help anyone get off a government subsidy would be worthwhile as far as he is concerned.

Mr. Mastrianni stated that if they are able to change the preference system, the mix over time would change and they would have something that is more reflective of the community because when they are looking at 97% of the Program being elderly or disabled, they know that the community isn't 97% elderly or disabled. He added that what he has found to be most effective is that if there is a preference program that matches the demand of the community, it is the best work they can do in a community with synchronization between the program and what the needs are in the community. He concluded by saying that with the preference system, they are not in synchronization, which is his opinion and then thanked the Town for working with them since 1978, almost 40 years.

Supervisor Crandall asked if there were any other questions, hearing none he thanked Mr. Mastrianni and then moved to the next item on the agenda.

Robert Flores – C.T. Male

Supervisor Crandall invited Robert Flores from C.T. Male to give an update on the current Sewer Project.

Mr. Flores stated that they opened bids earlier in the month for Contract I, the first phase of implementing the Sewer Project and he sent a letter to the Board summarizing the bids in which he recommended the low bidder, Flach Industries for \$184,000.00 and he is now looking for the Town to award the contract. He added that to move forward with the project, he needs a resolution from the Board authorizing the Supervisor to sign the contract and in turn they can get the construction started. He then asked if there were any questions.

Councilman Burns asked how soon they could start.

Mr. Flores stated that the procedure is they would notify Flach Industries that they have been awarded the bid and in turn they would supply the insurance and bonds that go with a signed contract, the Town Attorney reviews the contracts and allows the Supervisor to sign them and then they are free to start. He added that the Project is three phases, they will be moving along to Phase II, which will be the rest of the sewer improvement work that will go to Main Street in the Village and Phase III will be at the Waste Water Plant.

Councilman Burns asked when those bids will come out.

Mr. Flores stated that there are a couple of things that they need to iron out on the Sewer Project and they are probably looking at 60 days from advertising and there are some things that they have to get approval from DEC and finalize an easement. He continued by saying that the other big thing is the pile of paper that moved through the Supervisor's office and then on to the State to close on the short-term financing, which is another big piece of the puzzle and the wheels are in motion that the closing will happen in short order, which frees up the money for construction.

Town Clerk Millious interjected that she sent it overnight to the State.

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Supervisor Crandall thanked Mr. Flores and added that they have the resolution for later in the meeting if he wanted to take a look at it.

Councilman Dolan thanked Mr. Flores for keeping on top of the project.

Supervisor Crandall stated that Mr. Flores has been working closely with Attorney for the Town Wukitsch and Chief Sewer Treatment Plant Operator Kerr and they have been doing an excellent job on the Sewer Project in keeping it moving along. He added that it is quite an endeavor with a lot of paperwork, which Town Clerk Millious can attest to.

Town Clerk Millious interjected that it is the craziest one that she had seen since she's been with the Town; it was a lot of moving papers around and a lot different than borrowing a BAN from the bank.

Supervisor Crandall asked if there were any other questions, hearing none he moved to the next item on the agenda.

PUBLIC ANNOUNCEMENT

Evenings on the Green

Supervisor Crandall stated that the Evenings on the Green band dates have been set for 2016, which will be on Wednesday evenings in July and August and continued by reading the following:

July	6 th	Dusk til' Dawn
July	13 th	The McKrells
July	20 th	Peaceful Country
July	27 th	For God and Country
August	3 rd	Jeff Gonzales
August	10 th	Mike & the Monsters
August	17 th	Scotty Mac's Rockshow
August	24 th	Dennis D'Asaro
August	31 st	Mark Emanatian & Town Dolan

Councilman Dolan interjected that the rain date is the following Sunday if it is raining and the band is unable to play.

PUBLIC COMMENT

Supervisor Crandall invited the public to comment at this time.

Ms. Audrey Jeune stated that she lives on Uthe Boulevard and on the corner of Uthe and Church there is a plot of land that is never mowed, she doesn't know if the Town or State owns it, and every year she comes to ask that it be mowed because it is very dangerous. She added that it is on the blind curve coming up off Rte. 144 and she wants to know who owns it and how it can be taken care of because it is growing quite high and she has almost been hit twice coming out of there. She continued by saying that the daycare is next door and she would hate for any those families to be hit, there is a lot more traffic now with the Port and cars come flying up and over around the blind corner and even crossing the road to go run is like playing Frogger some nights. She concluded by reiterating that she wanted to know what they can do about it to get it mowed, she weed whacked there one night, which was dangerous, but she did it after the second time that she was almost hit and the people who live on the corner also mowed a little section of it where the road meets but not down to where the main corner is and is very dangerous.

Councilman Dolan asked where specifically she was talking about.

Ms. Jeune stated that if you are coming off Rte. 144 it is the right hand side coming up the hill.

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Supervisor Crandall stated that he has sent correspondence to the Department of Transportation and they got the soft shoulder on that and then asked Attorney for the Town Wukitsch if they can authorize the Town to do it.

Attorney for the Town Wukitsch asked if it is privately or publicly owned.

Supervisor Crandall stated that he believes it is the State's responsibility.

Ms. Jeune stated that no one maintains it and they come every year to ask the Town Board if someone can take care of it because it is dangerous and it has been someone from the Town that finally mows it and added that every year they have to go through this and she is wondering how they can take care of it.

Attorney for the Town Wukitsch stated that if it is publically owned, there is no problem for the Town to mow it, if it is privately owned it is a different story because they are not authorized to go on someone's private property without their permission and you would need a license to do it. He added that they went through this with the Alcove Reservoir in getting a written agreement in place to go on someone's property for mowing and maintenance.

Councilman Burns asked Highway Superintendent Searles who owns it.

Highway Superintendent Searles stated that it is a State right-of-way.

Councilman Langdon asked if it would be the same type of thing when banks don't maintain foreclosed property.

Councilman Youmans stated that if it is privately owned and not being maintained, he believes that they already have a law on the books that says they can mow and charge the owner.

Councilman Burns asked about it being owned by the State.

Councilman Youmans stated that he was referring to if it was privately owned by a person.

Attorney for the Town Wukitsch interjected that he doesn't think there is a law that says that.

Town Clerk Millious stated that there is one in the Village.

Councilman Youmans stated that it is something that they ought to look at and if a public safety issue is brought up, he thinks they have to tend to it and sort out the details after the fact. He added that he would be in favor of either having the Beautification or Highway Department mow it because it has been brought to their attention and if there was an accident there, they wouldn't be able to live with themselves.

Highway Superintendent Searles stated that last year when Beautification was under the Highway, it was brought up and in turn they mowed it.

Ms. Jeune asked if they should find out who owns the plot of land.

Attorney for the Town Wukitsch stated that was his recommendation.

Ms. Jeune asked that the Town take care of it for right now but for the future, find out who really owns the land.

Attorney for the Town Wukitsch stated that the State should be placed on Notice that they have an obligation to maintain it and if they refuse to do it, it is a different story.

Supervisor Crandall stated that he wasn't going to discard Attorney for the Town Wukitsch advice and he was also going to get in touch with John Cashin to find out who owns the property and in turn, as Attorney for the Town Wukitsch advised, they will send a letter but in the meantime because it is a safety issue the Town will take care of it.

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Attorney for the Town Wukitsch stated that if there is imminent danger to public health or safety, they can take steps to protect the public but it is still a good idea to find out who owns it.

Councilman Youmans interjected that they should do all of the above.

Supervisor Crandall stated that it is what they are going to do.

Ms. Jeune thanked the Town Board for their time.

Supervisor Crandall thanked her and then asked if there were any more comments.

Mr. Laszlo Polyak stated that in the Village there are no farms, but if there are farms in Coeymans, if you are going to write a law, you have to make sure it is stipulated because some people grow their grass high for hay.

Councilman Youmans interjected that it was a good point.

Supervisor Crandall asked if there were any other comments, hearing none he moved to the next item on the agenda.

APPROVAL OF MINUTES

Supervisor Crandall stated that there were four sets of minutes for Town Board approval, a Town Board Meeting on May 12th, a Town Board Workshop on May 19th, a Town Board Meeting on May 26th and a Bid Opening on June 2nd and then asked for a motion to approve them.

MOTION

On motion of Councilman Youmans, seconded by Councilman Dolan, the Town Board Minutes were approved as presented and read.

VOTE – AYES 5 – NAYS 0 – SO MOVED

SUPERVISOR’S REPORTS

April

FUND	BALANCE FWD.	RECEIPTS	DISBURSEMENTS	BALANCE
GENERAL	\$1,245,809.66	\$ 51,989.27	\$ 211,446.19	\$1,086,352.74
CONSOLIDATED	\$ 5,864.83	\$.35	\$ 5,863.83	\$ 1.35
PART-TOWN	\$ 125,815.53	\$ 414,159.91	\$ 390,291.66	\$ 149,683.78
HIGHWAY	\$ 51,055.33	\$ 375,838.10	\$ 98,186.64	\$ 328,706.79
BRIDGE CONST.	\$ 29,211.65	\$ 4.18	-0-	\$ 29,215.83
SEWER	\$ 81,269.58	\$ 29,721.91	\$ 37,905.78	\$ 73,085.71
SPECIAL WATER	\$ 97,602.52	\$ 43,866.09	-0-	\$ 141,468.61
TRUST & AGENCY	\$ 19,795.62	\$ 219,700.24	\$ 218,980.68	\$ 20,515.18
POLICE FORF.	\$ 12,425.39	\$ 2,243.55	-0-	\$ 14,668.94
H-FUND CAP. PROJ.	\$ 594,674.10	\$ 15,098.97	\$ 215,701.37	\$ 394,071.70
SECTION-8 HUD	\$ 193.75	\$ 44,397.25	\$ 44,040.32	\$ 550.68
			Total Rec. Bal.	\$2,238,321.31

CERTIFICATES OF DEPOSIT

SAVINGS ACCOUNTS

Unemployment \$ 703.97
Grove Cem. \$40,975.37

COLATERAL FDIC COVERAGE COLLATERALIZED COVERAGE

Greene County \$250,000.00 \$2,922,848.27
National Bank \$250,000.00 -0-

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C.H. Cem. \$13,441.63
Total **\$55,120.97**

May

FUND	BALANCE FWD.	RECEIPTS	DISBURSEMENTS	BALANCE
GENERAL	\$1,086,352.74	\$ 39,399.16	\$ 205,861.23	\$ 919,890.67
CONSOLIDATED	\$ 1.35	\$ 813.28	-0-	\$ 814.63
PART-TOWN	\$ 149,683.78	\$ 12,072.24	\$ 15,830.59	\$ 145,925.43
HIGHWAY	\$ 328,706.79	\$ 107.25	\$ 57,678.89	\$ 271,135.15
BRIDGE CONST.	\$ 29,215.83	\$ 26.73	-0-	\$ 29,242.56
SEWER	\$ 73,085.71	\$ 1,114.40	\$ 56,389.09	\$ 17,811.02
SPECIAL WATER	\$ 141,468.61	\$ 1,796.55	\$ 80,912.73	\$ 62,352.43
TRUST & AGENCY	\$ 20,515.18	\$ 209,051.09	\$ 205,995.12	\$ 23,571.15
POLICE FORF.	\$ 14,668.94	\$.53	-0-	\$ 14,669.47
H-FUND CAP. PROJ.	\$ 394,071.70	\$ 67.84	\$ 40,948.34	\$ 353,191.20
SECTION-8 HUD	\$ 550.68	\$ 44,850.26	\$ 44,098.16	\$ 1,302.78
			Total Rec. Bal.	\$1,839,906.49

CERTIFICATES OF DEPOSIT

<u>SAVINGS ACCOUNTS</u>	<u>COLATERAL</u>	<u>FDIC COVERAGE</u>	<u>COLLATERALIZED</u>
	<u>COVERAGE</u>		
Unemployment \$ 704.00	Greene County	\$250,000.00	\$2,908,806.95
Grove Cem. \$40,977.10	National Bank	\$250,000.00	\$ 225,328.50
C.H. Cem. \$13,442.20			
Total \$55,123.30			

Supervisor Crandall asked for a motion to approve the reports.

MOTION

On motion of Councilman Dolan, seconded by Councilman Youmans, the Supervisor’s Reports were approved as presented and read.

VOTE – AYES 5 – NAYS 0 – SO MOVED

Councilman Burns asked if they figured out the situation with the money in the Grove and Coeymans Hollow Cemeteries accounts and if they can use it or not.

Attorney for the Town Wukitsch interjected that he has been saying all along that they can use it but nothing has been done. He added that they can use it for maintenance but not for town-wide expenditures and it can be for specific purposes in the cemeteries and for an example, if they purchase a mower to be used specifically in the cemetery, they can use it for that. He continued by saying that some people internally who do not agree with him on that opinion and feel as though you have to keep the money there forever but he doesn’t get that. He went on by saying that the Town took over the cemetery, they are the owner in effect and have a right to use those funds for maintenance of the cemetery.

Councilman Burns asked if they can use it to hire summer help.

Attorney for the Town Wukitsch stated that they can hire a contractor to come in and maintain the cemetery and it is the purpose of having the money.

Supervisor Crandall stated that it makes sense to him.

Attorney for the Town Wukitsch stated that he checked with the Association of Towns and they sent him a couple opinions, there are restrictions on what you can do with the funds, for example you can’t purchase a mower and use it on other Town grounds, it has to be exclusively for

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cemetery purposes because people who set up the Association and contributed the funds into that account and it's really what the purpose of having that money is.

Supervisor Crandall stated that they could charge the labor against it.

Attorney for the Town Wukitsch stated they could but eventually the money will run out and even theoretically if there are some restriction, who would complain if they are using the money solely to use in the cemetery because there is no one out there to make a complaint.

Councilman Burns stated that it is why the money was put there in the first place.

Councilman Youmans stated that Councilman Burns might be on to something if Beautification is having a hard time keeping up.

Councilman Burns interjected that they are.

Councilman Youmans stated that his own opinion is that it is unfortunate that the Town ended up with those cemeteries.

Attorney for the Town Wukitsch stated that it is but it is happening all over the state

Councilman Youmans stated that now the Town is responsible for them and they owe it to the people that are in the cemeteries to keep them up and if they can use that money to hire part-time help for the summer, it is something that they should talk about and then thanked Councilman Burns for bringing it up.

Attorney for the Town Wukitsch stated that he had asked Town Clerk Millious about it earlier because he noticed that the balance is the same that it's been since he has been since he has been Attorney for the Town.

Supervisor Crandall stated that it has gained a few pennies interest but that's about it and continued by saying that he was in receipt of a memo from Clerk to the Supervisor Chmielewski and continued by reading the following:

Listed below are the following 2015 accruals that have been included in the 2015 Annual Financial Report.

General Fund (A)	\$235,620.00
Part-Town (B)	\$ 5,843.00
Highway Fund (DB)	\$ 12,307.00
Sewer Fund	\$ 14,530.00

Attached please find a voucher from VanKleecks Tire for \$887.40 for the Highway Department. That bill was from November of 2015 and was submitted for the May Abstract. That brings the total accruals for 2015 for the Highway Department to \$13,194.40.

There is an outstanding payable for \$34,224.00 from F.X. Browne for engineering design work from June and July of 2015. When and if this outstanding payable gets paid the General Fund will total \$269,844.00. This is over a quarter million dollars of 2015 payables in the General Fund. These 2015 accruals have been paid with 2016 monies. This is having an effect on the cash flow for 2016.

I have been watching the cash flow in the four main funds very carefully and have started performing estimates on a cash flow basis. I have never started performing estimates this early in the year before and I am concerned. Usually I start doing estimates on cash flow in September or October to make sure we have enough money to get through the year and be able to make the first payroll in the new year.

I will keep you informed.

Councilman Langdon asked if the Town Board could have a copy of it.

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Supervisor Crandall stated that he would get a copy to him and added that it was a report that he wanted to give just to let them know that they are still in some serious financial trouble, the money was not accounted for in the 2016 budget, these are bills that were supposed to be paid in June and July 2015. He added that the reason he read it is he wanted to let them know that they are still in a state where they have to be very, very, very careful with their spending.

Councilman Dolan interjected that Supervisor Crandall did an analysis of money in each of the last four to five years that had accruals from the previous year paid in the next year and this year is much higher than any of the other.

Supervisor Crandall stated that the Internal Control Officer did an audit from 2010 to present of all the budgets and this is the worse year that they have had since 2010 for carrying money over for expending funds which they don't have in the following year's budget. He continued by saying that it is normal to carry over a certain amount, maybe up to \$40,000.00-\$50,000.00 that you pay in the following year's budget, but not over a quarter of a million dollars.

Supervisor Crandall stated that he wrote a letter to the Internal Revenue Service to request abatement for penalties of interest incurred regarding the Town of Coeymans 2015 Quarterly Federal Tax Return and continued by reading the following:

Dear Sirs:

This letter is to respectfully request an abatement of the penalties and interest incurred regarding the Town of Coeymans 2015 Quarterly Federal Tax Return for the fourth quarter and submission/late/non-payment for two payroll periods with the quarter.

On January 1, 2016 a new administration took office and new staff were appointed. The non-payments occurred under the former administration. Our new Human Resource Clerk submitted the Fourth Quarter Report without prior knowledge of the non-payment of December 18th tax. We were made aware of it when we received the attached notice. After submission of the Fourth Quarter Report she discovered that the tax for the first payroll in December (12/27) had also not been paid; payment was made/settled on 02/17/16.

I would also like to mention that the payroll/accounting/bookkeeping records were found to be in deplorable condition on January 1st – unpaid bills, no pertinent information was available to myself or my new staff including process for making tax payments, account information, no EFTPS user information, overdue payments, etc. My staff has been diligently working to correct the situation.

Please consider a favorable outcome regarding our request. If further explanation or information is needed please do not hesitate to contact me or Linda Ziegler, Human Resource Clerk, thank you.

Sincerely,

Philip A. Crandall
Town Supervisor

Supervisor Crandall stated that he was trying to get out the penalty for something that wasn't done but should have been done and continued by saying that the IRS informed him that they have to pay the penalty and the current balance is \$2,163.22, which includes penalty and interest figured to July 6th and that they will continue to charge penalties and interest until the balance is paid in full. He added by saying that they also provided an explanation as to why they are doing it and concluded by saying that it is \$2,163.22 taken out of 2016 cash, which shouldn't have been because it should have been taken care of in 2015.

Councilman Langdon asked for a copy of the correspondence.

Supervisor Crandall stated a letter was sent to the former Bookkeeper Mr. Matthew Weidman from Attorney for the Town Wukitsch and continued by reading the following:

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Dear Mr. Weidman:

As you know, I am the Attorney to the Town of Coeymans. I am writing in connection with your declination of health insurance and buy-back option dated August 20, 2015 and your receipt of \$2,227.50 from the Town based on your representation that you received alternative or comparable health insurance coverage.

On or about August 25, 2015, you executed the enclosed Employee Declination of Health Insurance and Buy-Back Option. The declination provided, in pertinent part, that you were required to include “documentation of alternative equivalent coverage for (yourself) and (your dependents).” The Town of Coeymans Handbook, a copy of which you received, states:

Eligibility: An employee who is eligible for medical insurance coverage made available through the employer may receive a cash buy-out in lieu of receiving medical insurance benefits. To be eligible for the medical insurance buy-out, the employee must, each year provide documentation of comparable medical insurance coverage and sign an appropriate waiver of medical insurance coverage.

A review of your file shows that you never provided proof of alternative or comparable health insurance coverage. As a result, you were not eligible to receive a cash buy-out for the health coverage from the Town of Coeymans.

Additionally, even if you were eligible for a cash buy-out, you received the amount of \$247.50 per week, which is the cash buy-out for family coverage. It appears from your W-4 on file with the Town that you are in fact single and therefore, if any, you were entitled to an individual buy-out with proper proof of comparable coverage.

Based on the foregoing, (1) you failed to provide the required documentation of an alternative equivalent health insurance coverage required for you to receive a cash buy-out, and (2) you were improperly paid at a higher family rate rather than a single rate. Accordingly, demand is hereby made by the Tow of Coeymans that you return the \$2,227.50 that you improperly received from the Town of Coeymans as a health insurance buy-out payment. Thank you for your anticipated cooperation.

Very truly yours,
David J. Wukitsch

Supervisor Crandall asked Attorney for the Town Wukitsch if he wanted to comment.

Attorney for the Town Wukitsch stated that he didn't because it is self-explanatory.

Supervisor Crandall asked Councilman Langdon if he wanted a copy of it.

Councilman Langdon stated that he didn't.

Supervisor Crandall stated that this is the problem that you have when a Bookkeeper is your nephew to the Supervisor because it never works out.

DEPARTMENT REPORTS

Town Clerk – May 2016

Supervisor Crandall asked that Town Clerk Millious give the Town Clerk's Report.

Town Clerk Millious continued by giving the report.

Town Clerk Millious stated that she wanted to mention that her office has been working on the Sewer Bills with Chief Operator Kerr and they will be going out next week, which is for the second half billing and that bills go out in January and July.

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Supervisor Crandall asked for a motion to approve the report.

MOTION

On motion of Councilman Dolan, seconded by Councilman Burns, the report was approved as presented and read.

VOTE – AYES 5 – NAYS 0 – SO MOVED

Sewer Department – May 2016

Supervisor Crandall asked that Chief Sewer Treatment Plant Operator Kerr give the Sewer Department Report.

Chief Sewer Treatment Plant Operator Kerr continued by giving the report.

Councilman Dolan asked Chief Sewer Treatment Plant Operator Kerr if the liner repair at the Leachate for \$1,200.00 is the same \$1,200.00 that he is requesting in next year's budget.

Chief Sewer Treatment Plant Operator Kerr stated that it is and will be in the budget again because they have had problems with the ice, it is what caused the breach in the liner this time so it is in the budget in case it happens again because he wants to be prepared and the \$1,200.00 should take care of any minor repairs that have to be done.

Councilman Burns asked if they are still using the meters.

Chief Sewer Treatment Plant Operator Kerr stated that they are but the one at the point that they get the calculation for the percentages for the Town and Village, there is one sensor that went bad and the other one gives them information that he can calculate but he can't figure it out and doesn't know what went wrong because in actuality that meter said they had 15 million gallons going through the point but they only had 13 million gallons at the Sewer Plant.

Councilman Burns interjected that they must have a leak somewhere.

Chief Sewer Treatment Plant Operator Kerr stated that it is what he's thinking because they have more coming in from the Village than they have going out of the Sewer and he didn't want to put that figure in and throw everyone into a whirlwind.

Councilman Burns stated that he thought they were going to do away with the meters rather than continuing to put money in them.

Chief Sewer Treatment Plant Operator Kerr stated that they may be but he's still working on it.

Supervisor Crandall stated that Mr. Flores is having second thoughts about doing away with the meters, it was their original plan but now they are having second thoughts and they are looking it over.

Councilman Dolan stated that they are looking at moving the one at the point with the changes because sewage will not be flowing through that spot and they will have to move it and Mr. Flores is going to design moving it in case they want to use it.

Chief Sewer Treatment Plant Operator Kerr stated that it was part of the original plan that was sent to DEC so he doesn't think that it is going to be too much of a change in price and really shouldn't influence the price at all.

Supervisor Crandall stated that any price that they do incur, it is going to come under the grant.

Councilman Burns stated that he thought they were going to go by units and not how many gallons the Village used and how many gallons the Town produces.

Councilman Dolan interjected that he didn't think they ever agreed to units, they agreed to a fixed percentage not based on units.

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Supervisor Crandall asked for a motion to approve the report.

MOTION

On motion of Councilman Dolan, seconded by Councilman Burns, the report was approved as presented and read.

VOTE – AYES 5 – NAYS 0 – SO MOVED

Building Department – May 2016

Supervisor Crandall asked that Councilman Youmans give the Building Department Report.

Councilman Youmans continued by giving the report.

Supervisor Crandall asked for a motion to approve the report.

MOTION

On motion of Councilman Dolan, seconded by Councilman Langdon, the report was approved as presented and read.

VOTE – AYES 5 – NAYS 0 – SO MOVED

OLD BUSINESS

84 Main Street Coeymans

Supervisor Crandall stated that he received a letter from the NYS Department of Labor and continued by reading the following:

Dear Sir:

I am writing regarding a Notice of Violation previously issued to the Town of Coeymans on 02/09/16 pursuant to a site inspection that occurred at 84 Main Street, Coeymans NY on 02/04/16. Upon review of our records, item 1 (12NYCRR 56-5.1.H) of the Notice of Violation is hereby rescinded.

Should you have any questions, you may call the Asbestos Control Bureau, Albany District Office at (518) 457-2072. Thank you for your cooperation.

Respectfully,
Paul Demick

Supervisor Crandall stated that the Town has been absolved of any and all wrong doing, which is good news for the Town.

Councilman Dolan interjected that they now have to work on getting it cleaned up.

Route 144 Issues

Supervisor Crandall stated that he received an e-mail from Sam Zhou a Regional Director at NYS Department of Transportation Capital Region, it was a response to an e-mail that Supervisor Crandall sent him.

Hi Phil,

Please feel free to call me Sam. Thanks for sharing this piece of information with me. Let me prepare myself first. I still plan on paying you a visit in the near future.

Looking forward to seeing you soon,
Sam Zhou

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Supervisor Crandall continued by reading the e-mail that he sent to Mr. Zhou, which was the E-mail that Mr. Zhou responded to:

Mr. Zhou,

Thank you for speaking with us yesterday. The issue of Rte. 144 has been one of the most pressing of late. This year we have contacted DOT about three different issues with this road, the condition of the road, the speed limit on the road, and truck traffic on narrow portions of the road.

I have attached a letter that was sent in March.

Sincerely,
Philip Crandall

Supervisor Crandall stated that he has agreed to come down and meet with them, which will be their first meeting with a Regional Director, usually they meet with a low or mid-level individual. He added that he was very pleasant on the phone and open to their ideas on what they need to have done and they will be meeting in the near future, probably within the next two weeks

Mr. Polyak interjected from the audience that they should speak with him about the area that needs mowing that was mentioned earlier in the meeting and ask that they mow the area or put some rocks there so the grass doesn't grow.

Supervisor Crandall stated that he intended to as well as a lot of other things and Councilman Dolan will be at the meeting as well and they are going to take him for a ride around town.

Councilman Langdon asked if he will be reconsidering the four-way stop sign that they proposed.

Supervisor Crandall stated that they are going to address that along with everything else because it isn't very often that you get the Regional Director.

Councilman Burns suggested letting Mr. Zhou drive down Westerlo St. to see how he likes it.

Councilman Dolan interjected that he wanted to point out that they have reached out to many people about both 84 Main Street and Rte. 144, local, county, state and federal people.

Supervisor Crandall stated that they also spoke with Dan McCoy and on a different issue with the Commissioner of Civil Service, who has nothing to do with it, they brought it up there and any place they can bring it up, they do. Supervisor Crandall asked if there were any other comments, hearing none he moved to the next item on the agenda.

NEW BUSINESS

Cool Insurance – Health Plan

Supervisor Crandall stated that the Health Insurance Plan for the Town is going to change this year because they have been notified by Cool Insurance, the Administrator for the Plan, which they are no longer going to offer the current CDPHP Plan, it is no longer eligible and they did away with it. He added that he, Payroll/Human Resource Clerk Ziegler and Mr. Eric Kane from Cool Insurance went over all the options that they have and the two best are Option 2 with Blue Shield, which is comparable to the plan that they have now and it raises the rate for the Town and the Employees 8.91%. He continued by saying that the second is Option 3, which would be a decrease in rate to the Town & Employees of -5.38 percent but it does not cover out of a seven county area of Albany County and if you are out-of-state you pay out of your own pocket so it isn't a good plan. He went on by saying that he would suggest that they offer both options to the employees of the Town to make their own choice and they are going to set up meetings over 3-4 days to talk to Town employees and explain everything thoroughly and let people know what

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their best option is. He added that he will write out Option 1 with CDPHP because it is a 18% increase for the Town and employee and the coverage is not the same as the plan that they have now and the other option was with MVP, which is a 12.17 percent increase and not comparable to the plan that they have now, the only plan comparable is Option 2, which is a hefty increase of almost 9%. He concluded by saying that this is what they have to look forward to in the future.

Councilman Youmans asked if he made any reference to high deductible plans.

Supervisor Crandall stated that the high deductible plan is Option 4 and not very good coverage but it gives them a minus of a 6% decrease.

Councilman Youmans stated that something that they might want to consider offering, but not necessarily forcing anyone into because there may be some employees that want to go that route, is a high deductible plan. He added that with high deductibles you would set up a health savings account so if you pay a high deductible with a health savings account, they might want to match some of the money for the employee because of the drastic savings to the Town and then the deductibles are covered under the health savings account. He reiterated that it is something that he thinks is worth exploring and he knows a lot of companies now offer it to their employees but he wouldn't suggest forcing anyone into it.

Chief McKenna interjected that there is a pre-tax high deductible plan where you can actually have it taken out of your paycheck pre-tax, it is a use it or lose it type program quite frequently but it comes out before your tax on it and then you have it in advance to use towards a deductible in your health insurance.

Councilman Langdon stated that they talked about that type plan last year, part of the problem was the high deductible plans don't have the discounts that they used to have, they are discounted but not as deep a discount and it used to be if you took a \$5,000.00 deductible you got a significant discount. He reiterated that it's not the same now and apparently has to do with the Obama Care Laws where they are trying to steer insurance companies away from trying to be allowed to discount them too much because it's not what they really want people in. He concluded by saying that he likes the idea of offering the employees the choice because there might be someone who doesn't use the health insurance much and might be willing to take the risk.

Supervisor Crandall stated that with permission of the Town Board, he will contact Kool Insurance and set up some dates for the employees and they will give them the option of choosing from Options 2 & 3 to choose from.

Attorney for the Town Wukitsch interjected that they are going to notify CSEA of any changes to the Health Insurance Plans.

Supervisor Crandall asked the Board if it would be alright to set up some dates.

Collectively the Board agreed it was alright.

Councilman Burns stated that the Town is part of the State work force with so many employees and then asked why they don't give them a break on health insurance.

Councilman Dolan interjected that it is a break.

Councilman Langdon stated that if you try to buy one of those plans on your own, they will find out that it is somewhat of a break.

Ms. Star Ross asked if the Town would be eligible to participate in NYSHIP.

Supervisor Crandall stated that they do participate in NYSHIP and they didn't even include the Empire Plan.

Ms. Ross stated that the NYS Empire Plan is through NYSHIP and it has a fairly reasonable plan.

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Supervisor Crandall stated that he will ask about that because he didn't mention the Empire Plan. Attorney for the Town Wukitsch stated that they should quote that plan.

Ms. Ross interjected that it is New York State Empire Plan and not Empire Blue Shield.

Supervisor Crandall reiterated that he would mention it to him when he calls.

Ms. Ross stated that she would think that they could be a participating agency.

Supervisor Crandall stated that it was a good point, thanked Ms. Ross and then moved to the next item on the agenda.

Resignation of Planning Board Member

Supervisor Crandall stated that he was in receipt of a memorandum from Ernie Quinto, Chairman of the Planning Board and continued by reading the following:

It is with mixed emotions that I must announce the resignation of Mike Beachler, our Town of Coeymans Planning Board Co-Chairman. Mike's resignation will be effective as of June 6, 2016. The increased role in the community with the Coeymans Hollow Volunteer Fire Corporation and Mike's duties with the Fire Company is what has prompted his resignation in addition to the fact that their meetings will be on the exact dates of the monthly Planning Meetings. I certainly wish to thank Mike for his service in these past years and I can only hope that someday he will be able to return to our Board.

Regards,
Ernie Quinto
Chairman – Planning Board

Supervisor Crandall stated that he has a letter on file from Mr. Beachler himself saying that he resigned and continued by saying that the Board thanks Mr. Beachler for his service and then wished him the best.

Councilman Burns stated that Mr. Beachler puts a lot into this community.

Supervisor Crandall interjected that he hasn't seen anyone who serves on a committee that doesn't put their all into it and then asked for a motion to accept his resignation.

MOTION

On motion of Councilman Youmans, seconded by Councilman Dolan, accepting the resignation of Mike Beachler, Planning Board Co-Chairman.

VOTE – AYES 5 – NAYS 0 – SO MOVED

Supervisor Crandall stated that he regretfully accepts the resignation; he was a good worker and then moved to the next item on the agenda.

RESOLUTIONS

RES. #096-16 APPOINT CONSERVATION BOARD MEMBER

On motion of Councilman Dolan, seconded by Councilman Youmans, the following resolution was APPROVED – VOTE – AYES 3 – NAYS 2 – SO MOVED

WHEREAS, the Coeymans Town Board has established the Town of Coeymans Advisory Council, and

WHEREAS, Ro Woodard has expressed an interest in serving on the Council,

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NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby appoint Ro Woodard to the Town of Coeymans Advisor Council for a two (2) year term to expire on 06/23/18.

Councilman Langdon stated that he has nothing to do with Ms. Woodard, he doesn't know her.

RES. #097-16 APPOINT RECREATIONAL SUMMER PROGRAM ASSISTANTS

On motion of Councilman Youmans, seconded by Councilman Dolan the following resolution was APPROVED –VOTE – AYES – 5 – NAYS O – SO MOVED

WHEREAS, the Summer Recreation Program is in need of Recreational Assistants to supervise the children who have signed up for the Program,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby appoint the following individuals as part-time Recreational Assistants for the Summer Recreation Program:

Michael Babcock	Jonah Hotaling
Christopher Deragon	Bailey Kross
Jayden Feliciano	Carter Sorenson
Logan Frangella	Trevor Williams

Substitute Recreational Assistants to be called on an as needed basis:

Spencer Cumm	Noah Galusha
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The appointment is effective July 11, to August 12, 2016 and will be an hourly wage of \$9.00.

Councilman Dolan stated that he wanted to point out that this is the Program that they run with the Village of Ravena and they are expecting this year to have more participants than previous years. He added that he met with Village Trustee Mahler about the Program and the selection of individuals.

Councilman Dolan interjected that Supervisor Crandall met with them as well and it was a very nice discussion.

Councilman Dolan stated that Connor Zeoli is the Recreation Program Leader.

Councilman Youmans stated that it is a wonderful Program.

Councilman Dolan interjected that they also get money from Albany County.

RES. #098-16 APPOINT FOOD FOR THOUGHT RECREATIONAL ASSISTANTS

On motion of Councilman Langdon, seconded by Councilman Dolan, the following resolution was APPROVED –VOTE – AYES – 5 – NAYS O – SO MOVED

WHEREAS, the Summer Food for Thought Program is in need of Recreational Assistants to supervise the children who have signed up for the program.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby appoint the following individuals as part-time Recreational Assistants for the Food for Thought Summer Youth Program:

Juliann Banahan	Sarah Krein
Brianna Golgoski	Tatiana LaQuire
Haley Irvis	Emma Rowzee
Alexander Klercker	

Substitute Recreational Assistance to be call on an as needed basis:

Madeline McTigue

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The appointment is effective July 11th to August 12th, 2016 and will be at the hourly rate of \$9.00.

Councilman Dolan stated that this program will be in a different spot this year and will be at the Village Building in what used to be the gym and then the library because of asbestos removal at Pieter B. Coeymans Elementary so the Village is letting them use the site, which they appreciate. He added that they are also expecting an increase in participants this year, the last couple of years there was a reading program at Pieter B. Coeymans Elementary simultaneously with Food for Thought but that program is moving up to the High School.

Supervisor Crandall agreed that they won't because most of those kids walked from the Village and the Hamlet area to Pieter B. so there will be an increase in the Town's Program.

Councilman Youmans stated that it is a really nice program.

Councilman Dolan interjected that the Program is run by Danyell Burns.

Supervisor Crandall stated that she does a great job as well as Connor Zeoli and they are lucky to have staff like that and he also wanted to give a shout-out to the Village Board who were very cooperative in helping them out with this and loaning the old gym to them at Village Hall.

RES. #099-16 APPOINT PLANNING BOARD MEMBER

On motion of Councilman Dolan, seconded by Councilman Youmans, the following resolution was APPROVED –VOTE – AYES – 3 – NAYS 2 – SO MOVED

WHEREAS, the Town Board of the Town of Coeymans is desirous of filling a vacancy that exists on the Planning Board; and

WHEREAS, Mr. Michael McGuire has expressed interest in serving as a Planning Board member;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans hereby appoints Mr. Michael McGuire to serve as Planning Board Member for the remainder of the vacant term to expire December 31, 2017.

Supervisor Crandall stated that Mr. McGuire is a resident in the Lawson Lake/Coeymans Hollow area and the Assessor for the Town of West Sand Lake as well as a part-time Assessor for Fort Anne. He added that he has a wealth of experience, his resume is impeccable, he is a graduate from the S.U.N.Y. system, has infused some enthusiasm and he is very happy to have him on this Committee.

Councilman Burns stated that it sounds like it is a great guy but he is going to vote no because he liked the 5 member group and not the 7 and with all due respect he is voting no.

Supervisor Crandall stated that it is his prerogative and then asked Town Clerk Millious for a roll-call vote.

Town Clerk conducted a roll-call vote as follows:

VOTE – Philip Crandall – AYE, Thomas Dolan – AYE, George Langdon – NAY, Kenneth Burns – NAY, James Youmans – AYE – SO MOVED 3-2

RES. #100-16 APPOINT PART-TIME POLICE OFFICERS

On motion of Councilman Burns, seconded by Councilman Dolan, the following resolution was APPROVED –VOTE – AYES – 5 – NAYS 0 – SO MOVED

WHEREAS, the Town of Coeymans Chief of Police has a need to fill several part-time positions as Police Officers in the Police Department.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby appoint Officers Richard Bell, Jeffrey Weir and Jonathan Dorsey to the position of probationary part-time Police Offer, effective July 5, 2016, having successfully completed their

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training at the Police Academy. Appointment is contingent upon said candidates signing a Personal Service Contract with the Town of Coeymans. These Officers will be compensated at a rate of \$16.67 per hour as designate in the current Collective Bargaining Agreement. Councilman Dolan asked that Chief McKenna discuss the appointments.

Chief McKenna stated that currently Officer Todd Polverelli, after many years of service has retired, Officer J. Gallagher has resigned his position in the last month to take on more responsibility with the Rensselaer Police Department, Officer Timothy Williams has moved out to Buffalo for the next stage of his life, Officer Matthew Mueller has accepted a full-time position with the Albany County Sheriff's and Officer John Lovato has taken a full-time position with Menands. He added that based on a normal schedule, it is 120 hours a week that they need to fill, he has part-time Officers but many of them have full-time careers elsewhere so they will be stretched thin in the coming months to fill positions without overly taxing the Officers. He continued by saying with some coming from their full-time job to here and others possibly being held over at their other job, they really would be in a conundrum. He went on by saying that the Officers he is requesting are, Officer Bell and Officer Weir who just completed Zone 14 at Fulton Montgomery Community College, they paid for the college on their own, which was a part-time academy, Officer Bell finished second in his class and Officer Weir was third out of 15 candidates and they come highly recommended from Chief's elsewhere and also from a co-worker, Ron Matos worked with Jeffrey Weir at Siena. He added that they have been vetted and the background checks have been done, they are fine young men who he thinks would be a welcome addition to the Department. He continued by saying that Jonathan Dorsey is completing his field training here and graduates from Zone 5, a full-time Academy in Schenectady on July 8th and forewent payment to go to the Academy full-time on his Military Bill and he was voted the Class Leader, which was rejected by the Counselor because he is good friends with JJ's father. He went on by saying that on the 4th day at the Academy JJ became a father so it was determined, which he agreed with, was not to give him all that responsibility, being a new father and full-time unpaid student, to take on the extra 20 hours but it was the choice of the Academy to have him for a leader. He concluded by saying that he is a fantastic young man as well as the two others and he thinks they will bring a lot of enthusiasm and dedication to the Department and Town and he would ask that the Town Board allows them to be hired because he genuinely thinks they will be a fine fit here for the Town and Village.

RES. #101-16 AWARD BID FOR SEWER PROJECT

On motion of Councilman Dolan, seconded by Councilman Langdon, the following resolution was APPROVED –VOTE – AYES – 5 – NAYS 0 – SO MOVED

WHEREAS, the Town of Coeymans was the recipient of a Grant from the NYS Department of Environmental Conservation (NYSDEC) and NYS Environmental Facilities Corporation (NYSEFC) for upgrades to the Town's sewer infrastructure, and

WHEREAS, the Engineering Firm of C.T. Male has designed the upgrade and submitted same to the NYSDEC and received approval of the plan specifications, and

WHEREAS, those plan specifications have been advertised by the Town Clerk seeking bids for same, and

WHEREAS, eight bids were received and opened on June 2, 2016 at 2:00pm, and

WHEREAS, C.T. Male has issued a recommendation of award letter (attached hereto), which recommends that the Town award a contract for this project to the lowest bidder, Flach Industries Inc., 1452 Route 9W, Bldg. 1A PO Boc295, Selkirk, NY 12158, in the amount \$184,000.00.

NOW, THEREFORE BE IT RESOLVED that the Town Board of the Town of Coeymans, hereby and awards a contract to Flach Industries, Inc. for \$184,000.00 for replacing approximately 1, 200 feet of 15" trunk sewer line with a 24#trunk sewer line.

BE IT FURTHER RESOLVED, the Town Board authorizes Supervisor Philip A. Crandall to execute all documents related to this award.

Councilman Burns stated that years ago when Callanan's put in the other sewer line, Doc Marcelle argued that instead of putting in the 15# line, they should put in the 24# line.

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Supervisor Crandall interjected that they should have done it then because they have to do it now.

Councilman Burns asked if they thought it was a mistake by putting in a 24 inch line now.

Councilman Dolan interjected that they are not making a mistake.

Supervisor Crandall stated that they have had two Engineers from C.T. Male, Mr. Flores and Mr. Vopelek go over this and it has also been gone over by an Engineer from EFC and DEC so four Engineers have gone over it and this is what they suggest.

Councilman Burns asked if they have taken into account that the Village isn't going to get smaller; it is going to keep growing.

Supervisor Crandall stated that this is the whole reason for doing it, they anticipate that the Village and Town will grow.

Supervisor Crandall read the following;

Recommendations to Award Bids for the SSO Abatement and Elimination
Contract 1 – Trunk Sewer Replacement

Dear Mr. Crandall:

On June 2, 2016 the Town opened bids for the SSO Abatement & Elimination Contract.

- The bids are summarized in the enclosed Bid Opening Report.

C.T. Male Associates has reviewed the bids and recommends the Town award the contract as follows:

- Flach Industries Inc. for \$184,000.00

If the Town agrees with the recommendation, we will issue a Notice of Award to Flach Industries and start the process for preparing signed agreements.

Sincerely,

C.T. Male Associates

Robert Flores, P.E.
Managing Engineer

RES. #102-16 AUTHORIZE EXTENSION OF SPENDING FREEZE

On motion of Supervisor Crandall, seconded by Councilman Dolan, the following resolution was APPROVED – VOTE – AYES 3 – NAYS 2 – SO MOVED

WHEREAS, the Town of Coeymans has received an Audit Report from the Office of the State Comptroller that describes the Town as being in “significant” fiscal stress, and

WHEREAS, the Town Board acknowledges its commitment to fiscal integrity, and

WHEREAS, the Town Board intends to prevent further erosion of the financial condition.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby extend the spending freeze, effective immediately, on all Town of Coeymans Municipal Departments and Offices for an additional three months.

Councilman Burns stated that he doesn't feel as though he has a right to speak about it because he does not know enough about it but he sees what the spending freeze is doing to the Town and he does not believe they are that short on money and that it is taking this long to figure out where it went or how to fix it.

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Supervisor Crandall stated that he will tell him how it started, back in 2014 there was over-spending, which the Town Board was responsible for, there was a \$310,000.00 TAN taken out, which took cash away from their 2015 Budget that was never accounted for and in adding interest on top of that, it just keep snowballing down the road and they actually carried it over into 2015 and it became \$400,000.00 plus dollars. He added that with the State Comptroller's report, if they hadn't taken the action they are taking now, that TAN just keeps building and they are going to end up with over \$530,000.00 of extra cash expenditures, which they don't have and on top of that, back in 2014 the Board voted to give 10% raises to certain individuals in the Town. He continued by saying that on top of that those same individuals received 3% raises the next year and you can't give raises like that and not expect to put a town in fiscal stress when the other employees get 2% so someone has to pay the piper down the road and now they are paying the piper. He went on by saying that on top of that, a 2.5% decrease in taxes really amounts to according to the State Comptroller, 4% when you add in inflation, the consumer price index and everything else and this is where the snow ball effect came in and to balance last year's budget they used deficit spending and he doesn't think that they really understand what happened. He added that false figures were put in, which raised a red flag for the State Comptroller, it raised all kinds of issues, in turn they issued their report and these things are what causes audits from the State Comptroller. He concluded by saying that it was figures that were sent up by the Board to them, it was what they went by and it was the figures sent up by the last Supervisor that started the reports flowing and they can't keep going on like this, they have to cut back, watch their spending and get their fiscal house in order.

Councilman Langdon stated that he's all for their fiscal house being in order but the feedback that he's gotten for 2015, virtually every department was under budget, some by over \$80,000.00 and to him this is where it doesn't add up.

Councilman Dolan stated that what's budgeted doesn't necessarily mean how much money you have because they went through some of the income for 2015 and there were some lines that were off \$20,000.00 - \$30,000.00 and he can give him a copy of it. He added that if they are anticipating \$40,000.00 income in a revenue line and you get \$20,000.00, you might be under budget but you don't have that \$20,000.00.

Councilman Langdon stated that this is the information that was given to him.

Supervisor Crandall asked who said what to him.

Councilman Langdon stated that he was asked not to tell who it was.

Supervisor Crandall asked what credibility it has.

Councilman Langdon stated that there is a lot of credibility in his mind and they keep going back to the Comptroller's Report that stopped in 2014.

Supervisor Crandall told him to disregard the report; he has personally been on the phone with the State Comptroller.

Councilman Langdon interjected that they haven't come down to look.

Supervisor Crandall stated that they don't come down unless there is something going on that they don't approve of, he presented his plan to them and they told him it sounded like a good plan and until they come down, they are doing the right thing.

Councilman Langdon stated that he disagrees.

Councilman Youmans stated that for the sake of discussion, they dug up ¼ million dollar worth of bills that weren't paid last year.

Councilman Langdon stated that he hadn't seen any of that and he asked for a copy of it.

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Councilman Youmans stated that they have to be careful and not confuse budgets with cash because they are two different things and if you say something was under budget, he has yet to see a spreadsheet that bears that out and reiterated that he he hasn't seen that.

Councilman Langdon stated that the actual word used was profit.
Councilman Dolan interjected that first of all they don't make profits and second of all, for instance the Highway Department ended with \$933.00 in the bank.

Councilman Langdon stated that the salt shed was paid off, which he agrees shouldn't have been.

Councilman Dolan stated that there was \$933.00 in the account with over \$15,000.00 in bills that were due and not paid in 2015 and should have been paid in 2015.

Councilman Burns asked if there also was \$28,000.00 in that same account.

Councilman Dolan stated that there wasn't, there was \$933.00.

Councilman Langdon stated that it was the same bank account but a different fund.

Councilman Dolan interjected that it wasn't the same account and just because your money is close to someone else's money in a bank doesn't make it your money.

Councilman Langdon stated that he understands that.

Councilman Dolan stated that the Highway Fund in 2016, they spent \$12,307.00 that were 2015 bills but there was only \$933.00 and if they had paid those bills in a timely manner it would have been a negative \$11,000.00.

Councilman Langdon reiterated that he hadn't see the outstanding bills.

Supervisor Crandall interjected that the vouchers were there and he signed them and if he wants to see them, he will show them to him.

Councilman Youmans interjected that it is their job on the Board, which is truly their only job is to manage the finances of the Town and he wouldn't take anyone's word for anything, he would be in the office rolling up his sleeves.

Councilman Langdon stated that he had been in quite a bit this year as well as other years.

Laszlo Polyak from the audience interjected that they left out the IRS.

Councilman Youmans stated that no one was talking to him.

Laszlo Polyak stated that he will talk because it is his money too.

Councilman Youmans stated that it isn't polite to interrupt.

Councilman Langdon stated that he is offering his opinion and they don't have to go along with it, he understands that they have different views on some of it.

Supervisor Crandall stated that he is trying to make him understand that they are looking out for the absolute best for the Town and he would love to be able to tell everyone that they can spend but they can't run a town like that.

Councilman Langdon stated that he is not saying that he wants everyone to spend; he is saying that the Department Heads are doing a pretty good job of managing their budgets.

Supervisor Crandall interjected that he never said they weren't doing a good job, they all gave some money back and they are doing a fabulous job.

Councilman Dolan stated that he would echo Councilman Youmans point, Department Heads don't overspend; Town Board's authorize Department Heads to overspend.

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Supervisor Crandall stated that the buck stops with the Board; they can never ignore their responsibilities of spending and appropriating funds.

Councilman Burns stated that as a final comment, he truly believes that everyone on the Board wants the best for the Town and he believes that every administration before them has really done the same thing but some didn't know what they were doing and things didn't go well.

Supervisor Crandall interjected that it was an understatement.

Councilman Burns stated that their best interests were at heart, they didn't do it on purpose to screw things up.

Supervisor Crandall stated that he won't dispute that, not ever but mistakes were made and they have to clean it up.

Councilman Burns agreed.

Councilman Youmans stated that in other words, here they are and how they got here at this point is moot and the question is how they move ahead and how they insure improvement and remedies.

Councilman Langdon stated that he agrees with moving forward, he just doesn't see where the spending freeze really makes that big a difference because the Town is going to do what it needs to do, they spent \$1,200.00 at the Sewer Plant because it needed to be done.

Councilman Dolan interjected that Sewer is a different fund.

Councilman Youmans stated that it was Leachate.

Councilman Langdon stated that he understands that and what he is trying to say is that there are things that have to be done and they need to do them and when they put out a spending freeze, they are making it look like they are spending money that they aren't spending and to him it is propaganda.

Supervisor Crandall stated that a spending freeze, if he wants to properly understand it just means that anything over a certain amount, which he set at \$200.00, comes before the Town Supervisor and he scrutinizes and if scrutinizing the bills of the Town is wrong, then tell him that he is not doing his job.

Councilman Langdon stated that he is against scrutinizing and he would assume that those things would be done anyway.

Supervisor Crandall stated that a lot of things weren't done over the past few years so they assumed a lot.

Councilman Dolan stated that a Department Head came to them and wanted to spend \$1,200.00 on something that wasn't an absolute necessary and if there wasn't a spending freeze, he would have spent the money. He continued by saying that they asked if it could be put off until next year and they were told that it wouldn't do any harm and had they not said that, the money would have been spent.

Councilman Langdon stated that he doesn't think that a spending freeze makes a difference; they would have decided whether he needed it now or not.

Councilman Dolan interjected that it is in his budget and he would have spent it.

Councilman Langdon stated that no one gets to spend anything without approval and that's the point that he is trying to make.

Councilman Youmans stated that vouchers go through all the time.

Councilman Dolan asked how many vouchers he has pulled out.

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Councilman Langdon stated that they just got done saying that nothing gets spent unless they approve it.

Supervisor Crandall interjected that utility bills come through and then asked how they could not pay them.

Councilman Langdon stated that it was exactly what he just said.

Councilman Burns stated that on a positive note, they should figure out a way of hiring a Comptroller and keeping them here and for example a seven year period so every time there is an election the Bookkeeping Office doesn't get flipped upside down.

Councilman Langdon stated that he agrees and that to him is a sensible solution to their on-going problem that has been going on for decades and it doesn't just have to do with this past election.

Councilman Dolan stated that it also has to do with two previous elections but he didn't hear either of the two of them complaining about it then.

Councilman Langdon stated that he wasn't here.

Councilman Dolan stated that he was here for the two past elections.

Councilman Langdon interjected that he has only been here a little over two years and he did bring it up and there were things that they were looking at and reiterated that he thinks it would be better to appoint someone to do the bookkeeping for a seven year term like they do for an Assessor who is a professional accountant. He added that the Supervisor's term is a two-year term and that's a lot of turnover to try and manage the books and basically you set up a budget for the next person, you don't even get to set up half your own budget in that situation. He reiterated that to have someone in that position full-time, he thinks would be a good solution to a lot of the back and forth and get the garbage politics out of it.

Councilman Burns stated that the Village seems to be very stable because they have always had Josie and Nancy in there and they could tell every department how much money they had to spend and were pretty strict about it. He added that the Village always seemed to be very stable and he thinks a lot of the reason was every election; things didn't flip-over in that office. He added that they have to figure a way that they can put someone in there permanently so they don't have to worry every time an election comes around about losing their position.

Supervisor Crandall stated that his job would have been a lot easier for the last 5-6 months if he was handed a true and balanced budget, but he was not and then asked for a roll-call vote.

Town Clerk Millious proceeded with a roll-call vote as follows:

VOTE – Philip Crandall – AYE, Thomas Dolan – AYE, George Langdon – NAY, Kenneth Burns – NAY, James Youmans – AYE – SO MOVED 3-2

RES. #103-16 APPROVE JUNE ABSTRACT

On motion of Councilman Burns, seconded by Councilman Dolan, the following resolution was APPROVED – VOTE – AYES 5 – NAYS 0 – SO MOVED

BE IT RESOLVED, that the Town Board has approved the payment of bills as presented in the Abstract for June, 2016, as follows:

PRE-PAID VOUCHERS – 172174-172203,172205-172242,172254,172257,172259,172261-172268 totaling **\$159,207.93**

VOUHER NUMBERS – 172243-172253,172255-172256,172258,172260,172269-172279,172281-172298 totaling **\$279,406.03**

TOTAL FOR ALL FUNDS – **\$438,613.96**

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UPCOMING WORKSHOPS/MEETINGS

- Town Board Workshop, July 21, 2016, 6:00pm
- Town Board Meeting, July 28, 2016, 7:00pm

ADDITIONAL COMMENTS

Supervisor Crandall asked if there were any other comments.

Town Clerk Millious stated that Town Offices are going to be closed on Monday, July 4th and added that she wanted to congratulate the graduating class of 2016 and wished them well and good luck.

Supervisor Crandall asked if there were any other comments.

Chief McKenna apologized for not getting in his Monthly Report and added that they are still working with the numbers provided to them by the Albany County Dispatch because the Towns are a little higher and continued by giving a brief report. He added that on a personal note, he knows he speaks for everyone when he wishes to extend condolences to the James Deragon family, James Deragon passed away last week in a terrible accident last week.

Supervisor Crandall stated that the Board offers their condolences as well and continued by saying that he wanted to commend the Chief and the Police Department, he has heard nothing but good reports lately and then asked that he keep up the good work. He then asked if there were any other comments.

Highway Superintendent Searles stated that in talking about over expenditures, his vouchers were submitted to be paid but weren't paid.

Councilman Dolan stated that he had said that it wasn't the Highway Department's fault.

Highway Superintendent Searles stated that the extra \$800.00 for tires were for tires ordered in November, which he didn't get until May and he wasn't going to pay for something that he didn't get. He added that the blacktopping is done on Alcove Road, Ringwald Road and Mud Hill Road, they have been busy doing shoulders and aprons and they are going to be doing an upgrade to drainage on Camille Drive. He added that Mr. Flach is putting apartments in on Camille Drive where there is a very small pipe that is plugged that hasn't worked in a while and Mr. Flach has offered and they have accepted that he is buying all the new pipe, which has already been purchased. He went on by saying that the Town will pay the bill and Mr. Flach will reimburse the Town for the complete job of the pipe because he is going to be adding his apartment buildings to the drainage. He concluded by saying that there will be no cost to the Town for the upgrade.

Supervisor Crandall stated that he wanted to thank Mr. Wayne Flach for his donation to the Town and added that they certainly need and appreciate it. He continued by saying that it is over \$2,000.00 and then again thanked Mr. Flach. He then asked if there were any other comments.

Councilman Burns stated that he wanted to say that unofficially because it was said at a Village Meeting, Mr. Laraway is going to be loading the steel ships in 16 hour cycles and he would take that to mean that from midnight to morning he won't be making any noise.

Councilman Langdon interjected that he believes that they will be shutting down at 9:00pm every night.

Supervisor Crandall stated that it will be a very good thing because he has been receiving many complaints and he likes to see industrial people being good neighbors.

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Councilman Burns stated that it is why he is doing it and it comes at a great cost.

Supervisor Crandall interjected that it has been costing people who have to go to work every day a lot of sleep and reiterated that he is glad that he is being a good neighbor.

Councilman Langdon stated that just for clarity they will still be loading the stone ships and things like that because they don't make near the noise as the steel ships.

Councilman Dolan stated that Councilman Burns had said that it was unofficial and then asked how he knows this.

Councilman Burns stated that it should be in the minutes of the Village Board Meeting and Highway Foreman Traver told him.

Supervisor Crandall asked if there were any other comments.

Councilman Dolan stated that he wanted to mention that the Coeymans Conservation Advisory Council had their first meeting on June 10th and the first task is to compile a map of local resources, which will be valuable to local hikers, fishermen and hunters.

Supervisor Crandall stated that it is a very important Committee because they want to keep our air, soil and water clean especially with all the discoveries that have been going on throughout the state and locally with polluted water because he doesn't want to see any of that coming to our area. He then asked if there were any other comments.

Councilman Youmans stated that he wanted to commend Mr. Dolan for the entertainment that he has put together for the Evenings on the Green and there is one band that he used to travel all the way to Saratoga to hear play, the McKrells. He added that there are some local favorites that everyone loves as well as some new and he recommend everyone to come to the Coeymans Landing Gazebo on Wednesday evenings and enjoy the free world class entertainment, comradery and friendship because it is a really nice time. He concluded by saying that he used to be in charge of booking the bands so he knows that it's not an easy thing to do and Councilman Dolan has put together some pretty good entertainment.

Councilman Dolan stated that he doesn't think they will find any other example of him deflecting praise but this might be it and added that Star Ross actually helped him book and she's the one that booked the McKrells and as much as he likes taking praise for things he didn't do, he didn't do that.

Councilman Youmans reiterated that they are one of his favorites.

Chief McKenna interjected that they are Grammy Award winning and Kevin McKrell won a Grammy.

Councilman Youmans stated that his percussionist Brian Melick for a long time is a local resident and graduate of R-C-S.

Councilman Burns interjected that he's amazing and the only guy he knows that can make music with a garbage can.

Councilman Youmans stated that he calls him jiffy pop because he is as much fun to watch as he is to listen to.

Councilman Burns stated that when they had Ag Fest at his fathers, he took 30/40 people and gave them different types of objects like tin cans and when he was done with them after approximately 20 minutes it was like an orchestra playing, it was beautiful and amazing.

Councilman Youmans reiterated that they did a great job putting it together.

Supervisor Crandall asked if there were any other comments.

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Councilman Langdon stated that he would echo that, he had attended a few of the events and it was a great sense of community that develops when people come out to something like that.

Supervisor Crandall asked if there were any other comments, hearing none he asked for a motion to adjourn.

ADJOURNMENT

MOTION

On motion of Councilman Burns, seconded by Councilman Youmans, the Town Board Meeting was adjourned.

VOTE – AYES 5 – NAYS 0 – SO MOVED

Time – 8:59PM

Respectfully Submitted,

APPROVED –

Diane L. Millious, Town Clerk